

Government of Assam

Revenue & Disaster Management Department

**Handbook
of
Government Circulars
(From May, 2007 to August, 2019)**

Volume-V

Sarbananda Sonowal



**Chief Minister, Assam
Guahati**

Dispur
August 28, 2019

MESSAGE

I am happy to know that Revenue and Disaster Management Department, Government of Assam has compiled the Hand Book of Circulars, Volume-V containing the Government Circulars, Office Memorandum etc. issued by the Department from 1st May, 2007 to 30th August. 2019.

As the Handbook is going to be a compilation of Government Circulars issued by Revenue and Disaster Management Department, I am confident that it would prove to be invaluable in ensuring prompt and accurate decision making for the Government stakeholders while delivering essential public services.

I wish the Revenue and Disaster Management Department, Government of Assam all the very best for this endeavour.

(SARBANANDA SONOWAL)

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Message

This is the fifth volume of Hand Book of Government Circulars issued by the Revenue and Disaster Management Department. This volume contains important circulars of durable value issued by different Branches of the Revenue & D.M. Department between May, 2007 to Aug, 2019.

I hope that this volume will benefit all officials of Revenue & D.M. Department in normal transaction of official work.

(BHABESH KALITA)

Alok Kumar, IAS
Chief Secretary



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MESSAGE

This is the fifth volume of compilation of Government Circulars, Office memorandum, Notifications etc. issued by Revenue & D.M. Department from May, 2007 to Aug, 2019 is aimed at making available the relevant circulars collectively in an easy to use format.

It is expected that all the official of Revenue & D.M. Department both at the Secretariat and field level would find this Hand Book useful for transacting official work and the Department will undertake efforts to bring out such Hand Book at regular intervals.


(Alok Kumar)

June 29, 2019

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Preface

The fourth volume of Hand Book of Government Circulars was published in the year 2007. The current volume contains Government Circulars, Office Memorandum, Notifications etc. issued by Revenue & Disaster Management Department from May, 2007 to August, 2019.

An attempt was made to publish the Hand Book containing circulars issued w.e.f April, 2007 to December, 2015 during the tenure of the then Additional Chief Secretary to the Government of Assam, Revenue & DM Department Shri Subhash Chandra Das, IAS, but the same volume could not be published due to various reasons. So, in continuation of the earlier effort, circulars issued till August, 2019 have also been incorporated in the present volume.

This compilation will make the relevant circulars of different branches available in a easy to comprehend maner. An endeavour has also been made to make the circulars available on the official website of the Reveune & Distater Management Department.

Although some circulars incorporated in this volume have been superseded by circulars issued subsequently, these circulars have been retained for their future reference.

I appreciate all the Departmental Officials specially Shri Ashok Kr. Barman, ACS, Additional Secretary, Shri Dhiraj Saud, ACS, Deputy Secretary, Smt. Kabyashree Mahanta, Jr. A.A. and Sri Dilip Kalita, the then Sr. A.A. of the Department for their effort in compiling this volume.

It is hoped that this Hand Book of Circulars will not only benefit the officials of Revenue & Disaster Management Department but also the citizens in their interaction with the Government. It is expected that this will facilitate speedier decision making and prompt service to the citizens.

Dated - 28th August, 2019

Kumar Sanjay Krishna.

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2	No.RGR.160/2009/63 dated 14th July,2009	Action plan for managing drought like situation regarding.	324
3	No.32-17/2008-NDM-I dated 31st July,2009	Item and norms of assistance from CRF and National Calamity Contingency Fund(NCCF) for the period between 2005-2010.	325-336

4	No. RGR. 520/2009/14 dated 29 th January, 2010	Revised list of items and norms of assistance from CRF/NCCF.	337
5	No. RGR. 386/2010/51 dated 27 th July, 2011	Notification on guidelines on constitution of State Disaster Response Fund(SDRF).	338-349
6	No. FEB. 26/2011/1(B/S) dated 4 th July, 2011	Delegation of special financial power to DCs under Schedule-III of the DFP Rule,1999 for sanction of Ex-Gratia etc.@ Rs.1.00 Lakh.	350
7	No. FEB. 177/2012/1(B/S) dated 9 th May, 2012	Delegation of special financial power to DCs under Schedule-III of the DFP Rule,1999 for sanction of Ex-Gratia etc.@ Rs.4.00 Lakh.	351
8	No. FEB. 342/2012/1(B/S) dated 26 th November, 2012	Special power delegated to DCs & Chairman of DDMA.	352
9	No. 32-7/2011-NDM-I dated 16 th January, 2012	Revision of items and norms of assistance from SDRF and NDRF for the period 2010-2015.	352-360
10	No. RGR. 39/2012/9 dated 17 th March, 2012	Revised list of items and norms and assistance from SDRF/NDRF.	361
11	No. RGR. 386/2010/77 dated 11 th March, 2013	Constitution of Advisory Committee on SDRF.	362
12	No. 32-3/2013-NDM-I dated 21 st June, 2013	Items and Norms of assistance from SDRF and NDRF for period 2010-2015	363-370
13	No. RGR. 599/2009/40 dated 21 st June, 2012	Procedure for sanction of SDRF Schemes.	371-373
14	No. RGR. 126/2013/5 dated 12 th August, 2013	Providing medicines to flood affected people regarding.	374
15	No. RGR. 335/2008/26 dated 3 rd September, 2013	Standard format for issuance of sanction of Rehabilitation Grant.	375-376
16	No. RGR. 140/2013/79 dated 26 th November, 2013	Regarding clearance of pending liabilities of FCI.	377
17	No. RGR. 39/2012/20 dated 6 th December, 2013	Revised list of items and norms of assistance for SDRF/NDRF.	378
18	No. RGR. 109/2009/Pt-XIII/43 dated 11 th December, 2013	Regarding submission of work completion reports of SDRF Schemes, format thereof.	379-380

19	No.P-21016/15/2014-Dist dated 9 th June, 2014	Requirement of S.K. Oil for Gratuitous Flood Relief to the flood affected people of Assam for the Monsoon period in the current year 2014-15.	381
20	No.RGR.345/2014/9 dated 10 th January, 2014	Buffer stock to meet the situation during current monsoon in the State.	382
21	No.S & S,1(97)/2004-Part-III/Vol-III dated 26 th May, 2014	Building up of buffer stock to encounter any unforeseen situation during the coming monsoon in Assam.	383-384
22	No. RGR. 376/2013/26 dated 16 th June, 2014	Regarding drawing of GR fund and keeping in DDMA's A/C regarding.	385
23	No. RGR. 345/2014/14 dated 25 th June, 2014	Allotment of PDS Kerosene to cope up the special needs during the monsoon period, 2014-15.	386
24	No.RGR.416/2014/1 dated 1 st July, 2014	Notification declaring Deputy Secretary, Secretariat Administration (Accounts) Department as DDO for drawal and disbursement of all sanctions to ASDMA.	387
25	No. RGR. 532/2013/11 dated 29 th August, 2014	Release of fund under Rehabilitation Grant regarding.	388
26	No.RGR.126/2014/6 dated 29 th August, 2014	Providing medical aid and sanitation measures in relief camps regarding.	389
27	No. RGR. 351/2014/447 dated 3 rd November, 2014	Sanction and release of Rehabilitation Grant regarding.	390
28	No. RGR. 686/2014/13 dated 6 th December, 2014	Advanced planning for distribution of G.R. and R.G.	391
29	No.RGR.785/2014/6 dated 12 th March, 2015	Features of the Chief Minister's Special Scheme for Rehabilitation of Erosion affected Families in Assam.	392-396
30	No.RGR.394/2015/Pt/4 dated 7 th May, 2015	Sanction of Ad-hoc advance GR fund-expenditure thereof.	397
31	No. RGR. 353/2014/25 dated 18 th May, 2015	Funds to be provided to PHE Department for expenditure for providing of drinking water and sanitation measures in the relief camps regarding.	398

32	No.RGR.454/2014/168 dated 16 th June, 2015	Notification regarding Assam Disaster Management Manual, 2015	399
33	No.FEB.183/2015/1(B/S) dated 23 rd June, 2015	Delegation of special financial power to DCs under Schedule-III of the DFP Rule,1999 for sanction of Ex-Gratia etc.@ Rs.1.50 Lakh.	400
34	No.RGR.611/2015/66 dated 26 th June, 2015	Declaration of erosion, storm and lightening as State specific disaster etc.	401-402
35	No.RGR.353/2014/27 dated 15 th July, 2015	Maintenance of public health in relief camps etc.	403
36	No.RGR.599/2009/56 dated 24 th August, 2015	Standard format for sanction of Ex-Gratia Grant.	404-405
37	No.RGR.611/2015/68 dated 29 th September, 2015	Financial assistance to the victims of lightening, storm and erosion etc.	406
38	No.RGR.890/2015/18 dated 7 th December, 2015	Guidelines on the constitution and administration of SDRF and NDRF regarding.	407-423
39	No.RGR.785/2014/PT-II/27 dated 28 th January, 2016	Notification regarding Chief Minister's Special Scheme for Rehabilitation of Erosion Affected Families in Assam.	424

PART-VII

RELIEF & REHABILITATION BRANCH

Sl. No.	No. of Circular	Subject	Page No.
1	No.RR.86/2005/22 dated 24 th April, 2007	Notification regarding enhancement of quantum of relief.	425-427
2	No.RR.25/92/133 dated 19 th June, 2007	Grant of Ex-Gratia to the NOK of missing person, abducted/kidnapped by extremists/terrorists in enhanced rate from Rs. 1.00 Lakh to Rs. 3.00 Lakhs and payment in one installment regarding.	428-429
3	No.RR.15/2007/17 dated 29 th June, 2007	Notification on sanction of Ex-Gratia Grant of Rs.200000/- and Rs.50000/- regarding.	430-431

4	No.RR.25/92/140 dated 27 th August, 2009	Grant of enhanced rate of Ex-Gratia from Rs.100000/- to Rs.300000/- regarding.	432-433
5	No.RR.55/2009/11 dated 4 th September, 2009	Notification regarding RG to ethnic violence affected people of NC Hills at par with the quantum provided in similar cases in Darrang and Udalguri District.	434-435
6	No.RR.34/94/PT-II/510 dated 2 nd September, 2013	Submission of Ex-Gratia proposal to the concerned DCs within 3 years from the date of reported dates of killing/missing in the hands of extremist/terrorist/miscreants.	436
7	No.RR.34/94/PT-II/512 dated 2 nd September, 2013	Corrigendum to OM No. RR.34/94/PT-II/510 dated 2 nd September,2013.	437
8	No.RR.106/2004/Pt/80 dated 29 th October, 2013	Approval of Hon'ble Chief Minister before sanction of Ex-Gratia to the NOK of person killed due to Police firing, cross firing etc. regarding.	438
9	No.RR.95/2007/102 dated 3 rd February, 2014	Submission of Ex-Gratia proposal to the concerned DCs within 3 years from the date of reported dates of killing/missing in the hands of extremist/terrorist/miscreants.	439
10	No.RR.93/2013/36 dated 21 st May, 2014	Notification regarding non-eligibility for Ex-Gratia to NOK of Central/State Govt. employee killed in extremist/ ethnic violence etc. who already gets the same from the concerned Administrative Department.	440
11	No.RR.33/2014/Pt/6 dated 21 st May, 2014	Rehabilitation of children whose both the parents are killed in violence etc.	441-442
12	No.RR.94/2003/288 dated 15 th October, 2014	Partial modification of Notification No.RR.86/2005/22 dated 24 th April,2007	443
13	No.RR.33/2014/66 dated 15 th November, 2014	Notification regarding revised quantum of relief etc.	444-445

GOVERNMENT OF ASSAM
REVENUE AND DISASTER MANAGEMENT DEPARTMENT :: SETTLEMENT BRANCH
ASSAM SECRETARIATE (C) :: DISPUR
GUWAHATI

No. RSS. 740/2001/24

Dated Dispur, the 10th June, 2007

CORRIGENDUM

Please read the name of Tetelia Nanke village as 2 No. Tetelia villages as mentioned in the Notification No.RSS.740/2001/14, dtd. 30-6-2006.

Sd/-

(D. KALITA)

Under Secretary to the Govt. of Assam
Revenue & D.M. (S) Department,.

Memo No. RSS.740/2001/24-A

Dated Dispur, the 10th June, 2007

Copy to:-

1. The Commissioner Lower Assam Division, Guwahati-1.
2. The Director of Land Records & Survey etc., Assam, Rupnagar, Guwahati-32.
3. The Director of Land Requisition, Acquisition and reforms, Assam, Rupnagar, Guwahati-32.
4. The Deputy Commissioner, Kamrup (M), Guwahati-1.
5. The Deputy Commissioner, Kamrup, Guwahati-1.
6. The Settlement Officer, Guwahati Re-Settlement Operation, Ulubari, Guwahati-7.
7. The Director, Printing and Stationery, Assam, Bamunimaidan, Guwahati-21.

By order etc.,

Sd/-

Deputy Secretary to the Govt. of Assam
Revenue (Settlement) Department.

GOVERNMENT OF ASSAM
REVENUE (SETTLEMENT) DEPARTMENT :: DISPUR

No. RSS. 740/2001/16

Dated Dispur, the 29th September, 2006

CORRIGENDUM

Please read the following villages an under Ulubari Mouza instead of Beltola Mouza as sanctioned in the Notification No.RSS.740/2001/14, dtd. 30-9-2006.

<u>Mouza</u>	<u>Villages to be known as</u>
Ulubari	1. Bamunimaidan Gaon 2. Noonmati 3. Ramsahill 4. Sunsali 5. Clearance Garden

Sd/-
(U. Hazarika),
Deputy Secretary to the Govt. of Assam
Revenue (Settlement) Department,.

Memo No. RSS.740/2001/16-A

Dated Dispur, the 29th September, 2006

Copy to:-

1. The Commissioner Lower Assam Division, Guwahati-1.
2. The Director of Land Records & Survey etc., Assam, Rupnagar, Guwahati-32.
3. The Director of Land Requisition, Acquisition and reforms, Assam, Rupnagar, Guwahati-32.
4. The Deputy Commissioner, Kamrup (M), Guwahati-1.
5. The Deputy Commissioner, Kamrup, Guwahati-1.
6. The Settlement Officer, Guwahati Re-Settlement Operation, Ulubari, Guwahati-7.
7. The Director, Printing and Stationery, Assam, Bamunimaidan, Guwahati-21.

By order etc.,

Sd/-
Deputy Secretary to the Govt. of Assam
Revenue (Settlement) Department.

GOVERNMENT OF ASSAM
REVENUE (SETTLEMENT) DEPARTMENT
DISPUR :: GUWAHATI
ORDERS BY THE GOVERNOR OF ASSAM

NOTIFICATION

Dated Dispur, the 30th June, 2006

No. RSS/740/2001/14 :- In the interest of public the Governor of Assam is pleased to change the names of the following villages of Kamrup (M) District as noted below :

Sl. No.	Mouza	Existing names of the Village	To be known as
1	2	3	4
1	Jalukbari	Dahongari Gaon	Dahongari Gaon
2	- do -	Pachim Jalukbari	Pachim Jalukbari
3	- do -	Kachari Garigaon	Kachari Garigaon
4	- do -	Uttar Jalukbari	Uttar Jalukbari
5	- do -	Dakhin Jalukbari	Dakhin Jalukbari
6	- do -	Maj Jalukbari	Maj Jalukbari
7	- do -	Gar Pandu Kumarpara	Gar Pandu Kumarpara
8	- do -	Tetelia	Tetelia
9	- do -	Tetelia Nanke	Tetelia Nanke
10	- do -	Gota Nagar	Gota Nagar
11	- do -	Gota Nagar Nanke	2 No. Gota Nagar
12	- do -	Pub Baragaon	Pub Baragaon
13	- do -	Pub Boragaon Nanke	2 No. Boragaon
14	- do -	Pachim Boragaon	Pachim Boragaon
15	- do -	Pachim Boragaon Nanke	2 No. Pachim Boragaon
16	- do -	Kamakhya	Kamakhya
17	- do -	Maligaon	Maligaon
18	- do -	Maligaon Nanke	2 No. Maligaon
19	- do -	Durga Sarobar	Durga Sarobar
20	- do -	Durga Sarobar Nanke	2 No. Durga Sarobar
21	- do -	Bharalumukh Gaon	Bharalumukh Gaon
22	- do -	Bharalumukh Nanke	2 No. Bharalumukh Gaon
23	- do -	Sadilapur	Sadilapur
24	- do -	Fatasil Nanke	2 No. Fatasil
1	Beltola	Fatasil Gaon	Fatasil
2	- do -	Barshapara	Barshapara
3	- do -	Dialboma	Dialboma
4	- do -	Jutikuchi	Jutikuchi
5	- do -	Betkuchi	Betkuchi
6	- do -	Dakhingaon	Dakhingaon
7	- do -	1 No. Kahilipara Nanke	3 No. Kahilipara
8	- do -	2 No. Kahilipara Gaon	2 No. Kahilipara \
9	- do -	Kahilipara Gaon	Kahilipara

Sl. No.	Mouza	Existing names of the Village	To be known as
1	2	3	4
10	Beltola	Odalbakra Gaon	Odalbakra
11	- do -	Odalbakra Nanke	2 No. Odalbakra
12	- do -	Japorigog Gaon	Japorigog
13	- do -	Dispur Gaon	Dispur
14	- do -	Dispur Nanke	2 No. Dispur
15	- do -	Narakashur Nanke	Narakashur Gaon
16	- do -	Bhogargaon Grant	Bhogargaon
17	- do -	Jatia Gaon	Jatia
18	- do -	Natboma Gaon	Natboma
19	- do -	Sarusajai	Sarusajai
20	- do -	Borsajai	Borsajai
21	- do -	Hatigaon	Hatigaon
22	- do -	Sarumataria	Sarumataria
23	- do -	Barmataria	Barmataria
24	- do -	Rukminigaon	Rukminigaon
25	- do -	Basistha Gaon	Basistha Gaon
26	- do -	Basistha Nanke	Basistha Mandir Gaon
27	- do -	2 No. Basistha Gaon	2 No. Basistha
28	- do -	Maidamgaon	Maidamgaon
29	- do -	1 No. Madgharia	1 No. Madgharia
30	- do -	2 No. Madgharia	2 No. Madgharia
31	- do -	Madgharia Nanke	3 No. Madgharia
32	- do -	Birkuchi Gaon	Birkuchi Gaon
33	- do -	Noonmati Garden	2 No. Noonmati
34	- do -	Hengrabari Gaon	Hengrabari
35	- do -	1 No. Hengbari Nanke	1 No. Hengbari
36	- do -	2 No. Hengrabari Nanke	Gitanagar
37	- do -	Bagharbari Gaon	Bagharbari
38	- do -	Bagharbari Nanke	2 No. Bagharbari
39	- do -	Kalitikuchi Gaon	Kalitikuchi
40	- do -	Satgaon	Satgaon
41	- do -	Dwarandha Gaon	Dwarandha
42	- do -	Khanapara Gaon	Khanapara
43	- do -	Khanapara Nanke	2 No. Khanapara
44	- do -	Noonmati	Noonmati Koloney
45	- do -	Saukuchi Gaon	Saukuchi
46	- do -	Bamunimaidan Gaon	Bamunimaidan Gaon
47	- do -	Noonmati Gaon	Noonmati
48	- do -	Ulubari Gaon	Ulubari
49	- do -	Ramsahil Grant Gaon	Ramsahil
51	- do -	Sunsali Grant Gaon	Sunsali
51	- do -	Kiloyarang Garden	Kiloyarang

Sd/-

Deputy Secretary to the Govt. of Assam
Revenue (Settlement) Department.

Copy to:-

1. The Commissioner Lower Assam Division, Guwahati-1.
2. The Director of Land Records & Survey etc., Assam, Rupnagar, Guwahati-32.
3. The Director of Land Requisition, Acquisition and Reforms, Assam, Rupnagar, Guwahati-32.
4. The Deputy Commissioner, Kamrup, Guwahati-1.
5. The Deputy Commissioner, Kamrup (M), Guwahati-1.
6. The Settlement Officer, Guwahati Re-Settlement Operation, Ulubari, Guwahati-7.
7. The Director, Printing and Stationery, Assam, Bamunimaidan, Guwahati-21.

By order etc.,

Sd/-

Deputy Secretary to the Govt. of Assam
Revenue (Settlement) Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPTT. : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR
GUWAHATI-6

NO.RSS.183/2007/50 : Dated Dispur, the 2nd February, 2008.

From : Shri Alok Perti, IAS,
Additional Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : 1. The All Deputy Commissioners
(Except Hill Districts and B.T.A.D. Districts).
2. All Settlement Officers.
3. All Sub-Divisional Officers(Civil).

Sub : Settlement of land in favour of individuals, Government Department and
Private organizations etc.

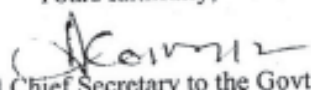
Ref : Letter No.RSS.609/98/21 ; Dated 9.4.2003 and No.RSS.609/98/11,
Dated 12.10.98.

Sir,

I am directed to say that the Government have decided that all proposals for
settlement of Government land in favour of individuals, Government Departments and
private organizations etc. should be cleared only after approval of the Cabinet.

It is, therefore, decided that all proposals relating to settlement of Government
land should be submitted to the Government with full details of the case as per existing
land policy and procedures in this regards for approval of the Government.

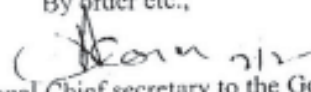
Yours faithfully,


Additional Chief Secretary to the Govt. of Assam,
Revenue and Disaster Management Department

Memo No.RSS.183/2007/50-A : Dated Dispur, the 2nd February, 2008.
Copy for information to :-

1. The Commissioner & Secretary to the Hon'ble Chief Minister, Assam, Dispur for
kind information.
2. The Commissioners, Lower Assam Division, Guwahati/ North Assam
Division, Tezpur/Upper Assam Division, Jorhat/ Hills & Barak Valley
Division, Guwahati.
3. The Director of Land Records and Surveys etc., Assam,
Rupnagar, Guwahati-32.
4. The Director of Land Requisition Acquisition and Reforms,
Assam, Rupnagar, Guwahati-32.
5. The P.P.S.to Hon'ble Chief Minister, Assam, Dispur for appraisal of the Chief
Minister.
6. The P.S. to Minister, Revenue & D.M. Department, Assam, Dispur.
7. The P.S. to the Principal Secretary to the Govt. of Assam, Revenue & D.M.
Department, Dispur.

By order etc.,


Additional Chief secretary to the Govt. of Assam,
Revenue and Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIAT : DISPUR

No. RSS. 183/2007/Pt/4

Dated Dispur the 20th June, 2008.

From : V. K. Pipersenia, IAS
Principal Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : 1. All Deputy Commissioners (Except Hill Districts and BTAD Districts).
2. All Settlement Officers.
3. All Sub-Divisional Officers (Civil)

Sub : Allotment/Settlement of land in favour of individuals, Government Department and private organisations etc.

Ref. : Letter No. RSS. 609/98/21, dated 9.4.2003 and No. RSS. 609/98/11 dtd. 12.10.99 and No. RSS. 183/2007/50, dated 2.2.2008.

Sir,

I am directed to say that in modification of instructions conveyed vide letter No. RSS. 183/2007/50, dated 2nd February, 2008, the Government of Assam have decided that henceforth Government land for infrastructure project of the State Government may be allotted to the requiring Department as per prescribed procedure without sending the proposals to the Cabinet for approval. However, all other proposals for allotment and settlement of Government land in the State including Guwahati in favour of individuals, private organisations, companies, societies etc. would be cleared only after approval of the Cabinet.

You are requested to ensure necessary action accordingly.

Yours faithfully,

Sd/-

(V. K. Pipersenia)

Principal Secretary to the Govt. of Assam
Revenue & Disaster Management Department,

Memo No. RSS. 183/2007/Pt/4-A

Dated Dispur the 20th June, 2008

Copy to:-

1. Principal Secretary to the Hon'ble Chief Minister, Assam, for kind information.
2. The Commissioner, Lower Assam Division, Guwahati/North Assam Division, Tezpur/Upper Assam Division, Jorhat & Hills & Barak Valley Division, Guwahati.
3. The Director of Land Records and Survey etc., Assam, Rupnagar, Guwahati-32.
4. The Director of Land Requisition, Acquisition and Reforms, Assam, Rupnagar, Guwahati-32.
5. The PPS to Hon'ble Chief Minister of Assam, Dispur for appraisal of Hon'ble Chief Minister.
6. PS to Hon'ble Minister, Revenue & Disaster Management Department, Assam, Dispur.

Sd/-

(V. K. Pipersenia)

Principal Secretary to the Govt. of Assam
Revenue & Disaster Management Department,

(7)

GOVERNMENT OF ASSAM
REVENUE AND DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIATE : : DISPUR
GUWAHATI - 781006

No. RSS. 646/2008/2

Dated Dispur, the 4th August, 2008

From : V. K. Pipersenia, IAS,
Principal Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : All Divisional Commissioners
All Deputy Commissioners
All Sub-Divisional Officers

Sub : Leased land used by the Tea Estates other than Tea Cultivation, violating the lease conditions.

Sir,

In inviting a reference to the subject cited above, I am directed to say that it has been reported to the Hon'ble Chief Minister, that a number of Tea Estate have been diverting land for use other than for tea cultivation violating the lease conditions. In this connection , you are requested to ensure that no Tea Estate diverts any land, leased out to them purely for tea cultivation for use other than tea cultivation.

You are also requested to furnish a monthly report indicating the cases of such violation detected in respect of your District and action taken/initiated so far against those Tea Estates for submission to the Hon'ble Chief Minister, Assam, every month.

The first report giving the up to date status as on 31.7.2008 should be submitted to the undersigned by 16.8.2008 positively. Thereafter, a monthly report should be submitted by the 10th day of every month so that the consolidated monthly report to Hon'ble Chief Minister may be submitted by 15th day of every month.

Yours faithfully,

Sd/-

(V.K. Pipersenia),

Principal Secretary to the Government of Assam,
Revenue & Disaster Management Department.

Memo No. RSS. 646/2008/2-A

Dated Dispur, the 4th August, 2008

Copy to:-

1. Principal Secretary to Chief Minister, Assam, Dispur, with reference to her U/O No. CMO. 14/2008/2470-A, dated 25th July, 2008.
2. PS to Hon'ble Minister, Revenue & Disaster Management, Assam, Dispur.
3. Staff Officer to Chief Secretary, Assam, Dispur.

Sd/-

(V.K. Pipersenia),

Principal Secretary to the Government of Assam,
Revenue & Disaster Management Department.

(8)

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT :: SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

ORDERS BY THE GOVERNOR OF ASSAM

NOTIFICATION

Dated Dispur, the 12th August, 2008

No. RSS. 351/91/Pt/82 : In super session of the Department's Notification No.RSS.351/91/339, dated 27-10-1999 and in exercise of the power under Section -11 A of Assam Land Revenue Re-assessment Act, 1936 (as amended), the Governor of Assam is pleased to reassess the rate of land Revenue in respect of tea land at Rupees 22.00 (Rupees twenty two) per bigha per annum in Brahmaputra Valley and Rupees 16.00 (Rupees sixteen) in Barak Valley with effect from 01-07-2003.

Further, the Govt. has realised the rate of land revenue in respect of the factory part of the tea garden as industrial site and assess the land revenue at Rs.500.00 (Rupees five hundred) per bigha in rural areas and Rs.1000.00 (Rupees one thousand) per bigha in town areas under Section 25(C) of the Assam Land Revenue reassessment Act, 1936 (as amended) with effect from 01-07-2003.

Apart from this the tea Garden have been encroaching upon huge stretches of Government Lands and extracting the benefits of it. Government had formulated a Policy to Settle the lands to the eligible Tea Garden under occupation on payment of premium. Very few tea gardens have come forward for settlement of land encroached by them. To deal with the situation firmly, Government has imposed a fine amounting to Rs.200.00 (Rupees two hundred) per bigha of encroached land per annum whether eligible for settlement or not until encroachment is cleared. This fine shall be realized as arrear of land revenue each year. This may be assessed to as Land Revenue and included in the Annual DouL.

Sd/-

Joint Secretary to the Govt. of Assam
Revenue & Disaster Management Department,

Memo No. RSS. 351/91/pt/82-A
Copy to:-

Dated Dispur, the 12th August, 2008

1. All Commissioner, LAD/NAD/UAD/ Hills & Barak Valley Division.
2. The Director of Land Records & Survey etc., Assam, Rupnagar, Guwahati-32.
3. The Director of Land Requisition, Acquisition and Reforms, Assam, Rupnagar, Guwahati-32.
4. All Deputy Commissioners.
5. All Sub-Divisional Officer (Civil).
6. P.P.S. to Chief Minister, Assam, Dispur, Guwahati-6.

By order etc.,

Sd/-

Joint Secretary to the Govt. of Assam
Revenue & Disaster Management Department,

(9)

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 183/2007/Pt/7

Dated Dispur the 31st October, 2008.

From : Sri K. K. Kalita, ACS,
Joint Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : All Deputy Commissioners/ All Sub-Divisional Officer (C) except Deputy
Commissioners/ Sub-Divisional Officers (C) of Hill Districts & BTAD Districts.

Sub : Allotment of land in favour of landless individuals.

Ref. : 1. Govt. Letter No.RSS. 183/2007/50, Dt. 02/02/08
2. Govt. Letter No.RSS. 183/2007/Pt/4, Dt. 20/06/08

Sir,

I am directed to say that in partial modification of the instructions conveyed vide letters mentioned above, it has been decided that for allotment of land to landless people, the approval of the Cabinet is not required. All Deputy Commissioners/ Sub-Divisional Officers (C) may take note of this instruction.

Yours faithfully,

Sd/- K. K. KALITA
Joint Secretary to the Govt. of Assam
Revenue & Disaster Management Department,
Dispur, Guwahati-6.

Memo No. RSS.183/2007/Pt/7

Dated Dispur, the 31st October, 2008

Copy to:-

1. All Commissioners of Divisions.
2. The Director of Land Records and Survey etc., Assam, Rupnagar, Guwahati-32.
3. The Director of Land Requisition, Acquisition and Reforms, Assam, Rupnagar, Guwahati-32.
4. PPS to Hon'ble Chief Minister of Assam, Dispur for appraisal of Hon'ble Chief Minister.
5. The Deputy Secretary to the Govt. of Assam, Political (Cabinet Cell) Department, Dispur,
6. PS to Hon'ble Minister, Revenue & DM Department, Assam, Dispur.
7. PS to the Principal Secretary to the Govt. of Assam, Revenue & DM Department, Dispur.

Sd/-
Joint Secretary to the Govt. of Assam
Revenue & Disaster Management Department,
Dispur, Guwahati-6.

(10)

Most Important

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIAT : DISPUR

No. RSS. 1467/2006/13

Dated Dispur the 7th April, 2009.

From : V. K. Pipersenia, IAS
Principal Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : 1. All Deputy Commissioners (Except Hill Districts).
2. All Sub-Divisional Officers (Civil)

Sub : Allotment /Settlement of land in favour of N.G.O / Company.

Ref. : Letter No. RSS. 1467/2006/1, dated 29.11.2006
and No. RSS. 1467/2006/3, dated 4.12.2006.

Sir,

In continuation of this Department's letter cited above, I am directed to say that while forwarding proposals for allotment / settlement of land, the following details should be provided, wherever applicable.

1. Site Plan for the proposed land and building plan of the proposed project.
2. Actual assessment of the requirement of land.
3. Details of registration, audited balance sheet of the company/NGO to execute the project.
4. Time frame for execution of the project.
5. Source of funding.
6. Project profile.
7. Resolution of the Sub-Divisional Land Advisory Committee (SLAC)
8. Views of the concerned line Department, e.g. the Department of the Forest if the land is required for plantation, Department of Industry if requirement is for setting up industry etc.
9. Specific views of the deputy Commissioner on the proposal with special reference to provisions of the Assam Land Policy, Ceiling Act and Executive Instructions issued from time to time.
10. De-reservation of PGR/VGR should be sparingly restored to and when taken up in unavoidable situation, due procedure as per the relevant Rules under the ALRR, 1886 should be followed.

Yours faithfully,

Sd/-

(V. K. Pipersenia)

Principal Secretary to the Govt. of Assam
Revenue & Disaster Management Department.

MOST IMPORTANT

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR ; GUWAHATI - 6

No. RSS. 636/2009/2

Dated Dispur the 19th September, 2009.

From : Shri K. Kalita, ACS
Joint Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : All Deputy Commissioners (Except Hill Districts).

Sub : Encroachment of Government land, PGR, VGR, Waste Land and land belonging to
Satras and religious Institution.

Sir,

I am directed to say that apart from Assembly Question, there has been enormous criticism for encroachment of land in large scale of sarkari, VGR, Waste Land and land belonging "Satras and religious Institution since last few months almost in every daily News Paper and electronic media by Satradhikar, Students Bodies and other public organization. It has strongly criticized that due to indifferent attitude of Government, land belonging to "Satras" are being grabbed by the encroachers.

You are, therefore, requested kindly to furnish report along with a map of every Circle showing total land including VGR/PGR/Waste Land/Religious Institution/Satra and land under encroachment.

Yours faithfully,

Sd/-

Joint Secretary to the Govt. of Assam
Revenue & D.M. (S) Department.

Memo No.RSS.636/2009/2-A

Dated Dispur the 19th September, 2009.

Copy forwarded and necessary action to:-

The Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (Reforms) Department, Dispur, Guwahati-6.

By order etc.

Sd/-

Joint Secretary to the Govt. of Assam
Revenue & D.M. (S) Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIAT : DISPUR
GUWAHATI-6

No. RSS. 636/2009/4

Dated Dispur the 31st October, 2009

From : Shri K. Kalita, ACS,
Joint Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : All Deputy Commissioners (Except Hill Districts)

Sub : Encroachment on Government khas land, Satra's land, VGR, PGR, land of religious institution, land earmarked for Government Department and other institutions.

Sir,

I am directed to say that in spite of repeated instructions issued from time to time, it has been observed that encroachment on Government khas lands and land of religious institutions is going on without any obstruction from the District administration or field level Revenue Officers. You would recall that this matter was also raised by Hon'ble Minister, Revenue & DM in the Conference of Deputy Commissioners on 14.10.2009 in presence of Hon'ble Chief Minister and Hon'ble and Hon'ble Chief Minister had directed Deputy Commissioners to identify all Government encroached land within a month and ensure that no further encroachment takes place in future.

You are requested to take necessary action as per above mentioned direction of Hon'ble Chief Minister.

You are also requested to submit an action taken report in the matter immediately.

Yours faithfully,

Sd/- K. KALITA
Joint Secretary to the Govt. of Assam
Revenue & Disaster Management Department.

Memo No.RSS.636/2009/4-A

Dated Dispur the 31st October, 2009

Copy to:-

1. The P.P.S to Hon'ble Chief Minister, Assam, Dispur.
2. The P.S. to Hon'ble Minister, Revenue & Disaster Management Department.
3. The P.S. to Principal Secretary, Revenue & DM Department.

By order etc.

Sd/-
Joint Secretary to the Govt. of Assam
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6.

No. RSS. 1398/2007/Pt/3

Dated Dispur the 9th December, 2009

From : Shri K. Kalita, ACS,
Joint Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : 1. All Deputy Commissioners (Plain Districts)
2. All Sub-Divisional Officers (C) (Plain District)

Sub : Allotment of land in favour of the landless Tea and Ex-Tea Garden Labourers.

Sir,

I am directed to say that the Government in Revenue & Disaster Management Department had, vide Notification No.RRG.86/2001/Pt/3, dtd. 12.3.2007 constituted a committee under the Chairmanship of ADC (Revenue) of the District with concerned Circle Officer as Member Secretary and the Local MLAs as Member for speedy allotment of Government land/ ceiling surplus land in favour of landless tea and ex-tea garden labourers.

But, it is reported that no effective steps have so far been taken in this regard.

You are requested once again to take necessary action for allotment of the Government land/ ceiling surplus land to the Tea and Ex-Tea labourers as per Land Policy 1989 and current circulars on priority basis.

Further, you are also requested to kindly prepare a list of tea gardens, showing surplus land which are not genuinely occupied by the gardens and submit the same to the Government immediately.

Yours faithfully,

Sd/- K. KALITA
Joint Secretary to the Govt. of Assam
Revenue & Disaster Management Department.

Memo No. RSS. 1398/2007/Pt/3-A

Dated Dispur the 9th December, 2009

Copy to :-

1. The Commissioners of Divisions, Lower Assam Division, Guwahati/Upper Assam Division, Jorhat/ North Assam Division, Tezpur.
2. The Director of Land Records and Survey etc., Assam, Rupnagar, Guwahati-32.
3. The Director of Land Requisition, Acquisition and Reforms, Assam, Rupnagar, Guwahati-32.
4. The PS to Hon'ble Minister, Revenue & D.M. Deptt. for kind appraisal of the Minister.

By order etc.

Sd/-
Joint Secretary to the Govt. of Assam
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 573/94/Pt/5

Dated Dispur the 9th December, 2009

From : Shri K. Kalita, ACS,
Joint Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : 1. All Deputy Commissioners (Except Hill Districts)
2. All Sub-Divisional Officers (Civil)
3. All Sub-Registrars.

Sub : Alienation of Tea Garden land.

Ref : This Departments letter No.RSS.573/94/25, dtd. 26.3.2001.

Sir,

In inviting a reference to the subject cited above, I am directed to say that it has come to the notice of the Govt. in the Revenue & D.M. Department that Tea garden lands are being sold by some garden authorities for purpose other than tea plantation in violation of Govt. instructions issued from time to time.

As such, you are requested to identify all such cases and cancel the mutation in case the same has been granted without following the Government instruction and policy in this regard.

Further, you are also requested to direct all Sub-Registrars under your jurisdiction to be careful in case of registration of tea garden land and bring all such cases to the notice of the Government.

Yours faithfully,
Sd/- K. KALITA,
Joint Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

Memo No. RSS. 573/94/Pt/5-A

Dated Dispur the 9th December, 2009

Copy to :-

1. P.S. to the Minister, Revenue & D.M. etc., Assam, Dispur for kind information of the Hon'ble Minister.
2. P. S. to the Principal Secretary to the Govt. of Assam, Revenue & D.M. Department for kind information of the Principal Secretary.
3. The Inspector General of Registrar to issue suitable instructions to all District Registrars and Sub-Registrars.

By order etc.
Sd/-
Joint Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

(15)

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPTT. : SETTLEMENT BRANCH ASSAM
SECRETARIAT (C) : DISPUR
GUWAHATI-6

No. RSS. 860/2005/57

Dated Dispur, the 4th January, 2010.

From : Shri K. Kalita, ACS,
Joint Secretary to the Govt. of Assam,
Revenue & D.M. Department.

To : 1. All Deputy Commissioner
2. All Sub-Divisional Officer (C)

Sub. : Preferential allotment & settlement of Government land in favour of the persons with disabilities as well as payment of premium at concessional rate thereof.

Sir,

I am directed to say that the Govt. of Revenue & D.M. Department has decided to give effect to the benefits of provision of the Section 43 of "The persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995" envisaging formulation of schemes in favour of the persons with disabilities for preferential allotment / settlement of Government land for house, setting up of business setting up or special recreation centres, establishment of special schools, establishment of research centres and establishment factories by entrepreneurs' with disabilities.

Further, it is also decided by the Government that the existing 25% of concession over the estimated due premium fixed as per rules in force in the matter of payment of premium on the new settlement of Government land as well as on conversion of annual patta / short lease into periodic patta now available to the persons belonging to S.C., S.T. etc. be extended to the persons with disabilities as defined by the competent authority.

You are, therefore, requested to give effect to the decision mentioned above With immediate effect on production of disability certificate from the competent authority as designated by the Govt. of Assam in terms of the aforesaid Act.

Yours faithfully,

Sd/-

Joint Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

Memo No. RSS. 860/2005/ 57-A

Dated Dispur, the 4th January, 2010

Copy to:-

1. The Commissioners of Divisions.
2. The Commissioner & Secy. to the Govt. of Assam, Social Welfare Department, Dispur
3. The Director of Land Records and Surveys etc., Assam, Rupnagar, Guwahati-32.
4. The Director of Land Requisition Acquisition and Reforms, Assam, Rupnagar, Guwahati-32
5. P.S. to Minister, Revenue & D.M. Department for kind appraisal of the Hon'ble Minister.

By order etc.

Sd/-

Joint Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

MOST IMMEDIATE

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT :: SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 470/2010/4

Dated Dispur the 6th May, 2010

From : Shri A. K. Barman, ACS,
Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : 1. All Deputy Commissioners (Except Hills & BTAD Districts)

Sub : Conversion of Annual patta Land and submission of Report thereof.

Sir,

I am directed to refer to the subject cited above and to request you kindly to take up special drive for conversion of Annual Patta Land to periodic Patta and subsequent correction of land records of all the Annual Pattas eligible for such conversion as per the Assam Land Records Manual and Govt. instructions in this regard from time to time.

You are also requested to send a copy of the programme of special drive to this Department and to Principal Secretary to the Chief Minister, Assam immediately.

Yours faithfully,
Sd/- A. K. Barman
Deputy Secretary to the Govt. of Assam
Revenue & Disaster Management Department,

Memo No. RSS. 470/2010/4-A
Copy to :-

Dated Dispur the 6th May, 2010

1. The Principal Secretary to the Chief Minister, Assam, with reference to his letter U.O. No. COM/CM/7/2010/1151 dtd. 29.4.10 for information.

Yours faithfully,

Sd/-
Deputy Secretary to the Govt. of Assam
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT :: SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR

No. RSS. 404/2005/309

Dated Dispur the 14th May, 2010

From : Shri K. Kalita, ACS,
Joint Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : All Deputy Commissioners (Except Hills & B.T.A.D Districts)

Sub : Allotment of land to the eligible river eroded families of Char areas.

Sir,

In inviting a reference to the subject cited above, I am directed to say that it has come to the notice of the Govt. regarding slow progress of allotment of land to the eligible river eroded families sheltering in different places, embankment and in Char areas in Govt. khas land.

In view of the above, I am directed to request you kindly to form a Core Committee specially for allotment of land to the eligible river eroded families with the following officers.

Chairman : ADC(R) of the District.
Member Secy. : Circle Officer of the Revenue Circle.
Members : Local MLAs.

Further, you are also requested kindly to prepare a list of such eligible river eroded families recommended by Circle Level Committee to allot Govt. land to these persons from the said list as per norms with intimation to the Government in Revenue & Disaster Management Department.

This may be treated as urgent.

Yours faithfully,

Sd/- K. KALITA
Joint Secretary to the Govt. of Assam
Revenue & Disaster Management Department,

Memo No.RSS.404/2005/309-A

Dated Dispur the 14th May, 2010

Copy to :-

1. P.S to the Minister, Revenue & Disaster Management Department for kind appraisal of the Hon'ble Minister.
2. All Sub-Divisional Officers (Civil) (Except Hill Districts).

By order etc.

Sd/-
Joint Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT :: SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 267/2012/17

Dated Dispur the 6th September, 2012

From : Smti. Barnali Sharma, ACS,
Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management (S) Department.

To : 1. All Deputy Commissioners.
2. All Sub-Divisional Officers.
3. The Settlement Officer, Dhubri/Goalpara/Cachar/Karimganj.

Sub : **Preservation and protection of wetland areas.**

Sir,

I am directed to say that inspite of various instructions from time to time for preservation and protection of wetland areas, proposals are sent for allotment of such land in the name of individuals/ groups and organizations

You are aware of the fact that serious attention has been given to preserve and protect these water bodies. **In order to prevent any further allotment/encroachment and filling up of low lying Govt. land**, you are requested not to send any proposal for allotment of any wet land and also your personal attention is requested to **get encroachment removed** without any delay so that natural flow of waterways are not obstructed.

Yours faithfully,

Sd/-

Deputy Secretary to the Govt. of Assam
Revenue & Disaster Management (S) Department,

Memo No. RSS. 267/2012/17-A

Dated Dispur the 6th September, 2012

Copy to :-

1. All Divisional Commissioners
2. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32.
3. P.S. to Minister, Revenue & D.M., Assam for information.

By order etc.

Sd/-

Joint Secretary to the Govt. of Assam,
Revenue & Disaster Management (S) Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT :: SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 542/2013/5

Dated Dispur the 1st July, 2013

From : Shri A. K. Barman, ACS,
Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : 1. All Deputy Commissioners.
2. All Sub-Divisional Officers.
3. All Settlement Officers.

Sub : Encroachment of land in Govt. Beels / Fisheries / Water Bodies etc.

Ref : 1. No.RSD.5/94/10-A dated 31-5-1995.
2. No.RSD.5/94/Pt/7 dated 7-8-1999.
3. No.RSS.654/07/Pt.-I/1 dated 20-1-2006.

Sir,

I am directed to say that it has been brought to the notice to Govt. that large scale encroachment in Govt. Beels of Fishries Department have taken place by some groups and organizations and also some individuals started unauthorized construction like brick kilns etc. in such land. Such illegal activities have resulted in the loss of revenue to Govt. apart from creating law and order and ecological problems in the localities.

You are aware that Govt. has issued several instructions to preserve and protect these Govt. Beels / Fisheries / Water Bodies etc. vide letters under reference. You are therefore, requested kindly to take necessary action for demarcation of Beels / Fisheries/ Water Bodies and remove of encroachment without any delay and report for cancellation of allotted land in such water bodies.

Action taken may kindly be intimated to Government.

Yours faithfully,
Sd/- A. K. BARMAN
Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

Memo No.RSS.542/2013/5-A

Dispur the 1st July, 2013

Copy to :-

1. All Divisional Commissioners
2. The Secretary to the Govt. of Assam, Fisheries Department, Dispur, Guwahati-6 for information.
He is requested to instruct the District level Fisheries Department officials to immediately report to the respective Deputy Commissioners/Sub-Divisional Officers/Circle Officers about specific cases of such unauthorized encroachment of Beels/Fisheries belonging to the Fisheries Department.
3. The Director, Fisheries, Assam, Guwahati.
4. P.S. to Hon'ble Minister, Revenue & D.M., Assam for information.
5. P.S. to Hon'ble Minister of State (Ind.), Fisheries etc., Assam for information.

By order etc.
Sd/-
Deputy Secretary to the Govt. of Assam
Revenue & Disaster Management Department,

(20)

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT (SETTLEMENT) DEPARTMENT
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 42/2011/31

Dated Dispur the 2nd July, 2013

OFFICE MEMORANDUM

Subject : Procedure for final approval of allotment/settlement of Government Land in districts of Assam other than the districts under Sixth Schedule Areas.

In partial modification of the existing provisions, the following procedure will be followed while giving final approval for allotment/settlement of Government land.

1. The Deputy Commissioners of the districts are authorised to allot land to the indigenous landless persons in the rural areas as per existing Land Policy after receipt of the approval of the Sub-Divisional Level Land Advisory Committee. After three years of continuous physical possession, the land will be settled with the allottees in the form of Annual Patta provided that the land is found to have been used for the purpose for which it was allotted.

Already allotted land in rural areas may be settled by the Deputy Commissioners in the form of Annual Patta with the indigenous allottees provided that the allottee is in possession for three years or more using it for the purpose for which it was allotted. Later on the Annual Patta can be converted to Periodic Patta as per rules and procedures.

The maximum limit of land for allotment to a family is 7 Bighas for agricultural purpose and 1 Bigha for homestead purpose. With the increase of population, since land has become a scarce and valuable resource, Deputy Commissioner should be very rational in allotment and settlement of land to any individual. The Deputy Commissioners also should keep in mind that for future development activities, Government Land has to be preserved.

2. In case of allotment and settlement of land to the landless and eligible people of Tea and Ex-Tea garden community in rural areas, as mentioned above, the deputy Commissioners are authorised to issue allotment certificates with the approval of the Sub-Divisional Land Advisory Committee (SDLAC) or by the Committee notified vide letter No. RSS. 404/2005/309, dated 14th May, 2010, to expedite the matter. After allotment, the same procedure mentioned above at Serial No.1 for providing Annual Patta and Periodic Patta to be followed.
3. For settlement of land to Small Tea Growers in rural areas, The Deputy Commissioners will send proposals to Government for settlement of land as per Land Policy, with due approval of SDLAC. On receipt of proposals from Deputy Commissioners, Revenue & D.M. Department will approve the settlement of land with approval of Minister, Revenue & D.M. Department.
4. The Revenue & D.M. Department on receipt of the proposal from the Deputy Commissioner with approval of SDLAC, with approve allotment/settlement of Government land for infrastructure projects of the State Government or Central Government or Public Sector undertakings with the approval of Minister, Revenue & D.M. Department.

5. On receipt of proposals of settlement/allotment of land to landless Private Institutions, Companies, Societies etc. as well as settlement of land to individual as per land policy in Revenue Town areas including Guwahati from the concerned Deputy Commissioners, the Revenue & D.M. Department will approve such proposal only with prior approval of the State Cabinet.

You are requested to follow the instructions accordingly.

Sd/- S. C. Das, IAS
Addl. Chief Secretary.
Revenue & Disaster Management Department,

Memo No. RSS. 42/2011/31-A

Dated Dispur the 2nd July, 2013

Copy to :-

1. The Commissioner, Lower Assam Division, Guwahati/Upper Assam Division, Jorhat/North Assam Division, Tezpur/Hills & Barak Valley Division, Housefed Complex, Dispur, Guwahati-6.
2. The Director of Land Records and Survey etc., Assam, Rupnagar, Guwahati-32.
3. The Director of Land Requisition, Acquisition and Reforms, Assam, Rupnagar, Guwahati-32.
4. PS to Hon'ble Chief Minister, Assam, Dispur.
5. PS to Hon'ble Minister, Revenue, Assam, Dispur.
6. P.S. to Addl. Chief Secretary, Assam, Revenue & D.M. Department, Dispur, Guwahati-6.
7. P.S. to Commissioner & Secretary, Revenue & D.M. Department, Dispur, Guwahati-6.

By order etc.

Sd/-
Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 605/2013/32

Dated Dispur the 12th August, 2013

From : Shri S. C. Das, IAS,
Addl. Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : 1. All Deputy Commissioner.
2. All Sub-Divisional Officer (Civil)

Sub : Restriction on transfer of agricultural land to non-agriculturist/non-agricultural purpose.

Ref : Letter Nos. (1) No. RSD.19/85/1 dated 27-12-1985.
(2) No.RSD.19/85/58 dated 04-12-1989.
(3) No.RSD.19/85/59 dated 05-12-1989.
(4) No.RSS.125/2000/1 dated 08-3-2000.
(5) No.REGN.10/2007/95 dated 19-01-2010.
(6) No.REGN.10/2007/97 dated 22-02-2010.

Sir,

I am directed to refer to the Government circulars quoted above and to reiterate the imposition of restriction on transfer of agricultural land in rural areas by cultivators for non-agricultural purposes without previous sanction by Deputy Commissioner as per Executive Instruction No.6 (as amended) under the Assam Land and Revenue Regulation 1886 and accordingly Government had also adopted it in Government Land Policy, 1989 where in the matter of restriction of agricultural land to non-agricultural purpose has been clearly spelt out in paras 9.1 and 9.2 of the Land Policy, 1989.

But it is reported that a large area of agricultural land has been transferred to non-agriculturist for non-agricultural purposes. It is learned that in most of the districts, the Deputy Commissioners are allowing transfer of agricultural land only for agricultural purpose, but subsequently some of the purchasers have converted the agricultural land for non-agricultural purpose. Some companies are also buying agricultural land submitting affidavit that they will use the land for agricultural purpose. Government have expressed serious view on transfer of such huge area of agricultural land for non-agricultural purposes.

You are, therefore, requested kindly to enforce restriction on transfer of agricultural land to non-agriculturist for non-agricultural purposes as explained in the Government circulars under reference.

Further, you are also requested to issue show cause notice to the buyers of agricultural land who has violated their commitment given through the affidavit and violated the provisions aforementioned, criminal action for violation of the same may be initiated against them.

Action taken may kindly be intimated to Government.

Yours faithfully,
Sd/- S. C. Das
Addl. Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department,.

(23)

Copy to :-

1. The Commissioner, Lower Assam Division, Guwahati//North Assam Division, Tezpur/Upper Assam Division, Jorhat/ Hills & Barak Valley Division, Guwahati-6 for information and necessary action.
2. The Director of Land Records and Survey etc., Assam, Rupnagar, Guwahati-32.
3. The Director of Land Requisition, Acquisition and Reforms, Assam, Rupnagar, Guwahati-32.
4. PS to Hon'ble Minister, Revenue & D.M Department, Assam, Dispur.

By order etc.

Sd/-

Deputy Secretary to the Govt. of Assam
Revenue & Disaster Management Department,

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 605/2013/33

Dated Dispur the 12th August, 2013

From : Shri S. C. Das, IAS.
Addl. Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : 1. All Deputy Commissioner.
2. All Sub-Divisional Officers (Civil)

Sub : Re-assessment of land revenue after Re-classification based on present land use pattern.

Sir,

I am directed to say that it has come to the notice of the Government that because of development activities in the State, land use pattern in large areas has been changed. Proper classification and assessment of land as per use has not been reflected in land records resulting in loss of land revenue and public inconvenience in getting bank loans etc.

You are, therefore, requested kindly to take immediate necessary steps for re-classification of land as per land use pattern and collect land revenue of the re-classified area following the provisions of Assam Land Revenue Re-Assessment Act, 1936 (as amended) and Assam Land Records Manual.

Action taken may be intimated to the Government.

Yours faithfully,
Sd/- S. C. Das

Addl. Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

Memo No. RSS. 605/2013/33-A

Dated Dispur the 12th August, 2013

Copy to :-

1. The Commissioner, Lower Assam Division, Guwahati/Upper Assam Division, Jorhat/North Assam Division, Tezpur/Hills & Barak Valley Division, Dispur, Guwahati-6 for information and necessary action.
2. The Director of Land Records and Survey etc., Assam, Rupnagar, Guwahati-32.
3. The Director of Land Requisition, Acquisition and Reforms, Assam, Rupnagar, Guwahati-32.
4. PS to Hon'ble Minister, Revenue & D.M Department, Assam, Dispur.

By order etc.

Sd/-
Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (CIVIL) : DISPUR : GUWAHATI-6

No. RSS. 605/2013/34

Dated Dispur the 12th August, 2013

From : Shri S. C. Das, IAS,
Addl. Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : 1. All Deputy Commissioners.
2. All Sub-Divisional Officers (Civil)

Sub : Implementation of Assam Fixation of Ceiling on Land Holdings Act, 1956 (As amended)

Sir,

In inviting a reference to the subject quoted above, I am directed to say that it has come to the notice of the Govt. that although the Assam Fixation of Ceiling on Land Holdings Act, 1956 (As amended) is in force, hardly any new cases have been registered after 1970s and 1980s. It is reported that many of the new purchasers are purchasing land in excess of the ceiling limit violating Section 4 of The Assam Fixation of Ceiling on Land Holdings Act, 1956 (As amended). You are aware that the Collectors of the Districts have been empowered for effective implementation of the provisions of the Act.

It is therefore reiterated that the Collectors of the districts should take immediate necessary steps for effective implementation of the above mentioned Ceiling Act as per laid down procedures.

Action taken may kindly be intimated to the Government.

Yours faithfully,

Sd/- S. C. Das

Additional Chief Secretary to the Govt. of Assam
Revenue & Disaster Management Department.

Memo No.RSS.605/2013/34-A

Dated Dispur the 12th August, 2013

Copy to :-

1. The Commissioner, Lower Assam Division, Guwahati/Upper Assam Division, Jorhat/North Assam Division, Tezpur/Hills & Barak Valley Division, Guwahati-6 for information and necessary action.
2. The Director of Land Records and Survey etc., Assam, Rupnagar, Guwahati-32.
3. The Director of Land Requisition, Acquisition and Reforms, Assam, Rupnagar, Guwahati-32.
4. PS to Hon'ble Minister, Revenue & D.M Department, Assam, Dispur.

By order etc.

Sd/-

Joint Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 856/2013/25

Dated Dispur the 12th August, 2013

From : Shri S. C. Das, IAS,
Addl. Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : 1. All Deputy Commissioners.
2. All Sub-Divisional Officers (Civil)

Sub : Allotment/Settlement of land to Tea and Ex-Tea Garden Community.

Ref : 1. No. RRG.86/2001/Pt/3 dated 12-3-2007,
2. No. RSS.1398/2007/26 dated 24-12-2010 and
3. O.M. No. RSS42/2011/31 dated 2-7-2013.

Sir,

With reference to the subject cited above, I am directed to say that Government has decided to expedite issue of allotment of land to the eligible landless Tea and Ex-Tea Garden Community as per guidelines issued vide letters under reference.

You are requested to issue allotment certificate as per Land Policy to the eligible landless persons of the Tea and Ex-Tea Garden Community in rural areas. Approval of either SDLAC or the Committee mentioned in the letter No.RRG.86/2001/Pt/3 dated 12-3-2007 is necessary before allotment.

After 3 (three) years of continuous physical possession, the allotted land may be settled with the allottees in the form of annual patta to confer title over the land provided that the land is found to have been used for the purpose for which it was allotted.

You are also requested to expedite conversion of such annual patta into periodic patta as per rule.

Kindly take action accordingly.

Yours faithfully,
Sd/- S. C. Das

Additional Chief Secretary to the Govt. of Assam
Revenue & Disaster Management (S) Department.

Memo No.RSS.856/2013/25-A

Dated Dispur the 12th August, 2013

Copy to :-

1. The Commissioner, Lower Assam Division, Guwahati/Upper Assam Division, Jorhat/North Assam Division, Tezpur/Hills & Barak Valley Division, Housefed Complex, Dispur, Guwahati-6 for information and necessary action.
2. The Director of Land Records and Survey etc., Assam, Rupnagar, Guwahati-32.
3. The Director of Land Requisition, Acquisition and Reforms, Assam, Rupnagar, Guwahati-32.
4. PS to Hon'ble Minister, Revenue & D.M Department, Assam, Dispur.

By order etc.
Sd/-

Deputy Secretary to the Govt. of Assam
Revenue & Disaster Management Department.

(27)

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS.1386/2013/1

Dated Dispur the 6th September, 2013

From : Shri S. C. Das, IAS,
Addl. Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management (Settlement) Department.

To : 1. All Deputy Commissioners.
2. All Sub-Divisional Officers (Civil)

Sub : Proposal of settlement /allotment /sale permission regarding.

Sir,

I am directed to say that it has been observed in Revenue & D.M. Department that while submitting a proposal for settlement/allotment of land in favour of Govt. Department/ Institution / Organizations as well as for individuals, some of the Deputy Commissioners/ Sub-Divisional Officer (Civil)s simply forward the proposal to the Govt. without his / her specific views/ recommendation. It is often noticed that proposals prepared by the Circle Officers and forwarded by the Sub-Divisional Officer (Civil)s are simply forwarded by the Deputy Commissioners for necessary action of the Government.

In the case of proposals for sale permission / grant mutation etc. the same practice of forwarding the proposals to the Govt. by the Deputy Commissioners/Sub-Divisional (Civil)s is also noticed.

It is expected that proposals submitted to the Govt. are based on the existing rules / procedures as well as Land Policy in vogue and accompanied with specific views and recommendation of the Deputy Commissioners and Sub-Divisional Officer (Civil)s as the case may be.

Henceforth, you are requested to take into consideration the above observation while submitting any proposal to the Government.

Yours faithfully,

Sd/- S. C. Das
Additional Chief Secretary to the Govt. of Assam
Revenue & Disaster Management Department,

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 605/2013/36

Dated Dispur the 17th September, 2013

CORRIGENDUM

The last para in the letter No.RSS.605/2013/32 dated 12th August, 2013 regarding restriction on transfer of agricultural land by cultivators for non-agriculture purposes, which was "Further, you are also requested to issue show cause notice to the buyers of Agricultural land who has violated their commitment given through the affidavit and violated the provisions aforementioned, criminal action for violation of the same may be initiated against them" may be read as :

"Further, you are also requested to issue show cause notices to the purchasers of Agricultural land from cultivators in rural areas, who have prima facie violated their commitment given through the affidavit to use the land for agricultural purpose. On receipt of their reply to the show cause notice, or otherwise, if it is found that they have violated any provisions of law, legal action may be initiated against them.

Action taken may kindly be initmated to Government."

Sd/- S. C. Das
Additional Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department,.

Memo No.RSS.605/2013/36-A

Dated Dispur the 17th September, 2013.

Copy to :-

1. The Commissioner, Lower Assam Division, Guwahati /North Assam Division,Tezpur/Upper Assam Division, Jorhat/Hills & Barak Valley Division, Guwahati-6 for information and necessary action.
2. The Director of Land Records and Survey etc., Assam, Rupnagar, Guwahati-32.
3. All Deputy Commissioners / Sub-Divisional Officers (Civil).
4. The Director of Land Requisition, Acquisition and Reforms, Assam, Rupnagar, Guwahati-32.
5. PS to Hon'ble Minister, Revenue, Assam.

By order etc.

Sd/-
Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 1086/2006/19

Dated Dispur the 19th September, 2013

From : Shri S. C. Das, IAS,
Addl. Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : 1. All Deputy Commissioners.
.....
2. All Settlement Officers.
.....
3. All Sub-Divisional Officer (Civil)
.....

Sub : Fixation of Rate of Premium for Settlement of land with Small Tea Growers.

Sir / Madam,

In continuation of the Government Circular No. RSR.9/88/Pt-1/31, dated 19-4-2000, I am directed to say that Small Tea Growers have been approaching the State Government for settlement of the Government Land which have been allotted to them or is under their occupation. The Land Policy of the 1989 of the State Government provides for a maximum ceiling of 4 hectares of land in case of individual for special cultivation. In spite of the State Government Policy, it appears that not many Small Tea growers have come forward to take settlement of land. It is reported that the rate of premium to be paid for the settlement of land has been a factor for the poor response from the Small Tea Growers for coming forward for settlement of the land allotted to them or under their occupation.

After consideration of all aspects in the matter, I am directed to inform you that the Governor of Assam has been pleased to fix the rate of premium for sttlement of land with Small Tea Growers at $33\frac{1}{3}\%$ of the market value of the land. It is however, to be ensured that such land is invariably used for tea cultivation and if the land is found to be used other than the purpose of tea cultivation, then the land will be reverted back to the Government.

In view of the above decision of the Government, you are requested to inform the Small Tea Growers who are in occupation of State Government Land to apply for settlement within the next six (6) months and send proposals to the State Government after due approval of the SDLAC, for consideration of the State Government.

Further, the Small tea growers who are encroaching the Government Land, they should be levied Encroachment Penalty of Rs.200/- per bigha till settlement of the land encroached by them is settled with them by the State Government.

Yours faithfully,

Sd/-

(S. C. Das)

Additional Chief Secretary to the Govt. of Assam
Revenue & Disaster Management (S) Department.

(30)

Copy to :-

1. The Chairman, Assam Board of Revenue, Guwahati-1
2. The Commissioner, Lower Assam Division, Guwahati-1 /North Assam Division, Tezpur/Upper Assam Division, Jorhat/Hills & Barak Valley Division, Dispur, Guwahati-6.
3. Commissioner & Secretary to the Government of Assam, Finance Department, Dispur, Guwahati-6.
4. The Commissioner & Secretary to the Government of Assam, P & D Department, Dispur, Guwahati-6.
5. The Director of Land Records and Survey etc., Assam, Rupnagar, Guwahati-32.
6. The Director of Land Requisition, Acquisition and Reforms, Assam, Rupnagar, Guwahati-32.
7. The Principal, Assam Survey & Settlement Training Centre, Dakhingaon, Guwahati-34.
8. PS to Minister, Revenue & D.M., , Assam, Dispur, Guwahati-6.
9. The Superintendent, Assam Government Press, Bamunimaidam, Guwahati-21.

By order etc.

Sd/-

Deputy Secretary to the Govt. of Assam
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 1370/2010/160

Dated Dispur the 9th October, 2013

From : Shri S. C. Das, IAS,
Additional Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : 1. All Deputy Commissioners.
2. All Sub-Divisional Officers (Civil)

Sub : Leasing out and registration of lease deed with the private parties/industrial units of the land allotted by Govt. to Commissionerate of Industries and Commerce, AIDC, AIIDC and ASIDC.

Ref: Letter Nos.
1. RSS.93/2000/65 dated 24-01-2001
2. RSS.93/2000/Pt/4 dated 23-3-2005
3. RRT.53/2005/30 dated 22-6-2006

Sir,

I am directed to say that the State Government issued a number of circulars as mentioned above prohibiting transfer /leasing out of land allotted to the State Government Departments, public sector undertakings to private parties without prior approval of Revenue & D.M. Department. It has now been reported by the Industries & Commerce Department that this has created difficulties in leasing out land to industrial houses and entrepreneurs in industrial estates and industrial areas and has made an adverse impact as regards to industrial investment in the State.

2. After consideration of all aspect of the matter, and with a view to create an atmosphere for industrial investment through promotion of entrepreneurs and industrial houses in Assam by making land readily available, the State Government in Revenue & D.M. Department in relaxation of the above mentioned circulars have decided to allow leasing of land allotted to Commissionerate of Industries & Commerce AIDC, ASIDC, AIIDC, (the PSUs under Industries & Commerce Department) situated within industrial areas/industrial estates to entrepreneurs and industrial houses by Commissioner of Industries and Commerce, AIDC, ASIDC, AIIDC so that they can establish industrial units therein, without reference to Revenue and D.M Department. This exemption will be limited to land already allotted to above Government Organisations/ undertakings for establishment of Industrial Areas / Industrial Estates/ Industrial Growth Centre/ Integrated Industrial Development Centre/ Food Processing Park/ Export Promotion Industrial Park/ Border Trade Centre/ Tea Park/ Cluster Development Project etc. by Revenue and D.M. Department in Government of Assam.

3. The Exemptions are subject to following conditions :-

(a) In case of mortgage of such land to the Bank/ Financial Institutions by the Entrepreneurs/ Industrial houses (i.e. Lessee) with prior permission of the concerned authority under Industries & Commerce Department (i.e. Lessor for purpose of taking loan/ Financial Assistance etc.), the bank Financial Institutions will have a limited right to utilise the land till expiry of lease period on failure of the Entrepreneurs/ Industrial houses to settle the loan/ Financial Assistance.

(b) Under no circumstances ownership of the land will be transferred to any party without approval of the Government in Revenue & D.M.

(c) The maximum lease period will be for a period of 20 years with a provision of renewal thereafter.

(d) The land so leased should be used only for industrial purposes. In case of transfer of ownership of the Industrial Unit or taking over of the Industrial Unit by Banks/ Financial Institutions also for remaining period of lease, the land can be used only for Industrial purposes.

The above conditions amongst others should be incorporated in the lease deed with Entrepreneurs/ Industrial Houses.

4. Therefore, you are requested kindly to issue NOC for registration of such lease agreements between Industries & Commerce Department or Commissioner of Industries & Commerce or the above mentioned PSUs with Industrial Houses/ Entrepreneurs for the land allotted by the State Government for the purposes mentioned in Para 2 above.

Yours faithfully,

Sd/-

(S. C. Das, IAS)

Additional Chief Secretary to the Govt. of Assam
Revenue & Disaster Management Department.

Memo No. RSS. 1370/2010/160-A

Dated Dispur the 9th October, 2013

Copy to :-

1. The Principal Secretary to the Govt. of Assam, Industries & Commerce Department, Dispur. The Industries & Commerce Department is requested to get a model land lease agreement duly vetted by Judicial/ Legislative Department for adoption by the concerned authorities.
2. The Commissioner of Industries & Commerce, Bamunimaidam, Guwahati-21.
3. The Director of Land Records and Survey etc., Assam, Rupnagar, Guwahati-32.
4. The Director of Land Requisition, Acquisition and Reforms, Assam, Rupnagar, Guwahati-32.
5. The Administrative Officer, Assam Board of Revenue, Panbazar, Guwahati-1

By order etc.

Sd/-

Deputy Secretary to the Govt. of Assam
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 1650/2013/11

Dated Dispur the 24th December, 2013

OFFICE MEMORANDUM

Sub.: Procedure for final allotment/ settlement of Govt. land in the Districts of Assam other than the Districts of Sixth Scheduled Areas.

Sir,

In partial modification of this Department's Office Memorandum No.RSS.42/2011/31, dated 02/07/2013 and letter No.RSS.183/2007/50, dated 02/02/2008, the following procedures will be followed while settlement of Govt. land in Greater Guwahati and other towns / (three) 3 K.M. radius from boundary of towns of Districts of Assam other than the Districts of Sixth Scheduled Areas with the eligible petitioners as per existing rules and Govt. Land Policy in force.

1. In case of settlement of Govt. land for residential purpose in Guwahati Metropolitan area / 10 K.M radius from boundary of GMC area involving land upto 2 Kathas, may be decided at the level of Hon'ble Chief Minister, Assam on recommendation of Revenue & D.M. Department through the Hon'ble Minister, Revenue and D.M. etc. The cases in Guwahati Metropolitan area / 10 K.M. radius from boundary of GMC area, above 2 Kathas would be cleared only after approval of the Cabinet.
2. The land settlement cases involving land up to 2 Kathas for residential purpose in other towns/ 3 K.M radius from boundary of towns in the State may be decided at the level of Hon'ble Minister, Revenue & D.M etc. after due processing by the Department of Revenue & D.M. Department.
3. All other proposals for allotment / settlement of Govt. land in Guwahati Metropolitan Area / 10 K.M. from boundary of GMC area and in towns / 3 K.M radius from boundary of towns in the State other than residential purpose in case of individuals, private organization, companies, societies, NGOs etc. would be cleared only after approval of the Cabinet except those proposals which are covered by letter No.RSS.183/2007/Pt/4, dated 20/06/2008.
4. Processing of proposals for approval in the cases mentioned at Sl. (1) and (2) also to be carried out on individual basis as is done for Cabinet at present.

Yours faithfully,

Sd/-

(S. C. Das, IAS)

Additional Chief Secretary to the Govt. of Assam
Revenue & Disaster Management (S) Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 1386/2013/2

Dated Dispur the 26th December, 2013

From : Shri S. C. Das, IAS.
Additional Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : 1. All Deputy Commissioners,
.....
2. All Sub-Divisional Officer (Civil),
.....

Sub : Proposal of Settlement/ Allotment of land - regarding.
Sir,

It has been observed that proposals of Settlement / Allotment of land received from DCs / SDO (C)s are not complete and conclusive. Requisite and relevant information are very often found to have not been furnished alongwith the proposal. As a result, the proposals need to be returned to the respective DC / SDO (C) for rectification and resubmission. This ultimately results in delay in delivering services to the public as well as to the requiring Departments.

Proposals of settlement may always be accompanied / supported with status / information / documents on the following points :

- ⇒ Occupation of the petitioner praying for settlement of land.
- ⇒ Landed property of the petitioner and his family in the concerned Town where proposal of settlement is solicited.
- ⇒ Period of possession specifying the nature of possession whether by constructing a dwelling house or running trade / business.
- ⇒ Whether the roadside land is reserved, if the proposed land is situated beside a public road.
- ⇒ Copies of receipt of payment of Bedakhali Jarimona.
- ⇒ Two copies of chitha and trace map of the proposed land.
- ⇒ Petitioner's petition for settlement of land alongwith report of LR Staff.
- ⇒ Circle Officer's report
- ⇒ SDLAC's recommendation.

Deputy Commissioner / Sub-Divisional Officer (C) should send the proposal of settlement under their signature only to the Government with specific recommendation on the proposed settlement.

Since Deputy Commissioner has been authorized to settle land with the landless people in rural areas upto a certain extent, no proposal should be submitted to Govt. in respect of rural area land so far covered by their delegated authority, as per the latest Govt. Circular.

Likewise the proposal of allotment of land in favour of any institution / Government Offices should accompany with the following :

Requiring Department's petition / request letter.

- ⇒ Essentiality report / inspection report in respect of education institution.
- ⇒ Whether the proposed land is outside roadside / riverside reservation.
- ⇒ Whether proposed land falls within a Town / 3 K.M. radius of a town.
- ⇒ Whether the proposed land falls under Tribal Belt/ Block
- ⇒ Whether the proposed land belongs to VGR / PGR.
- ⇒ Whether there are valuable trees / minerals on the land.
- ⇒ Whether the proposed land is free from encroachment.
- ⇒ Whether SDLAC recommended the proposal.

Deputy Commissioner / Sub-Divisional Officer (C) should send the proposal to the Government on his / her signature with specific recommendation.

Government instructions issued from time to time in this regard may also be accounted for.

The above instruction may be followed scrupulously so that the proposals can be disposed of in quick time.

Yours faithfully,

Sd/- S. C. DAS,
Additional Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management (S) Department.

No. RSS. 1386/2013/2-A

Dated Dispur the 26th December, 2013.

Copy to :-

The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32 for information.

By order etc.

Sd/-
Additional Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 1979/2013/13

Dated Dispur the 4th January, 2014

From : Shri H. N. Bora, IAS,
Commissioner & Secretary to the Govt. of Assam,
Revenue & Disaster Management (S) Department.

To : 1. All Deputy Commissioners
.....
2. All Sub-Divisional Officers (Civil)
.....

Sub : **Regarding removal of encroachment from Heritage / Historical / Archeological sites.**

Sir,

With reference to the subject mentioned above, I am directed to say that instances of encroachment have come up at Heritage / Historical / Archeological sites like Charaideo Maidam, Chamdhara Garh, Misa Fort, other monuments of Ahom / Kachari Kingdoms and different ancient ponds etc. It is needless to mention that preservation of the sites bearing the Heritage, Historical and Archeological importance is the bounden duty of the Government. It is therefore, a matter of concern that such sites/places bearing glorious past of our State, have been encroached or under threat of encroachment.

You are, therefore, requested to take all necessary steps to clear those sites of Heritage, Historical and Archeological importance from the encrochers and may take up with the concerned responsible authority for its proper upkeep and preservation.

You are also requested to keep strict vigil & monitoring through field level revenue functionaries including local Gaon Burah to prevent further encroachment of such areas.

Yours faithfully,

Sd/- H. N. BORA,
Commissioner Secretary to the Govt. of Assam
Revenue & Disaster Management (S) Department.

Memo No. RSS. 1979/2013/13-A

Dated Dispur the 4th January, 2014

Copy to :-

1. The Commissione & Secretary to the Govt. of Assam, Cultural Affairs department, Dispur, Guwahati-6.
2. The Secretary to the Govt. of Assam, Environment & Forest Department, Dispur, Guwahati-6.
3. The Director, Tourism, Paltan Bazar, Guwahati.
4. The Director, Archeology, Guwahati.
5. The Director, Cultural Affairs, Guwahati.
4. P.S. to Hon'ble Minister, Revenue & D. M. Department, Dispur, Guwahati-6.
7. P.S. to Addl. Chief Secretary, Revenue & D.M. Department, Dispur, Guwahati-6.

By order etc.

Sd/-

Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 532/2011/Pt/152

Dated Dispur the 21st February, 2014

OFFICE MEMORANDUM

Sub : Detail guidelines for settlement of land for the people residing for a long time in Kamrup (Metropolitan) District and adjoining hill areas.

Representations were received from a number of public organizations and individuals from time to time calling upon the Govt. to take necessary action for granting land settlement to the landless persons who have been in permanent occupation of Govt. lands in Guwahati metropolitan area and adjoining hill areas for a long time, by constructing residential buildings etc.

In order to examine, the demands made by the above public organizations, the Government constituted a Committee headed by Dr. Bhumidhar Barman, MLA and consisting of Ministers, local MLAs, and public representatives to make necessary recommendations to the Government.

The Committee after due deliberation and after taking into consideration the views of various organizations and individuals expressed by them in their representations and interactions, made a number of recommendations to the Government.

The above recommendations of the Committee, has been accepted by the State Government. Accordingly, the following detailed guidelines are issued regarding settlement of land to landless persons who are in continuous occupation of Govt. land in Guwahati Metropolitan area since 28th June, 2001 or prior to that date.

(A) Deputy Commissioner will identify the areas where settlement can be given as per recommendation of these guidelines and prepare a map of the area and submit to a committee which will be constituted by the State Government consisting of following persons. **(Tier-II Committee.)**

1) Commissioner of Division	----	---	Chairman
2) Deputy Commissioner, Kamrup (Metro)	---	---	Member
3) CEO, GMDA	---	---	Member
4) Commissioner, GMC	---	---	Member
5) DFO of Concerned Division	---	---	Member
6) Executive Engineer of the concerned Division, PWD			Member
7) Executive Engineer of concerned Division of Water Resource Department.	---	---	Member
8) ADC, Revenue	---	---	Member Secretary

(B) The persons who are eligible to get land as per these guidelines are to submit petition (kabula petition) along with a photograph of the house to Circle Officer concerned. The petitions are to be verified by a separate circle wise committee **(Tier-I Committee)** who will visit the field and the committee should be consisting of

1) Additional Deputy Commissioner (Revenue)	----		Chairman
2) Representative of GMC	---		Member
3) Representative of GMDA	---	---	Member
4) Concerned Range Officer of Forest Department			Member
5) Representative of Water Resource Department			Member
6) Representative of PWD	---	---	Member
7) Concerned Circle Officer of the Circle	---	---	Member Secretary.

(C) The Tier -1 Committee will visit the site to be settled and determine the length of possession, total area occupied by the applicant and other relevant matter like landless character, citizenship and other eligibility.

(a) To determine the length of possession which must be prior to 28th June, 2001, the committee may examine.

(i) Electricity Bill,

(ii) Telephone Bill,

(iii) Copy of Voter List,

(iv) GMC Tax payment receipt and other relevant acceptable documents.

(v) The Committee may also see the approximate age of the plants and trees in the campus of the applicant to determine the length of possession.

(b) The Committee will also see provision of road, drain and other safety conditions.

(c) The committee should ensure that the land proposed for settlement is not under Wild Life Sanctuary, Reserve Forest, Notified Forest, Proposed Reserved Forest, Unclassified Forest or any land barred for allotment / settlement by a judicial pronouncement or any Central or State legislation.

(d) No settlement should be considered on wetland and on land which was earlier allotted / reserved for a Government or a public institution.

(e) If the Committee feels that the settlement is not safe for habitation, they may propose for relocation of the petitioners.

(f) The excess land of 1 (one) Katha, 5 (five) Lessa to be relinquished by the petitioner may be used for public purposes and afforestation.

(g) Rate of premium for RCC house will be 100%, for Assam Type house 30% and Chali house will be 10% of the current market value as already determined by Deputy Commissioner.

(h) The Committee will make recommendations for settlement subject to safety provisions including soil conservation and protection of environment and water bodies as per prevailing laws.

(D) The list of persons recommended for settlement by the Tier - I Committee is to be placed before the Tier - II Committee and after approval of Tier - II Committee, it will be sent to Govt. for approval. No petition or document need come to Govt.

(E) (a) After approval of Govt., Deputy Commissioners will realise the required premium from the petitioners and correct land records accordingly and issue a special patta in the name of both husband and wife if the applicant is the married along with their photograph pasted on it.

(b) The land of special patta will not be transferable. It will be heritable only.

(c) Permission to transfer will be only on extreme emergency and will have to be approved by the Govt. after 10 years of issuance of patta.

(d) If for any reason, the land so provided found unused by the family for residential purpose at any future date, the land shall stand reverted to Government.

(e) The family who got the land from Govt. should be obliged to protect the natural character of the land. In case of violation of the natural character, Govt. will take back the land.

Yours faithfully,

Sd/- (S. C. Das, IAS)
Additional Chief Secretary to the Govt. of Assam
Revenue & Disaster Management (S) Department.

Memo No. RSS. 532/2011/Pt./152-A

Dated Dispur the 21st February, 2014

Copy to :-

1. The Commissioner Lower Assam Division, Panbazar, Guwahati-1.
2. The Director of Land Records and Survey etc., Assam, Rupnagar, Guwahati-32.
3. The Deputy Commissioner, Kamrup (Metro), Guwahati-1.
4. The Deputy Commissioner, Kamrup, Amingaon, Guwahati-1..
5. The Director of Land Requisition, Acquisition and Reforms, Assam, Rupnagar, Guwahati.
6. The Deputy Secretary to the Govt. of Assam, Political (Cabinet Cell) Department, Dispur.
7. P.S. to Chief Minister, Assam
8. P.S. to Minister, Revenue & D.M Department, Dispur, Guwahati-6.
9. P.S. to Additional Chief Secretary, Revenue & D.M. Department, Dispur, Guwahati-6.
10. P.S. to Commissioner & Secretary, Revenue & D.M. Department, Dispur.
11. The Principal, Assam Survey & Settlement Training Institute, Dakhingaon, Guwahati.

By order etc.

Sd/-
Deputy Secretary to the Govt. of Assam
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 288/2014/24

Dated Dispur the 29th May, 2014

From : Smti. Barnali Sharma, ACS
Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management (S) Department.

To : 1. All Deputy Commissioners.
.....
2. All Sub-Divisional Officers (Civil)
.....

Sub : **Reclassification of land based on present land use pattern.**

Ref: : Letter No.RSS.605/2013/33 dated 12-08-2013.

Sir,

I am directed to refer to the above and to say that due to on going development activities in the State land use pattern in the State have been frequency changed. It has come to the notice of the Govt. that after repeated instruction issued from time and again large area of land are yet to be reclassified as per present land use pattern resulting lost of land revenue.

You are, therefore, requested kindly to take immediate necessary steps for reclassification of land as per ALRR, 1886 (as amended), ALRR Act, 1936 (as amended) and ALRM.

Matter may kindly be treated as urgent.

Yours faithfully,

Sd/- B. Sharma,
Deputy Secretary to the Govt. of Assam
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT : DISPUR : GUWAHATI-6

OFFICE MEMORANDUM

No. RSS. 288/2014/Pt/25

Dated Dispur the 17th June, 2014

Sub : **Transfer of Land recorded as agricultural class but unfit for Agricultural Activities or where there is no agricultural activities, for establishment of Industry, Educational institutions / Health Institutions/ Housing etc.**

Ref: : **Office Memorandum No.REGN.85/2009/189, dated 05-08-2013.**

It has come to the notice of the State Government, that there are a large number of plots of land which are recorded as Agricultural Land but in actual practice they are not fit for Agriculture or has not been cultivated for 10 (ten) years or more. With a view to ensure optimum utilization of such available land and to promote nonAgricultural Activities like setting up of Industries, Educational Institutions, Health Institutions, Housing etc. which play a pivotal role in the growth and development of the State including creation of employment opportunities, the State Government have decided to allow Deputy Commissioners to give NOC for transfer of such land which are recorded as Agricultural Land, but which are not fit for Agricultural purposes or where there is no Agricultural Activities for last 10 (ten) years or more after reclassification of such plots of land. Such land will be reclassified as (a) barren and unculturable or (b) Culturable waste as per actual status of the land in the field. The State Government has already extended this benefit to the Mega Projects as identified / declared by Industries & Commerce Department, as per State Industrial Policy.

1) The Deputy Commissioners will issue NOC on recommendation of the Committees constituted for this purposed based on quantum of land (as mentioned below). The Committee will decide regarding transfer based on a detail field verification report including vediography / photograph of the land. Whether it is felt necessary, the Committee may take up field verification itself.

2) It has further come to the notice of the State Government in many cases, the present land owners of the land have not been able to utilise the land for non-agricultural activities like setting up of Industries, Educational Institutions, Health Institutions, Housing Projects etc. or obtain loan from Financial Institutions for such activities, as the same is recorded Agricultural Land although there has been no Agricultural Activities for more than 10 (ten) years or land is unfit for agriculture. In such cases also the Deputy Commissioner's can take up reclassification of the land on recommendations of the Committees based on quantum of land.

3) The Deputy Commissioners can take up reclassifications as per procedure mentioned above, suo motto or on application from the Land owner. The application must be from the actual Land Owners and not from any Power of Attorney Holders.

4) The Committees for recommending issue NOC or reclassification are as follows :-

(a) District Committe for plots of Land of 10 (ten) Bighas or less

Deputy Commissioner	--	---	Chairman
DistrictAgricultural Officer	--	---	Member
General Manager, DIC	--	---	Member
Sub-Divisional Officer (C)	--	---	Member

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Adtl.; Deputy Commissioner (Rev)	---	Member Convenor
(b) Divisional Committee for land above 10 (ten) Bighas and up to 50 Bighas		
Commissioner of the Division	-- ---	Chairman
Deputy Commissioner of the concerned District	---	Member
General Manager, DIC	-- --	Member
District Agricultural Officer of the concerned District	---	Member
SA to the Divisional Commissioners	-- --	Member Convenor
C) Government level Committee for land 50 (fifty) Bighas or above		
Adtl. CS / Principal Secretary, Revenue	-- ---	Chairman
Commissioner & Secretary, Agriculture	-- ---	Member
Commissioner & Secretary, Industry	-- ---	Member
Commissioner & Secretary, Revenue	-- ---	Member Convenor.

The Divisional and Government level Committees will take up proposals on receipt of the same from the Deputy Commissioners along with the field report. Government level Committee will send recommendations to the concerned Deputy Commissioner only with approval of the Government in Revenue & Disaster Management Department.

(4) It is to be further noted that if earth filling of any low lying area is necessary for setting up of Industries, Educational Institutions, Housing Projects, this will subject to the approval of the Water Resources Department to ensure proper drainage facilities for preventing floods / water stagnation etc. and also subject to necessary environmental clearance as per rules from the Pollution Control Board of the Government of Assam.

Sd/-
(S. C. Das, IAS)
Additional Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management (S) Department.

Memo No.RSS.288/2014/Pt/25-A

Dated Dispur the 17th June, 2014

Copy to :-

1. All Additional Chief Secretaries.
2. All Principal Secretaries.
3. All Commissioner & Secretaries.
4. All Divisional Commissioners.
5. The Director of Land Records and Survey etc., Assam, Rupnagar, Guwahati-32.
6. The Director of Land Requisition, Acquisition and Reforms, Assam, Rupnagar, Guwahati-32.
7. Deputy Commissioners (All).
8. All Sub-Divisional Officers (Civil).
9. PS to Hon'ble Chief Minister, Assam.
10. PS to Minister, Revenue & Disaster Management.
11. PS to Minister, Industries & Commerce.

By order etc.
Sd/-
Deputy Secretary to the Govt. of Assam
Revenue & Disaster Management (S) Department.

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GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPTT. : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 1467/2006/34

Dated Dispur, the 3rd July, 2014.

From : Shri S.C. Das, IAS,
Addl. Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : 1. All Deputy Commissioners, (Except BTAD and Hills District)
2. All Sub-Divisional Officers (Civil), (Except BTAD and Hills District)

Sub : Mortgage of new settled land.

Ref : Letter No. RSS. 1467/2006/4 Dated 6-12-2006.

Sir,

I am directed to say that transfer of newly settled Govt. land, annual patta land newly converted to periodic patta land by way of sale, lease, gift and mortgage for the next 10 (ten) years from the date of issue of settlement order / conversion of annual patta to periodic patta or taking over possession which ever is later was banned vide Government letterNo.RSS.1467/2006/4 dated 6-12-2006.

Now, in partial modification of this Department's letter mentioned above, the Government has decided to allow settlement holders to mortgage the newly settled Govt. land / Annual Patta Land converted to periodic patta land for obtaining loan from Bank / financial institution for Housing / Industries / other Institutions etc.

Yours faithfully,

Sd/- S. C Das
Addl. Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

Memo No. RSS. 1467/2006/34-A

Dated Dispur, the 3rd July, 2014

Copy to :-

1. The Commissioners of Upper Assam Division, Jorhat / North Assam Division, Tezpur / Lower Assam Division, Guwahati-1 / Barak & Hills Area Division, Housefed, Dispur, Guwahati-6.
2. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32.
3. The Director of Land Requisition Acquisition & Reforms, Assam, Rupnagar, Guwahati-32.

By order etc.,
Sd/-
Addl. Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPTT. : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 542/2013/37

Dated Dispur, the 5th July, 2014.

From : Shri S.C. Das, IAS,
Addl. Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : 1. All Deputy Commissioners,.....
2. All Sub-Divisional Officers (Civil),
3. All Settlement Officers,

Sub : Encroachment of land in Govt. Beels / Fisheries / Water Bodies etc.

Ref : 1. No.RSD.5/94/10-A dated 31-5-1995.
2. No.RSD.5/94/Pt./7 dated 7-8-1999.
3. No.RSS.657/04/Pt.1/1 dated 20-01-2006,
4. No.RSS.542/2013/5 dated 1-7-2013.

Sir,

I am directed to say that it has been brought to the notice to Government that most of the Government Beels of various districts are being encroached by different section of society and unauthorized person. Due to illegal encroachments, the Department of Fisheries could not utilize the full potential of Water Bodies. As this relates to the changing scenario of the State in terms of bio-diversity and ecological balance, these Water Bodies need to be cleared from unauthorized occupation.

You are aware that Govt. has issued several instructions to preserve and protect these Govt. Beels / Fisheries / Water Bodies etc. vide letters under reference. You are, therefore, requested to kindly take necessary action for demarcation of Beels / Fisheries / Water Bodies and remove the unauthorized encroachment without further delay. The Department of Fisheries is being requested to identify the specific cases of encroachments in Govt. beels etc. under their custody and to direct their field officers to meet you in this regard.

Action taken may kindly be intimated to Government.

Yours faithfully,
Sd/- S. C. Das
Addl. Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

Memo No. RSS. 542/2013/37-A :

Dated Dispur, the 5th July, 2014

Copy to :

1. All Divisional Commissioners
2. The Secretary to the Govt. of Assam, Fisheries Department, Dispur, Guwahati-6 for information. He is requested to instruct the district level Fisheries Department officials to immediately report to the respective Deputy Commissioners /Sub-Divisional Officers /Circle Officers about specific cases of such unauthorized encroachment of Beels / Fisheries/Water Bodies belonging to the Fisheries Department.

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3. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32.
4. The Director, Fisheries, Assam, Guwahati.
5. The S.O. to Chief Secretary, Assam for information.
6. P.S. to Hon'ble Chief Minister, Assam, Dispur for information.
7. P.S. to Hon'ble Minister, Revenue & D.M., Assam for information.
8. P.S. to Hon'ble Minister of State (Ind.), Fisheries etc., Assam for information.

By order etc.,

Sd/-

Addl. Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (CIVIL) : DISPUR

No. RSS. 1086/2006/32

Dated Dispur, the 18th December, 2014.

From : Shri S. C. Das, IAS,
Addl. Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : 1. The Deputy Commissioners (all)
2. The Settlement Officers (all)
3. The Sub-Divisional Officers (Civil)

Sub : Allotment / settlement of Govt. land for special cultivation of tea to small tea grower
Regarding.

Sir / Madam,

It is needless to mention that there are provision under the Land Policy of 1989 for allotment / settlement of land for special cultivation of tea. Para 5 of the Land Policy spells out the procedure of allotment/settlement of land alongwith quantum of land to be allotted / settled.

Government in Revenue & D.M (S) Department vide No.RSS.1086/2006/19 dated 19th Sept, 2013 has decided that small tea growers be settled with land for special cultivation of tea on realization of $33\frac{1}{3}$ % of premium in a view to encourage the small tea growers who have undertaken tea cultivation as a means of their livelihood.

It has, however, come to the notice of the Govt. that the proposals framed often lack the requisite information on the proposed allottee / petitioner as well as of the land proposed for allotment / settlement. To fulfill the requirement as per provision of Land Policy, the following should invariably be incorporated:

- a. The petitioner /members of the co-operative should be indigenous unemployed, educated youth(s).
- b. The petitioner / petitioner's family should not possess any patta land and in case any patta land is there, this should be deducted from the total admissible area.
- c. Co-operative society should be registered as per the relevant Act.
- d. The petitioner / co-operatlve should undertake special cultivation of tea as a means of livelihood.
- e. Suitability of the proposed land for tea cultivation.
- f. The proposal should be placed before the SDLAC and its recommendations obtained prior to sending to Government.

It is, therefore, requested that the requisite information while framing the proposal of allotment/ settlement of land should be incorporated. Besides, additional information if any may also be furnished alongwith the proposal.

Yours faithfully,

Sd/- S. C. Das,

Addl. Chief cretary to the Govt. of Assam,
Revenue & Disaster Management Department.

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Copy to :-

1. The Chairman, Assam, Board of Revenue, Guwahati-1.
2. The Commissioners, Lower Assam Division, Guwahati / Upper Assam Division, Jorhat/
North Assam Division, Tezpur and Hills & Borak Valley Division, Housefed Complex,
Dispur, Guwahati-6.
3. The Director of Land Records & Surveys, Assam, Rupnagar, Guwahati-32.
4. The Director of Land Requisition Acquisition & Reforms, Assam, Rupnagar, Guwahati-32.
5. The Principal, Assam Survey & Settlement Training Centre, Dakhingaon, Guwahati-34.
6. P.S. to Hon'ble Minister, Revenue & D.M., Assam, Dispur.
7. The Director, Assam Government Press, Bamunimaidam, Guwahati-21.

By order etc.

Sd/-

Joint Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT: SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR
GUWAHATI-6

No. RSS. 542/2013/53

Dated Dispur, the 23rd February, 2015

From : Shri Ashok Kr. Barman, ACS,
Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : 1. All Deputy Commissioners,
2. All Settlement Officers,
3. All Sub-Divisional Officers (Civil),

Sub : Encroachment of marshy regions/Ponds Beels/Fisheries/Water Bodies land etc.

Ref : No. RSS. 542/1013/37 dated 5-7-2014.

Sir,

I am directed to say that in the Eleventh Report of Departmentally Related Standing Committee (DRSC) on Works Department (2014-15) has recommended to protect marshy regions/Ponds /Beels/ Fisheries / Water Bodies land etc.

In this regard, you are aware that Govt. has issued several instructions to the all concerned to take necessary action for demarcation, preservation and protection of Government marshy regions/ ponds /Beels / Fisheries / Water Bodies land etc. vide this department's letter under reference.

You are, therefore, requested to kindly ensure the protection of Government marshy regions/ ponds /Beels / Fisheries /Water Bodies land etc.

Action taken may kindly be intimated to Government.

Yours faithfully,
Sd/- A. K. Barman,
Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

Memo No. RSS. 542/2013/53-A :

Dated Dispur, the 23rd February, 2015

Copy to :-

1. All Divisional Commissioners,
2. The Secretary to the Govt. of Assam, Fisheries Department, Dispur, Guwahati-6 for information. He is requested to instruct the district level Fisheries Department officials to immediately report to the respective Deputy Commissioners/Sub-Divisional Officers /Circle Officers about specific cases of such unauthorized encroachment of Beels Fisheries/Water Bodies belonging to the Fisheries Department.
3. The Director of Land Records &. Surveys etc., Assam, Rupnagar, Guwahati-32.
4. The Director, Fisheries, Assam, Guwahati.

By order etc.
Sd/-
Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT: SETTLEMENT BRANCH
ASSAM SECRETARIAT (CIVIL): DISPUR : GUWAHATI-6.

No. RSS. 260/2015/11

Dated Dispur, the 7th April, 2015.

From : Shri P. K. Tiwari, IAS,
Commissioner & Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : The Deputy Commissioner,
.....

Sub : Re-examination of proposals for allotment / settlement of land.

Sir/Madam,

A number of proposals have been received in this department over past few years and have been awaiting disposal for a variety of reasons. The re-examination of these proposals has become essential for the following reasons ;_

1. In case of long-pending proposals, it is necessary to ascertain if the field level situation has undergone any change.
2. In case of proposals for allotment of land to private institutions / organizations, sufficient and cogent reasons have to be produced in regard to why the institution / organization should not arrange land for its use on its own and government land, which is getting scarcer, be given to it. Government land shall not be allotted to / settled with a private institution / organization unless some great long-term public interest is served by doing so.
3. After the enactment of Right to Education Act, 2009, schools up to elementary level, can be established or allowed to function after three years of the Act coming into force only if they meet the norms laid down by the Act. Hence, every proposal for allotment of land to any private school must be examined in the context of the provisions of the Right to Education Act.
4. Proposals for allotment of land for setting up any industrial on construction facility shall not be recommended unless clinching evidence is produced that all the necessary permissions from the competent authorities in regard to environmental safeguards have been obtained by the applicant. For instance, every petition for land to set up a mining / industrial / production facility must produce approved copies of the greening plan, solid and hazardous wastes disposal facility, effluent management system, air and water quality monitoring mechanism and community action plan for protection of natural and human habitats in the adjoining areas.
5. Need for protection of village common lands, particularly the VGRs and PGRs, has been made amply clear by the Hon'ble Supreme Court's judgements in Civil Appeal No. 1132 of 2011 @ SLP(C) NO.3109 of 2011 dated 28-01-2011 (Jagpal Singh & Ors. -Vs- State of Punjab & Ors). There are two important points to be kept in mind: (a) Village common lands shall be kept encroachment free and not be settled with anyone except for community purposes in exceptional cases, and (b) in no case should the area under VGRs and PGRs be reduced to less than 5% of the total village land area.

Since Village Land Bank contains full details of Government land, each of these

proposals need to be scrutinized in the light of Hon'ble Supreme Court's judgements with the help of Village Land Bank.

6. Equity must inform our decisions regarding allotment / settlement of government land. Land Policy, 1989 allows allotment / settlement of government land with certain categories of indigenous persons. This exercise should, however, not be undertaken in a selective or arbitrary manner. The Village Land Bank provides a list of encroachers on government land, as recorded by field level revenue staff in Chithas. There may be other persons who are not encroaching on government land, but fall under the deserving categories as per the Land Policy, 1989. A complete list of the deserving categories of persons in every village shall be prepared and placed before the Land Advisory Committee to consider allotment of land as per the provisions of Land Policy, 1989 taking cognizance of the government land available in the village and the land necessary to be reserved for the essential needs of future generations.

The list of proposals for allotment / settlement of government land received from your district is being enclosed with the letter. You are requested to re-examine each of them in the light of observations made above and the relevant government rules / instructions and offer your comments at the earliest.

Yours faithfully,
Sd/- P. K. Tiwari,
Commissioner & Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

Memo No. RSS. 260/2015/11-A

Dated Dispur, the 7th April, 2015.

1. The Addl. Chief Secretary to the Government of Assam, Revenue & D.M. Department, Dispur.
2. All the Divisional Commissioners, .
3. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32.
4. All The Joint Secretary / Deputy Secretary / Under Secretary to the Govt. of Assam, Revenue & D.M. Department, Dispur.

By order etc,
Sd/-
Commissioner & Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPTT. : SETTLEMENT BRANCH ASSAM
SECRETARIAT (C) : DISPUR
GUWAHATI-6

No. RSS. 594/2015/3

Dated Dispur, the 23rd April, 2015

From : Shri M. C. Deka, ACS,
Joint Secretary to the Govt. of Assam,
Revenue & D.M.(Settlement) Department.

To : 1. All Deputy Commissioners,
.....
2. All Sub-Divisional Officers (Civil),
.....

Sub : Special drive for mutation, partition and conversion of land.

Sir,

With reference to the subject cited above, I am directed to say that Hon'ble Chief Minister has announced a programme called, "Mukhya Mantrir Bhumi Nathi Unnitakaran Abhijan" for disposal of pending mutation, partition and conversion cases in the State. He desires that a special drive may be taken up for disposal of pending mutation, partition and conversion cases in the revenue circle offices with effect from 1st May, 2015 to 15th May, 2015.

You are, therefore, requested to kindly take necessary action accordingly.

Yours faithfully,

Sd/- M. C. Deka
Joint Secretary to the Govt. of Assam,
Revenue & D.M. Department.

Memo No. RSS. 594/2015/3-A

Dated Dispur, the 23rd April, 2015

Copy to :-

1. The P.S. to Chief Minister, Assam for kind appraisal of Hon'ble Chief Minister.
2. The P.S. to Minister, Revenue & D.M., Assam for kind appraisal of Hon'ble Minister.
3. The P.S. to Addl. Chief Secretary, Revenue & D.M. Department, Dispur for kind of Addl. Chief Secretary.

By order etc.,

Sd/-

Joint Secretary to the Govt. of Assam,
Revenue & D.M. Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT (S) DEPARTMENT
ASSAM SECRETARIAT (CIVIL) : DISPUR : GUWAHATI-6

No. RSS. 396/2015/2

Dated Dispur the 19th May, 2015

From : Shri P. K. Tiwari, IAS,
Commissioner & Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : 1. All Deputy Commissioners.....
2. All Sub-Divisional Officers (Civil)

Sub : Encroachment of Govt. land, P.G.R., V.G.R. Wet land and other reserved land etc.

Ref. : (1) No. RSS. 542/2013/37 dated 05-07-2014 &
(2) No. RSS. 543/2013/53 dated 23-02-2015.

Sir,

I am directed to say that it has come to the notice of Govt. that large area of VGR, PGR, Wet land and other reserved land and the land of ancient monuments etc. are under encroachment.

You are aware that rampant encroachment of Govt. land by the encrochers have reduced the area which were reserved in the interest of public and ecological balance.

The matter has been viewed by Govt. seriously and it is obviously happened due to lack of proper action in time by revenue officials in field.

It is therefore, requested to kindly take action against the erring officials whenever such inaction comes to notice and ensure eviction of encrochers and get the land free from encroachment.

Yours faithfully,

Sd/- P. K. Tiwari
Commissioner & Secretary to the Govt. of Assam
Revenue & Disaster Management (S) Department,

Memo No. RSS. 396/2015/2-A

Dated Dispur the 19th May, 2015

Copy to :-

1. The Commissioner, Lower Assam Division, Panbazar, Guwahati-1/Upper Assam Division, Jorhat/
North Assam Division, Tezpur/ Hills & Barak Valley Division, Guwahati.
2. The Director of Land Records and Survey etc., Assam, Rupnagar, Guwahati-32.
3. The Director of Land Requisition, Acquisition and Reforms, Assam, Rupnagar, Guwahati-32.
4. All Settlement Officers.
5. All Circle Officers.
6. P.S. to Hon'ble Minister, Revenue & D.M. etc., Assam.
7. P.S. to Additional Chief Secretary, Revenue & D.M. Department, Dispur, Guwahati-6
8. All officers of the Department.

By order etc.

Sd/-
Deputy Secretary to the Govt. of Assam
Revenue & Disaster Management Department,

(53)

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT: SETTLEMENT BRANCH
ASSAM SECRETARIAT (CNIL) : DISPUR
GUWAHATI-6

No. RSS. 188/2011/PT/29

Dated Dispur, the 15th June, 2015.

OFFICE MEMORANDUM

Protection of government land especially VGRs and PGRs and the land reserved for specific purposes including roadside reserves and riverside reserves is the prime responsibility of the officials of the Revenue & Disaster Management Department. Assam Land Records Manual provides the mechanism to keep the record of government land and encroachment thereon. Rule 18 of the Settlement Rules under Assam Land and Revenue Regulation 1886 provides that encroachment on government land should be removed forthwith and the power to remove encroachment was delegated to Circle Officers vide letter No. RLR 162/2008/25, dtd. 6/2/2010. Para 6.1 of Land Policy, 1989 also underlines the need for protection of VGRs and PGRs. Hon'ble Supreme Court vide its judgment dtd. 20th January, 2011 in Civil Appeal No.1132/2011, SLP(C) NO.3109 of 2011- (Jagpal Singh & others- Vs-the State of Punjab & others) issued clearcut directions in this regard.

Two important steps to ensure the protection and management of government land that have been taken recently are (i) Preparation of Village Land Banks and (ii) Formation of Village Land Management Conservation Committees in every revenue village. These are meant to bring about transparency and facilitate active engagement of community in the protection and management of government land.

Following instructions are issued to further strengthen the institutional mechanism for the protection and management of government land and ensure effective compliance with Hon'ble Supreme Court's judgment:

- (I) To create a comprehensive database on VGRs and PGRs and the nature of encroachment thereon, GIS mapping of the VGRs and PGRs should be done and integrated with the digitized Village Land Banks.
- (II) It shall be mandatory for Gaon Burhas to report new encroachment on government land within twelve hours of encroachment having taken place.
- (III) It shall be mandatory for Circle Officers to remove new encroachments within twenty four hours of getting the information from Gaon Burhas/ Village Land Management and Conservation Committees.
- (IV) All the encroachments on VGRs and PGRs having taken place after 20th January, 2011 shall be treated as new encroachments.
- (V) It shall be mandatory for the Circle Officers to make the entries of encroachment and removal thereof using Dharitree.
- (VI) The Director of Land Records, Assam shall put in place an on-line, mobile application based reporting system for enabling Gaon Burhas/ VLMCC to upload information on encroachment. A Web enabled monitoring system shall also be put in place for effective review of the status of action taken on reports of encroachment.

(VII) Deputy Commissioners shall prepare a plan of action for the protection and management of VGRs and PGRs in consultation with other government departments like Panchayat and Rural Development, Agriculture, Veterinary & Animal Husbandry, Soil Conservation, Forests etc. The plan of action should include measures for the green fencing of the VGRs and PGRs, using them for agro-forestry and fodder plantations etc.

Director, Land Records, Assam, Deputy Commissioners/ Sub-Divisional Officers(C) and Circle Officers are directed to take necessary action as per the instructions given above and submit the progress report within seven days of every quarter.

Sd/- S. C. Das
Additional Chief Secretary to the Government of Assam,
Revenue & Disaster Management Department.

No. RSS. 188/2011/PT/29-A

Dated: Dispur, the 15th June, 2015.

Copy to :

1. Commissioner & Secretary to the Government of Assam, Revenue & Disaster Management Department.
2. Director, Land Records and Surveys, Assam, Guwahati -32
3. Director of Land Acquisition, Requisition and Reforms, Assam, Guwahati -32
4. Principal, Assam Survey & Settlement Training Center, Dakhingaon, Guwahati.
5. All Divisional Commissioners
6. All Deputy Commissioners
7. All Sub-Divisional. Officers (Civil)
8. All Circle Officers.
9. Settlement Officer, Cachar, Hailakandi, Dhubri, Kokrajhar.

By order etc.,

Sd/-
Deputy Secretary Revenue & Government of Assam,
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPTT. : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 136/2011/189

Dated Dispur, the 29th June, 2015

From : Shri P. K. Tiwari, IAS,
Commissioner & Secretary to the Govt. of Assam,
Revenue & D.M. Department.

To : 1. All Deputy Commissioners (Except Hills & BTAD),
2. All Sub-Divisional Officers (Civil), (Except Hills & BTAD),.....
.

Sub : Settlement of land for homestead purpose in towns with eligible indigenous landless persons of Assam viz-a-viz Hon'ble Gauhati High Court's order dated 31-3-2014 passed in WP(C) No.530/2011- Jeewan Madhuri Neog Bora -Vs- State of Assam.

Sir,

With reference to the subject cited above, I am directed to say that the Hon'ble Gauhati High Court vide order dated 31-03-2014 passed in WP(C) No. 530/2011 - (Jeewan Madhuri Neog Bora -vs- State of Assam) has directed to review Clause 14.3 (ii) and 14.3 (iv) of Land Policy, 1989 of Government of Assam. Till such exercise, the Govt. of Assam was also directed not to make further settlement of land in greater Guwahati and other towns of the State in terms of the above two clause of existing Land Policy, 1989. Extract copy of Clause 14.1, 14.2 and 14.3 of Land Policy, 1989 is enclosed at **Annexure-I**.

I am further directed to say that the matter has been duly considered by the State Government and the following instructions are issued.

- (1) No proposal for settlement of land in Greater Guwahati and other towns of the State for homestead purpose in favour of the petitioners who own land in his/her name or in the name of his/her spouse or in the name of members of his / her family anywhere in the State or else where should be initiated and submitted to State Government for approval.
- (2) The Deputy Commissioners shall obtain affidavit from the petitioner in the prescribed format which inter alia shall contain the complete address of the original place to which he / she belongs and enclose the same with the proposal.
- (3) The settlement will be liable to be cancelled without refund of the premium paid at any stage after the settlement if the information furnished in the affidavit is found to be untrue without prejudice to any other action under relevant laws for submission of false affidavit.

Copy of the standard format for Affidavit is enclosed at **Annexure-II**.

Yours faithfully,

Sd/- P. K. Tiwari,
Commissioner & Secretary o the Govt. of Assam,
Revenue & Disaster Management Department.

(56)

Copy to:

1. The Commissioner, Lower Assam Division, Guwahati-1/ Upper Assam Division, Jorhat/ North Assam Division, Tezpur/ Hills & Barak Valley Division, Housefed, Guwahati-6.
2. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32.
3. The Director of Land Requisition Acquisition & Reforms, Assam, Rupnagar, Guwahati-32.
4. All Settlement Officers, .
5. The Registrar, Gauhati High Court, Guwahati-1.
6. P.S. to Chief Minister, Assam, Dispur.
7. P.S. to Minister, Revenue & D.M. etc., Assam
8. P.S. to Chief Secretary to the Govt. of Assam, Dispur.
9. P.S. to Addl. Chief Secretary to the Govt. of Assam, Revenue & D.M. Department, Dispur.
10. P.S. to Commissioner & Secretary to the Govt. of Assam, Revenue & D.M. Department, Dispur.
11. P.S. to Secretary to the Govt. of Assam, Revenue & D.M. Department, Dispur.

By order etc.

Sd/-

Deputy Secretary the Govt. of Assam,
Revenue & Disaster Management Department.

Existing provision of Land Policy, 1989 for settlement of ordinary Government land / Ceiling Surplus land in Municipal Corporation and other towns for homestead purpose with the indigenous landless person is reiterated below :-

"Clause 14.1 of Land Policy, 1989: No land within Municipal Corporation or any Town constituted under Assam Municipal Act, 1956, shall be settled for agriculture purpose. (EXPLANATION agriculture" includes horticulture, aboriculture, pisciculture, piggery, animal husbandry and other ancillary purposes)."

"Clause 14.2 : The area of land to be settled shall not exceed the limit of 4.00 Ares in Municipal Corporation area per family, and 5.50 Ares in other Towns per family for homestead purpose."

"Clause 14.3 : Land within Greater Guwahati notified under Government Notification No.RSR.21/59/126 dated 1st October, 1966 and in any other Towns may be settled on payment of due premium with the indigenous persons of the State in order of preference as follows.

(i) An indigenous person, who has no land in his name or in the name of any member of his family and who has been in occupation of Government land with members of his family for last 15 years or more.

(ii) An indigenous person, who has land in rural area of the State, but has no land in City or Town in his name or in the name of any member of his family and has been in occupation of Government land with members of his family for last 15 years or more.

(iii) An indigenous person, who has no land in rural areas or in City or Town in the State either in his name or in the name of any member of his family, and has been staying in urban area for last 15 years or more with the members of his family.

(iv) An indigenous person, who has land in rural areas, but has no land in any urban areas either in his name or in the name of any member of his family, and who has been residing in urban area for last 15 years or more with members of his family.

Provided that such person is required to reside in urban area permanently by very nature of his service / profession and who has not been able to purchase land in urban area on account of poor pecuniary conditions.

(v) Other indigenous landless persons of the State."

MODEL AFFIDAVIT

1. I Shri / Smtiaged.....years, son / daughter / wife / husband of is the original resident of village..... Mouza P.S..... Revenue Circlein the districtsolemnly affirm that I am a citizen of India.
2. I am an indigenus person of Assam and now residing on a plot of Govt. land measuring in Dag No.Village MouzaRevenue Circle Districtsinceyears by constructing Tin Chali / Assam Type / RCC house.
3. I hereby declare that I do not own and possess any land other than the plot as stated at Sl. 2 above in my name or in the name of any member of my family anywhere in the State of Assam or elsewhere.
4. Name of my spouse is Smti.and she has no land anywhere in the State of Assam or elsewhere.
5. It has been explained to me and I have understood that if it is found at any later stage after settlement of the plot of land mentioned at Sl. 2 above, then the land / patta so issued shall be cancelled and the amount of premium shall be forfeited in addition to any other legal action for submission of the false affidavit.
6. This affidavit will stand as a piece of evidence to prove that I have no any Govt. land under our possession / Myadi Patta Land in my name or in the name of any member of my family in the State of Assam and elsewhere except the land stated above.
7. That the statements made above in this affidavit are true to the best of my knowledge and belief.

OATH

I swear that this declaration is true, that it conceals nothing, and that no part of it is false.

I sign this affidavit on thisday of 2015.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPTT. : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 843/2015/12

Dated Dispur, the 2nd July, 2015

From : Shri Ashok Kumar Barman, ACS,
Deputy Secretary to the Govt. of Assam,
Revenue & D.M. Department.

To : The Deputy Commissioner, Kamrup (Metro.), Guwahati-1.

Sub : Settlement of land with eligible indigenous landless person for residential purpose in
Greater Guwahati.

Ref : Memo NO.RSS.843/2015/11-A dated 24-6-2015.

Sir,

I am directed to say that in order to expedite the process of settlement of land for residential purpose with eligible indigenous landless person in Greater Guwahati it has been decided to send back the proposals which are now in Revenue & D.M. Department to Deputy Commissioner for verification in the field. by Tier I and Tier II Committees formed as per guideline issued vide O.M. No.RSS.532/2011/Pt/152 dated 21-2-2014. Since these are very old cases, it will be necessary to verify the status of land involved in each of the cases.

As per order of the Hon'ble Gauhati High Court dated 31-05-2014 passed in WP(C) No.530/2011 Jeewan Madhuri Neog Bora -Vs- State of Assam an affidavit from the petitioner shall also be obtained as per the Model Affidavit issued vide letter No.RSS.136/2011/189 dated 29-06-2015.

The check list for field verification shall include name and address of the person, schedule of the land, area, valuation, type of construction, LAC approval, length of possession, approval of GMDA and eligibility as per settlement rules and Land Policy of the Government.

The lists of settlement proposals approved by Tier II Committee shall be sent to the Government.

Proposals pending in the Circle or Deputy Commissioner offices will be taken up after disposing of old, SDLAC approved proposals.

Minutes of both Tier I and Tier II Committee shall be recorded in descriptive manner, giving details of the checks applied for recommending or rejecting a proposal to ensure optimum transparency and accountability in the whole process.

The list of proposals return herewith is enclosed at Annexure-A.

Yours faithfully,

Sd/- A. K. Barman,
Deputy Secretary to the Govt. of Assam,
Revenue & D.M. Department.

(60)

GOVERNMENT OF ASSAM
REVENUE AND DISASTER MANAGEMENT DEPTT. : SETTLEMENT BRANCH
ASSAM SECRETARIAT (C) : DISPUR : GUWAHATI-6

No. RSS. 1001/2015/7

Dated Dispur, the 10th July, 2015.

OFFICE MEMORANDUM

Sub : Re-classification of Wetland (Jalatan) in the State.

In the interest conservation of Wetlands in the state, it is hereby decided that henceforth the Deputy Commissioners shall change the class of wetland with the prior approval of State Government.

All such proposals should be sent by Deputy Commissioners to the Government in the Revenue & D.M. Department for consideration / approval.

Sd/- (P.K. Tiwari, IAS)
Commission & Secretary to the Govt. of Assam,
Revenue & D.M. Department.

Memo No. RSS. 1001/2015/7-A

Dated Dispur, the 10th July, 2015.

Copy to:

1. The Commissioner & Secretary to the Govt. of Assam, Environment & Forest Deptt. Dispur Guwahati-6.
2. The Commissioner & Secretary to the Govt. of Assam. Guwahati Development Deptt. Dispur Guwahati-6.
3. The Commissioner Lower Assam Division, Panbazar, Guwahati-1/ North Assam Division, Tezpur /Upper Assam Division, Jorhat / Hills & Borak Valley Division, Housefed, Dispur, Guwahati-6.
4. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32.
5. The Chief Executive Officer, GMDA, Ghy-5
6. The Commissioner, GMC, Ghy-1
7. The Director of Land Requisition, Acquisition & Reforms, Rupnagar Ghy-32.
8. All Deputy Commissioner,
9. All Sub-Divisional Officer (Civil),
10. All Settlement Officer,
11. P.S. to Chief Minister, Assam for kind appraisal of Hon'ble Chief Minister.
12. P.S. to Minister, Revenue & D.M. Assam for kind appraisal of Hon'ble Minister.
13. P.S. to Chief Secretary. Assam for kind appraisal of Chief Secretary.
14. P.S. to Additional Chief Secretary, Revenue & D.M. Department, Dispur,
15. P.S. to Commissioner & Secretary, Revenue & D.M. Department, Dispur.
16. P.S. to Secretary, Revenue & D.M. Department, Dispur.

By order etc.,
Sd/-
Joint Secretary to the Govt. of Assam,
Revenue & D. M. Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIAT : DISPUR : GUWAHATI-6

No. RSS. 594/2015/

Dated Dispur, the 12th August, 2015

From : Shri Subhash Ch. Das, IAS,
Additional Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : (i) All the Deputy Commissioner (Except in Hill & BTAD District)
(ii) All S.D.O. (Civil)

Sub : Special Drive to update the Land Records from 1st September, 2015 to 15th October, 2015.

Sir / Madam,

As you are aware we are moving towards making the Land Records Management System online through web-based Dhartree, integration of Land Records and digitized maps with the help of Bhu-Naksha and putting in place inter connectivity between Revenue Circles and Sub-Registrar Offices. Objective is to ensure optimum efficiency, transparency and accountability in the delivery of services to the citizens and effective management of the land resources.

It is imperative, therefore, that land records are kept up to date by effecting mutation, conversion, reclassification etc. in a proactive manner. Encouraged by the impact of Mukhya Mantri Bhumi Nathi Unnitkaran Abhijan undertaken from 1st June, to 15th June, 2015, it has been decided to launch a Special Drive for the Updation of Land Records on the same lines from 1st September to 15th October, 2015.

Steps to be taken for the successful implementation of the special Drive are mentioned below:

1. 1st September to 15th September being the period of Autumn Tour for L.M.s and S.K.s, it shall be ensured that they are in the field during this period as per the advance field tour programme approved by the Circle Officer, a copy of which must be available with D.C./S.D.O. (Civil).
2. Date of the L.M.'s visit to a village shall be communicated in advance to the villagers through Gaon Buras or other means with an appeal to the villagers to submit application or share information regarding partition, mutation, conversion or reclassification.
3. L.Ms shall be instructed to hold a meeting in the village on the pre-announced date and read out Jamabandi, so that people can be aware of the status of records in respect of their land.
4. This shall be followed by collection of applications and information in the meeting itself.
5. Maximum effort shall be made to collect all the applications/information during this period only, but it is possible that some people get left out for unavoidable reasons. The L.M. shall fix and announce another date for visit to the village after the Autumn Tour period to complete the process. This schedule should be shared with the Circle Officers.
6. Circle Officers shall submit a Progress Report to D.C./S.D.O. (Civil) latest by 18th September, 2015 and on weekly basis subsequently.

7. Circle Officers shall chalk out a day-wise plan of action for the examination of records and reports and hearing in a meticulous manner, so that the cases are disposed of in single hearing, as far as possible.
8. It should be ensured while collecting applications for updation of records that full postal address and contact details (Telephone No. and E-mail ID) are also obtained, so that the petitioner can be informed of the date of hearing or decision on their applications through SMS or E-mail.
9. Given the shortage of U.D.As/L.D.As in Circle Officers, D.Cs should provide some extra need-based manpower support to the Circle Officers.
10. Advertisement in regard to the special Drive will be issued from the State level, but D.Cs will have to take intensive publicity measures to get the messages across to the people.

You are requested, therefore, to take necessary steps to make the Special Drive a success and usher in the era of transparency, accountability and citizen-centricity in revenue administration.

Yours faithfully,

Sd/- S. C. Das,
Additional Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

Memo No. RSS. 594/2015/-A

Dated Dispur, the 12th August, 2015.

Copy to :-

1. The Chief Secretary, Assam, Dispur, Guwahati-6.
2. The Additional Chief Secretary to the Chief Minister, Assam, Dispur, Guwahati-6.
3. The Divisional Commissioner, UAD / NAD / LAD / Hills and Barak Valley, Guwahati-6.
4. PS to Minister, Revenue & DM, Dispur, Guwahati-6.

Sd/-
Additional Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE AND DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIAT : DISPUR : GUWAHATI-6

No. RSS. 1356/2015/1

Dated Dispur, the 21st September, 2015.

OFFICE MEMORANDUM

Assam Land Records Manual, 1905 (as amended) requires Deputy Commissioners and Sub-Divisional Officers (Civil) to provide effective leadership to the Revenue administration in their respective Districts and Sub-Divisions. With a view to ensuring optimum involvement of the Deputy Commissioners and Sub-Divisional Officers (Civil) in the management of Revenue Administration and facilitating objective self-appraisal of their performance by them, it has been decided to introduce the Leadership Appraisal Matrix for Revenue Administration, which is enclosed as annexure to this Office Memorandum.

The Leadership Appraisal Matrix is intended to act as a constant guide to the Deputy Commissioners and Sub-Divisional Officers (C) in the discharge of their Revenue Administration related duties and responsibilities. It shall be mandatory for the Deputy Commissioners, however, to fill up the Matrix in the prescribed format on half-yearly basis and submit the filled-up Matrix by the 7th day of October and April every year to the Divisional Commissioners concerned with a copy thereof to Revenue & Disaster Management Department. The Sub-Divisional Officers (Civil) shall submit the filled-up Matrix to Deputy Commissioners.

Divisional Commissioners and Deputy Commissioners shall submit their comments in regard to the entries made in the Leadership Appraisal Matrix on the basis of the inspections and field level verifications carried out by them to the Revenue & Disaster Management Department with a copy thereof to the Personnel Department latest by 30th day of October and April every year.

This is issued with the approval of Chief Minister.

Yours faithfully,

Sd/-

(P. K. Tiwari, IAS)

Commission & Secretary to the Govt. of Assam,
Revenue & D.M. Department, Dispur, Guwahati-6.

Memo No. RSS. 1356/2015/1-A

Dated Dispur, the 21st September, 2015.

Copy to :-

- 1 All the Divisional Commissioners.
- 2 All Deputy Commissioners.
- 3 All the Sub-Divisional Officers (Civil)
- 4 S.O. to Chief Secretary to the Govt. of Assam.
- 5 P.S. to Minister, Revenue & Disaster Management Department.
- 6 P.S. to Additional Chief Secretary to the Govt. of Assam, Revenue & Disaster Management Department.
- 7 P.S. to Additional Chief Secretary to Chief Minister, Assam.
- 8 P.S. to Additional Chief Secretary to the Govt. of Assam, Personnel Department.

Sd/-

(P. K. Tiwari)

Leadership Appraisal Matrix
For
Deputy Commissioners & SDO (CC)
In respect of
Revenue Administration

A. Familiarity with Dharitree

1. Can you run the modules of Dharitree on your own?

- i) For Mutation
- ii) For Partition
- iii) For Conversion
- iv) For generating Pendency status

Y	N
Y	N
Y	N
Y	N

2. Which are the MIS features of Dharitree that you have used?

- i) Pendency status of petitions
- ii) Encroachment on Govt. Land
- iii) Reclassification proposals
- iv) Status of wetlands
- v) Status of hills

Y	N
Y	N
Y	N
Y	N
Y	N

3. Percentage of villages in respect of which entries in Chitha checked

- i) For Crops
- ii) For Irrigation
- iii) For Trees

4. Number of Circle Offices which generated following through Dharitree

- i) Crop Abstract
- ii) Irrigation Abstract
- iii) Regular Doul
- iv) Supplementary Doul

5. Percentage of SKs and LMs whose proficiency in the use of Dharitree checked

--

B. Functioning of Circle Offices

- 1. Number of Circle Offices inspected
- 2. Number of Circle Offices for which inspection reports received from subordinate officers

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3. Number of inspection reports on which Action Taken Report received from Circle Officers
4. Percentage of villages for which Chitha and Village Land Bank entries in respect of encroachment on Govt. land cross-checked with ground situation
5. Number of Circle Offices which prepared advance village visit programmes in respect of-
- i) Autumn tour
 - ii) Winter tour
 - iii) Spring tour
6. Number of Circle Offices in which record of reports received form VLMCC on encroachment and encroachment removed is maintained
7. Percentage of S.Ks who submitted Weekly Diary Abstract regularly
8. Percentage of L.Ms who submitted Weekly Diary Abstract regularly
9. Number of Circle Officers who submitted Annual Report in time
10. Number of Revenue Circles having conducted monthly meeting with L.Ms and G.Bs regularly.

C. Familiarity with MIS

1. Number of modules not updated as per the given periodicity
2. At the DC office level
- i) At the SDO Civil level
 - ii) At the Revenue Circle level
 - iii) At the SRO level

3. Purpose for which MIS reports used

- i) To prepare proposal for improvement of infrastructure

Y	N
---	---
- ii) To ensure timely retirement benefit to the retiring employees

Y	N
---	---
- iii) To prepare proposals for filling up vacancies

Y	N
---	---
- iv) To prepare proposals for LAC meetings

Y	N
---	---
- v) To prepare Action Plan for encroachment removal

Y	N
---	---
- vi) To prepare plan of action for development of VGR, PGR And open spaces.

Y	N
---	---
- vii) To organize awareness programmes on preservation of land and natural resources.

Y	N
---	---

D. Processing of Land allotment/ settlement proposals

1. If LAC meetings are being held with necessary preparation

- i) Village summary sheet on the Revenue village generate through MIS

Y	N
---	---
- ii) Availability of Govt. land, encroached and free from encroachment, generated using Village Land Banks

Y	N
---	---
- iii) List of encroachers generated using Village Land Banks

Y	N
---	---
- iv) Encroachers profile generated as per the eligibility criteria prescribed in Land Policy, 1989

Y	N
---	---
- v) Master list of indigenous land less persons in the village prepared in order of priority, as laid down in Land Policy, 1989

Y	N
---	---
- vi) Report on requirement of land for essential community purposes in future prepared.

Y	N
---	---

2. If check list prepared for examination of Land allotment / settlement proposals

- i) For allotment of land to landless persons

Y	N
---	---
- ii) For allotment of land to NGOs

Y	N
---	---
- iii) For allotment of land to private bodies

Y	N
---	---
- iv) For allotment of land for schools

Y	N
---	---
- v) For allotment of land for mining / industries

Y	N
---	---
- vi) For allotment of land for brick kilns

Y	N
---	---

3. Proficiency of the staff dealing with land allotment / settlement proposals

- i) Copies of Acts, Rules and Circulars available with them

Y	N
---	---
- ii) Number of branch inspections carried out

--	--
- iii) Number of Review Meetings held

--	--
- iv) Number of training programmes organized

--	--

E. Status of Citizen-centric measures

1. Steps taken for providing the citizens easy access to processes and procedures

- i) Putting up relevant information on the district website

Y	N
---	---
- ii) Putting up signboard at the offices

Y	N
---	---
- iii) Using toll free number for provide information / answer queries

Y	N
---	---
- iv) Using recorded messages on processes and procedures

Y	N
---	---

2. Reaching out to citizens

- i) Percentage of Gaon Burhas confirmed to have disseminated the advance village visit programme of Mandals and SKs among the villages.
- ii) Percentage of LMs confirmed to have read out Zamabandi in the villagers meeting
- iii) Percentage of Mandals confirmed to have shared the details of proposals received/recorded for office mutation/partition in such meeting.
- iv) Percentage of villages in which Mauzadars organized Revenue collection camps on the day of village visit by the L.M.
- v) Percentage of petitioners in respect of the petitions of whom the copy of order and collecting Jamma Bandi was handed over during the village visit of LMs.
- vi) Number of Revenue Circles which have started information petitioners of the progress of their petitions through SMS.

F. Functioning of VLMCCs

1. Percentage of VLMCCs having held meeting every month regularly

2. Percentage of VLMCCs having submitted resolution regarding

- i) Encroachment on VGR and PGRs
- ii) Encroachment on hills and hillocks
- iii) Encroachment on wetlands

3. Percentage of VLMCCs having organized awareness programme on

- i) Preparedness to face earthquakes
- ii) Flood preparedness
- iii) Protecting the quality of water and soil
- iv) Protecting open spaces and grazing lands

4. Percentage of VLMCCs having prepared the village Master Plan for Disaster.

G. Any Innovative measure/initiative taken to improve the Revenue Administration

(in not more than 100 words)

Date :

Signature :

Name of D.C / SDO (Civil) :

District/ Subdivision :

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT ASSAM SECRETARIAT:
DISPUR GUWAHATI-6.

No. RSS.1480/2015/1

Dated 3rd November, 2015

From : Sri P.K. Tiwari,IAS,
Commissioner & Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : All the Deputy Commissioners.
All the SDOs (Civil).

Subject : Village Land Use Plan.

Sir/Madam,

As we are all aware land is a scarce natural resource getting scarcer due to the increased and competing demand from various socio-economic groups and sectors presenting the revenue administration with the mammoth challenge of striking a right balance among all the competing demands. While it is imperative for the revenue administration to unlock the land resources for the economic development of the state and address the genuine needs of the poor, landless people, it is not in the last important to take care of the ecological balance and needs of the future generations.

2. It calls for informed decision-making and meticulous planning at every level of the revenue administration, particularly at the level of those closest to the land. It is only when the ordinary residents of the villages begin to understand and appreciate the nature and nuances of the conflict between demand and supply that the state will witness the optimum and sustainable utilisation of its land resources.

3. It is in this context that there is a need to prepare **Perspective Village land Use Plans (PVLUPs)** for every revenue village of the state on the basis of the mapping of not only the present scenario, but the one after 30 years; expected to be marked by at least the doubling of the population, more rapid pace of economic development and greater stress on environment.

4. Some important steps have already been taken to facilitate the preparation of Perspective Village Land Use Plans. These are: preparation of Village Land Banks (VLBs) for every revenue village, provision in Dharitree to generate report on government land and encroachment thereon, provision for Village-wise summary sheet in the MIS for the department and constitution of Village Land Management and Conservation Committees (VLMCCs). These initiatives have made it possible for the village community and also the officials at the Circle and District levels to take a holistic view of the availability of land and the multi-pronged demands on it, a prerequisite for the preparation of PVLUPs.

5. Following steps are now required to be taken to ensure the preparation of the PVLUPs in a time-bound manner:

- I. Circle Officer should draw up a detailed plan of action for the village-wise discussion on the VLUPs through VLMCCs during the Winter Tour, 2015-16.

- II. The plan of action should include, (a) the exact dates on which the Lot Mandal (LM) will visit the village, (b) giving wide publicity of LMs' village visit by uploading the information on the departmental web site, putting it up on the office notice board, advertisement in newspapers and through Gaon Buras, (c) making available the copies of VLB, Village Summary sheet, details of land allotment/settlement proposals already approved by the SDLAC, and provisions of Land Policy and other land related Acts, Rules and Government Orders to the VLMCC, (d) holding Gaon Sabha Meeting with the help of VLMCC to discuss the PVLUP.
- III. The discussion should centre around following issues:
- (a) The services and facilities community has, existing supply side deficit, requirement of land to bridge the present deficit, expansion of the need for those services and facilities visualised in coming 30 years and likely requirement of land. The services and facilities will include education, health care, creches, vocational training, etc.
 - (b) Present and future requirement of land for infrastructure like, roads, bridges, embankments, godowns, cold storages, irrigation, water supply scheme etc.
 - (c) Present status of open spaces including grazing lands, playgrounds, green spaces etc. and requirement of land for desired expansion.
 - (d) Number of landless persons in the village and requirement of land to meet their need for homestead land and livelihood; and the likely scenario after two generations even if they are given some land to meet livelihood needs.
 - (e) Setting apart some land for industrial activities as land itself can't generate enough employment.
 - (f) Requirement of minimum land to ensure ecological balance and preservation of bio-diversity.
- IV. This exercise done with the villagers will not only help build consensus on the land use pattern to be adopted, but will also generate valuable insights for the revenue administration.
- V. The information so generated shall be entered in a template prescribed for the purpose and placed in the meeting of the SDLAC, which shall deliberate on all the facts and recommendations of VLMCC and offer its views on the way the land resources of the villages should be utilised for various purposes in a sustainable manner:
- (a) Land that needs to be set apart for various services and facilities.
 - (b) Land to be set apart for infrastructure.
 - (c) Land to be set apart for open spaces.
 - (d) Land to be set apart for preservation of ecological balance that includes wetlands, hills etc.
 - (e) Land that can be distributed among landless people and order in which the landless be given the land.
- VI. D.C./SDO should enter the views/recommendations of the SDLAC in the prescribed format and the document so finalised will be the PVLUP for the village.
- VII. DC/SDO shall forward a copy of the same to the VLMCC and Director of Land Records, Assam.
- VIII. Director, Land Records, Assam should upload the PVLUPs for all the villages on the website of the Revenue & Disaster Management Department.

6. The time-line for the completion of various steps involved in the preparation of the PVLUP is as follows:
- I. Organising village level meetings through VLMCCs - 15th January, 2016.
 - II. Compilation of the village-wise information in the prescribed format at the Circle level- 30th January, 2016.
 - III. SDLAC meeting to discuss the information so compiled - 15th February, 2016.
 - IV. Preparation of the draft PVLUP at the district/subdivision level 30th February, 2016.
 - V. Uploading of the PVLUP on the department website - 7th March, 2016.
7. The VLUPs so prepared will be useful not only for ensuring the optimum and sustainable use of the land resources, but can also be shared with other departments like P. & R.D., Industry, Agriculture, Veterinary & Animal Husbandry etc. for preparing action plans for creating housing facilities, employment generation, infrastructure development and conservation measures.

You are requested to take immediate steps as mentioned above for the preparation of the PVLUPs for all the revenue villages and ensure that the exercise is completed within the prescribed time-frame.

Enclosure :

Format for preparing the PVLUP.

Yours faithfully

Sd/-

(P. K. Tiwari),

Commissioner & Secretary to the Govt. of Assam,
Revenue & D. M. Department.

Memo No : RSS.1480/2015/1-A

Dated : 3rd November, 2015

Copy to:

- i. All the Divisional Commissioners.
- ii. SO to Chief Secretary.
- iii. PS to Minister, Revenue and Disaster Management.
- iv. PS to Additional Chief Secretary, Revenue and Disaster Management.
- v. PS to Additional Chief Secretary to Chief Minister, Assam.

Sd/-

(P. K. Tiwari),

Commissioner & Secretary to the Govt. of Assam,
Revenue & D. M. Department.

**Format for entry of the information at the VLMCC level for the
Perspective Village Land Use Plan (PVLUP)**

Name of District :

Name of Revenue Circle :

Name of Mouza :

Name of Village :

1	2	3	4	5	6	7	8	9	10	11	12
Area of the village	Area of P.P. Land	Area of A.P. Land	Area under any other kind of Patta	Area of Govt. Khas Land	Area of Govt. Khas Land under encroachment	No. of encroachers on Govt. Khas Land	Govt. Khas Land free from encroachment	Area under VGRs & PGRs	Area under VGR/PGR encroachment	Area of VGR/PGR free from encroachment	Other Area of road-side and river-side reserve

13	14	15	16	17	18	19	20
Area of Land in column 12 under encroachment	Area of Land in column 12 free from encroachment	Area of Land allotted for community purposes	Area of land in column 15 not utilised	Area of Land under wetlands	Area of wetlands under encroachment	Area of wetlands free from encroachment	Area of Land unfit for agriculture
		Govt Department NGOs/Private Bodies	For the purpose it was allotted	Partially utilised	Total	Patta	Total

21	22		23	24	25	26	27
Area of land not under cultivation for atleast 10 years	No. of landless families		No. of landless encroachers whose means of livelihood is cultivation	No. of other landless families whose means of livelihood is cultivation	Total landless families whose means of livelihood is cultivation	Area of land required to allot homestead land to the families in column 25	Area of land required to allot homestead both homestead and agricultural land to the families in column 25.
	Encroachment on Govt. land	Other					

28

Area of land under essential community facilities / school										
Elementary School	Anganwadi Centre	High School	Higher Secondary School	Health Health-Centre	Mini PHC/Dispensary PHC	Veterinary Sub-Centre	Veterinary Dispensary/Extension Centre/Demonstration from	Godown	Cold Storage	Markenting land

28 (contd.)

Area of land under essential community facilities / school				29	30	31
ITI/ Skill training Centre	Play Ground	Indoor Sports Complex	Raised Platform	Grazing Land	Open Spaces	Greencover (Orchards Agroforestry etc.)

(73)

32

Area of land required for each of the purposes mentioned in column 28.
(keeping the growth of population in next 30 years)

Elementary School	Anganwadi Centre	High School	Higher Secondary School	Health Sub-Centre	Mini PHC/Dispensary PHC	Veterinary Sub-Centre	Veterinary Dispensary/ Extension Centre/Demonstration from	Godown	Cold Storage

32 (contd.)

Area of land required for each of the purposes mentioned in column 28.
(keeping the growth of population in next 30 years)

Marketing land	ITI/ Skill training Centre	Play Ground	Indoor Sports Complex	Raised Platform	Permanent relief Centres	Grazing Land	Open Spaces	Green cover (Orchards Agroforestry etc.)

33

Area of land at present under infrastructural facilities

Road	Canal/water channels	Water supply scheme	Embankment/Flood Protection structures	Govt. Offices	Industrial Units	Solid waste Disposal Facility	Liquid waste Disposal Facility	Water harvesting structures

34

Area of land required for each of the purpose mentioned								
Road	Canal/water channels	Water supply scheme	Embankment/Flood Protection structures	Govt. Offices	Industrial Units	Solid waste Disposal Facility	Liquid waste Disposal Facility	Water harvesting structures

35

Area of Land to be set apart for Various purposes							
Allotment of land to Landless for Homestead Purposes	Allotment of land to landless for agricultural purposes	Land for essential community purposes	Land for infrastructural facilities	Land for Grazing purposes	Land for Green Cover	Land for open spaces	Land for wetlands

36

Area of Land to be set apart for Various purposes			
Land that needs to be set apart for services and facilities	Land to be set apart for infrastructure	Land to be set apart for open spaces	Land that can be distributed among landless people and order in which the landless be given the land.

(75)

Recommendation of the VLMCC :

Date : _____
Chairsperson

Name & Signature of
Member Secretary

Name & Signature of
SK/Mandal Present to
facilitate the discussion

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (CIVIL) : DISPUR
GUWAHATI-6

No. RSS.532/2011/Pt/183

Dated Dispur, the 23rd December, 2015

Form : Shri Subhash Ch. Das, IAS
Additional Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : The Deputy Commissioner,
Kamrup (Metro), Guwahati-1.

Sub : Abolition of Tier-I and Tier-II Committee in case of settlement of Govt. land in
Guwahati City.

Ref : Office Memorandum No. RSS.42/2011/31 dated 02/07/2013 and
Office Memorandum No. RSS.1656/2013/11 dated 24/12/2013.

Sir,

In partial modification of this Department's Office Memorandum No. RSS.532/2011/Pt/152, dated 21st February, 2014 I am directed to say that the Tier-I and Tier-II Committee constituted for settlement of land in Kamrup (Metro) District is hereby abolished and existing system of settlement of Government land with the recommendation of SDLAC be made applicable in case of Greater Guwahati also. The other terms and conditions as laid down in the O.M. No. RSS.532/2011/Pt/152, dated 21st February, 2014 will remain same.

You are requested kindly to expedite disposal of all settlement proposals which are pending at various levels, after proper scrutiny and obtaining due affidavit from the applicants keeping in view of the order passed by the Hon'ble Gauhati High Court on the issue of settlement of land within greater Guwahati as per Land Policy, 1989 followed by Govt. guideline issued vide letter No. RSS.260/2015/11, dated 07/04/2015 and No. RSS.136/2011/189, dated 29/06/2015.

Yours faithfully,

Sd/- S.C. Das, IAS

Additional Chief Secretary to the Govt. of Assam,
Revenue & D.M. Department
& Member-Convener of the Committee.

Dated Dispur, the 23rd December, 2015

Memo No. RSS.532/2011/Pt/183-A

Copy to :

- 1) The Commissioner, Lower Assam Division, Guwahati - 1 / Upper Assam Division, Jorhat / North Assam Division, Tezpur / Hills & Barak Valley Division, Guwahati / Central Assam Division, Nagaon,
- 2) The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32.
- 3) All Deputy Commissioners (except Council Districts). They are also requested to expedite disposal of all settlement proposals which are pending at various levels, after proper scrutiny and obtaining due affidavit from the applicants keeping in view of the order passed by the Hon'ble Gauhati High Court in case of settlement of land in town areas. Further, they are also requested to expedite the proposals for allotment of land in rural areas as per existing rules and guidelines issued vide O.M. No. RSS.42/2011/31 dated 02/07/2013.
- 4) The Director of Land Acquisition Requisition & Reforms, Assam, Rupnagar, Guwahati-32.
- 5) The Deputy Secretary to the Govt. of Assam, Political (Cabinet Cell) Deptt., Dispur, Guwahati - 6. This has the reference to the Cabinet decision item No.2 held on 10/12/2015.
- 6) P.S. to Chief Minister, Assam, Dispur, Guwahati - 6.
- 7) P.S. to Minister, Revenue & D.M., Assam, Dispur, Guwahati - 6.
- 8) P.S. to Chief Secretary, Assam, Dispur, Guwahati - 6.
- 9) P.S. to Commissioner & Secretary to the Govt. of Assam, Revenue & D.M. Deptt., Dispur, Guwahati - 6.

By order etc.


Deputy Secretary,

Revenue & D.M. Department.



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্ত্ত্বৰ দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

নং 274 দিশপুৰ, বুধবাৰ, 30 ছেপ্তেম্বৰ, 2015, 8 আহিন, 1937 (শক)
No. 274 Dispur, Wednesday, 30th September, 2015, 8th Asvina, 1937 (S.E.)

GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
LEGISLATIVE DEPARTMENT: : LEGISLATIVE BRANCH

NOTIFICATION

The 30th September, 2015

No. LGL. 131/2015/Pt/7.- The following Act of the Assam Legislative Assembly which received the assent of the Governor on 20th September, 2015 is hereby published for general information.

ASSAM ACT NO. XXVI OF 2015

(Received the assent of the Governor on 20th September, 2015)

**THE ASSAM AGRICULTURAL LAND (REGULATION OF RECLASSIFICATION AND
TRANSFER FOR NON-AGRICULTURAL PURPOSE) ACT, 2015**

**AN
ACT**

to regulate the reclassification and the transfer (hereinafter called reclassification-cum-transfer) of agricultural lands for intended non-agricultural purpose in the state of Assam and for matters connected there with or incidental thereto .

Preamble

Whereas it is expedient to regulate the reclassification and the transfer (hereinafter called reclassification-cum-transfer) of agricultural land for intended non-agricultural purpose for enabling judicious growth and simultaneous preservation and furtherance of agricultural sector for overall economic development in the state of Assam and for matters connected therewith or incidental thereto;

It is hereby enacted in the Sixty-sixth Year of the Republic of India as follows :-

Short title
extent and
commence-
ment

1. (1) This Act may be called the Assam Agricultural Land (Regulation of Reclassification and Transfer for NonAgricultural Purpose) Act, 2015.
- (2) It extends to the whole of the State of Assam except the districts under Autonomous Councils formed under Sixth Schedule of the Constitution of India and except the Municipal Corporation under the relevant Act and the notified Urban Areas under the Assam Municipal Act, 1956.
- (3) It shall come into force with immediate effect.

Assam Act
XV of 1957

Definations

2. In this Act, unless the context otherwise requires,—
 - (a) "agricultural land" means and includes land classed as such in the revenue record or used for cultivation or raising of any crop or grass or garden produce, horticulture, floriculture or any other activity that the Department of Agriculture, Government of Assam, may from time to time notify as an agricultural activity but shall not include lands under Tea cultivation in the state and the word 'agricultural' shall be construed accordingly;
 - (b) "commercial purpose" means use of land for the purpose of trade or commerce or business whether retail or wholesale, which shall include a shop, shopping complex, marriage hall, marriage garden, conference hall, bank, restaurant, hotel, depot, godown, printing press, auto service station, show-room, cinema, multiplex, explosive magazine, weigh bridge, workshop, dhaba (whether pucca or temporary structure), petrol or diesel pump, tourism activities and such other purposes or any other activity, notified by the State Government, from time to time, as commercial purpose and shall also include the use thereof partly for residential and partly for commercial purposes;
 - (c) "Circle Officer" means the Revenue Circle Officer under whose jurisdiction the agricultural land or a part thereof is situated, and includes Attached Circle Officer;

- (d) "developer" means a person who desires or undertakes subdivision, reconstitution or improvement of plots;
- (e) "The Deputy Commissioner" means the Deputy Commissioner of the District under whose jurisdiction the agricultural land is situated;
- (f) "Government" means the State Government of Assam ;
- (g) "industrial area" means an area of land to be developed by any person, for setting up an industry or industries including essential welfare and supporting services within the industrial area like residential colony for employees, entrepreneurs, staff of Industrial units and shall include Industrial Parks and Estates;
- (h) "industrial purpose" means the use of any land for any industry whether a small or medium or large scale unit including Information Technology industry, and shall include a brick-kiln or kiln but shall not include use of any premises or land for the commercial purpose;
- (i) "infrastructure projects" means activities such as Power Projects, Telecommunication Projects, Transport Projects, Water Supply Projects, Solid Waste Management Projects, Sewerage Treatment Plants or any project as may be specified by the State Government from time to time;
- (j) "institutional purpose" means the use of land by any establishment, organization or association for the promotion of some object specially of general utility, charitable, educational or like nature, except public utility purpose;
- (k) "Local Authority" means and includes an Urban Development Authority or a Gram Panchayat in rural areas or any other Authority which the government may from time to time notify as Local Authority, under whose jurisdiction the agricultural land falls;
- (l) "medical facilities" means and include clinics, dispensaries, hospitals, diagnostic centers, nursing-homes, etc;
- (m) "multiplex" means a building which contains one or more cinema halls, along with space for recreation and commercial activities;
- (n) "minimum zonal value of land" means the minimum base value of land for a particular class of land in an area that is fixed and notified by the Deputy Commissioner of the district from time to time;
- (o) "non-agricultural class" includes all trade sites including industry and commercial or residential sites or any other class that the government may notify as non-agricultural class from time to time;
- (p) "non agricultural land" means land other than agricultural land and intended to be used for non-agricultural purposes;
- (q) "non-agricultural purpose" means and includes use of land for establishing industries or industrial areas, commercial purposes, infrastructure projects, institutions, medical facilities, housing including residential area or housing colony or township project, public utility or amenities or any other purpose not being an agricultural purpose;

- (r) "owner" means any person being a proprietor or a settlement holder and shall have same meaning as assigned in the Assam Land and Revenue Regulation, 1886 and shall not include a Power of Attorney holder under this Act; Regulation I of 1886
- (s) "prescribed" means prescribed by rules made under this Act;
- (t) "person" includes individual, firm, registered society, association of persons, corporate body or any legal person;
- (u) "public utility or amenities" means places of religious worship, dharmashala, gaushala, Haj Bawans, public parks, hostels, smashan or kabarthan, old age home, leprosy treatment center, pensioners rest house, night shelter, training center for differently abled persons, public water huts, public toilets, public libraries, etc. or any other place of public utilities that may be notified by the Government from time to time as public utility or amenity excluding use of medical facilities;
- (v) "Registrar of Land Registration" means and includes the jurisdictional District Registrar, Deputy Registrar, Senior SubRegistrar and Sub-Registrar of Land Registration;
- (w) "Reclassification Premium" means a 'premium' charged and realized by the state from the owner for change of land use from agricultural to intended non-agricultural purpose;
- (x) "residential area" or "housing colony" or "township project" means an area having residential plot or group houses or flats or groups of plots, etc. along-with other essential facilities or amenities and also includes residential plots or flats or houses being developed by developers for further sale to interested persons;
- (y) "reclassification" means change of land use from agricultural purpose to intended non-agricultural purpose and "reclassified land" means land for which permission under this Act is granted for use for non-agricultural purpose;
- (z) "reclassification-cum-transfer" means reclassification of the agricultural land for intended non-agricultural purpose and subsequent transfer of the land;
- (za) "transferee" under this Act means a person to whom an agricultural land has been transferred after reclassification to an intended non-agricultural purpose;
- (zb) "tourism activities" means and include hotels, wayside amenities, camping site with furnished tented accommodation, a resort, an amusement park, a safari park developed with the permission of the Forest Department, an aerial ropeway established under the prevailing rules and regulations, a Health Spa, Golf Academy or Golf Course, an Art Gallery, handicrafts market and any other related activity declared as Tourism Activity by the Department of Tourism, Government of Assam, from time to time;

- Bar of agricultural land use or transfer for non-agricultural purpose without reclassification and permission
- (zc) "value of consideration" means the value of the land as mentioned on the Deed of Transfer of land.
3. No person shall use or transfer agricultural land for intended non-agricultural purposes without reclassification and permission in the manner as mentioned herein below :-
- (i) No agricultural land shall be put for intended non-agricultural purpose without the prior permission of the Deputy Commissioner. The Deputy Commissioner shall be competent to accord permission only after reclassification of the said land.
- (ii) No agricultural land shall be transferred for intended nonagricultural purpose without the prior permission of the Deputy commissioner. The Deputy Commissioner shall be competent to accord permission only after reclassification of the said land.
- (iii) The Deputy Commissioner shall examine the bonafides of applications received for issue of permission for reclassification' or reclassification-cum- transfer under clause (i) and (ii) of this section and issue the permissions only when he is satisfied that the permission has been sought for bonafide use of the land for non-agricultural purposes.
- (iv) No permission is required to be obtained from the Deputy Commissioner under this section, when an agricultural land not exceeding one *bigha* is intended to be used or transferred for construction of one's own dwelling house and when construction of the said structure is limited to two-storeys. In such cases the Deputy Commissioner may *suo motoor* on an application received from the owner or the transferee reclassify such land into residential class.
- Nature of land capable of reclassification
4. (1) Such land which is recorded as agricultural land but has already become unfit for agricultural purposes or where there has been no agricultural activity for at least ten years preceding the date of application for permission, shall only be reclassified or reclassified-cum- transferred for intended non-agricultural purposes with the prior approval of the Deputy Commissioner.
- (2) No agricultural land under cultivation during ten years preceding the date of application for permission as required under sub-section (1) of Section 5 shall be reclassified or reclassified- cum-transferred for non-agricultural purpose by the Deputy Commissioner without the prior approval of the State Government in the Revenue Department.
- (3) This section shall not apply when agricultural land not exceeding one *bigha* is used or reclassified or reclassified-cumtransferred for construction of one's own dwelling house and when construction of the said structure is limited to two- storeys.
- Procedure for land reclassification and reclassification-cum-transfer
5. (1) Any owner of agricultural land who intends to reclassify or reclassify-cum-transfer agricultural land for non-agricultural purpose under clause (i) and (ii) of Section 3 , shall make an application to the Deputy

Commissioner under whose jurisdiction the agricultural land is situated giving full particulars of his land and justification of the proposed reclassification or reclassification-cum-transfer as under Section 4, in such form and manner as may be prescribed.

- (2) An application under sub-section (1) of this section shall be accompanied by an affidavit duly sworn in by the owner of the land to the effect that the land proposed for reclassification or reclassification-cum-transfer shall be put to the permitted non-agricultural purpose within the stipulated period.
- (3) The Deputy Commissioner shall call for a report from the Circle Officer concerned immediately under whose jurisdiction the agricultural land or a part thereof is situated and after making such enquiries including field enquiries as may be necessary, the Circle Officer shall submit a report to the Deputy Commissioner with his recommendation within fifteen days from the date receipt of the order of the Deputy Commissioner calling for his report, in such form and manner as may be prescribed.
- (4) The Deputy Commissioner shall accord an 'in-principle approval or deny approval altogether for allowing reclassification or reclassification-cum-transfer as the case may be, within 30 (thirty) days of the receipt of the recommendations of the Circle Officer and while doing so shall take the opinion of a District Level Committee headed by himself with officials drawn from relevant district line departments as may be prescribed and/or take such expert advice that may be deemed necessary for arriving at a decision:

Provided that in case the total area intended to be reclassified-cum-transferred is above 50 *bighas*, the Deputy Commissioner shall accord his in-principle approval only with the prior permission of the Government in the Revenue Department in such manner as may be prescribed.

- (5) Before issuing an in-principle approval under sub-section (4) of this section, the Deputy Commissioner shall take the prior concurrence of the concerned Local Authority under whose jurisdiction the agricultural land falls with regard to the proposed non agricultural activity with the prevailing rules or regulations or byelaws of the Local Authority.
- (6) Once the in-principle approval for reclassification or reclassification cum transfer is accorded, it shall be mandatory on the part of the owner to remit the prescribed Reclassification Premium as specified under Section 6 within 30 (thirty) days from the date of receipt of the approval:

Provided that the Deputy Commissioner, for valid reasons, may extend the time for the payment of the Reclassification Premium for another 30 (thirty) days and during the interim period if the minimum zonal value of land in the area where the said land is located is enhanced,

then the owner shall pay the Reclassification Premium as assessed on such enhanced minimum zonal value of land.

- (7) The owner shall furnish the receipt or challan of payment of the Reclassification Premium at the rate as specified under Section 6 to the Deputy Commissioner who on being satisfied, shall issue a No Objection Certificate (NOC) in turn, for reclassification or reclassification-cum-transfer, as the case may be, and the Circle Officer shall reclassify such agricultural land into appropriate non-agricultural class and make necessary entries in the land records and where the land is meant for reclassification-cum-transfer, the Registrar of Land Registration shall register the Deed of Transfer after the reclassification by the Circle Officer.
- (8) No agricultural land shall be put to non-agricultural use without the payment of the prescribed Reclassification Premium by the owner.
- (9) No Agricultural Land shall be reclassified for non-agricultural purposes or reclassified-cum-transferred for non-agricultural purposes without the payment of the prescribed Reclassification Premium by the owner:

Provided that no Reclassification Premium as mentioned under subsection (8) and (9) of this section shall be charged and realized while an agricultural land not exceeding one *bigha* is used or reclassified or reclassified-cum-transferred for construction of one's own dwelling house and when construction of the said structure is limited to two-storeys.

Power to levy and collect Reclassification Premium.

6.

With effect from the date of commencement of this Act,-

- (i) every owner of agricultural land specified under both subsection (1) and (2) of Section 4 shall pay a Reclassification Premium at the rate of 10% of the prevailing minimum zonal value in respect of the said agricultural land in that area in respect of reclassification or at the rate of 15% of the prevailing minimum zonal value for the said agricultural land in that area in respect of reclassification-cum-transfer, before issue of the No Objection Certificate (NOC) by the Deputy Commissioner, under sub-section (7) of Section 5:

Provided that in the case of the value of consideration for reclassification-cum-transfer is more than the prevailing minimum zonal value for the said agricultural land, the 15% Reclassification Premium applicable shall be assessed on the value of consideration and charged accordingly.

- (ii) For the purposes of this section, the minimum zonal value of the land shall be fixed in such manner as may be prescribed.

7.

In addition to the Deputy Commissioner as authorized under this Act, Government may by notification in the Official Gazette, authorize any

Authority Competent to reclassify and reclassify cum Transfer

- other officers to be competent to pass order in respect of the lands situated within his territorial jurisdiction for reclassification of lands from agricultural purpose to non-agricultural purpose, or reclassification-cum-transfer of agricultural land for non-agricultural purpose.
- Penalty 8.
- (1) If any agricultural land mentioned under sub-section (1) of Section 4 is put to non-agricultural purpose without obtaining the permission as required under clause (i) of Section 3, the land shall be deemed to have been reclassified into nonagricultural purpose and upon such deemed reclassification, the Deputy Commissioner shall impose and realize a fine equal to two times the Reclassification Premium chargeable while according No Objection Certificate (NOC) under sub-section (7) of Section 5 for 'reclassification' under clause (i) of Section 6 and in such manner as may be prescribed.
- (2) If any agricultural land mentioned under sub-section (2) of Section 4 is put to non-agricultural purpose without obtaining the prior permission as required under that section and that of the Deputy Commissioner as required under clause (i) of section 3, the land shall be deemed to have been reclassified into non-agricultural purpose and upon such deemed reclassification, the Deputy Commissioner with the approval of the Government in the Revenue Department shall impose and realize a fine equal to five times the Reclassification Premium chargeable as specified under clause (i) of section 6. while issuing No Objection Certificate (NOC) under sub-section (7) of Section 5, in such manner as may be prescribed.
- (3) The owner of the land shall pay the fine so imposed under sub-sections (1) and (2) of this Section in such manner as may be prescribed.
- (4) After the due date, if any Reclassification Premium or penalty imposed under this Section remains unpaid, it shall be recovered from the owner as an arrear of land revenue under the Bengal Public Demand Recovery Act, 1913.
- Provisions relating to agricultural land already put to non-agritural use 9.
- Notwithstanding anything contained in this Act, the Deputy Commissioner shall be competent to reclassify any agricultural land where a non-agricultural activity has already been established before the commencement of this Act under the existing laws, for the purpose of revenue reassessment, upto a maximum period of sixty days from the date of commencement of this Act.
- Mandatory establishment of the approved non-agricultural activity within three year. 10.
- (1) Where a No Objection Certificate (NOC) for reclassification is accorded by the Deputy Commissioner under sub-section (7) of Section 5, it shall be mandatory for the owner to establish the approved non-agricultural activity within a period of three years from the date of reclassification of the said land in the land records or where such a No Objection Certificate (NOC) is accorded for reclassification-cum-transfer, it shall be mandatory for the transferee to establish the approved non-agricultural activity within a period of three years from the date of registration of the Deed of Transfer:

Bengal Act
3 of 1913

Provided that the Deputy Commissioner, for reasons beyond the control of the owner or the transferee, may extend the aforesaid period of three years for establishing the non-agricultural activity by another two years and the cumulative period for establishing the approved non-agricultural activity in no case shall exceed a maximum period of five years including the initial three years period.

- (2) If the owner or the transferee fails to establish an approved non-agricultural activity within the period as mentioned in sub-section (1) of this section, the Deputy Commissioner, on the expiry of the said period including the extended period, if any, shall impose a penalty upon the owner or the transferee at a rate equal to ten times the Reclassification Premium that was paid on the land by the owner or transferee before issuing reclassification or reclassification-cum-transfer, as the case may be, in accordance with Section 6 and shall deny further transfer of the said land for a five years starting from the date of expiry of the approved 3 or 5 years period accorded under sub-section (1) of this section :

Provided that the Government in the Revenue Department may, for reasons beyond the control of the owner or the transferee, relax the aforesaid ban on further transfer from five years to two years in appropriate cases.

- (3) Nothing in this section shall restrict the right of the Banks or Financial Institutions to recover any unpaid monies from an owner or transferee as per the existing procedures and laws applicable to the Banks or Financial Institutions in the event of the said land being mortgaged for securing loans towards establishing the intended non-agricultural activity:

Provided that in the event of any land being disposed of by the Bank or Financial Institution, the Deputy Commissioner before according No Objection Certificate (NOC) for transfer, shall realize from the transferee (buyer) any penalty amount that might be due on the said land that has been duly charged in accordance with the provisions of sub-section (1) of this section and remained unpaid.

Restriction on
change of
approved non-
agricultural activity

- 11 (1) No owner or transferee shall change non-agricultural activity in respect of which a No Objection Certificate (NOC) has been issued by the Deputy Commissioner under sub-section (7) of Section 5 to another non-agricultural activity without the prior permission of the Deputy Commissioner.
- (2) The Deputy Commissioner for reasons to be recorded in writing, may accord permission under sub-section (1) upto a period of one year from the date of reclassification of the land in land records or from the date of registration of the Deed of Transfer in case the land has been reclassified-cumtransferred.

Restriction on
transfer of land
approved for
establishing non-
agricultural activity

12. (1) Pending establishment of the approved non-agricultural activity, no owner or transferee shall transfer his land and no No Objection Certificate (NOC) for such transfer shall be accorded by the Deputy Commissioner except in accordance with the provisions under Section 10.

- (2) Once an approved non-agricultural activity is established, there shall be no bar on further transfer of such land, provided the owner or transferee shall obtain a certificate of establishment of the approved non-agricultural activity from the Deputy Commissioner in such manner as may be prescribed.
- High Power Committee 13. (1) There shall be a High Powered Committee headed by the senior most Secretary of the Revenue Department with members drawn from various other departments including such experts as the Government considers necessary and nominate to the Committee for regulating and monitoring reclassification and reclassification-cum-transfer of agricultural lands for non-agricultural purposes and for prevention of indiscriminate reclassification or reclassification-cum-transfer.
- (2) The Committee shall meet at least once in every six months.
- (3) The Committee shall review from time to time the district-wise agricultural land reclassified and reclassified-cum-transferred for non-agricultural purposes.
- (4) The 'Committee shall have the power, in the public interest, to order for moratorium on reclassification and reclassification-cum-transfer of agricultural lands for non-agricultural purposes in a particular area for such period as it may deem necessary and also rationalize the quantum of agricultural land that can be reclassified and reclassified-cum-transferred for non-agricultural purpose from time to time in any district or in the entire state.
- Furnishing of timely report by the Deputy Commissioner 14. (1) The Deputy Commissioner shall furnish to the Government in the Revenue Department, a quarterly report in the prescribed format with all the necessary information with regard to the quantum of the agricultural land reclassified and reclassified-cum-transferred for non-agricultural purposes in the district.
- (2) The Deputy Commissioner of every district shall maintain an up-to-date Information Technology (IT) enabled Management Information System (MIS) showing the quantum of agricultural land reclassified and reclassified-cum-transferred for non-agricultural purposes on a quarterly basis.
- Power of the State Government 15. (1) Notwithstanding anything contained in this Act, the Government in the Revenue Department, in the public interest, may, by notification in the Official Gazette, restrict or prohibit the establishment of any non-agricultural activity in any area within the state.
- (2) In order to protect the interests of the cultivators cultivating in the agricultural lands in the vicinity of the lands wherein a non-agricultural activity has been either proposed or established, the Government in the Revenue Department or the Deputy Commissioner may order for such alterations to the nature of the non-agricultural activity including and not limited to the site or building plan, as may be considered necessary and

the owner or transferee shall be duty bound to make necessary alterations to the nature of the non-agricultural activity as ordered by the Government or the Deputy Commissioner, as the case may be.

(3) While ordering for any alterations under sub-section (2) of this section, the Government in the Revenue Department or the Deputy Commissioner may seek such expert opinion as deemed necessary for arriving at a decision.

(4) The Deputy Commissioner, in the public interest, may make recommendations for ensuring the right-of-way and for providing proper drainage for prevention of floods or water stagnation in the area where a non-agricultural activity is intended or established and the owner or transferee shall be duty bound to give effect to all such recommendations.

(5) In case the owner or transferee fails to comply with the provisions of sub-sections (2), (3) and (4) of this Section, the Deputy Commissioner may revoke the No Objection Certificate (NOC) issued under sub-section (7) of Section 5 of this Act for establishing the non-agricultural activity or direct closure of the non-agricultural activity, after service of a notice in such manner as may be prescribed.

(6) If the general public of the area or the village where the non-agricultural activity is intended to be established, express any grievance with regard to the proposed non-agricultural activity, the Deputy Commissioner shall admit the grievance and dispose of the same in such manner as may be prescribed. **Assam Act XV of 1957.**

Act not to
apply to
certain lands

16. Nothing in this Act shall apply to,-

(a) lands falling within the jurisdiction of the Municipal Corporations and the notified Municipal Boards or Town Committees under the Assam Municipal Act, 1956;

(b) lands owned or held by the State Government or the Central government or their Agencies including Corporations so long as the land is used for official purposes and not used or transferred for commercial purposes;

(c) lands owned or held by a local authority and used for any community purposes so long as the land is not used or transferred for commercial purposes;

(d) lands under Tea cultivation in the state;

**Assam Act
VIII of 1936.**

(e) lands used for religious or charitable purposes and other public utilities or amenities as defined under the Act;

(f) lands used for Aquaculture and Animal Husbandry including Poultry and Duckery ;

(g) land used for construction of dwelling house to the extent exempted

under this Act ;

(h) lands of an Industrial Zone notified under Section-3A of the Assam Land Revenue Reassessment Act, 1936 ;

(i) lands used for such other purposes as may be notified by the Government from time to time.

Appeal 17. Any person aggrieved by an order of the Deputy Commissioner may file an appeal before the Government in the Revenue Department within sixty days from the date of receipt of such order by the owner or the transferee and the decision of the Government thereon shall be final and binding on all concerned.

Act to override other laws 18. The provisions of this Act shall have effect notwithstanding anything inconsistent therewith contained in any other law for the time being in force, or any custom or usage having the force of law or contract or judgment, decree or order of a court or any other authority.

Power to give directions 19. For the purposes of giving effect to the provisions of this Act, it shall be competent for the Government to issue such directions as they may deem fit to any officer, authority or persons subordinate to the Government.

Bar of jurisdiction 20. Save as otherwise expressly provided in this Act, no Court shall entertain any suit, or other proceeding to set-aside or modify, or question the validity of Reclassification Premium charged and realized under various sections of this Act or fines imposed and realized or penalties imposed or order or decision made or passed by any officer or authority under the Act or any rules made there under, or in respect of any other matter falling within its scope.

Protection of action taken in good faith 21. No suit or other proceeding shall lie against the Government or an officer or employee of the Government for anything which is done or intended to be done in good faith under this Act or under the rules made there under.

Power to remove difficulties 22. If any difficulty arises in giving effect to any of the provisions of this Act, the Government may, as occasion arise, by an order in the Official Gazette, do anything not inconsistent with the provisions of this Act, which appears to it to be necessary to remove such difficulty.

- Power to make rules
- 23.(1) The Government may, by notification published in the Official Gazette, make rules for carrying out all or any of the purposes of this Act.
- (2) Every rule made under this section shall be laid as soon as may be after it is made before the Assam Legislative Assembly while it is in session for a total period of fourteen days which may be comprised in one session or in two successive sessions and if before the expiry of the session in which it is so laid or the session immediately following, the Assam Legislative Assembly agree in making any modification in the rule or the Assam Legislative Assembly agree that the rule should not be made, the rule shall thereafter have effect only in such modified form or be of no effect, as the case may be, so however, that any such modification or annulment shall be without prejudice to the validity of anything previously done under that rule.

S. M. BUZAR BARUAH,
Secretary to the Government of Assam,
Legislative Department, Dispur.

GOVERNMENT OF ASSAM
REVENUE AND DISASTER MANAGEMENT (SETTLEMENT) DEPARTMENT
ASSAM SECRETARIAT (C) : DISPUR
GUWAHATI - 6

No. RSS.2058/2016/7

Dated Dispur, the 29th December, 2016.

OFFICE MEMORANDUM

Sub : Regarding period of lease of land allotted to different agencies under Industries & Commerce Deptt. to entrepreneurs / industrial houses.

It has been reported by Industries & Commerce Deptt. about the difficulties being faced by the various agencies under Industries & Commerce Deptt. viz. AIDC, AIIDC, ASIDC & Commissioner, Industries & Commerce in respect of the land allotted to them due to the shorter lease period provided for by the Revenue & D.M. Deptt. circular, which has allowed leasing out of such land situated within industrial areas / industrial estates to entrepreneurs / industrial houses by the agencies for a period of 20 years only with a provision of renewal thereafter.

It has further been pointed out by the Deptt. that Govt. of India as well as Bank, Financial institutions require a longer lease period for mortgaging the lease hold interest of the land by the entrepreneurs / industrial houses. The Deptt. has therefore, requested that the various agencies under the Deptt. be allowed to lease out such land initially for 30 years, with provision for further extension for another 30 years.

After consideration of all aspects connected with the matter and keeping in mind the objective of industrial growth and investment through promotion of entrepreneurs and industrial houses in the State as well as taking into account the question of viability of the projects of such entrepreneurs / industrial houses and to make them workable and to facilitate financial institutions lending fund to entrepreneurs / industrial houses, it is decided to allow leasing out initially of land allotted to Commissionerate of Industries & Commerce, AIDC, ASIDC, AIIDC, (the PSUs under Industries & Commerce Deptt.) situated within the industrial areas / industrial estates to entrepreneurs / industrial houses by Commissioner of Industries & Commerce, AIDC, AIIDC, ASIDC for a period of 30 years with the option of renewal of another 30 years thereafter on the condition that the land will remain for industrial purpose.

It is further made clear that the industrial units / entrepreneurs would not be allowed to mortgage the land to financial institutions or any third party, as the ownership of the land will continue to remain with the Revenue & D.M. Deptt.

Sd/- P.K. Tiwari, IAS
Principal Secretary to the Govt. of Assam,
Revenue & D.M. Department.

**GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT (S) DEPARTMENT
ASSAM SECRETARIAT, DISPUR
GUWAHATI - 6**

No. RSS. 1991/2016/1

Dated Dispur, the 10th January, 2017.

OFFICE MEMORANDUM

Subject : Eviction of encroachers.

Preservation and protection of Govt. land and land reserved for specific purposes especially VGRs and PGRs, wet land and land under Tribal Belt & Block is one of the major responsibilities of the officials of Revenue & D.M. Department, Assam. It has come to the notice of Govt. that large area of Govt. khas land, VGRs, PGRs, Tribal Belt & Blocks etc., are under encroachment. The unchecked encroachment of Govt. land by the encroachers has reduced the area which was reserved in the interest of public and ecological balance.

2. The **Assam Land Records Manual** provides the mechanism to keep the record of Government land and encroachment thereon.

Rule 18(2) of the **Settlement Rules under Assam Land and Revenue Regulation, 1886** provides that encroachment on Govt. khas land or waste land or estate over which no person has acquired the right of a proprietor, land holder or settlement holder or any land that has previously been reserved, roads or road-side land or for the grazing of village cattle or for other public purposes shall be removed forthwith by the Deputy Commissioner.

Rule 18(3)(a)(i) of the Regulation provides that in all other cases, ejection shall be preceded by publication of a notice in the manner as prescribed in the rule requiring the occupant to vacate the land specified in the notice within 15 days of publication of the notice on the land concerned or in a prominent place in the vicinity thereof.

The power to remove encroachments has also been delegated to the Circle Officers vide Govt. Notification No. RLR. 162/2008/25, dated 06.02.2010.

3. Para 6.1 of **Land Policy, 1989** underlines the need for preservation and protection of the existing VGRs and PGRs for use by the members of public for the purpose for which those were constituted and removal of encroachments, if any there from.

Para 6.2 of the Land policy also provides that a block of **Govt. land ranging from 5 bighas to 15 bighas**, subject to availability in each village should be reserved as an open space for environmental ecology and be kept free from encroachment.

4. The Hon'ble Supreme Court vide its Judgment in Civil Appeal No.1132/2011 (*ae* SLP (C) No. 3109/2011 (**Jagpal Singh -Vs- The State of Punjab & Others**)) ordered that all State Governments should prepare scheme for eviction of illegal un authorized occupants on village common lands and these must be restored to Gram Sabha / GP for the common use of the village. Regularization should only be permitted in exceptional cases e.g. where lease has been granted to landless labourers, members of ST/SC Tribes or where there is already a school, dispensary or other public utility on the land.

In January, 2011, in Civil Appeal No. 436/2011 arising out of SLP (C) No.20203/2007 (**State of Jharkhand & Others -Vs- Pakur Jagaran Manch**) with Civil Appeal No. 437/2011 arising out of SLP (C) No. 20636/2007 (**Rocky Murmu -Vs- Pakur Jagaran Manch**), it was ordered that whenever the gochar in a village is de-reserved and diverted to non-grazing use, simultaneously or at least thereafter the State should make available alternative land as gochar, in a manner and to a extent that the gochar continues to be not less than 5% of the total extent of the village.

It has been made amply clear by the Apex Court for the protection of village common lands, particularly VGRs and PGRs.

5. Tribal Belt & Blocks are compact areas created for those classes of people who on account of their traditional way of life and educationally and material disadvantages are vulnerable to this possession from the land by non-tribals.

Section 165 (1) under **Chapter-X** of the Assam Land and Revenue Regulation, 1886 provides that in case of unsettled land under Tribal Belt & Blocks, any person, who without authority has encroached upon or occupied land, it shall be liable to ejection forthwith.

Section 165 (2) of the Regulation provides that in case of annually settled land, persons other than settlement-holders, if found in occupation thereof, are also be liable to ejection forthwith.

Section 165 (3) of the Regulation provides that in case of periodically settled land, person who have entered into occupation without valid authority from the land-holder, or whose entry or occupation is or has come about in a manner, inconsistent with the provisions of Chapter X, shall be liable to eviction, after service of one months notice.

6. There are instances of some tea gardens encroaching upon ceiling surplus and Govt. khas land. That apart, many tea gardens have diverted their tea land for non-tea purposes while the land was settled with them specifically for the purpose of cultivation of tea. This is in contravention of the Land Policy and various Govt. decisions arrived at from time to time in respect of tea cultivation in the State. Diversion of tea land for non-tea purpose implies that the tea garden has land surplus to its requirement i.e. excess land not utilized for tea purposes which renders it liable for acquisition under the Assam Fixation of Ceiling on Land Holdings Act, 1956 (as amended).

7. Section 3 of the **Assam Land Grabbing (Prohibition) Act, 2010** states that **land grabbing in any form** is unlawful and any act connected with or arising out of land grabbing shall be a cognizable offence under the Code of Criminal Procedure, 1973 and punishable under this Act.

Section 4(1) of the Act provides that no person shall commit or cause to be omitted land grabbing.

Section 4(2) of the Act provides that no person shall, on or after the commencement of this Act, continue to be in occupation, otherwise than as a lawful tenant, of a grabbed land belonging to the Govt., State Govt. undertaking, local authority, religious or charitable institution or endowment including a wakf, or other private person.

Section 7 of the Act provides that there shall be a Special Tribunal for the purpose of enquiry into any alleged act of land grabbing and **trial of cases in respect of the ownership and title to or lawful possession of the land grabbed** and the Court of District and Sessions Judge having jurisdiction over the area shall be Special Tribunal for the purpose of this Act and shall include Additional District and Sessions Judge having jurisdiction over the area.

Rule 6 (1) framed under the Act provides that application filed before the Special tribunal may be referred for local inspection or verification or both by the Revenue Circle Officer having jurisdiction over the area or by any other Officer of the Govt. authorized by the Special Tribunal.

Rule 6 (2) of the Act provides that Revenue Circle Officer or any other Officer authorized by the Special Tribunal to whom the application has been referred shall make or cause to be made an inspection or verification or both, as soon as may be practicable and submit full and complete report **within two weeks** from the date of receipt of order on the following grounds :

- (i) The correctness of the statements made in the application;
- (ii) The facts relating to ownership, actual possession and use of the land concerned; and
- (iii) Such other particulars and information as may be useful to the Special Tribunal to arrive at a correct decision on the claims made in the application.

8. There may be instances of Govt. land allotted to Government or non-Government organizations left un-utilized or not used within a period of 3 years from the date of handing over possession for the purpose for which it was allotted. As per Govt. Circular No. RSS.47/89/6 dated 03.10.1989, such land is also to be reverted back to the Govt. in the Revenue & D.M. Department.

9. All the Circle Officers shall, therefore, prepare an Eviction Plan in the format enclosed with the O.M. and take all necessary steps to carry out the eviction operations.

Deputy Commissioners shall review if the Eviction Plan has been prepared exercising due diligence and extend all necessary assistance to the Circle Officers in carrying out the eviction operations.

10. It must be ensured that Village Land Management and Conservation Committees and Ward Disaster Management Committees are mobilized to protect the land from coming under encroachment again.

Sd/- P.K. Tiwari, IAS
Principal Secretary to the Govt. of Assam,
Revenue & D.M. Department.

Memo No. RSS.1991/2016/1-A

Dated Dispur, the 10th January, 2017.

Copy to :

1. P.S. to the Hon'ble Chief Minister, Assam for kind appraisal of the Hon'ble Chief Minister.
2. P.S. to Hon'ble Minister of State, Revenue & D.M. Department for kind appraisal of the Hon'ble MoS.
3. All Commissioner of Divisions for information.
4. All Deputy Commissioners / Sub-Divisional Officers (Except BTAD, KAAC / NCHAC) for information and necessary action.
5. P.S. to the Chief Secretary, Assam for kind appraisal of the Chief Secretary.
6. P.S. to the Principal Secretary, Revenue & D.M. Department for kind appraisal of the Principal Secretary.
7. P.S. to the Commissioner & Secretary to the Hon'ble Chief Minister, Assam for kind appraisal of the Commissioner & Secretary.
8. P.S. to the Commissioner & Secretary, Revenue & D.M. Department for kind appraisal of the Commissioner & Secretary.
9. The Secretaries, Revenue & D.M. Department for kind information.
10. All Joint Secretaries / Deputy Secretaries / Under Secretaries, Revenue & D.M. Department for information.
11. All Superintendents, Revenue & D.M. Department for information.

By order etc.,



Joint Secretary to the Govt. of Assam.

Eviction Plan

Part-A

(Details of land under encroachment from Village Land Bank)

District :
Revenue Circle :
Name of Villages :

1. Type of Government Land :
(Govt. Khas/VGR/PGR/Road-side Reserve/River-side Reserve/Reserved for Govt. scheme or project, ceiling surplus land (including land of tea estate made ceiling surplus) / Govt. land allotted to an agency, but diverted for other purpose).

2. Area under encroachment :

3. Nature of encroachment :

Nature	Area	No. of Encroachers
Total		

4. Encroaches who are indigenous/landless persons with no land at all.

Flood erosion affected		SC		ST		Others	
		No.	Area	No.	Area	No.	Area

5. Encroaches who are indigenous landless persons with some land but less than 8 Bigha.

Flood/erosion affected		SC		ST		Others	
		No.	Area under encroachment	No.	Area under encroachment	No.	Area under encroachment

6. No. of encroaches other than Indigenous landless persons :

Nature of encroachment	No. of encroaches	Area under encroachment

Part- B

(Plan for Eviction)

Nature of encroachment to be removed	Area	No. of encroachches	Time-frame	Manpower required	Equipments required	Nature of apprehension of Law & Order problem	Requirement of Police Force	Requirement of fund
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Signature of Deputy Commissioner /

Addl. Deputy Commissioner

Signature of Circle Officer

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT (S) DEPARTMENT
ASSAM SECRETARIAT, DISPUR
GUWAHATI-6

No. RSS.1991/2016/2

Dated Dispur, the 7th February, 2017.

From : Shri P. K. Tiwari, IAS,
Principal Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : Commissioner & Secretaries,
All Administrative Departments

All Deputy Commissioners

All Sub-Divisional Officers (Civil)

Sub : **Implementation of Schemes on Govt. land - regarding.**

Sir,

In inviting a reference to the subject cited above, I am directed to say that it has come to the notice of the Govt. in the Revenue & D.M. Deptt. that some Departments are implementing Schemes on Govt. land without prior approval of the Govt. in the Revenue & D.M. Deptt. There have been cases where such schemes are seen implemented even on VGR and PGR land in spite of Hon'ble Supreme Court's judgement in Civil Appeal No.1132/2011 @ SLP (C) No. 3109/2011 (Jagpal Singh -Vs- The State of Punjab & Others) regarding eviction of illegal unauthorized occupants from village common lands.

You are, therefore, requested to ensure that no Govt. scheme is implemented on Govt. land without prior approval of the Deputy Commissioner in cases where he is competent to allot Govt. land and the prior approval of the Govt. in Revenue & D.M. Deptt. in all other cases.

It may be noted that implementation of any scheme on VGR / PGR without prior approval of Govt. in Revenue & D.M. Deptt. may invite contempt of Hon'ble Supreme Court's judgement mentioned above.

Sd/- P.K. Tiwari, IAS
Principal Secretary to the Govt. of Assam,
Revenue & D.M. Department.


Memo No. RSS.1991/2016/2-A

Dated Dispur, the 7th February, 2017.

Copy to :

1. P.S. to the Hon'ble Chief Minister, Assam for kind appraisal of the Hon'ble Chief Minister.
2. P.S. to the Hon'ble Minister of State, Revenue & D.M. Department for kind appraisal of the Hon'ble MoS.
3. S.O to the Chief Secretary, Assam for kind appraisal of the Chief Secretary.
4. P.S. to the Principal Secretary, Revenue & D.M. Department for kind appraisal of the Principal Secretary.
5. P.S. to the Commissioner & Secretary to the Hon'ble Chief Minister, Assam for kind appraisal of the Commissioner & Secretary.
6. P.S. to the Commissioner & Secretary, Revenue & D.M. Department for kind appraisal of the Commissioner & Secretary.
7. The Secretaries, Revenue & D.M. Department for kind information.
8. All Joint Secretaries / Deputy Secretaries / Under Secretaries, Revenue & D.M. Department for information.

By order etc.,


Joint Secretary to the Govt. of Assam,
Revenue & D.M. Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT (SETTLEMENT) DEPARTMENT
ASSAM SECRETARIAT (C): DISPUR, GUWAHATI-6

No.RSS.2058/2016/10

Dated Dispur the 21st February, 2016

OFFICE MEMORANDUM

Sub: Regarding Leasing out of land allotted to different agencies under Industry & Commerce Department and Mortgaging of such land by Entrepreneurs/Industrial Houses etc.

It has been reported by the Industries & Commerce Department that some major problems which ensued out of bar enforced in the last paragraph of Office Memorandum No.RSS.2058/2016/7 Dated.29.12.2016 on the agencies under the Industries & Commerce Department from issuing NOC to Lessee Industrial Units for mortgage of land to Bank Financial Institutions or to any third party has created confusion for both Financial Institutions and also agencies like AIDC, etc.

After careful consideration of all the aspects connected with the matter and keeping in mind the objective of industrial growth and investment through promotion of entrepreneurs at industrial houses in the State, the Governor of Assam is pleased to partially modify the aforesaid Office Memorandum No. RSS.2058/2016/7 Dated.29.12.2016 by deleting the last paragraph of the Office Memorandum.

However, leasing out and registration of lease deed with the private parties/industrial units of the land allotted by Govt. to Commissionerate of Industries & Commerce, AIDC, AIIDC or ASIDC etc. including the conditions for mortgage of lease hold rights over such land to Banks/Financial Institutions by Lessee Entrepreneurs/industrial houses shall be governed by the Government Circular No.RSS.1370/2010/160 Dated 09.10.2013. except point no.3(c) of the Circular in respect of maximum period of lease. The maximum lease period will be governed by Govt. circular No. RSS.2058/2016/7, Dated 29.12.2016.

Sd/-

(Rajesh Prasad, IAS)

Commissioner & Secretary to the Govt. of Assam
Revenue & Disaster Management Department

Memo No.RSS.2058/2016/10-A

Dated Dispur the 21st February, 2016

Copy for information to :

1. PPS to Hon'ble Chief Minister, Assam for kind appraisal of the Hon'ble Chief Minister, Assam.
2. PS to Minister of State, Revenue & DM Department for kind appraisal of the Hon'ble Minister of State, Revenue & DM Department, Assam
3. P.S. to the Additional Chief Secretary, Industries & Commerce Department, Assam for kind appraisal of the Additional Chief Secretary. his has the reference to the letter No.CI.09/2016/Pt/22 Dtd.15/11/2017.
4. PS to Principal Secretary to the Govt. of Assam, Chief Minister's Secretariat, Dispur.
5. All Deputy Commissioners (Except the Districts under Autonomous Council)
6. All Officers of the Revenue & DM Department, Dispur.

Sd/-

Deputy Secretary

GOVERNMENT OF ASSAM
REVENUE AND DISASTER MANAGEMENT (\$) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6

No. RSS.1386/2013/3

Dated Dispur, the 2nd June, 2017.

From : Shri Rajesh Prasad, IAS,
Commissioner & Secretary to the Govt. of Assam,
Revenue and D.M. Department.

To : 1) The Deputy Commissioner (All),
.....
2) The All Sub-Divisional Officers (Civil),
.....
(except BTAD and Hill Districts).

Sub : Proposal of allotment / settlement of land, permission for sale of Grant /
Tea periodic Patta land etc.

Ref. : (1) No.RSD.16/82/Pt./5 dated 15-06-1988,
(2) No.RSS.158/93/1 dated 12-03-1993 &
(3) No.RSS.1386/2013/2 dated 26-12-2013.

Sir / Madam,

It has been observed that in many occasions proposals of allotment /
settlement of land / land acquisition proposals / permission for sale of Grant / Tea
periodic Patta land etc. are not received from DCs / SDO(C)s under their signatures with
specific comments.

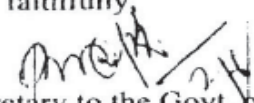
The Department has already issued a number of circulars from time to time
requesting the DCs / SDO(C)s to send such proposals to the Department under their
signatures with specific comments.

I am directed to request you to send all such proposals which require
approval of the Govt. in the Revenue & D.M. Deptt. with specific comments under your
signature. Any such proposal sent under the signature of any subordinate officer will not
be considered by the Govt.

Further, all the proposals should be addressed only to the senior most
Secretary (at present Commissioner & Secretary) of the Department.

The matter may be treated as **Most Urgent**.

Yours faithfully,


Commissioner & Secretary to the Govt. of Assam,
Revenue & D.M. Department.


Memo No. RSS.1386/2013/3-A

Dated Dispur, the 2nd June, 2017.

Copy to :

1. All Commissioners of Division, Lower Assam Division / Upper Assam
Division / North Assam Division / Central Assam Division / Hills & Barak
Valley Division for information.
2. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati -
32 for information.

By order etc.,


Joint Secretary to the Govt. of Assam,
Revenue & D.M. Department.

.....

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (CIVIL) : DISPUR
GUWAHATI-6

ECF No.12126/2017/18

Dated Dispur, the 23rd June, 2017

From : Shri R. Prasad, IAS
Commissioner & Secretary to the Govt. of Assam,
Revenue & Disaster Management (S) Department.

✓ To : 1) All Deputy Commissioners,
(Except BTAD, Karbi Anglong and Dima Hasao Districts)

.....
2) The Sub-Divisional Officer (Civil).
.....

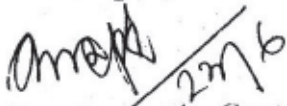
Sub : Submission of land allotment / settlement proposals with views /
recommendation of the LAC.

Sir,

I am directed to say that it has been observed that land allotment / settlement proposals in some cases are sent to the Govt. in anticipation of approval of the Land Advisory Committee, which makes it difficult for proper appreciation on such proposals at Government level.

You are, therefore, requested to send proposal for allotment / settlement of land to the Govt. only after obtaining the views / recommendation of the LAC enclosing the proceedings of the meeting of the LAC or attested copy of the resolution thereof.

Yours faithfully,


Commissioner & Secretary to the Govt. of Assam,
Revenue & Disaster Management (S) Department.

Q

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT (S) DEPARTMENT
ASSAM SECRETARIAT (C) : DISPUR
GUWAHATI-6

ORDERS BY THE GOVERNOR OF ASSAM

NOTIFICATION

Dated Dispur, the 17th November, 2017

ECF No. 44517/2017/3 : The Governor of Assam is pleased to notify the existing toll free numbers i.e. 1070 and 1079 in ASDMA Control Room in CM Block, Dispur and existing toll free number 1077 in 27 Districts in DC Office (DDMA) as Revenue Help-line in the State HQ as well as in the District HQ respectively for disposing of Revenue related matters primarily encroachment over Govt. land.

Sd/- (Rajesh Prasad, IAS)
Commissioner & Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

Memo ECF No. 44517/2017/3-A

Dated Dispur, the 17th November , 2017

Copy to :

1. Principal Secretary to the Hon'ble CM, Assam for kind information.
2. All Deputy Commissioners..... for information and necessary action.
3. The Director, DIPR, Dispur, Guwahati – 6 for wide publicity through print & electronic media .
4. SPC , ASDMA for information & necessary action
5. P.S. to Minister of State, Revenue & D.M. Department for kind appraisal of Hon'ble Minister of State.

By order etc.,

Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPTT: SETTLEMENT BRANCH
ASSAM SECRETARIAT (CIVIL) : DISPUR
GUWAHATI-6

ORDERS BY THE GOVERNOR
NOTIFICATION

Dated Dispur, the 26th March, 2018

ECF No. 31465

No. RDM- 15014/21//2017-LS-REV/9 - The Governor of Assam is pleased to fix the settlement premium @ Rs. 1000/- per Bigha for settlement of land with the existing small tea gardens and also for the future small tea gardens, having registration with Tea Board of India / Directorate of Tea, Assam and having extent of land up to 30 Bighas.

The land settled shall not be transferred by way of sale, mortgage, lease, gift etc., for the next 10 (ten) years from the date of issue of settlement order or from the date of taking over possession whichever is later.

Further, the land settled specifically for cultivation of tea shall not be diverted for purpose other than tea cultivation. In case of alienation of tea land by way of sale / gift etc., prior approval of Government in Revenue & D.M. Department is mandatory.


Sd/- (Rajesh Prasad, IAS)
Commissioner & Secretary to the Govt. of Assam
Revenue & D.M. Department

Memo No RDM- 15014/21//2017-LS-REV/9-A
Copy to:

Dated Dispur, the 26th March, 2018

1. The Deputy Commissioners (Except BTAD & Hill Districts)..... for information & necessary action.
2. The Chairman, Tea Board of India, 14, B.T.M. Sarani (Brabourne Road) Kolkata 700 001 for information.
3. The Director of Tea, Assam, Dispur, Guwahati – 6 for information.
4. P.S. to the Hon'ble Minister of State, Revenue & D.M. Department for kind appraisal of Hon'ble MoS.
5. P.S. to the Principal Secretary to the Chief Minister, Assam for kind appraisal of Principal Secretary.
6. P.S. to the Addl. Chief Secretary to the Govt. of Assam, Revenue & D.M. Department for kind appraisal of Addl. Chief Secretary.
7. P.S. to the Commissioner & Secretary to the Govt. of Assam, Revenue & D.M. Department for kind appraisal of Commissioner & Secretary.
8. P.S. to the Secretary to the Govt. of Assam, Revenue & D.M. Department for kind appraisal of Secretary.
9. P.S. to the Addl. Secretary to the Govt. of Assam, Political (Cabinet Cell) Department for kind appraisal of Addl. Secretary.
10. The Joint Secretary / Deputy Secretary to the Govt. of Assam, Revenue & D.M. Department for information.

By order etc.,


Deputy Secretary to the Govt. of Assam
Revenue & D.M. Department

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (CIVIL) : DISPUR : GUWAHATI-6

No. ECF No. 700/2017/42

Dated Dispur, the 13th April, 2018

From : Kumar Sanjay Krishna, IAS
Additional Chief Secretary to the Govt. of Assam,
Revenue & DM Department, Dispur, Guwahati-6.

To : 1) The Deputy Commissioner (All),
.....

2) The Sub Divisional Officer (C),
.....

Sub : Re-examination/Submission of allotment/settlement proposals as per check list.

Sir/Madam,

A number of proposals for allotment/ settlement of land to individuals in urban areas have been received in this Department over past few years and have been awaiting disposal for a variety of reasons, the common reasons being the non adherence to the provisions of existing norms and guidelines set by different executive instructions issued by the Department. As the present status of the proposed land as well as the applicants might have changed by this time, it has become necessary that the old proposals be re-examined in the light of Govt. instructions issued from time to time.

Considering the above, check lists have been prepared adhering to all the necessary norms and aspects set by different executive instructions required for settlement of land to individuals, institutions, NGOs/Societies, small tea growers etc(copy enclosed) which can be helpful while re-examining the earlier proposals and also submitting new proposals to the Government.

The lists of old proposals which require re-examination are being sent to you shortly. You are requested to re-examine the proposals, in consonance with the enclosed check lists and submit report along with dully filled in check list after discussing the proposals in the SDLAC.

The reports should reach the Department within a month from the date of receipt.

Encls : As stated above.

Yours faithfully,
Sd/-

(Kumar Sanjay Krishna, IAS)
Additional Chief Secretary to the Govt. of Assam,
Revenue & D.M. Department.

Memo No. ECF No. 700/2017/42-A

Dated Dispur, the 13th April, 2018

Copy for information to :

- 1) P.S. to Hon'ble Minister of State, Revenue & D.M. Department, Assam.
- 2) P.S. to Principal Secretary to Hon'ble Chief Minister, Assam.
- 3) P.S. to Commissioner & Secretary, Revenue & D.M. Department, Assam.

By order etc., 18

(D. Saud, ACS)

Deputy Secretary to the Govt. of Assam
Revenue & D.M. Department.

Check list for Allotment / Settlement of land for individual.

1	Petition of the petitioner. (to be signed by both the applicant and spouse if the applicant is married).	
2	Court Fee whether properly affixed as per Court fee Act.	
3	Present and permanent Address of the Petitioner. (In prescribed affidavit).	
4	Whether citizen of India. (supporting documents - present and pre 1971 to be enclosed)	
5	Occupation of the petitioner.	
6	Landed property of the petitioner and his family (if any) within the State.	
7	Affidavit / Self-Declaration as per Model format.	
8	Whether landless, if so how. (Specific comment from CO/DC).	
9	Schedule of land and area under occupation.	
10	Period of possession specifying the nature of possession alongwith the status as per Village Land Bank.	
11	Report of LR Staff.	
12	Two copies of Chitha of the proposed land.	
13	Two copies of trace map of the proposed land clearly highlighting the propose land road / riverside reservation etc. (if any).	
14	Provision of road/drain whether kept while preparing the proposal.	
15	Whether the proposed land falls under VGR / PGR / Wet land / CS land / Khas Govt. land / NR. Govt. land / Green Belt area / reserved for Govt. Departments / Ancient Monuments / Reserved for other purposes. RF/PRF/Un-classed Forest land/ under Wild Life Sanctuary or any land barred for allotment/settlement by a judicial pronouncement or any Central or State Legislation.	

16	Whether the proposed land falls within 10 KM radius from the periphery of GMDA / GMC or within the periphery of 3 KM from other TCs/ MBs / Revenue Town of the state.	
17	Specific comment on roadside / riverside reservation (if any, alongwith provision kept for road / drain wherever necessary).	
18	Specific View / Comment of Circle Officer / SDO(C) / ADC / DC with recommendation and signature.	
19	Zonal valuation / current market value of the proposed land and assessment of settlement premium as per standing Govt. Circular.	
20	Whether the petitioner is differently able / SC / ST / OBC / Ex-Servicemen / Widow / Others.	
21	SDLAC Recommendation.	
22	Photograph of the proposed land alongwith the house (if any) over it duly Signed by the Applicant, LM, CO and Countersigned by DC/ADC.	
23	Whether the proposed land is Safe for habitation considering vulnerability towards erosion, landslide etc.	
24	The proposal should be sent to Govt. under the signature of DC with recommendation or any other comments.	

Signature of Lot Mandal / SK

Signature of Circle Officer

Signature of DC / ADC / SDO(C)

Check List For Allotment / Settlement of land for NGO / Society

1	Petition of the NGO / Society.	
2	Whether the society is a 'Non Profit Organization'.	
3	Why is the Organization formed ?	
4	Activity for the last Three years.	
5	Balance Sheet (Audit report) Total Bank Balance and last three years audited account of the applicant NGO.	
6	Why so much land is necessary- Justification thereon.	
7	Registration details.	
8	Names of the Board of Directors and Members of office bearers of the organization.	
9	The present profession of the members of the NGO.	
10	Actual assessment of the requirement of land.	
11	Valid Registration Certificate, MoA.	
12	Project profile.	
13	Time frame for execution of the project.	
14	Source of funding.	
15	Two copies of Chitha of the proposed land.	
16	Two copies of trace map of the proposed land.	
17	Report of LR Staff.	
18	Specific view of Circle Officer / ADC / DC.	
19	Site Plan for the proposed land.	
20	Resolution of the Sub-Divisional Land Advisory Committee (SDLAC).	
21	Views of Concerned line Department.	
22	Specific View of Deputy Commissioner on the proposal with special reference to provisions of the Assam Land Policy, Ceiling Act and Executive instructions issued from time to time.	

23	Provision of road/drain.	
24	Whether the proposed land falls under VGR / PGR / Wet land / CS land / Khas Govt. land / NR. Govt. land / Green Belt area / reserved for Govt. Departments / Ancient Monuments / Reserved for other purposes. RF/PRF/Un-classed Forest land/ under Wild Life Sanctuary or any land barred for allotment / settlement by a judicial pronouncement or any Central or State Legislation.	
25	Whether the proposed land falls within 10 KM radius from the periphery of GMDA / GMC or within the periphery of 3 KM from other TCs / MBs / Revenue Town of the state.	
26	De-reservation proposal of PGR / VGR under special circumstance and in tune with the order of Hon'ble Supreme Court.	
27	Period of possession specifying the nature of possession.	
28	Whether the roadside / riverside land is reserved.	
29	Whether the proposed land is free from encroachment.	
30	Whether there are valuable trees / minerals on the land.	
31	Status / Availability of land as per Village Land Bank.	
32	Zonal valuation of the proposed land.	
33	Whether premium is assessed as per standing Govt. Circular.	

Signature of Lot Mandal / SK

Signature of Circle Officer

Signature of DC / ADC / SDO(C)

Check List For Allotment / Settlement of land for Educational Institution.

1	Petition of the Petitioner.	
2	Two copies of Chitha of the proposed land.	
3	Two copies of trace map of the proposed land.	
4	Whether the institution is private / public .	
5	Report of LR Staff.	
6	Specific view of Circle Officer / ADC / DC.	
7	Essentiality report / Inspection Report with specific recommendation.	
8	Report as per Right to Education Act-2009 for educational institution.	
9	Whether the proposed land is outside roadside/riverside reservation.	
10	Provision of road / drain and other safety condition.	
11	Whether the proposed land falls under VGR / PGR / Wet land / CS land / Khas Govt. land / NR. Govt. land / Green Belt area / reserved for Govt. Departments / Ancient Monuments / Reserved for other purposes. RF/PRF/Un-classed Forest land/ under Wild Life Sanctuary or any land barred for allotment/settlement by a judicial pronouncement or any Central or State Legislation.	
12	Whether the proposed land falls within 10 KM radius from the periphery of GMDA / GMC or within the periphery of 3 KM from other TCs/ MBs / Revenue Town of the state.	
13	Period of possession specifying the nature of possession.	
14	Whether the roadside land is reserved.	
15	Whether the proposed land is free from encroachment.	
16	Whether there are valuable trees / minerals on the land.	
17	Whether the proposed land falls under Tribal Belt / Block.	
18	Why the institution / organization should not arrange land for its use on its own.	

19	Protection of Village Common Lands, Particularly VGR and PGR.	
20	Status / Availability of land as per Village Land Bank.	
21	Zonal valuation of the proposed land.	
22	Whether premium is assessed as per standing Govt. Circular.	
23	SDLAC recommendation.	
24	Views of concerned line department.	
25	Area of land to be allotted as per existing norm of the Education Department and Assam Non-Government Educational Institutions (Regulation and Management) Act, 2006.	
26	Opening permission and recognition of the School (if any).	

Signature of Lot Mandal / SK

Signature of Circle Officer

Signature of DC / ADC / SDO(C)

Check List For Allotment of land for Govt. Institution.

1	Requiring Department's letter.	
2	Two copies of Chitha of the proposed land.	
3	Two copies of trace map of the proposed land.	
4	Report of LR Staff.	
5	Specific view of Circle Officer / ADC / DC.	
6	Whether the proposed land is outside roadside/riverside reservation.	
7	Provision of road / drain and other safety condition.	
8	Whether the proposed land falls under VGR / PGR / Wet land / CS land / Khas Govt. land / NR. Govt. land / Green Belt area / reserved for Govt. Departments / Ancient Monuments / Reserved for other purposes. RF/PRF/Un-classed Forest land/ under Wild Life Sanctuary or any land barred for allotment/settlement by a judicial pronouncement or any Central or State Legislation.	
9	De-reservation proposal of PGR / VGR under special circumstance and in tune with the order of Hon'ble Supreme Court.	
10	Whether the roadside land is reserved.	
11	Whether the proposed land is free from encroachment.	
12	Whether there are valuable trees / minerals on the land.	
13	Status / Availability of land as per Village Land Bank.	
14	SDLAC recommendation.	

Signature of Lot Mandal / SK

Signature of Circle Officer

Signature of DC / ADC / SDO(C)

**GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIAT(C)DISPUR
GUWAHATI - 6**

ECF No. 63914/2018/1

Dated Dispur, the 21st June, 2018

From : Shri Rajesh Prasad, IAS,
Principal Secretary to the Govt. of Assam,
Revenue & D.M. Department.

To : The Deputy Commissioner (Except the Districts under Autonomous Council)

Sub : Leasing out of land / properties by ATDC - regarding.

Sir,

In inviting a reference to the subject cited above, I am directed to say that Assam Tourism Development Corporation Ltd. (ATDCL) owns and operates a number of tourism properties such as Hotels, Tourist Lodges, Wayside Amenities, Motels, Restaurants etc. across the State. In order to develop and promote tourism in the State by further developing these properties through lease cum development model, ATDCL has proposed to select private sector participants for development of these Tourism Properties through renovation / up-gradation / modernization.

Revenue & D.M. Department, after consideration of all aspects of the matter and with a view to create an atmosphere of infrastructure development for tourism purpose by making the land readily available, has decided to allow leasing out of land allotted to ATDCL to private sector participants by the ATDCL as is granted to Industry & Commerce Department and its PSUs on following terms and conditions:

- (a) In case of mortgage of such land to the Bank / Financial Institutions by the private sector participants (i.e. Lessee) with prior permission of the concerned authority under ATDCL (i.e. Lessor), for the purpose of taking loan / financial assistance etc., the mortgage will be restricted to the lease hold right only and the Bank / Financial Institutions will have a limited right to utilize the land till expiry of the lease period on failure of the private sector participants to settle the loan / financial assistance.
- (b) Under no circumstances, ownership of the land will be transferred to any party without the approval of the Government in Revenue & D.M. Department.
- (c) The maximum period of lease shall be for a period of 30 years with a provision of renewal of another 30 years thereafter.
- (d) The land so leased should be utilized for tourism purposes only. In case of transfer of ownership of the tourism unit or taking over of the tourism unit by Bank/Financial Institutions also for remaining period of lease, the land can be used only for tourism purposes.

The above conditions amongst others should be incorporated in the lease deed with the private sector participants.

You are, therefore, requested to ensure adherence to the above conditions while issuing NOC for registration of such lease agreements between ATDCL and Private Sector Participants for land allotted by the State Government for the purpose of tourism development.

Yours faithfully,


Principal Secretary to the Govt. of Assam,
Revenue & D.M. Department.

Memo ECF No. 63914/2018/1-A

Dated Dispur, the 22nd June, 2018

Copy to:

1. P.S. to the Addl. Chief Secretary, Revenue & D.M. Department for kind appraisal of Addl. C.S.
2. P.S. to the Principal Secretary to the Chief Minister, Assam for kind appraisal of Principal

- Secretary.
3. P.S. to the Commissioner & Secretary, Tourism Department for kind appraisal of Commissioner & Secretary.
 4. The Managing Director, Assam Tourism Development Corporation Limited, Asom Paryatan Bhawan, A.K. Azad Road, Paltan Bazar, Guwahati – 8 for information.

By order etc.,

(D. Saud, ACS)

Deputy Secretary to the Govt. of Assam,
Revenue & D.M. Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTEMT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (CIVIL) : DISPUR
GUWAHATI-6

No. ECF.69366/2018/358

Dated Dispur, the 4th August, 2018

From : Shri Rajesh Prasad, IAS,
Principal Secretary to the Govt. of Assam,
Revenue & D.M. Department.

To : The Deputy Commissioner (Except the Districts under Autonomous Council)

Sub : **Leasing out of land / properties by Guwahati Biotech Park – regarding.**

Sir,

In inviting a reference to the subject cited above, I am directed to say that Guwahati Biotech Park (GBP), a joint initiative of Department of Science & Technology, Govt. of Assam and Department of Biotechnology, Govt. of India is located in Amingaon, Kamrup over a plot of land measuring 21 Acres out of which 44B – 01K – 11L is settled land and 20B – 0K – 0L is allotted land. GBP intends to develop the Business Enterprise Zone (BEZ) through leasing out the developed plot to large scale enterprises in biotechnology for 30 years which is renewable on satisfaction / payment of annual ground rent, lease premium and any other charges as applicable at the time of renewal.

Revenue & D.M. Department has already allowed Industries & Commerce Department and its PSUs, Tourism Department and its Undertakings to lease out land to private parties for 30 years with option for renewal upto another 30 years vide Circular No. RSS. 2058/2016/10, dated 21.02.2018 and ECF No. 63914/2018/1, dated 18.06.2018 respectively.

The Department, after consideration of all aspects of the matter and with a view to promote biotech entrepreneurs, biotech startup companies and setting up of biotech and allied industries and also for generating employment, has decided to extend the similar benefits to Science & Technology Department and its Agencies as is given to Industries & Commerce Department and Tourism Department on the following terms and conditions:

(a) In case of mortgage of such land to the Bank / Financial Institutions by the private sector participants (i.e. Lessee) with prior permission of the concerned authority under Science & Technology Department or its Agencies / Undertakings (i.e. Lessor), for the purpose of taking loan / financial assistance etc., the mortgage will be restricted to the lease hold right only and the Bank / Financial Institutions will have a limited right to utilize the land till expiry of the lease period on failure of the private sector participants to settle the loan / financial assistance.

(b) Under no circumstances, ownership of the land will be transferred to any party without the approval of the Government in Revenue & D.M. Department.

(c) The maximum period of lease shall be for a period of 30 years with a provision of renewal of another 30 years thereafter.

(d) The land so leased should be utilized for biotechnology related purposes only. In case of transfer of ownership of the any unit or taking over of the unit by Bank/Financial Institutions also for remaining period of lease, the land can be used only for biotechnology related purposes.

The above conditions amongst others should be incorporated in the lease deed with the private sector participants.

You are, therefore, requested to ensure adherence to the above conditions while issuing NOC for registration of such lease agreements between Science & Technology Department and its Agencies and Private Sector Participants for land allotted / settled by the State Government for biotechnology related purposes.

Sd/- (Rajesh Prasad, IAS)
Principal Secretary to the Govt. of Assam
Revenue & D.M. Department.

Memo No. ECF.69366/2018/358-A

Dated Dispur, the 4th August, 2018

Copy for information to:

1. The Chief Executive Officer, Guwahati Biotech Park, Technology Complex, IIT Guwahati, Guwahati – 39.
2. P.S. to the Addl. Chief Secretary to the Govt. of Assam, Revenue & D.M. Department for kind appraisal of Addl. C.S.
3. P.S. to the Principal Secretary to the Chief Minister, Assam for kind appraisal of Principal Secretary.
4. P.S. to the Commissioner & Secretary to the Govt. of Assam, Science & Technology Department for kind appraisal of Commissioner & Secretary.

By order etc.,

(D. Saud, ACS)

Deputy Secretary to the Govt. of Assam,
Revenue & D.M. Department

**GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIAT(C) DISPUR
GUWAHATI – 6**

ECF No. 78013/2018/17

Dated Dispur, the 21st September, 2018

From : Shri Kumar Sanjay Krishna, IAS,
Additional Chief Secretary to the Govt. of Assam,
Revenue & D.M. Department.

To : The Deputy Commissioner (Except the Districts under Autonomous Council)

Sub : **Leasing out of land / properties to Assam Cancer Care Foundation for setting up of Cancer Care Centres – regarding.**

Sir,

In inviting a reference to the subject cited above, I am directed to say that a MoU was signed by Government of Assam with Tata Trusts with a goal to downstage and reduce the incidence of common detectable cancers thereby reducing mortality. A non-profit company in the name of "Assam Cancer Care Foundation (ACCF)" has been formed with representatives from Government of Assam and Tata Trusts that will invest in the strengthening of cancer control services. The Health & Family Welfare Department, Assam has proposed for providing land to the Assam Cancer Care Foundation for setting up of Cancer Care Centres on lease basis for 30 years.

Revenue & D.M. Department has already allowed Industries & Commerce Department and its PSUs, Tourism Department and its Undertakings to lease out land to private parties for 30 years with option for renewal upto another 30 years vide Circular No. RSS. 2058/2016/10, dated 21.02.2018 and ECF No. 63914/2018/1, dated 18.06.2018 respectively.

The Department, after consideration of all aspects of the matter and with a view to provide equitable, affordable and quality healthcare to the cancer patient of the State , has decided to allow Health & Family Welfare Department and its Agencies to give land parcels on lease to Assam Cancer Care Foundation on the following terms and conditions:

(a) Under no circumstances, ownership of the land will be transferred to any party without the approval of the Government in Revenue & D.M. Department.

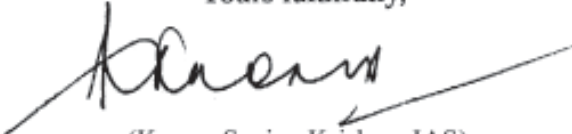
(b) The maximum period of lease shall be for a period of 30 years with a provision of renewal of another 30 years thereafter.

(c) The land so leased should be utilized for cancer care related purposes only.

The above conditions amongst others should be incorporated in the lease deed.

You are, therefore, requested to ensure adherence to the above conditions while issuing NOC for registration of such lease agreements between Health & Family Welfare Department and its Agencies and Assam Cancer Care Foundation for land allotted by the State Government for cancer care related purposes.

Yours faithfully,



(Kumar Sanjay Krishna, IAS)
Addl. Chief Secretary to the Govt. of Assam,
Revenue & D.M. Department.

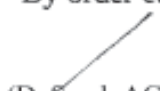
Memo ECF No. 78013/2018/17-A

Dated Dispur, the 21st September, 2018

Copy to:

1. P.S. to the Principal Secretary to the Chief Minister, Assam for kind appraisal of Principal Secretary.
2. P.S. to the Principal Secretary to the Govt. of Assam, Revenue & Disaster management Department for kind appraisal of Principal Secretary.
3. P.S. to the Principal Secretary to the Govt. of Assam, Health & Family Welfare Department for kind appraisal of Principal Secretary.

By order etc.,



(D. Saud, ACS)
Deputy Secretary to the Govt. of Assam,
Revenue & D.M. Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (CIVIL) : DISPUR
GUWAHATI-6

ORDERS BY THE GOVERNOR
NOTIFICATION

Dated Dispur, the 28th January, 2019

No.RDM-15011/283/2018-LS-REV-4 : Whereas the Government of Assam has notified the Assam Solar Energy Policy, 2017 to leverage solar energy potential of the State of Assam for augmenting the installed Solar power capacity by developing resources provisioned under State and Central Schemes, policies and programme.

Whereas the Government of Assam aims to fulfill its commitments under Sustainable Development Goals by promoting clean, accessible, affordable and equitable solar energy availability to ensure energy security for its citizens, as well as facilitate meeting of renewable energy obligations.

Whereas the State of Assam requires powers from every possible alternative source to meet the deficit and whereas the Solar Power Projects are sustainable and environment friendly and whereas the solar power can be consumed for a variety of purposes like residential commercial, industrial, irrigation facilities etc.

Whereas, the Department of Power, Government of Assam has requested the Revenue & Disaster Management Department for getting special exemption from the provision of the Assam Fixation of Ceiling on Land Holdings Act, 1956(Assam Act No.1 of 1957) and the Assam Agricultural Land(Regulation of Re-classification and Transfer for Non-Agricultural Purpose) Act,2015(Assam Act No. XXVI of 2015) in respect of land for the purpose of setting up of Solar Power Projects.

Therefore, in exercise of the provision of Section 16(i) of the Assam Agricultural Land (Regulation of Re-classification and Transfer for Non-Agricultural Purpose) Act, 2015, the Governor of Assam is pleased to exempt land used or intended to be used for Solar Power Projects duly approved by the APDCL from the purview of the Assam Agricultural Land (Regulation of Re-classification and Transfer for Non Agricultural Purpose) Act, 2015.

The land used or intended to be used for Solar Power Projects shall be re-classified before effecting any transfer/lease as per provisions of Section 3-A of the Assam Land Revenue Re-assessment Act, 1936(Assam Act VII of 1936) and the Assam Land Records Manual.

In case of transfer or leasing out of land for Solar Power Projects, the provisions of the Registration Act, 1908 and the Indian Stamp Act, 1889 shall be applicable.

The land so transferred/ leased out for setting up of Solar Power Projects shall be utilized only for Solar Power Projects within 3 years from the date of such transfer/ lease failing which the exemption under notification from application of the Assam Agricultural Land (Regulation of Re-classification and Transfer for Non-Agricultural Purpose) Act, 2015 shall be deemed to be withdrawn.

This notification shall come into force on the date of its publication in the official Gazette.

Sd-

(Aruna Rajoria, IAS)
Commissioner & Secretary to the Govt. of Assam
Revenue & D.M. Department.

Copy for information and necessary action to:-

1. The Director of Land Records & Surveys etc., Assam, Guwahari-32
2. The Director of Land Requisition Acquisition & Reforms, Assam, Rupnagar, Ghy-32
3. The Divisional CommissionerDivision.
4. The Deputy Commissioner (All). Except BTAD & Hills Districts.
5. The Staff Officer to the Chief Secretary, Assam, Dispur.
6. The Director, Printing & Stationary, Govt. Press, Bamunimaidam, Assam with a request to publish in the next issue of Assam Gazette.
7. The P.S. to the MoS, Revenue & DM Department, Assam
8. The P.S. to the Addl. Chief Secretary, Revenue & DM Department, Assam, Dispur.
9. The P.S. to the Addl. Chief Secretary, Power Department, Assam, Dispur.
10. The P.S. to the Principal Secretary to the Chief Minister, Assam.

By order etc.. 19.
28.01.19.

Sd/-
(D. Saud, ACS)

Deputy Secretary to the Govt. of Assam
Revenue & D.M. (S) Department

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (CIVIL) : DISPUR
GUWAHATI-6

No. ECF No.9476/2017/29

Dated Dispur, the 20th May, 2019

From : Shri Mukut Phukan, ACS
Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management (S) Department.

To : The Deputy Commissioner (Alt),
.....

Sub : Realization of land revenue of tea land – reg.

Ref. : 1. RSS. 351/91/339, dated 27.10.1999.
2. RSS. 351/91/Pt./82, dated 12.08.2008.
3. RLR. 110/2014/241, dated 03.12.2015.
4. Order dated 15.05.2014 passed by Hon'ble Gauhati High Court in WP
(C) No. 2913/2011.

Sir,

In inviting a reference to the Notifications and order on the subject cited above, I am directed to say that Govt. vide Notification No. RSS. 351/91/Pt./82, dated 12.08.2008 enhanced the land revenue in respect of tea land @ Rs. 22/- only per Bigha in Brahmaputra Valley and Rs. 16/- only per Bigha in Barak Valley with effect from 01.07.2003. In the meantime, a WP (C) No. 2913/2011 was filed before the Hon'ble Gauhati High Court challenging the said Notification and vide order dated 15.05.2014, the Hon'ble Gauhati High Court quashed the Notification with a direction stating that 'if any enhanced land revenue / fine is already realized from the Tea Companies under this Notification, the same should either be refunded or be adjusted with future revenue dues. But this declaration will not foreclose the option of the Government to hike the rate of revenue for Tea Estate lands through due process, under the Re-assessment Act or any other permissible law.'

It has been reported by some Deputy Commissioners that some Tea Garden Authorities have expressed their inability to pay the enhanced rate as per the said Notification and have requested to adjust the land revenue already paid by them in the light of the Hon'ble High Court's order.

As per the instructions of the Hon'ble High Court, Govt. vide Notification No. RLR. 110/2014/241, dated 03.12.2015 revised the land revenue for tea land in Brahmaputra Valley @ Rs. 30/- only per Bigha and Rs. 25/- only per Bigha in Barak Valley.

The Secretary, Assam Branch Indian Tea Association (ABITA) has requested to entertain refund / adjustment applications made by Tea Estates for the period from 2003 to 2015 and refund / adjust the excess land revenue paid on account of factory land from 2003 to 2015.

In view of the above and after due consideration by the Government, since there is no provision for refund of revenue, it has been decided to realize / adjust land revenue dues from the Tea Estates upto 02.12.2015 as per Govt. Notification No. RSS. 351/91/339, dated 27.10.1999 and from 03.12.2015 onwards, as per the latest Notification No. RLR. 110/2014/241, dated 03.12.2015.

You are, therefore, requested to take necessary action for realization of land revenue in respect of tea land and adjust the excess revenue already paid by the Tea Companies on account of garden and factory land, as directed in the above para, as per existing procedure accordingly and report compliance.

Yours faithfully,

sd/-

Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management (S) Department.

Memo No.ECF No.9476/2017/29-A
Copy to :

Dated Dispur, 20th May, 2019

1. All Division Commissioners for information.
2. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati - 32 for information.
3. The Director of Land Requisition, Acquisition and Reforms, Assam, Rupnagar, Guwahati - 32 for information.
4. The Secretary, Assam Branch Indian Tea Association, 295, Mother Teresa Road, Guwahati - 781024 for information.
5. P.S. to the Additional Chief Secretary to the Govt. of Assam, Revenue & D.M. Department for kind appraisal of Addl. C.S.
6. P.S. to the Principal Secretary to the Chief Minister for kind appraisal of Principal Secretary.
7. P.S. to the Commissioner & Secretary to the Govt. of Assam, Revenue & D.M. Department for kind appraisal of Commissioner & Secretary.

By order etc.,

Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management (S) Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT: SETTLEMENT BRANCH
ASSAM SECRETARIAT (CIVIL): DISPUR
GUWAHATI-6

No. ECF No.106184/2019/8

Dated Dispur, the 20th May, 2019

OFFICE MEMORANDUM

Sub: Delegation of power to the Deputy Commissioners for allotment of Government land to various State Government Departments.

Government vide different executive instructions issued from time to time have elaborately laid down the various approving authorities regarding allotment / settlement of land. At present, Government approval is necessary for allotment / settlement of land to Government Departments both State and Central.

Government receives a number of proposals for allotment of Government land to different State Government Departments for various purposes. Moreover, some projects are also declared in the Annual State Budget every year which require allotment of land to the concerned Government Departments. Such proposals require early disposal for timely implementation of the Government projects.

In the greater interest of public and also for expeditious disposal of such proposals, Government in the Revenue & DM Department has decided to authorize the Deputy Commissioners of the districts to allot land to the extent of 8 bighas in rural areas to State Government Departments only for public purposes after recommendation of Sub-Divisional Land Advisory Committee.

Deputy Commissioners shall examine all such proposals in favour of State Government Departments adhering to the instructions laid down in Government Circulars issued from time to time. Deputy Commissioners shall inform Revenue & D.M. Department about every such allotment before handing over possession to the concerned State Government Department.

The land thus allotted to Government Departments shall be utilized within 3 years from the date of allotment for the purpose for which it is allotted failing which, the land shall automatically be reverted back to the Government in Revenue & D.M. Department.

Sd/- (Ashok Kr. Barman, ACS)
Addl. Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

Memo No. ECF No.106184/2019/8-A

Dated Dispur, the 20th May, 2019

Copy for information to :

1. The Director of Land Records & Surveys etc., Assam, Rupanagar, Guwahati-32.
2. All Secretaries to the Govt. of Assam, Revenue & D.M. Department, Dispur.
3. The Director of Land Requisition Acquisition & Reforms, Rupanagar, Guwahati-32.
4. All Deputy Commissioners,
5. All Joint Secretaries to the Govt. of Assam, Revenue & D.M. Department, Dispur.
6. All Deputy Secretaries to the Govt. of Assam, Revenue & D.M. Deptt., Dispur.
7. P.S. to Addl. Chief Secretary, Revenue & D.M. Department, Dispur.
8. P.S. to Principal Secretary to the Hon'ble Chief Minister, Assam, Dispur.
9. P.S. to Commissioner & Secretary, Revenue & D.M. Department, Dispur.

By order,
20.05.19

(Dhiraj Saud, ACS)
Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT : SETTLEMENT BRANCH
ASSAM SECRETARIAT (CIVIL) : DISPUR
GUWAHATI-6

OFFICE MEMORANDUM

No. RSS.386/2019/13

Dated Dispur, the 27th August, 2019

Sub : Conversion of Nisf-Khiraj Land on alienation.

It has come to the notice of the Government that pattas which were assessed at half revenue (Nisf-Khiraj) have lost the characteristics of Nisf-Khiraj land due to its alienation. However, even after alienation from the original Pattadar the status of the Nisf-Khiraj lands are found to have remained same with the person in favour of whom the land is alienated.

It is, therefore, decided that henceforth on alienation of land to persons other than the legal heirs of the pattadar, the Deputy Commissioners of the Districts shall convert such Nisf-Khiraj Patta lands to Khiraj Patta land assessing at full revenue and correct the land records accordingly.

Sd/- (Kumar Sanjay Krishna, IAS)
Addl. Chief Secretary to the Govt. of Assam,
Revenue & D.M. Department.

Memo. No. RSS.386/2019/13-A

Dated, Dispur the 27th August, 2019

Copy to:-

1. The Commissioner, Lower Assam Division, Guwahati / Upper Assam Division, Jorhat / North Assam Division, Tezpur / Hills & Barak Valley Division, Housefed Complex, Dispur, Guwahati-6.
2. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32.
3. The Principal Secretary, Karbi Anglong Autonomous Council, Diphu / Dima Hasao Autonomous Council, Haflong / Bodoland Territorial Council, Kokrajhar.
4. The Director of Land Requisition Acquisition & Reforms, Assam, Rupnagar, Ghy-32.
5. All Deputy Commissioners / All Sub-Divisional Officer (C), Assam.
6. The Administrative Officer, Assam Board of Revenue, Panbazar, Guwahati-1.
7. The President / Secretary, All Assam Mouzadar Santha, Assam.
8. P.S. to Hon'ble Chief Minister, Assam, Dispur.
9. P.S. to Hon'ble Minister of State, Revenue & D.M. etc., Assam, Dispur.
10. P.S. to Addl. Chief Secretary, Revenue & D.M. Department, Assam, Dispur.
11. P.S. to Principal Secretary, Revenue & D.M. Department, Assam, Dispur.

By order etc.,

Sd/- (Dhiraj Saud, ACS)
Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (S) Department.

GOVERNMENT OF ASSAM
REVENUE (REFORMS) DEPARTMENT :: DISPUR

Dated Dispur, the 19th September, 1998

NOTIFICATION

No. RRG.100/93/32 : In exercise of the power conferred by sub-section (2) of Section 160 of the Chapter-X of the Assam Land and Revenue regulation, 1886 (as amended), the Governor of Assam is pleased to include the indigeneous Nath (Yogi) community of the State of Assam in the list of protected classes of persons entitled to protection contemplated in sub-section (1) of the said Section of the Regulation.

Sd/- C. K. Das,
Commissioner & Secretary to the Govt. of Assam
Revenue Department, Dispur.

Memo No. RRG.100/93/32-A

Dated Dispur, the 19th September, 98

Copy forwarded for information and necessary action to:-

1. The Commissioner of Division.....
2. The Director of Land Records, Assam, Rupnagar Guwahati-32.
3. The Secretary to the Govt. of Assam, W.P.T. & B.C Department, Dispur.
4. The Under Secretary to the Govt. of Assam, Political (Cabinet Cell) Department, Dispur.
5. All Deputy Commissioners,.....
6. All the Sub-Divisional Officers
7. The Superintendent, Assam Govt. Press, Bamunimaidam, Guwahati-21 with the request to published the above mentioned notification in the next issue of the Assam Gazette and supply 30 spare copies to this Department.

By order etc.,

Sd/-
(B. Boruah)
Joint secretary to the Govt. of Assam
Revenue (Reforms) Department, Dispur.

GOVERNMENT OF ASSAM
REVENUE (REFORMS) DEPARTMENT
DISPUR

ORDERS BY THE GOVERNOR OF ASSAM

NOTIFICATION

Dated Dispur, the 12 th March 2007.

No. RRG . 86 /2001/PT/3.– The Government of Assam is pleased to constitute a Committee with following members for expeditious disposal of Ceiling Surplus Land among the eligible Tea and Ex -Tea Garden community of Assam in every District (excluding BTAD & Hill Districts) with immediate effect.

- | | |
|--------------------------------------|------------------|
| 1. Additional Deputy Commissioner, - | Chairman |
| (Revenue). | |
| 2. Hon'ble Members of the - | Member |
| Legislative Assemblies | |
| 3. Circle Officer of the - | Member-Secretary |
| concerned Revenue Circle | |

The committee will inform Government about the progress in the matter bi- monthly.

Sd/-
S. Thadou,
Secretary to the Government of Assam,
Revenue (Reforms) Department.

Memo No. RRG. 86/2001/PT/ 3-A,

Dated Dispur, the 12th March/07.

Copy to :-

1. The P.S. to Minister, Revenue, Assam for information of Hon'ble Minister.
 2. The P.S. to Chief Secretary, Assam for information of Hon'ble Chief Secretary.
 3. The P.S. to Principle Secretary, Revenue for information.
 4. The Director of Land Records & Surveys, Assam, Roopnagar, Guwahati-32.
 5. The Director of Land Requisition Acquisition and Reforms, Assam, Roopnagar, Guwahati-32.
 6. All Deputy Commissioners,
 7. All Sub-Divisional Officer (C),
- He is requested to intimate all concerning Circle Officers.

By order etc.,

Sd/-
Deputy Secretary to the Government of Assam,
Revenue (Reforms) Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPTT. : : REFORMS BRANCH
ASSAM, SECRETARIAT (C) : DISPUR
GUWAHATI-6

No. RRG. 39/2001/Pt./117 :

Dated Dispur, the 3rd July, 2008.

From : Shri A. K. Barman, ACS,
Under Secretary to the Govt. of Assam,
Revenue & D. M. Department.

To : The Commissioner & Secy. to the Govt. of Assam,
Political Department, Assam Secretariat, Dispur.

Sub : Action taken under clause 11 of Assam Accord.

Ref : Minutes of discussion of the consultative committee of implementation of Assam
Accord No. IAA.70/2006/40-A. dtd. 23.4.2008.

Sir,

Referring to the subject cited above, I am directed to inform you that information relating to actual number of foreigners detected and immovable properties confiscated from the foreigners detected by Hon'ble Tribunals constituted in different districts are not available (district wise), in this Department.

Further, due to creation of new districts and Subdivisions, reports now obtained from different districts appears to be confusing.

In view of this position, I am directed to request you kindly to furnish details of foreigners detected, if available in your Department (district wise) or issue suitable instructions to the concerned authorities to furnish the same so as to verify the area of land confiscated from such detected foreigners under the provision of the Assam Alienation of Land (Regulation), Act, 1980.

Your's faithfully,

Sd/- A. K. Barman
Under Secretary to the Govt. of Assam,
Revenue & D. M. Department.

Memo No. RRG. 39/2001/Pt/117-A

Dtd. Dispur, the 3rd July, 2008.

Copy to :-

1. The Director General of Police (Border).
Srimantapur, Guwahati-5 for kind information and necessary action.
2. All Commissioners of Divisions for information.
3. All Deputy Commissioners for information and necessary action.

By order etc.,

Sd/-
Under Secretary to the Govt. of Assam,
Revenue & D. M. Department.

WT MESSAGE OE

- TO, (1) ALL DEPUTY COMMISSIONERS
(KAMRUP AND KAMRUP METROPOLITAN BY HAND)
(2) ALL SUB-DIVISIONAL OFFICERS (CIVIL)

INFO ALL COMMISSIONERS OF DIVISIONS

FROM REVENUE ASSAM

NO. RRG. 44/2007/5 DATED 5TH JANUARY 2009 (.) GOVERNMENT IS DEEPLY CONCERNED THAT MEETINGS OF SUB-DIVISIONAL LAND ADVISORY COMMITTEE AND CIRCLE LEVEL LAND ADVISORY COMMITTEE ARE NOT BEING HELD ON TIME AS A RESULT OF WHICH PROPOSALS FOR ALLOTMENT OF LAND FOR VARIOUS DEVELOPMENT PROJECTS ARE SUFFERING (.) IT HAS THEREFORE BEEN DECIDED THAT THE MEETING OF SDLAC AND CIRCLE LEVEL LAC MUST BE HELD AT LEAST ONCE IN EVERY QUARTER (.) PLEASE TAKE NECESSARY STEPS TO HOLD THE MEETINGS OF THE SUBDIVISIONAL LEVEL AND CIRCLE LEVEL LAND ADVISORY COMMITTEE MEETINGS ACCORDINGLY (.) THIS MAY PLEASE BE TREATED AS MOST URGENT (.) MSG ENDS (.)

Memo No. RRG 44/2007/5-A

Dated 5th January, 2009

Copy to :-

- (1) The O/C APRO, Dispur Guwahati-6. He is requested to transmit the above message immediately.

Memo No. RRG. 44/2007/5-A

Dated 5th January, 2009

Post copy in confirmation to :-

- (1) PS to the Hon'ble Minister, Revenue and Disaster Management Department, Dispur
(2) All Deputy Commissioners / Subdivisional Officers (Civil)

Sd/-
(R. K. Mazumder)

Joint Secretary
Revenue and Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT.
ASSAM SECRETARIAT (C),DISPUR,GUWAHATI-6.

NOTIFICATION
Dated Dispur, the 4th July, 2009

NO.RRG.46/2008/38 :- In supersession of order No.RLR.83/92/11 dated 18th October, 1993, the Governor of Assam is pleased to revise the annual-contingency payable to the Mouzadars appointed under provision of the ALRR, 1886 from Rs.2,000/- per annum to Rs. 12,000/- per annum with immediate effect.

Further, in supersession of earlier order No. RLR.76/80/152 dated 8th October, 1987, the Governor of Assam is pleased to revise the rates of commission payable on collection of Land revenue and local rates etc. as per ALRR, 1886 with immediate effect as follows-

i) Minimum floor rate	30 % of actual collection
ii) For 50 % to 74 % of collection against target	32 %
iii) For 75 % to 89 % of collection against target	33 %
iv) For 90 % to 99 % of collection against target	34 %
v) For 100 % of collection against target	35 %

Sd/-
(V. K. Pipersenia, IAS)

Principal Secretary to the Govt. of Assam
Revenue & D M Department,
Dispur,Guwahati-6.
Dated Dispur, the 4th July, 2009

Memo NO.RRG.46/2008/38

Copy to-

1. The Chairman, Assam Board of Revenue, Panbazar, Guwahati-1
2. The Principal Secretary to the Chief Minister, Assam, Dispur.
3. All Commissioner of Divisions, Assam.
4. The Principal AG (A&E), Assam, Guwahati-29.
5. The Director of Land Records & surveys etc., Assam
6. All Deputy Commissioners.
7. The Staff Officer to the Chief Secretary to the Govt. of Assam..
8. All Sub Divisional Officer (Civil).
9. The PS to the Hon'ble Minister, Revenue & Disaster Management Department, Dispur, Guwahati-6 for kind appraisal of the Hon'ble Minister.
10. The PS to the Principal Secretary to the Government, Revenue & Disaster Management Department, Dispur, Guwahati-6 for kind appraisal of the Principal Secretary.
11. The President / Secretary, All Mouzadars/ Association, Uzanbazar, Guwahati-1.

By order etc.

Deputy Secretary to the Govt. of Assam.
Revenue & D M Department,
Dispur,Guwahati-6.


2/7/09 G.H.Y.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIAT: DISPUR: GUWAHATI

No. RRT. 30/2008/82

Dated Dispur, the 4th January, 2010

NOTIFICATION

Policy regarding unauthorised construction of places of religious nature on Government land, public streets, public parks or other public places etc.

As directed by Hon'ble Supreme Court in Special Leave Petition (C) No. 8519/2006 Union of India Vs. State of Gujarat and Others, the Government of Assam is pleased to formulate the following policy in regard to the unauthorised construction of religious nature on Government land, public streets, public parks or other public places etc:-

1. No religious structures will be allowed to come up on Government and without prior allotment/ settlement of such land by the Government for that purpose.
2. All Revenue Circle Officers will be personally responsible if any unauthorised construction of religious nature comes up on Government land after the issue of this policy. Any unauthorised structure of religious nature which comes up after the issue of this policy will be treated as encroachment under Rule 18(2) of Rules under Assam Land and Revenue Regulation, 1886 (as amended) and would be dealt with as such. All Revenue Circle Officers will be held responsible if they fail to demolish such structures within twenty days of construction.
3. All unauthorised constructions of religious nature which are in existence prior to the issue of this policy will be listed by Deputy Commissioners and a district-wise list would be submitted by each Deputy Commissioner to the Government within one month of issue of this notification for case by case review. The following committee will review each case on the basis of the report of the Deputy Commissioner :-

- | | |
|---|--------------|
| i) Chief Secretary, Assam, | – Chairman , |
| ii) Principal Secretary, Revenue & DM Department | – Member |
| iii) Principal Secretary, Home & Political Department | – Member |
| iv) Deputy Commissioners of the concerned District | – Member |
| v) Superintendent of police of the concerned District | – Member |
| vi) Joint Secretary, Revenue & D.M. Department | – Secretary. |

4. This policy Will come into force with immediate effect.

Sd/-
(P. C. Sharma)
Chief Secretary to the Government of Assam

Copy to :-

1. Principal Secretary to Chief Minister, Assam
2. All Additional Chief Secretaries / Principal Secretaries / Commissioners & Secretaries / Secretaries to the Government of Assam.
3. Principal Secretary, Home & Political Department to bring these instructions to the notice of Director General of Police, Assam and all IGPs, all DIGPs and all SPs.
4. Principal Secretary, Panchayat & Rural Development Department to circulate these instructions to all panchayati Raj Institutions.
5. Commissioner & Secretary, Urban Development Department to circulate these instructions to all local bodies.
6. Commissioner & Secretary, Guwahati Development Department to circulate these instructions to all local bodies.
7. Commissioner & Secretary, General Administration Department for necessary action.
8. All Divisional Commissioners. They are directed to ensure the compliance of these instructions by all DCs / SDOs under them.
9. All Deputy Commissioners / Sub Divisional Officers for compliance. They should communicate these instructions to all Revenue Circle Officers and ensure periodic review and compliance.
10. PS to Minister, Revenue & Disaster Management, Assam.

By orders etc.

Sd/-

(V. K. Pipersenia),

Principal Secretary to the Government of Assam
Revenue & Disaster Management Department.



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

নং 155 দিশপুৰ, বুধবাৰ, 25 মে, 2011, 4 জেঠ, 1933 (শক)
No. 155 Dispur, Wednesday, 25th May, 2011, 4th Jyaistha, 1933 (S.E.)

GOVERNMENT OF ASSAM

ORDERS BY THE GOVERNOR

LEGISLATIVE DEPARTMENT :: LEGISLATIVE BRANCH

NOTIFICATION

The 24th May, 2011

No. LGL. 140/2005/21:— The following Act of the Assam Legislative Assembly which received the assent of the Governor is hereby published for general information.

ASSAM ACT NO. XII OF 2011

(Received the assent of the Governor on 8th March, 2011)

**THE ASSAM STATE ACQUISITION OF LANDS
BELONGING TO RELIGIOUS OR CHARITABLE
INSTITUTION OF PUBLIC NATURE
(AMENDMENT) ACT, 2011**

(130)

AN

ACT

further to amend the Assam State Acquisition of Lands Belonging to Religious or Charitable Institution of Public Nature Act, 1959.

Preamble

Whereas it is expedient further to amend the Assam State Acquisition of Lands Belonging to Religious or Charitable Institution of Public Nature Act, 1959, hereinafter called the principal Act, in the manner hereinafter appearing;

It is hereby enacted in the Sixty-second year of the Republic of India as follows :—

Short title, extent and commencement

1. (1) This Act may be called the Assam State Acquisition of Lands Belonging to Religious or Charitable Institution of Public Nature (Amendment) Act, 2011.

(2) It shall have the like extent as the principal Act.

(3) It shall come into force at once.

Amendment of section 8

2. In the principal Act, in section 8, in sub-section (7),

(i) for clause (b), the following shall be substituted, namely :—

“(b) In case of grants in aid of recurring nature, the amount of annuity shall be enhanced by 100%, subject to minimum of Rs. 3,000 in respect of all religious institutions, whose perpetual annuity was originally determined under this Act, with effect from the date of coming into force of Amendment Act.”

(ii) for clause (c), the following shall be substituted, namely :—

“(c) The rate of annuity fixed under clause (b) of sub-section (7) of this section shall be applicable for all the religious institutions in existence on the date of coming into force of the Amendment Act, which may be re-fixed by the Government at an interval of every 10 years from the date of coming into force of this Amendment Act or such other earlier times as may be determined by the Government from time to time.”

MOHD. A. HAQUE,

Secretary to the Government of Assam,
Legislative Department, Dispur.



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

নং 410 দিশপুৰ, শুক্ৰবাৰ, 18 নবেম্বৰ, 2011, 27 কাৰ্তি, 1933 (শক)
No. 410 Dispur, Friday, 18th November, 2011, 27th Kartika, 1933 (S.E.)

GOVERNMENT OF ASSAM

ORDERS BY THE GOVERNOR

LEGISLATIVE DEPARTMENT :: LEGISLATIVE BRANCH

NOTIFICATION

The 18th November, 2011

No. LGL. 84/2009/12 :- The following Act of the Assam Legislative Assembly which received the assent of the President is hereby published for general information.

ASSAM ACT NO. XXI OF 2011

(Received the assent of the President on 28.10.2011)

THE ASSAM LAND GRABBING (PROHIBITION) ACT, 2010

**AN
ACT**

to prohibit the activity of land grabbing in the State of Assam.

Preamble

Whereas there are organized attempts on the part of certain lawless persons operating individually and in groups to grab, either by force or by deceitful means or otherwise, lands whether belonging to the Government, a Public Sector Undertaking, a local authority, a religious or charitable institution or endowment, including a wakf or any other private persons or a site of historical monuments etc;

And, whereas it is necessary to arrest and curb immediately such unlawful activities of land grabbing;

And whereas public order is adversely affected by such unlawful activity of land grabbers.

It is hereby enacted in the Sixty-first Year of the Republic of India as follows :-

Short title,
application and
commencement.

- 1 (1) This Act may be called the Assam Land Grabbing (Prohibition) Act, 2010.
- (2) It extends to the whole of Assam except the Autonomous districts of Karbi Anglong, Dima Hasao and the Bodo Land Territorial Council Area:

Provided that the Government may, by notification in the official Gazette, extend the operation of this Act to the aforesaid areas also with the consent of the concerned Autonomous Councils as and when considers necessary.

(3) It shall come into force on such date as the Government may, by notification in the official Gazette, appoint.

(4) It applies to all lands situated within the limits of Guwahati Municipal Corporation established under the Guwahati Municipal Corporation Act, 1969 and the Municipalities and Town Committees declared as such under the Assam Municipal Act, 1956 and also applies to the rural areas of Assam save and except the Autonomous Districts of Karbi Anglong, Dima Hasao and the Bodo Land Territorial Council Area.

Assam
Act
No. I
of
1973
Assam
Act
No.
XV of
1957

2. In this Act, unless the context otherwise requires,—

(a) "Government" means the State Government of Assam;

Definitions.

(b) "Land" includes right in or over land, benefits to arise out of land and buildings, structures and other things attached to earth or permanently fastened to anything attached to earth and includes standing trees and crops ;

(c) "Land belonging to private person" . means any land belonging to,-

(i) a private individual; or

(ii) an evacuee;

The value or the extent of which or the nature of the evil involved shall be of substantial nature or in the interest of justice required ;

(d) "land grabber" means a person or a group of person who occupy or attempt to occupy with or without the use of force, threat, intimidation and deceit, land over which he or they have no ownership, title or physical possession and includes any person who gives financial aid to any person or group of . persons for taking up illegal possession of land over which he or they have no ownership or title and for construction of unauthorized structures thereon, . or who abets the doing of any of the above mentioned acts, and also includes the successors-in-interests;

(e) "land grabbing" means every activity of land grabber to occupy or attempting to occupy with or without the use of force, threat, intimidation and deceit, any land (whether belonging to the Government, a Public Sector undertaking, a local authority, a religions or charitable institution or endowment, including a wakf or any other private person) over which he. or they have no ownership, title or physical possession, without any lawful entitlement and with a view to illegally taking possession of such land or creating illegal tenancies or lease or licence, agreements or by constructing unauthorised structures thereon for sale or hire or use or occupation of such unauthorised structures and the term "grabbed land" shall be construed accordingly;

(f) "person" includes a group or body of persons, an association, a local authority, institution or a religious or charitable institution or endowment whether incorporated or not;

(g) "prescribed" means prescribed by rules made under this Act;

(h) "Special Tribunal" means a Court of the District and Sessions Judge, having jurisdiction over the area, and includes the Additional District and Sessions Judge;

(i) "Special Court" means a Special Court constituted under Section 14 of this Act;

(j) "Unauthorized Structures" means any structure constructed under the Guwahati Municipal Corporation areas without express permission in writing of the Gauhati Municipal Corporation or the Guwahati Metropolitan Development Authority constituted under the Guwahati Municipal Corporation Act, 1969 and the Guwahati Metropolitan Development Authority Act, 1985, respectively, and elsewhere without the express permission of the authority concerned, or except in accordance with any law for the time being in force in the area concerned.

Assam
Act No.
I of
1973
Assam
Act No.
20 of
1987

Land
Grabbing to
be unlawful

3. Land grabbing in any form is hereby declared unlawful and any act connected with or arising out of land grabbing shall be a cognizable offence under the Code of Criminal Procedure, 1973 and punishable under this Act.

Act 2
of 1974

Prohibition of
land grabbing

4. (1) No person shall commit or cause to be committed land grabbing.

(2) No person shall, on or after the commencement of this Act, continue to be in occupation, otherwise than as a lawful tenant, of a grabbed land belonging to the Government, State Government undertaking, local authority, religious or charitable institution or endowment including a wakf or other private person.

- (3) Whoever contravenes the provisions of sub-section (1) or sub-section (2) shall be guilty of an offence punishable under this Act and on conviction, be punished with imprisonment for a term not less than two years, which may extend to five years and with fine which may extend to twenty five thousand rupees.
- Penalty for other offence in connection with land grabbing.
- 5 Whoever, with a view to grabbing land in contravention of the provisions of this Act or in connection with any such land grabbing ,-
- (a) sells or allots, or offers or advertises for sale or allotment, or has in his possession for the purpose of sale or allotment, any land grabbed;
- (b) instigates or incites any person to commit land grabbing;
- (c) uses any land grabbed or causes or permits knowingly to be used, for purpose connected with sale or allotment; or
- (d) causes or procures or attempts to procure any person to do any of the above mentioned acts shall, on conviction be punished with imprisonment for a term not less than two years which may extend to five years and with fine which may extend to twenty five thousand rupees.
- Offences by companies.
6. (1) If the person committing an offence under this Act, is a company the company as well as every person in charge of and responsible to, the company for the conduct of its business at the time of commission of the offence, shall be deemed to be guilty of the offence and shall be liable to be proceeded against and punished accordingly :

Provided that nothing in this sub-section shall render any such person liable to any punishment, if he proves that the offence was committed without his knowledge or that he exercised all due diligence to prevent the commission of such offence.

- (2) Notwithstanding anything contained in sub-section (1) above, where any offence under this Act has been committed by a company and it is proved that the offence has been committed with the consent or connivance of, or that the commission of the offence is attributable to any neglect on the part of any director, manager, secretary or other officer of the company, such director, manager, secretary or officer shall also be deemed to be guilty of that offence and shall be liable to be proceeded against and punished accordingly.

Explanation :— For the purpose of this section—

- (a) "Company" means any body corporate and includes a firm or other association of individuals, and
- (b) "director" in relation to a firm means a Partner in the firm.

Special
Tribunal

7. There shall be a Special Tribunal for the purpose of enquiry into any alleged act of land grabbing and trial of cases in respect of the ownership and title to or lawful possession of the land grabbed and the court of District and Sessions Judge having jurisdiction over the area shall be the Special Tribunal for the purposes of this Act and shall include Additional District and Sessions Judge having jurisdiction over the area.

Special
Tribunals and
their powers
and functions.

8. (1) Every Special Tribunal shall have power to try all cases arising out of any alleged act of land grabbing, or with respect to the ownership and title to, or lawful possession of the land grabbed whether before or after the commencement of this Act.
- (2) The Special Tribunal may, either suo-moto, or on application made by any aggrieved person or any officer or authority, take cognizance of and try every case arising out of any alleged act of land grabbing, or with respect to the ownership and title to or lawful possession of, the land grabbed, whether before or after the commencement of this Act and pass such orders (including orders by way of interim directions) as it deems fit.
- (3) The Special Tribunal, for the purpose of taking cognizance of the case, consider the location. or extent or value of the land alleged to have been grabbed or of the substantial nature of the evil involved in the interest of justice required and any other relevant matter involved in the case:

Provided that the Special Tribunal shall not take cognizance of any such case without hearing the petitioner or the aggrieved person, as the case may be.

- (4) Notwithstanding anything contained in the Code of Civil Procedure, 1908 and the Code of Criminal Procedure, 1973 any case in respect of an alleged act of land grabbing or the determination of questions of title and ownership to or lawful possession of, any land grabbed, under this Act shall, subject to the provisions of this Act, be triable in the Special Tribunal:

Act: 5
of 19
Act: 2
of 19

Provided that if in the opinion of the Special Tribunal, any application filed before it is prima facie frivolous or vexatious, it shall reject such application without any further enquiry.

- (5) The Special Tribunal shall, by notification to be affixed in the office premises of the Special Tribunal, office notice Boards of the Deputy Commissioner's office and the office of the concerned Circle office under whose jurisdiction the land alleged to have been grabbed is situated, specify the fact of taking cognizance of the case under this Act. Such notification shall state that any objection which may be received by the Special Tribunal from any person including the custodian of evacuee property within the period specified therein will be considered by it :

Provided that where the custodian of the evacuee property objects to the Special Tribunal taking cognizance of the case, the Special Tribunal shall not proceed further with the case in regard to such property :

Provided also that the Special Tribunal shall cause a notice of taking cognizance of the case under this Act served on any person known or believed to be interested in the land, after a preliminary enquiry to satisfy itself about the person likely to be interested in the land. Any objection received by the Special Tribunal from any person within the period specified will be considered by it.

- (6) Notwithstanding anything contained in the Code of Criminal Procedure, 1973, it shall also be lawful for the Special Tribunal to frame charge and try all offences punishable under this Act, if in the opinion of the Special Tribunal it is so necessary after delivery of its decision and order in the Civil liability where prima-facie it appears to the Special Tribunal that a particular person or a group of persons are responsible. for commission of an offence of land grabbing punishable under this Act.
- (7) Every finding of the Special Tribunal in a trial under this section with regard to any alleged act of land grabbing, ownership and title to, or possession of the land grabbed shall be conclusive proof of the fact of land grabbing, and of the persons who committed such land grabbing, and every Judgement of the Special Tribunal with regard to the determination of title and ownership to or lawful possession of any grabbed land shall be binding on all persons having interest in such land.
- (8) Every case under sub-section (1) shall be disposed of by the Special Tribunal as far as possible within a period of twelve months from the date of institution of the case before it and a proceeding under sub section (6) shall be disposed of as far as possible within a period of six months from the date of framing of the charges against the person or persons responsible for alleged commission or abetment of the offence punishable under this Act.

- (9) It shall be lawful for the Special Tribunal to pass such order as it may deem fit in the interest of justice. It may award compensation in terms of money for wrongful possession of the grabbed land which shall not be less than an amount of equivalent to the market value of the land so grabbed as on the date of the order and the profits accrued from the land, payable by the land grabber to the owner of the grabbed land and may direct redelivery of possession of such land to its rightful owner. The amount of compensation and profits, so awarded and cost of redelivery, if any, shall be recovered as an arrear of land revenue in case the Government is the owner, or as a decree of a Civil Court in any other cases. It may also impose such punishment to a land grabber for Commission of any offence punishable under this Act.

Special
Tribunal to
have the
powers of the
Civil Court
and the Court
of Session

9. Save as expressly provided in this Act, the provisions of the Code of Civil Procedure, 1908 and the Code of Criminal Procedure, 1973, in so far as they are not inconsistent with the provisions of this Act, shall apply to the proceedings before the Special Tribunal *mutatis mutandis* and for the purpose of the provisions of the said enactment, Special Tribunal shall be deemed to be a Civil Court, or as the case may be, a Court of Session and shall have all the powers of a Civil Court and a Court of Session and the person conducting a prosecution before the Special Tribunal shall be deemed to be a Public Prosecutor.

Act 5 of
1908
And Act
2 of
1974

Procedure to
be followed
by Special
Tribunal

10. (1) Save as otherwise provided in this Act, a Special Tribunal shall, in the trial of case relating to any alleged act of land grabbing, or with respect to the ownership and title to, or lawful possession of the land grabbed, whether before or after the commencement of this Act, which involves civil liability, follow the procedure prescribed in the Code of Civil Procedure, 1908 and in the trial of cases relating to alleged offence of land grabbing involving punishment prescribed under this Act, follow the procedure of the Code of Criminal Procedure, 1973.

Act 5
of
1908

Act
2 of
1974.

(2) After taking cognizance of a case under sub-section (2) of section 8, the Special Tribunal shall try and dispose of the civil liability at first and decide and pass order as to the title, ownership and lawful possession of the grabbed land whether before or after the commencement of this Act as it deems fit. After completion of the civil proceeding, if the Special Tribunal decides and pass order that the land in question has been grabbed, the Special Tribunal may order that the possession of the land be restored to the person whose land has been grabbed after evicting the land grabber or any other person who may be in possession of the land, if necessary by use of such force as may be required for the purpose :

Provided that execution of the order for restoration of the possession of the grabbed land shall not be made till expiration of the period of appeal provided under section 13 of the Act. If within a reasonable time after the expiry of the appeal period no order of stay of execution has been received from the Special Court or produced before the Special Tribunal by any of the parties to the case, the Special Tribunal shall proceed for execution of its order and simultaneously frame charge against the land grabber to prosecute him for the alleged act of land grabbing:

Provided further that in the event of preferring an appeal from the order of the Special Tribunal before the Special Court where stay of execution of the order has been made by the Special Court, the Special Tribunal shall not further proceed in the proceeding to prosecute the land grabber till final disposal of the appeal by the Special Court :

Provided also that after hearing the appeal, if the Special Court decides the appeal against the alleged land grabber, in that event charge for prosecution against the land grabber shall be framed by the Special Tribunal and proceed with the criminal proceeding for prosecution of the land grabber.

- (3) The evidence admitted during the civil proceeding may be made use of while trying the criminal proceeding in addition to the additional evidence adduced by the parties in the criminal proceeding.
- (4) Any person, accused of land grabbing or the abetment thereof before the Special Tribunal, shall be a competent witness for the defence and may give evidence on oath in disproof of the charge made against him, or any person charged together with him in the criminal proceeding :

Provided that he shall not be called as a witness except on his own request in writing or his failure to give evidence shall be made a subject of any comment by any of the parties or the Special Tribunal or give rise to any presumption against himself or any person charged together with him at the same proceeding.

- (5) The Special Tribunal shall, before passing an order under this Act give to the land grabber an opportunity of making his representation or of adducing evidence, if any, in this regard, and consider every such representation and evidence.
- Burden of proof 11. Where in any proceeding under this Act, a land is alleged to have been grabbed, and such land is prima-facie proved to be the land owned by the Government or by a private person, the Special Tribunal shall presume that the person who is alleged to have grabbed the land is a land-grabber and the burden of proving that the land has not been grabbed by him shall be on such person.
- Transfer of Cases 12. Any case pending before any Court or other authority immediately before coming into force of this Act which involves any act of land grabbing, shall stand transferred to the Special Tribunal within whose jurisdiction the alleged grabbed land is situated.
- Appeal 13. (1) Any person, aggrieved by the Judgement and order (not being an interlocutory order) of the Special Tribunal, may prefer an Appeal before the Special Court on any question of law or of fact. Notwithstanding anything to the contrary contained in the Limitation Act, 1963, an appeal under this section shall be preferred it within a period of sixty days from the date of passing of the Judgement and order by the Special Tribunal.
- (2) Separate Appeal shall lie against the respective Judgement and order of the Special Tribunal passed in respect of the civil proceeding as well as in criminal proceedings respectively under this Act and the period of sixty days shall be reckoned from the respective date of Judgement and order passed in each of the proceedings.

Act No.
XXXVI
of 1963.

- (3) The Special Court shall dispose of the appeal within a period of six months from the date of filing the appeal and forward a copy of the order to the concerned Special Tribunal under whose jurisdiction the grabbed land is situated for their taking necessary action, if any.

Constitution
of the
Special
Court

14. (1) The Government shall, for the purpose of entertaining and disposal of appeals arising out of any Judgement and order of the Special Tribunal, by notification published in the Official Gazette, constitute a Special Court for the whole of the State of Assam.

- (2) A Special Court shall consist of a Chairman and two other members to be appointed by the Government.

- (3) The Chairman shall be a person who was or has been a Judge of the High Court and of the other two members, one shall be a person who was or has been a District and Sessions Judge (hereinafter referred to as Judicial Member) and other shall be a person who was or has been a member of the Indian Administrative Service holding or has held a post not below the rank of Secretary to the Government with Special Knowledge or experience in revenue matters (hereinafter referred to as Revenue Member) :

Provided that the appointment of a person who was a Judge of the High Court as the Chairman or a District and Sessions Judge as a member respectively of the Special Court shall be made after consultation with the Chief Justice of the Gauhati High Court :

Provided further that where a sitting Judge of the High Court is to be appointed as a Chairman such appointment shall be made after nomination by the Chief Justice of the Gauhati High Court with the concurrence of the Chief Justice of India.

(4) The salary and allowances of the Chairman and the members of the Special Court shall be such as may be prescribed.

(5) No person shall be retained as a Chairman of the Special Court after he has attained the age of sixty five years and as a member after he has attained the age of sixty two years.

(6) The Chairman or other members shall hold office as such for a term of 3 (three) years from the date on which he enters his office:

Provided that the Government may re-appoint the Chairman or any other members after expiry of the original term of three years unless such Chairman or member has not attained the age of sixty five years or sixty two years respectively :

Provided further that while making re-appointment of Chairman or any other member, the provisions provided under the provisions of sub-section (3) shall be followed.

(7) The quorum to constitute a meeting of the Bench of the Special Court shall be two.

Special
Court to
make
regulations.

- 15 (a) The Special Court may, by notification published in the Official Gazette, make regulations, not inconsistent with the provisions of this Act or the rules made thereunder relating to the procedure to be followed for the conduct of the cases and for regulating the manner of taking decisions.

(b) The Special Court may cause a public notice of the substance of such regulations for the information of the general public.

(c) All regulations made by the Special Court under this section shall, as soon, as may be after they are made, be laid before the Assam Legislative Assembly while it is in session, for a total period of not less than fourteen days, which may be comprised in one session or two or more successive sessions and shall unless some later date is appointed, take effect from their publication in the Official Gazette subject to such modification or annulments as the Assam Legislative Assembly may, during the said period agree to make, so however that any such modification or annulment shall be without prejudice to the validity of anything previously done thereunder.

Special Court to have the powers of the Civil Court and the Criminal Court.

16. Save as expressly provided in the provisions of the Code of Civil Procedure, 1908 and the Code of Criminal Procedure, 1973, in so far as they are not inconsistent with the provisions of this Act, shall apply to the proceeding before the Special Court mutatis mutandis and for the purposes of the provisions of this Act, the Special Court shall be deemed to be a Civil Court, or as the case may be, a Criminal Court and shall have all the powers of a Civil Court and a Criminal Court competent to hear and dispose of Appeal. The persons conducting a prosecution before the Special Court shall be deemed to be a Public Prosecutor.

Act 5
of 1908
and Act
20 f
1974

Staff of the Special Court

17. (1) The Chairman of the Special Court may appoint officers and other employees required to assist the Special Court in the discharge of its functions under this Act.

	(2)	The categories of officers and other employees who may be appointed under sub-section (1), their salaries allowances and other conditions of service, and the administrative powers of the Chairman of the Special Court shall be such as may be prescribed, after consultation with the Chairman.	
Persons acting under the Act to be public servants.	18.	Any person acting under this Act shall be deemed to be a public servant within the meaning of section 21 of the Indian Penal Code.	
Protection of persons acting in good faith.	19.	No suit, prosecution or other legal proceeding shall lie against any officer or employees of the Special Court or any officer of the Government for anything which is in good faith done, or intended to be done under this Act or the rules made there under.	Act, 45 of 1860
Prohibition of alienation of grabbed land.	20.	Any transaction relating to an alienation of a grabbed land or any part thereof by way of sale, lease, gift, exchange, settlement, surrender, usufructuary mortgage or otherwise, or any partition effected or a trust created in respect of such land which has taken place whether before or after the commencement of this Act shall, except, ordered by the Special Court or Special Tribunal, be null and void.	
Functions under certain Acts to continue.	21.	Notwithstanding anything contained in this Act, the Assam Board of Revenue constituted under the Assam Board of Revenue Act, 1962 and Officers authorised under the Assam Land and Revenue Regulation, 1886 and the Rules framed thereunder, the Assam Fixation of Ceiling on Land Holding Act, 1956, the Assam (Temporarily Settled Areas) Tenancy Act, 1971, shall continue to discharge their functions under the respective Act.	Assam Act 21 of 1962 Regulation 1 of 1886 Assam Act 1 of 1957 Assam Act 23 of 1971

- Power to
make rules.
22. (1) The Government may, by notification in the Official Gazette, make rules for carrying out all or any of the purposes of this Act.
- (2) All rules made by the State Government under this Act shall, as soon as may be after they are made, be laid before the Assam Legislative Assembly, while it is in session, for a total period of not less than fourteen days which may be comprised in one session or two or more successive sessions, and shall, unless some later date is appointed, take effect from the date of their publication in the Official Gazette subject to such modifications or annulments as the Legislative Assembly may, during the said period agree to make, so however, that any such modification or annulment shall be without prejudice to the validity of anything previously done thereunder.

MOHD. A. HAQUE,
Secretary to the Govt. of Assam,
Legislative Department, Dispur.



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

নং ৪ দিশপুৰ, শুক্ৰবাৰ, ২৭ জানুৱাৰী, ২০১২, ৭ মাঘ, ১৯৩৩ (শক)

No. 8 Dispur, Friday, 27th January, 2012, 7th Kartika, 1933 (S.E.)

GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
REVENUE & D.M. DEPARTMENT :: REFORMS BRANCH
NOTIFICATION

The 27th January, 2012

No. RRT. 66/2011/Pt /297.— In pursuance of order of the Hon'ble Supreme Court of India dated **21st November, 2011** passed in SLP(C) No. (S) 30721-30723/2011 with Contempt Petition (Civil) No. 440-442 of 2011 (Riju Prasad Sarma etc. -vs- State of Assam & others) and in exercise of powers conferred by sub-section (1) of Section 30 of the Assam State Acquisition of Lands Belonging to Religious or Charitable Institution of Public Nature Act, 1959 (Assam Act. IX of 1961), the Governor of Assam is hereby pleased to make the following rules for carrying out the elections of Ex-officio Secretary and elected members of the Managing Committee in respect of Sri Sri Maa Kamakhya Temple, as contemplated by Section 25 A of the said Act, namely:—

- Short title and commencement 1. (1) These rules may be called the Assam State Acquisition of Lands Belonging to Religious or Charitable Institution of Public Nature (Election of Managing Committee of Sri Sri Maa Kamakhya Temple) Rules, 2012.
- (2) They shall come into force on the date of their publication in the Official Gazette.
- Definitions 2. In these rules, unless the context otherwise requires.-
- (a) “ Act” means the Assam State Acquisition of Lands Belonging to Religious or Charitable Institution of Public Nature Act, 1959 (Assam Act IX of 1961);

- (b) "Devotee" means the persons, who are or whose ancestors were residing permanently in revenue village Kamakhya since last 50 years or more, despite inclement conditions with full devotion to the goddess Maa Kamakhya and who is entitled to attend at, or is in the habit of attending the performance of worship or service in the Maa Kamakhya Temple or who is entitled to partake, or is in the habit of partaking, in the benefit of the distribution of gifts thereat;
- (c) "Temple" means the temple of Sri Sri Maa Kamakhya as popularly known and situated on the Nilachal Hill of the city of Guwahati which is used as a place of public religious worship;
- (d) "Bor Deuries" means the Devotees constituting the traditional Bor Deuries Samaj of the Temple;
- (e) "Managing Committee" means the Managing Committee of the Temple as contemplated under section 25 A of the Act;
- (f) "Schedule" means the Schedule appended to these rules.
- Constitution of Electrol College 3. The electors for the election to the post of Ex- officio Secretary shall be from the Bor Deuries of the Temple and for other five members, shall be from the Devotees.
- Qualification of electors 4. The electors shall,—
- (i) belong to Bor Deuries and Devotees respectively as mentioned in rule 3;
- (ii) be above 18 (eighteen) years of age on the date of filing application for inclusion of names;
- (iii) be a citizen of India;
- (iv) practice Hinduism as his religion;
- (v) not be of unsound mind; and
- (vi) be an elector in the electoral roll prepared under rule 6.
- Qualification for contesting as a candidate for the post of Ex officio Secretary and other members 5. For contesting as a candidate for the post of Ex- officio Secretary and the members of the Managing Committee, he shall,—
- (i) be an elector from Bor Deuries for contesting for the post of Ex-officio Secretary;
- (ii) be a Devotee of Goddess Maa Kamakhya for contesting for the post of members;
- (iii) be above 18 (eighteen) years of age on the date of filing application under rule 6;

- (iv) be a citizen of India ;
 - (v) practice Hinduism as his religion;
 - (vi) not be of unsound mind;
 - (vii) be an elector as under rule 3.
- Preparation of rolls. 6. (1) The Deputy Commissioner, within seven days from the date of electoral publication of these rules, shall publish in his office Notice Board the list of electors already prepared by the Bor Deuries and published by the Deputy Commissioners in connection with the election of Dolois, for the purpose of preparation of the list of electors for the election of Ex-officio Secretary of the Managing Committee of the Temple, inviting claims and objection from the Bor Deuries within fifteen days from the date of publication of the said list in the office Notice Board. After scrutiny of the claims and objections received by the Deputy Commissioner within the stipulated period, the Deputy Commissioner shall prepare and publish the final electoral roll within fifteen days from the last date of receipt of objection.
- (2) The Deputy Commissioner, within seven days from the date of publication of these rules, shall issue notice inviting applications as per Schedule I from the Devotees and for inclusion of names in the respective electoral roll for the election of members of the Managing Committee within 15 days from the date of publication of the notice. The Bor Deuries shall be eligible to apply for inclusion of their names in the electoral roll to be prepared for election of members as well. After scrutiny of the applications and after making such enquiries as he may deem fit and proper, the Deputy Commissioner shall prepare and publish the draft electoral roll within fifteen days from the last date of receipt of application for the election of the members of the Managing Committee, inviting objections, if any, from the Devotees in respect of the draft electoral roll. Objection, if any, received within the stipulated period from the Devotees, shall be heard and disposed of by the Deputy Commissioner within fifteen days from the last date of receipt of objection. After disposing of the objections, the final electoral roll shall be published within fifteen days from the last date of disposal of objections.
- Publication of list of polling stations 7. The Deputy Commissioner shall draw up a list of Polling Stations within seven days from the date of publication of the final electoral rolls and publish the same in some conspicuous place of the Temple and the Notice Board of his office. The Deputy Commissioner shall draw up and publish the list of polling stations clearly indicating the Serial nos of voters falling within the jurisdiction of a particular polling station to cast their vote.
- Manner of conduct of election 8. (i) The Deputy Commissioner shall issue a notification with regard to election to the post of Ex-officio Secretary and five members of the Managing Committee to be elected from amongst the Bor Deuries for

the post of Ex-officio Secretary and from the Devotees for the post of members mentioning the date of filing of nomination, scrutiny of nomination papers, withdrawal of nomination, date of poll and date and place of counting and declaration of results. The notification shall be issued as per Schedule II. The candidates shall collect the nomination forms from the office of the Deputy Commissioner. The nomination Form shall be as per Schedule III.

- (ii) The Deputy Commissioner shall receive nomination to the post of Ex-officio Secretary and members of the Managing Committee separately in the nomination Form as prescribed under clause (i) above.
- (iii) The Deputy Commissioner shall make scrutiny of the nomination papers received by him within the date fixed for the purpose, on the date fixed for scrutiny in presence of the candidates. The names of the candidates whose nomination papers are found to be valid in all respects shall be published by the Deputy Commissioner as draft list of candidates contesting for the election for the post of Ex-officio Secretary and members of the Managing Committee. The incomplete and defective nomination papers shall be rejected by the Deputy Commissioner.
- (iv) After publication of the draft list of contesting candidates, the candidates who are willing to withdraw their candidature shall inform the Deputy Commissioner in writing about the withdrawal of his nomination paper within the date fixed for the purpose.
- (v) After expiry of the date of withdrawal of the date of nomination paper by the candidates, the Deputy Commissioner shall publish the final list of contesting candidates.
- (vi) The poll shall be held on dates and time as fixed by the Deputy Commissioner. Every elector shall cast votes to five candidates for electing five members of the Managing Committee from amongst the candidates whose name appear in the Ballot paper given to him during election, Casting of votes to more than five candidates shall invalidate the ballot paper and the same shall not be considered for counting.
- (vii) The counting shall be held on the date and at such time and place as fixed by the Deputy Commissioner and results shall be declared immediately after the completion of counting.
- (viii) The Deputy Commissioner shall declare five candidates to be elected as members of the Managing Committee securing highest number of votes in descending order contesting for the post of members.

Constitution of 9
the Managing
Committee

After declaration of the results of the election, the Deputy Commissioner shall notify the constitution of the Managing Committee as contemplated under section 25 A of the Act.

SCHEDULE I

[See rule 6]

Application for inclusion of name in voter list of Devotee.

To, The Deputy Commissioner,
Kamrup (Metro), Guwahati.

Sir,

I request that my name be included in the electoral roll for Devotee of Sri Sri Maa Kamakhya Temple relating to election to member for the Managing Committee under Section 25 A of the Assam State Acquisition of Lands Belonging to Religious or Charitable Institution of Public Nature Act, 1959 (Assam Act IX of 1961).

1. My name in full Sex
2. My father's name
3. House No
4. Street
5. Village / Town
6. District

I hereby declare to the best of my knowledge and belief that I am a Devotee of Sri Sri Maa Kamakhya temple under Rule 2 (b) of the Assam State Acquisition of Lands Belonging to Religious or Charitable Institution of Public Nature (Election of Managing Committee of Sri Sri Maa Kamakhya Temple) Rules, 2012.

Place

Date

Signature or thumb impression.

SCHEDULE II
[See rule 8(i)]

NOTICE OF ELECTION TO THE POST OF * EX OFFICIO SECRETARY/ MEMBER OF
MANAGING COMMITTEE OF SRI SRI MAA KAMAKHYA TEMPLE

Notice is hereby given that _

(1) an election is to be held for * Ex -officio Secretary / Member of the Managing Committee under section 25 A of the Assam State Acquisition of Lands Belonging to Religious or Charitable Institution of Public Nature Act, 1959 (Assam Act IX of 1961) .

(2) nomination papers may be delivered by a candidate to the Deputy Commissioner, Kamrup (Metro) or to any other officer authorized by him in this regard at between 11 AM to 3 PM on any day (other than public holiday) not later than the

(3) forms of nomination paper may be obtained at the place and times aforesaid;

(4) nomination paper will be taken up for scrutiny aton at

(5) notice of withdrawal of candidature may be delivered by the candidate at before 3 PM on the

(6) In the event of the election being contested, the poll will be taken on at between the hours of and counting will be held on at and result will be declared immediately after completion of counting.

Place

Deputy Commissioner,
Kamrup (Metro) district.

Date

* Score out the word / words not applicable.

SCHEDULE-III
[See rule 8 (i)]
NOMINATION FORM

PART-I

Election for the post of * Ex officio Secretary / Member of the Managing Committee under section 25 A of the Assam State Acquisition of Lands Belonging to Religious or Charitable Institution of Public Nature Act, 1959 (Assam Act IX of 1961).

I nominate Srias a candidate for election to the post of * Ex officio Secretary / Member of Managing Committee of Sri Sri Maa Kamakhya Temple.

Candidate's name

Father's name

His postal address

His name entered at Sl. No. of the electoral roll prepared in respect of * Bor Deuries / Devotees.

My name is entered at Sl. No. of the electoral roll prepared in respect of * Bor Deuries/ Devotees .

[The proposer should be an elector having his name in the electoral rolls of Bor Deuries for the post of Ex-officio Secretary and in the electoral roll of Devotees for the election of members.]

Date

Signature of proposer

PART-II

I, the candidate mentioned in Part-I assent to this nomination and hereby declare—

(a) that I am a devotee of Sri Sri Maa Kamakhya temple under Rule 2 (b) of the Assam State Acquisition of Lands Belonging to Religious or Charitable Institution of Public Nature (Election of Managing Committee of Sri Sri Maa Kamakhya Temple) Rules, 2012.

(b) that my name and father's / mother's / husband's name have been correctly spelt out in the electoral role prepared in respect of * Bor Deuries / Devotees

Date

(Signature of Candidate)

PART-III

To be filled by Deputy Commissioner, Kamrup (Metro) or his authorized officer and to be attained in the office)

Serial No. of nomination paper

This nomination was delivered to me at my office at (hour) on

..... (date) by the * candidate / proposer

Date.....

Deputy Commissioner, Karmrup (Metro)
or his authorized officer.

PART-IV

Decision of Deputy Commissioner, Kamrup (Metro) Accepting or Rejecting the nomination paper.

I have examined this nomination paper in accordance with rule 8(iii) of the Assam State Acquisition of Lands Belonging to Religious or Charitable Institution of Public Nature (Election of Managing Committee of Sri Sri Maa Kamakhya Temple) Rules, 2012 and decide as follows :-

Date.....

Deputy Commissioner, Kamrup (Metro)
or his authorized officer.

PART-V

Receipt of Nomination Paper and Notice of Scrutiny
(To be handed over to the person presenting the Nomination Paper)

Serial No. of nomination paper

The nomination paper ofcandidate for election for the post of * Ex officio Secretary / Member of the Managing Committee of Shri Shri Maa Kamakhya Temple was delivered to me at my office at (hour) on(date) by* candidate / proposer.

All nomination papers will be taken up for scrutiny at (hour) on (date) at (Place)

Date

Deputy Commissioner, Kamrup (Metro)
or his authorized officer.

N.B. For the purpose of Ex-officio Secretary, the candidate and proposer should be from the Bar Deuries whose name appear in the- respective electoral list of Bor Deuries.

*Score out the word / words not applicable.

Sd/-
P. K. Bora,
Joint Secretary,
Revenue & D. M. Department,
Dispur, Guwahati-6.

GUWAHATI- Printed and Published by the Dy. Director (P&S), Directorate of Ptg. & Sty., Assam, Guwahati-21, (Ex-Gazette) No. 95-600+300+ 10-27-1-2012.



অসম ৰাজপত্ৰ
THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

নং 90 দিশপুৰ, সোমবাৰ, 5 মাৰ্চ, 2012, 15 ফাগুন, 1933 (শক)

No. 90 Dispur, Monday, 5th March, 2012, 15th Phguna, 1933 (S.E.)

GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
REVENUE (REFORMS) AND DISASTER MANAGEMENT DEPARTMENT
DISPUR

NOTIFICATION

The 5th March, 2012

No. RRT. 17/2009/94.— In exercise of the powers conferred by sub-section (3) of Section 1 of the Assam Land Grabbing (Prohibition) Act, 2010 (Assam Act No. XXI of 2011), the Governor of Assam is hereby pleased to appoint the 1st day of April, 2012 as the date on which the said Act shall come into force in the whole of the State of Assam except the Autonomous District of Karbi-Anglong, Dima-Hasao and the Bodo Land Territorial Council Area.

This notification shall come into force on the date of its publication in the Official Gazette.

V. K. PIPERSENIA,

Principal Secretary to the Govt. of Assam,
Revenue & D. M. Department.
Dispur.

GOVERNMENT OF ASSAM
REVENUE (REFORMS) & DISASTER MANAGEMENT DEPARTMENT, ASSAM
SECRETARIAT (C), DISPUR, GUWAHATI-6.

ORDERS BY THE GOVERNOR OF ASSAM

NOTIFICATION

Dated Dispur, the 1st August, 2013

No. RRT. 269/94/290:— In partial modification of all earlier orders relating to terminal year of Settlement in different Districts of Assam, which will expire on 30th September, 2013 and in conformity with the provisions of Rule 1 (e) read with Rule 48 (b) and Rule 64 (e) of the Assam Land & Revenue Regulation, 1886, the Governor of Assam is pleased to extend the period of settlement upto 30th September, 2018 both rural and town areas (excluding the areas currently under settlement or re- settlement operation) and all lands in the General Registers entered during the last Settlement/ re-settlement operation of the concerning districts and continues to be so till date and all subsequent settlement made for different purposes including tea lands under kheraj lease in rural and town areas.

Sd/- (S. K. Das), ACS
Deputy Secretary to the Govt. of Assam
Revenue(Reforms) & D.M. Department,
Dispur, Guwahati-6.

Memo No. RRT. 269/94/290-A

Dated Dispur, the 1st August, 2013

Copy for information and necessary action to:—

1. The Commissioner,
2. The Director of Land Records & Surveys, Assam, Rupnagar, Guwahati- 32.
3. The Deputy Commissioner,
4. The Director of Land Requisition, Acquisition and Reforms, Assam, Rupnagar, Guwahati- 32.
5. The Sub Divisional Officer (Civil)
6. P.S. to the Hon'ble Minister, Revenue & DM Department, Dispur, Ghy-6.
7. P.S. to the Additional Chief Secretary, Revenue & D. M. Deptt., Dispur, Ghy-6.
8. P.S. to the Commissioner & Secy. to the Govt. of Assam, Revenue & DM Deptt.
9. The Superintendent of Govt. Press, Bamunimaidam with a request to publish the same in the official Gazette. 100 (one hundred) copies of the same may kindly be sent to the Revenue & D. M. Department.

By order etc,

Sd/-
Deputy Secretary to the Govt. of Assam
Revenue (Reforms) & D. M. Department,
Dispur, Guwahati-6.

(1)

GOVERNMENT OF ASSAM
REVENUE (REFORMS) & D.M. DEPARTMENT
DISPUR, GUWAHATI-06

ORDERS BY THE GOVERNOR

NOTIFICATION

No. RRG. 86/2001 /pt-I/3

Dated Dispur the 10th September, 2013

In supersession of this Department's notification No.RRG.86/2001/ pt/3, dated 12/03/2007, the Governor of Assam is pleased to reconstitute circle wise Committee for expeditious disposal of Ceiling Surplus Land among the eligible Tea and ex-Tea garden community of Assam in every district (Excluding sixth schedule districts) with immediate effect and until further order.

1. Addl. Deputy Commissioner (Revenue) - Chairman
2. Hon'ble MLA/MLAs (of the concerned Circle) - Member (s)
3. A representative of Tea Labour Union to be
nominated by the Deputy Commissioner - Member
4. Revenue Circle Officer (of the concerned circle) - Member-Secretary

Concerned Member - Secretary will convene the meeting of the Circle wise Committee in consultation with the Addl. Deputy Commissioner (R) & Chairman. The Committee will inform Government about the progress in the matter bi- monthly.

This cancels this department's notification No. RRG. 86/2001/pt-I/2, Dated 4th Sept., 2013.

Sd/-

Commissioner & Secy. to the Govt. of Assam
Revenue & D.M. Department.

Memo No. RRG. 86/2001/pt-I/2 -A

Dated Dispur the 10th Sept., 2013

Copy for information to :-

1. P.S. to the Hon'ble Minister, Revenue & D.M. Deptt., Dispur, Ghy-6.

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(2)

2. P.S. to the Parliamentary Secy., Govt. of Assam, Revenue & D.M. Department.
3. P.S. to the Chief Secretary, Assam, Dispur, Ghy-6.
4. P.S. to the Addl. Chief Secretary, Revenue & D.M. Deptt., Dispur, Ghy-6
5. P.S. to the Principal Secretary to Hon'ble Chief Minister, Assam.
6. P.S. to the Commissioner & Secretary, Labour and Employment Department.
7. P.S. to the Commissioner & Secretary, Revenue & D.M. Deptt., Dispur, Ghy-6.
8. The Director of Land Records & Survey, Assam, Rupnagar, Ghy-32.
9. The Director of Land Requisition Acquisition & Reforms, Rupnagar, Ghy-32
10. All Deputy Commissioner, Assam (other than district under 6th Schedule Areas). They will please notify such circle level Committees in respect of their district mentioning the names of concerned Hon'ble MLA/MLAs. They will also send copies of such notification to all concerned Members including MLA/MLAs. Deputy Commissioner will also please nominate one Tea Labour union representative of the district/circle for the Committee.
11. All Sub-Divisional Officers (Civil).

By order etc.,

Sd/-

Deputy Secretary to the Govt. of Assam,
Revenue (Reforms) & D.M. Department.

(162)



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

নং 417 দিশপুৰ, শুক্ৰবাৰ, 4 অক্টোবৰ, 2013, 12 আহিন, 1935 (শক)

No. 417 Dispur, Friday, 4th October, 2013, 12th Asvina, 1935 (S.E.)

GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
REVENUE (REFORMS) & D. M. DEPARTMENT
ASSAM SECRETARIAT (C), DISPUR, GUWAHATI-6

NOTIFICATION

The 20th September, 2013

NO. RRT. 17/2009/165.- In exercise of powers conferred by sub-section (1) of Section 22 of the Assam Land Grabbing (Prohibition) Act, 2010 (Assam Act No. XXI of 2011), the Governor of Assam is hereby pleased to make the following rules, namely :-

- | | |
|------------------------------|--|
| Short title and commencement | 1. (1) These rules may be called the Assam Land Grabbing (Prohibition) Rules, 2013.
(2) They shall come into force on the date of their publication in the Official Gazette. |
| Definitions | 2. In these rules, unless the context otherwise requires,-
(a) "Act" means the Assam Land Grabbing (Prohibition) Act, 2010 (Assam Act No. XXI of 2011);
(b) "Chairman" means the Chairman of the Special Court;
(c) "Form" means the form appended to these rules;
(d) "Lot Mandal" means a mandal holding the charge of a "Lot" in a Revenue Circle;
(e) "Member" means the Member of the Special Court; |

- (f) "Presiding Officer" means the concerned District and Sessions Judge including the Additional District and Sessions Judge of the District designated as the Special Tribunal under section 7 of the Act;
- (g) "Registrar" means the Registrar of the Special Court;
- (h) "Revenue Circle Officer" means a Revenue Circle Officer holding the charge of a Revenue Circle;
- (i) "Village" means the Revenue Village;
- (j) Words and expressions used in these rules and not defined, but defined in the Act, shall have the meanings respectively assigned to them in the Act.
- Procedure for making application before the Special Tribunal 3. (1) Every application to be made before the Special Tribunal under sub-section (2) of section 8 of the Act, shall be in Form I and shall be duly signed and verified by the applicant.
- (2) Every such application shall be presented, in person or by an authorized agent or by an Advocate, to such officer of the Special Tribunal as may be authorized in this behalf by the Presiding Officer of the Special Tribunal.
- (3) On receipt of the application, the officer receiving the application shall give a receipt acknowledging the receipt of the application and immediately register the case in the case Register maintained for the purpose and record the case number on the application so received for presenting the same before the Presiding Officer for taking cognizance of the case in accordance with the provisions of the Act.
- Court Fee 4. Every application / petition and other representation filed before the Special Tribunal and also appeals preferred / filed before the Special Court shall be filed affixing such court fee stamp of the amount as may be required in case of an application filed before a Judicial Court under the Court Fees Act, 1870 (Act No. VIII of 1870) as applicable in the State of Assam.
- Procedure of the suo-moto action by the Special Tribunal 5. Where a Special Tribunal desires that any case should be taken cognizance of suo-moto under sub-section (2) of section 8 of, the Act, it may record a statement of facts within its knowledge and information and register a case and issue notice to the alleged land grabbers, aggrieved persons and such other persons as may be deemed necessary, to appear before the Special Tribunal and make their representation for necessary hearing for taking cognizance of the case and to decide the same in accordance with the provisions of the Act.
- Verification of application 6. (1) Every application filed under sub section (2) of section 8 of the Act or every case taken cognizance of suo moto by the Special Tribunal, may be referred for local inspection or verification or both by the Revenue.

Circle Officer having jurisdiction over the area or by any other Officer of the Government authorized by the Special Tribunal in this behalf.

- (2) The Revenue Circle Officer or any other Officer authorized by the Special Tribunal to whom the application has been referred under sub-rule (1), shall make or cause to be made an inspection or verification or both, as soon as may be practicable and shall submit a full and complete report within two weeks from the date of receipt of order with reference to revenue records and facts on ground as to the following:-
 - (i) the correctness of the statements made in the application;
 - (ii) the facts relating to ownership, actual possession and use of the land concerned; and
 - (iii) such other particulars and information as may be useful to the Special Tribunal to arrive at a correct decision on the claims made in the application.

- (3) The Revenue Circle Officer or any other Officer authorized by the Special Tribunal to whom the application has been referred, shall also furnish copies of the extracts of the Government records including chitha and /or jamabandi to show Village, Mouza, Dag No., Patta No., trace map along with the report, before the Special Tribunal.

- (4) A copy of the report may be furnished by the Special Tribunal to the applicant, respondents and other persons, if any, having interest in the land free of cost.

7. The Special Tribunal shall, after taking cognizance of the case under the Act, give notification in Form-II as required under section 8(5) of the Act.

Notification
of taking
cognizance
of a case

- | | |
|--|---|
| Notice to persons interested in land. | 8. The Special Tribunal shall give notice in Form-III to the persons known or believed to be interested in the land. |
| Notice to the land grabber | 9. The Special Tribunal shall, after taking cognizance of the case, give notice to Land Grabber in Form-IV. |
| Filing of written representation | 10. The respondent or interested party may, and if so directed by the Special Tribunal shall, file written representation before the Special Tribunal within a period of fourteen days from the date of receipt of notice or such extended time as the Special Tribunal may grant in this behalf. |
| Withdrawal of the case from the Special Tribunal | 11. A petition for withdrawal of a case pending before any Special Tribunal shall be made before the Special Tribunal accompanied by an affidavit stating the reasons of the withdrawal of the application. Notice of the withdrawal accompanied by the withdrawal petition shall be served on the respondents and other interested parties before hearing of the matter by the Special Tribunal and passing order in this regard. |
| Procedure for delivery of possession | 12. The Special Tribunal shall communicate its final decision or order to the parties concerned and take appropriate steps for execution of the order in accordance with the procedure as provided in the Code of Civil Procedure, 1908 (Act V of 1908) as authorized in the Act. |
| Appeal | <p>13. (1) An appeal under section 13 of the Act shall be preferred in the form of a Memorandum signed by the appellant and his advocate and presented before the Registrar. The Memorandum shall set forth concisely and under distinct heads, the grounds of objection to the order appealed against and the precise relief sought for.</p> <p>(2) The memorandum of appeal presented shall be accompanied by as many authenticated copies on plain paper, of the memo of appeal, and order of the Tribunal as there are respondents to be served and four such copies in addition, for Court record, besides the certified copy of the order as required to be filed under order XLI-Rule-I of the code of Civil Procedure, 1908, (Act V of 1908).</p> |

(3) When an appeal is presented after the expiry of the period prescribed by the Act, it shall be accompanied by an application supported by an affidavit stating the facts on which the appellant relies to satisfy the Court that he had sufficient cause for not preferring the appeal within the period specified. If the Special Court sees no reasons to reject the application, without issue of notice to the respondents, notice shall be issued to the respondents and the matter shall be finally decided by the Special Court **before it proceeds to deal with the appeal.**

- | | | |
|--|-----|--|
| Procedure of hearing Applications/ Appeals. | 14. | The Code of Civil Procedure shall mutatis mutandis apply to the hearing of applications I appeals before the Special Court so far they are not inconsistent with the provisions of the Act and the rules made thereunder. |
| Seals and Emblem | 15. | <p>(1) There shall be an official seal of the Special Tribunal in respect of each District containing the name of the Special Tribunal as "..... (name of the district) Land Grabbing Cases Special Tribunal" and the name of the place with the National Emblem at the centre of the seal. Similarly, there shall be an official seal in respect of the Special Court containing the name of the Special Court as "The Land Grabbing Cases Special Court, Assam" with the name of the place, where the Special Court is situated and the National Emblem at the centre of the seal.</p> <p>(2) There shall be separate seals for the Presiding Officers of the Special Tribunal of each District and for the Chairman and Members of the Special Court containing the respective designations and the name of the Special Tribunal and the Special Court, as the case may be.</p> |
| Salary and allowances of Chairman and Member of the Special Court. | 16. | (1) In case of appointment of the Chairman of the Special Court from a sitting Judge of the High Court, he shall be entitled to his salary and the allowances which is admissible to a sitting Judge of the High Court . |

(2) In case of appointment of a retired Judge of the High Court as Chairman of the Special Court, he shall be entitled to his Salary and Allowances of a sitting Judge of the High Court minus pension.

(3) In case of appointment of the Judicial Member of the Special Court from a sitting District and Sessions Judge, he shall be entitled to the salary and allowances which is admissible to a sitting District and Sessions Judge.

(4) In case of appointment of retired District and Sessions Judge as Judicial Member of the Special Court, he shall be entitled to the Salary and Allowances which is admissible to a sitting District and Session Judge minus pension.

(5) In case of appointment of the Revenue Member of the Special Court from a serving officer of the Indian Administrative Service, he shall be entitled to the salary and allowances, which is admissible to a serving officer of the Indian Administrative Service in the corresponding rank.

(6) In case of appointment of a retired officer of Indian Administrative Service as Revenue Member, he shall be entitled to the Salary and allowances which is admissible to a serving 'member of the Indian Administrative Service in the corresponding rank minus pension.

11. Extent of interest
12. Boundaries or
dag no. of
adjacent lands
- | | |
|-------|--------------------|
| North | Patta No. |
| | Dag No. |
| | Type of Land |
| South | Patta No. |
| | Dag No. |
| | Type of Land |
| East | Patta No. |
| | Dag No. |
| | Type of Land |
| West | Patta No. |
| | Dag No. |
| | Type of Land |
13. Value of Land
14. Whether there
are any house or
structures on the
land;
If so, to whom
they belong;
How they were
acquired;
15. A concise
statement of all
relevant facts as
to the claim and
provision under
which it is
preferred; (if
necessary, extra
sheet may be
added)
16. Summary of the
evidence
proposed to be
adduced;

- 17. True copies of the documents duly attested relied upon;

- 18. Other relevant particulars to identify the property;

- 19. Any other particulars which the applicant intends to furnish:

I hereby declare to the best of my knowledge and belief that the information and particulars furnished above and its enclosures are full, complete and correct.

Place:

Date:

Signature of the applicant

FORM-II
[The Assam Land Grabbing (Prohibition) Rules, 2013]
[See rule 7]

NOTIFICATION

The Special Tribunal has taken cognizance of the case filed by Sri/Smti. Son / daughter / wife of Sri / Late of Village / Town of Mouza It is alleged that the land belonging to as specified in the Schedule below is grabbed by Sri I Smti. Son / daughter / wife of Sri / Late of Village / Town of Mouza in the District of

Notice is hereby given to whomsoever it may concern including the custodian of evacuee property that if any person intends to file any objection, he may submit his objections if any, before the Special Tribunal on or before the day of for its consideration.

If no objections are received by the Special Tribunal within the stipulated time as mentioned hereinabove, it shall be presumed that there are no objections **for proceeding further** and the case will be preceded accordingly.

THE SCHEDULE

Name of the owner of the land	Village in which it is located	Revenue Circle and District in which it falls	Dag No. and Patta No. of the alleged land	Boundaries of the land	Extent of the land	Remark
(1)	(2)	(3)	(4)	(5)	(6)	(7)

Place :-

Signature :-

Date :-

Designation :-

Form-III

[The Assam Land Grabbing (Prohibition) Rules, 2013]

[See rule 8]

NOTICE

To,

Sri / Smti

Son / daughter / wife of Sri /

Late

Village / Town

Ward No. (in case of town)

Street

P. O.

P. S.

District

Whereas a case No. being has been registered before this Special Tribunal and the case has been taken cognizance of by this Special Tribunal;

And whereas, the Special Tribunal, after preliminary hearing / inquiry has considered that you are interested / likely to be interested in the subject matter of the case, for which your appearance in the case before the Special Tribunal is necessary;

Notice is hereby given to you to appear personally or through your authorized legal representative / attorney / advocate / pleader, to submit your written representation / objection to the case before the Special Tribunal on at 10.00 AM in the interest of disposal of the case; otherwise, the case shall be decided ex-parte.

Place :-

Signature :-

Dater :-

Designation :-

(173)

Form-IV
[The Assam Land Grabbing (Prohibition) Rules, 2013]
[See rule 9]

NOTICE

To,
Sri / Smti

Son / daughter / wife of Sri /

Late

Village / Town

Ward No. (in case of town)

Street

P. O.

P. S.

District

Whereas a case No. being has been registered before this Special Tribunal and the case has been taken cognizance of by this Special Tribunal;

And whereas, the Special Tribunal, after preliminary hearing / inquiry has considered that you are alleged to have been involved in the case of the alleged land grabbing for which you are required to appear before this Special Tribunal for your defence in the case;

Notice is hereby given to you to appear personally or through your authorized legal representative / attorney / advocate / pleader, to submit your written representation / objection to the case before the Special Tribunal on at 10.00 AM in the interest of disposal of the case; otherwise, the case shall be decided ex-parte.

Place :-

Signature :-

Dater :-

Designation :-

Sd/-
S. C. DAS,
Additional Chief Secretary,
Revenue & D.M. Department.

Guwahati :- Printed and Published by the Dy. Director (P & S), Directorate of Ptg. & Sty. Assam,
Guwahati-21 E.O.G No. 833 - 100 + 200 - 4 - 10 - 2013.

GOVERNMENT OF ASSAM
REVENUE (REFORMS) & D.M. DEPARTMENT
ASSAM SECRETARIAT © DISPU R, G UWAHATI-06

NOTIFICATION

No. RRG. 6/2014/13

Dated Dispur, the 14th July, 2014

The Governor of Assam is pleased to constitute a High Power Committee with the following members to examine the requirement of a new Legislation in place of Assam Land & Revenue Regulations, 1886 or suggest necessary amendments in different sections in ALRR, 1886 in view of the changed circumstances.

- | | | | |
|----|---|---|----------|
| 1. | Justice (Retd.) K.N.Saikia,
Gauhati High Court. | - | Chairman |
| 2. | Commissioner & Secretary/ Secretary
Revenue & D.M. Department | - | Member |
| 3. | Director, Land Records & Surveys etc. Assam
Rupnagar, Ghy- 32. | - | Member |

The Committee may co-opt additional one or two member/members if it considers necessary.

Sri Ashok Kumar Barman, ACS, Deputy Secretary to the Government of Assam, Revenue & D.M. Department will act as Secretary to the Committee.

The terms of reference of the Committee shall be as below:-

1. The Committee will examine the relevance and effectiveness of the Assam Land & Revenue Regulation (ALRR), 1886 with respect of present day land Administration in the State in view of the changed circumstances due to pressure on land, growth of population, industrialization etc.
 - a) In pursuance of the terms of reference at Sl. 1, if the Committee decides on the necessity of a new Legislation to replace the ALRR 1886, then the Committee shall recommend the Draft New Legislation.
 - b) Alternatively, the Committee may suggest necessary amendments required in Assam Land and Revenue Regulations, 1886 to meet the changed circumstances.

The Committee will submit its report within 6 (six) months. The logistic support to the Committee will be provided by the Director, Land Records & Surveys etc. Assam.

Sd/-
(S. C. Das, IAS)
Additional Chief Secretary
Revenue & D. M. Department

Copy to:–

1. The Commissioner, Upper Assam Division, Jorhat, North Assam Division, Tezpur, Lower Assam Division, Guwahati-1. Hills & Barak Valley Division, Housefed Complex, Last Gate, Dispur, Ghy- 6.
2. The Director of Land Records & Surveys etc., Assam, Rupnagar, Ghy-32.
3. The Director of Land Requisition Acquisition and Reforms, Assam, Ghy-32.
4. All Deputy Commissioners
5. All Settlement Officers
6. The Principal, Assam Survey & Settlement Training Institute, Dakhingaon, Ghy.
7. P.S. to Chief Minister, Assam, Dispur.
8. P.S. Minister, Revenue & D.M. Department, Dispur.
9. P.S. to Chief Secretary to the Govt. of Assam, Dispur.
10. P.S. to Chairman, Assam Board of Revenue
11. P.S. to Addl. Chief Secretary to the Govt. of Assam, Revenue & DM Deptt.
12. P.S. to Commissioner & Secretary to the Govt. of Assam, Revenue & DM Department.

By order etc,

Sd/-

Deputy Secretary to the Govt. of Assam,
Revenue (Reforms) & D.M. Department
Dispur, Guwahati-06

**GOVERNMENT OF ASSAM
REVENUE (REFORMS) & D.M. DEPARTMENT
DISPUR, GUWAHATI-06**

No. RRG. 101/2013/38

Dated Dispur the 10th March, 2015

From : Shri P. K. Tiwari, IAS
Commissioner & Secretary to the Govt. of Assam
Revenue & D.M. Department.

To : The Deputy Commissioner (All) (except BTAD/KAAC/DHAC)
.....

Sub : **Stopping of all manual processes with regard to Dharitree.**

Sir,

You are aware, that Dharitree was launched way back in the year 2009. On receiving the feedback that it was not being used in some Circle Offices, training programmes were organized for Circle Officers and Addl. Deputy Commissioners. The issue was discussed with Deputy Commissioners in two rounds of video-conferences. Detailed training programmes were also chalked out to address the capacity gaps of SKs, Lot mandals etc. Besides funds have also been provided to meet the operation and maintenance cost of computer & peripherals. District Dharitree teams have been constituted to help the Circle level revenue staff to smoothly run Dharitree.

All these measures were intended to ensure that all the Circle Offices will start using Dharitree in toto and stop carrying out the functions manually which can be handled through Dharitree .

It has therefore been decided that no Circle Officer will undertake any of the activities manually for which there is provision of the Dharitree with effect from 1st April, 2015. If any instance of violation of this direction comes to the notice, Disciplinary proceeding will be initiated against Circle Officers concerned.

If this direction cannot be complied with for some unavoidable reasons beyond the control of Circle Officer or yours, the fact must be reported to the Revenue & D.M. Department latest by 10th of April, 2015.

Yours faithfully,

Sd/- P. K. TIWARI,
Commissioner Secretary to the Govt. of Assam,
Revenue & D.M. Department.

Memo No. RRG. 101/2013/38-A

Dated Dispur the 10th March, 2015

Copy to:-

1. P.S. to Addl. Chief Secretary, Revenue & D.M. Department, Dispur, Ghy-6.
2. The Commissioner of Land Records & Survey etc., Assam, Rupnagar, Ghy-32.
3. State Informatics Officer, NIC, Dispur.
4. Senior Technical Director, NIC, Dispur.
5. All District Informatics Officers (except BTAD / KAAC/DHAC).

By order etc.,

Sd/-
Commissioner Secretary to the Govt. of Assam
Revenue & D.M. Department.

(177)

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPTT, REFORMS BRANCH
ASSAM SECRETARIAT (C), DISPUR
GUWAHATI-6

No. RRG. 130/2014/6

Dated Dispur, the 21st April, 2015

From : Shri S.C. Das, IAS,
Addl. Chief Secretary to the Govt. of Assam,
Revenue & D.M. Department.

To : 1. All Deputy Commissioners
2. All Settlement Officers

Sub : Issue of Periodic Patta in favour of allotment certificate holders straight way without issuing Annual Patta in rural areas for residential and ordinary cultivation only.

Sir,

In supersession of earlier decisions, I am directed to say that after due consideration of various aspects, the State Government has decided to issue Periodic Patta in favour of the eligible allotment certificate holders straight way without issuing Annual Patta as per present practice in rural areas (outside the area of 3 K.M. of Municipal Town / Revenue Town and outside the area of 10 K.M. from GMC) for residential purpose and ordinary cultivation only, if found in continuous possession for more than 3 years and used for the purpose for which the land was allotted. No fee or any amount is to be realized for the same.

You are, therefore, requested kindly to take immediate necessary steps for issue of periodic pattas against the allotment certificates as mentioned above.

Yours faithfully,

Sd/- S. C. DAS,

Addl, Chief Secretary to the Govt. of Assam,
Revenue & D.M. Department.

Memo No. RRG.130/2014/6-A

Dated Dispur, the 21st April, 2015

Copy to:-

1. The Commissioner, Lower Assam Division, Guwahati / Upper Assam Division, Jorhat / North Assam Division, Tezpur / Hills & Barak Valley Division, Housefed Complex, Dispur, Guwahati-6.
2. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32.
3. The Director of Land Requisition Acquisition & Reforms, Assam, Rupnagar, Guwahati-32.
4. All Sub-Divisional Officers (Civil),.....
5. P.S. to Hon'ble Chief Minister, Assam, Dispur.
6. P.S. to Hon'ble Minister, Revenue, Assam, Dispur.
7. P.S. to Addl. Chief Secretary, Assam, Revenue & D.M. Deptt., Dispur, Guwahati-6.
8. P.S. to Commissioner & Secretary, Revenue & D.M. Deptt., Dispur, Guwahati-6.

By order etc.

Sd/-

Deputy Secretary to the Govt. of Assam,
Revenue & D.M. Department.

(178)

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPTT.: REFORMS BRANCH
ASSAM SECRETERAT(C) : DISPUR
GUWAHATI-6

No. RRG.130/2014/7

Dated Dispur, the 2nd May, 2015

OFFICE MEMORANDUM

Sub : Conversion of Annual Patta Land into Periodic Patta in rural areas for residential and ordinary cultivation only.

In supersession of earlier decisions in this regard, the State Government has decided to convert Annual Patta Land into Periodic Patta in rural areas (outside the area of 3 K.M of Municipal Town/ Revenue Town and outside the area of 10 K.M from GMC) for residential purpose and ordinary cultivation only without waiting for application from the pattadars for conversion of the land or deposition of conversion fee by them subject to fulfilment of other conditions as per Rule 105 of Assam Land Records Manual. The amount of conversion fee for the said land should be realized as arrear land revenue if the A.P holders did not deposit the conversion fee at the time of conversion.

Sd/-

Commissioner Secy. to the Govt. of Assam,
Revenue & DM Department.

Memo No. RRG.130/2014/7-A

Dated Dispur, the 2nd May, 2015

Copy to:-

1. The Commissioner, Lower Assam Division, Guwahati/Upper Assam Division, Jorhat/ North Guwahati Assam Division, Tezpur / Hills & Barak Valley Division, Housefed Complex, Dispur, Guwahati -6.
2. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati -32.
3. The Director of Land Requisition Acquisition & Reforms, Assam ,Rupnagar, Guwahati -32.
4. All Deputy Commissioners / Sub-Divisional Officers (Civil),
5. P.S to Hon'ble Chief Minister, Assam, Dispur.
6. P.S to Hon'ble Minister, Revenue, Assam, Dispur.
7. P.S to Addl Chief Secretary, Assam, Revenue & DM Deptt., Dispur, Guwahati -6.
8. P.S to Commissioner & Secretary, Assam, Revenue & DM Deptt., Dispur, Guwahati -6.

By order etc.

Sd/-

Commissioner & Secy. to the Govt. of Assam,
Revenue & DM Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT,
ASSAM SECRETARIAT (C), DISPUR, GUWAHATI-6

ORDERS BY THE GOVERNOR OF ASSAM
NOTIFICATION

Dated Dispur, the 22nd June, 2015

No.RRG.46/2008/Pt/06: In partial modification of earlier order No. RRG.46/2008/38 dated 4th July, 2009; the Governor of Assam is pleased to fix the rates of Commission payable on collection of Land Revenue and Local rates etc. as per ALRR, 1886 with immediate effect as follows:

Sr no	Revenue collection	Commission payable
1.	Minimum floor rate (Upto 49%)	30% upon total collection
2.	If the collection is 50% or more but less than 75% against demand	32% upon total collection
3.	If the collection is 75% or more but less than 90% against demand	33% upon total collection
4.	If the collection is 90% or more but less than 100% against demand	34% upon total collection
5.	100% collection against demand	35% upon total collection

Sd/-

(S. C. Das, IAS)

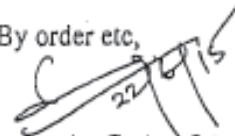
Additional Chief Secretary to the Govt. of Assam
0 000 Revenue & D.M. Department,
Dated Dispur, the 22nd June, 2015

Memo No.RRG.46/2008/Pt/06-A

Copy to:-

- 1 The Chairman, Assam Board of Revenue, Panbazar, Guwahati-1.
- 2 The Additional Chief Secretary to the Chief Minister, Assam, Dispur.
- 3 All Commissioners of Divisions, Assam.
- 4 The Principal, Accountant General (A&E), Assam, Guwahati-29.
- 5 The Director of Land Records & Surveys etc., Assam, Rupnagar, Ghy-32.
- 6 All Deputy Commissioners.
- 7 The Staff Officer to the Chief Secretary to the Govt. of Assam.
- 8 All Sub-Divisional Officers (Civil).
- 9 The P.S. to the Hon'ble Minister, Revenue & DM Department, Dispur, Guwahati-6 for kind appraisal of the Hon'ble Minister.
- 10 The PS to the Commissioner & Secretary to the Govt. of Assam, Revenue & DM Department, Dispur, Ghy-6 for kind appraisal of the Commissioner & Secretary.
- 11 The Supdt., Assam Govt. Press, Bamunimaidam, Guwahati. He is requested to publish this in the next issue of Assam Gazette and supply 30 copies to this Department.

By order etc,


22/6/15

Deputy Secretary to the Govt. of Assam
Revenue & D.M. Department



GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIAT (C), DISPUR, GHY-6.

No. RRG. 56/2015/16

Dated Dispur the 4th September 2015

ORDER

The Governor of Assam is pleased to order that in the districts, where no Gaonburhas have been appointed, the concerned Lot Mandai shall function as Member Secretary of Village Land Management and Conservation Committee (VLMCC) till the appointment of Gaonburhas.

Sd/-
Joint Secretary to the Govt. of Assam
Revenue & D.M. Department.

Memo No. RRG.56/2015/16-A

Dated Dispur the 4th September 2015

Copy to:—

1. The Director of Land Records & Surveys etc., Assam, Rupnagar Ghy-32 for information.
2. The Deputy Commissioners (All), for information and necessary action.
3. Joint Secretary, Revenue & D.M. Department for information.
4. Deputy Secretary, Revenue & DM Department for information.
5. Under Secretary, Revenue & DM Department for information..
6. P.S. to the Commissioner & Secretary, Revenue & D.M. Deptt. for kind appraisal of Commissioner & Secretary.

By order etc.,

Sd/-
Joint secretary to the Govt. of Assam
Revenue & D. M. Department,
Guwahati-06.

—

**GOVERNMENT OF ASSAM
REVENUE (REFORMS) & D.M. DEPARTMENT
DISPUR, GUWAHATI-06**

ORDERS BY THE GOVERNOR

NOTIFICATION

No: RRG.86/2001/pt-II/8

Dated Dispur the 10th June, 2016

In supersession of this Department's notification No.RRG.86/2001/ pt-I/3, dated 10/9/2013, the Governor of Assam is pleased to reconstitute circle wise Committee for expeditious disposal of ceiling Surplus Land among the eligible Tea and ex-Tea garden community of Assam in every district (Excluding sixth schedule districts) with immediate effect and until further order.

- | | | |
|--|---|------------------|
| 1. Addl. Deputy Commissioner (Revenue) | - | Chairman |
| 2. Hon'ble MLA/MLAs (of the concerned Circle) | - | Member (s) |
| 3. A leading citizen from the Tea and ex-tea garden Community of the circle to be nominated by the Deputy Commissioner | - | Member |
| 4. Revenue Circle Officer (of the concerned circle) | - | Member-Secretary |

Concerned Member Secretary will convene the meeting of the Circle wise Committee in consultation with the Addl. Deputy Commissioner (R) & Chairman. The Committee will inform Government about the progress in the matter bi- monthly.

This cancels this department's notification No.RRG.86/2001/pt-I/3,Dated 10/9/2013.



(D. K. Sarma, IAS)
Commissioner & Secy. to the Govt. of Assam
Revenue & D.M. Department


Dated Dispur the 10th June, 2016

Memo No. RRG.86/2001/pt-II/3-A

Copy for information to:-

- 1) P.S. to the Hon'ble Minister, Revenue & D.M. Deptt., Dispur, Ghy-6.
- 2) P.S. to the Chief Secretary, Assam, Dispur, Ghy-6.
- 3) P.S. to the Addl. Chief Secretary, Revenue & D.M. Deptt., Dispur, Ghy-6
- 4) P.S. to the Principal Secretary to Hon'ble Chief Minister, Assam.
- 5) P.S. to the Principal Secy., Govt. of Assam, Revenue & D.M. Department.
- 6) P.S. to the Commissioner & Secretary, Labour and Employment Department.
- 7) P.S. to the Commissioner & Secretary, Revenue & D.M. Deptt., Dispur, Ghy-6.
- 8) The Director of Land Records & Survey, Assam, Rupnagar, Ghy-32.
- 9) The Director of Land Requisition Acquisition & Reforms, Rupnagar, Ghy-32
- 10) All Deputy Commissioner, Assam (other than district under 6th Schedule Areas). They will please notify such circle level Committee in respect of their district mentioning the names of concerned Hon'ble MLA/MLAs. They will also send copies of such notification to all concerned Members including MLA/MLAs. Deputy Commissioner will also please nominate one Tea Labour union representative of the district/circle for the Committee.
- 11) All Sub-Divisional Officers (Civil).

By order etc.,


Joint Secretary to the Govt. of Assam,
Revenue (Reforms) & D.M. Department.

**GOVERNMENT OF ASSAM
REVENUE (REFORMS) & D.M. DEPARTMENT
ASSAM SECRETARIAT(C) DISPUR, GUWAHATI-06**

**ORDERS BY THE GOVERNOR
NOTIFICATION**

Dated Dispur, the 5th July, 2016

No: RRG.49/2006/9 : In supersession of all previous Government Orders and Notification issued from this Department, the Governor of Assam is pleased to reconstitute the sub-Divisional Land Advisory Committee for all the sub-Division with following members with immediate effect and until further order.

- | | |
|---|---------------------|
| 1. Deputy Commissioner / Sub-Divisional Officer (Civil) | - Chairman |
| 2. Additional Deputy Commissioner (Revenue) /Sr. E.A.C. | - Member -Secretary |
| 3. Minister/ Ministers of State from the sub-Division or their nominee. | - Member |
| 4. Member of Parliament concerned or their nominee | - Member |
| 5. Member of Legislative Assembly concerned | - Member |
| 6. Circle officers of the sub-Division | - Member |
| 7. Chairman Zila Parishad | - Member |
| 8. Chairman Municipality (if any) | - Member |


Sd/- (D. K. Sarma)
Commissioner & Secretary to the Govt. of Assam
Revenue & D.M. Department.

Memo No. RRG.49/2006/9-A
Copy to:-

Dated Dispur, the 5th July, 2016

1. P.S. to Minister of State, Revenue & DM etc., Assam, Dispur.
2. P.S. to all Minister / Minister of State (independent charge) for information of Minister.
3. P.S. to Addl. Chief Secretary to the Govt. of Assam, Revenue & DM Department.
4. P.S. to Commissioner & Secretary to the Govt. of Assam, Revenue & DM Department.
5. The Deputy Commissioner, _____ for information and necessary action. He is requested to inform all Member concerned.
6. The Sub-Divisional Officer (Civil), _____ for information and necessary action. He is requested to inform all Member concerned.
7. The Deputy Director, Assam Govt. Press, Bamunimaidam, Ghy-21. He is requested to publish this in the next issue of Assam Gazettee and supply 10 copies to this Department.

By order etc.,


Joint Secretary to the Govt. of Assam

**GOVERNMENT OF ASSAM
REVENUE AND DISASTER MANAGEMENT DEPARTMENT,
DISPUR, GUWAHATI-06**

No. RRG.97/2016/70

Dated Dispur, the 20th February, 2017

From : Principal Secretary to the Government of Assam,
Revenue & Disaster Management Department,
Dispur.

To : 1. Deputy Commissioner (All)
(Except BTAD & Autonomous Hill Dist).

2. Sub-Divisional Officer (Civil) (All)
(Except BTAD & Autonomous Hill Dist).

3. Circle Officer (All)
(Except BTAD & Autonomous Hill Dist).

4. Sub-Registrar (All)
(Except BTAD & Autonomous Hill Dist).

Sub : Implementation of Integrated Land Records
Management System (ILRMS).

Sir/Madam,

This is to inform you that the ILRMS has been decided to be rolled out as per the following schedule :

1. 21-02-2017 - Kamrup (Rural) and Kamrup (Metro).
2. 24-02-2017 - Dibrugarh and Sivasagar.
3. 01-03-2017 - Goalpara and Bongaigaon.
4. 06-03-2017 - Jorhat and Nalbari.
5. 10-03-2017 - Remaining Districts having inter-connectivity.

The phase-wise roll-out has been worked out keeping the need to observe and sort out site-specific connectivity and server speed related issues. There may also be the need to address some software related hiccups too as we make a complete departure from manual/offline system of record keeping.

I would like to draw your attention to the following issues at this moment :

1. Despite repeated instructions some of the Circle officers continued to use manual system instead of Dharitree. With online system in place, this must not happen.
2. Certain processes, like conversion and Reclassification, have not been done through Dharitree in many offices. It is now mandatory to work only through ILRMS.

3. ILRMS provides for processing and disposal of Conversion, Reclassification and appeals in Mutation and Partition cases in DC Offices online. DCs should prepare the team of officers and assistants to do the job and ensure that no manual handling of these matters happens after the roll-out.

4. It is quite possible that there is mismatch in the land records available online and the records maintained offline for a variety of reasons. ILRMS provides, therefore, for the verification of the offline records and necessary updation in the records available online, and makes this verification and updation mandatory before any petition for record correction is disposed of. This process of incremental verification and updation will ensure that there are no mistakes in record updation and the land records are in complete sync with the ground situation over a period of time.

5. G2C part of ILRMS will be possible to be rolled out only after the formality of security audit is completed. It is expected to be in place by 30th March, 2017. Till then, features of online application or payment will not be activated and online system of revenue collection will also become functional after that only.

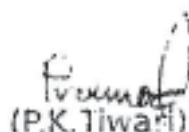
6. Online system of NOC for Reclassification or Transfer of immovable property is a new feature. The Templates for Application and NOC provided in the ILRMS will necessitate seeking some additional information from applicants. This should be publicised adequately.

7. A Dash Board with MIS reports and useful graphics have been prepared as part of the web portal. It is possible now to monitor day to day status of Mutation, Partition, Conversion, Reclassification, NoCs, and registration of Deeds through the Dash Board. Please use it extensively.

8. Do share your suggestions regarding improvement in the software or portal, so that we are in the best of shapes by the time G2C part is launched with facilities of online payment and SMS gateway.

You are requested to take necessary follow-up action to ensure the smooth and seamless transition from manual/offline system to the online system.

Yours faithfully,



(P.K. Tiwari)

Principal Secretary to the Govt. of Assam,
Revenue & Disaster Management Department,
Dispur.

Memo No. RRG.97/2016/~~to~~-A Dated Dispur, the 20th February, 2017

Copy to :

1. Divisional Commissioner (All)
2. The Director of Land Records & Surveys etc., Assam Rupnagar,
Guwahati-32.
3. State Informatic Officer NIC, Assam.
4. All the Officers of Revenue & Disaster Management Department D. Sand. ACS
5. Shri Hemant Saikia, Shri Devajit Bhattacharya and Shri Vidyut
Gohain, NIC, Assam.
- 6 S.O. to Chief Secretary, Assam.
7. P.P.S to Hon'ble Chief Minister, Assam.
8. P.S to Hon'ble Minister of State, Revenue & Disaster
Management Department.


(P.K. Tiwari)

Principal Secretary to the Govt. of Assam,
Revenue & Disaster Management Department,
Dispur

**GOVERNMENT OF ASSAM
REVENUE (REFORMS) & D.M. DEPARTMENT
DISPUR, GUWAHATI-06**

No: RRG.12/2012/1

Dated Dispur the 31st October, 2017

Office Memorandum

Subject:- Declaration of Services under Revenue and DM Department as per provision of the Section 4 of the Assam Right to Public Services Act, 2012.

With a view to provide the delivery of public service to the eligible citizens within stipulated time limit the following service of Revenue and Disaster Management Department has been identified as notified service under section 4 of the Assam Right to Public Services Act, 2012.

Issuance of No Objection Certificate for Transfer of Immovable Property

An important service which is provided by the Deputy Commissioner for transfer of Immovable property under section 21(A) of Indian Registration Act,1908.

Eligibility Criteria

Any one in whose name figures in jamabamdi/Record of Right or his/her legal heir/successor or his/her Registered power of attorney holder is eligible to apply online from anywhere including D.C. office/CO Office/PFC/CSC or offline in the Deputy Commissioner offices where Integrated Land Records Management System (ILRMS) is not functioning for transfer of immovable property.

Procedure

1. NOC can be applied online from anywhere. Only the person whose names are in the Chitha can apply for transfer of immovable property. Required document and photograph can be scanned and submitted online. In the online submission of application the Applicant must fill all the required field in the Application and must upload the entire required document. At the time of submission of the application the applicant set by the user will be the user id and password for the applicant for the application. The applicant can see the status, reply objection and even download the NOC online using the application no. as user id and password that is set by the applicant
2. The submitted application is automatically forwarded to the Branch Officer. The Branch Officer will verify the application, can raise Objection and Reject the Application. On being satisfied the BO will forward the application to the concerned Circle Officer. If BO raises objection, the application, the applicant will receive a SMS regarding the objection.
3. On receiving the application from BO, the Circle Officer will verify it at his level. The Circle Officer can also raise objection. On being satisfied the Circle Officer will forward the application to the respective Lat Mondal.

4. The Lot Mandal will login to the system and can view the complete application along with the attachment. He will submit his report online by opening the online form. On submission of LM report the application will automatically be forwarded to the Circle Officer.
5. The Circle Officer will verify the LM report and will forward it to the Branch Officer after giving his remarks.
6. On receiving the application from the Circle Officer the Branch Officer of the concerned DC Office will verify the CO's and LM's report. The BO has the right to send the CO's report back to Circle Officer for a fresh report. The BO will then forward the application to the Additional Deputy Commissioner for final approval and issue of NOC.
7. The ADC will verify the Application , can see LM's report ; CO's report and BO's decision. ADC can also raise objection on the Application.
8. The ADC will then approve the application which he is entitled to approve and the rest application which he cannot approve, will forward to the District Level Committee or Deputy Commissioner.
9. The ADC will generate the approved list of NOC and upload it to the system so that the Applicant can download the NOC for immovable property from the site from anywhere.
10. The DC will login to the system and approve the applicant whom he can approve and the rest of the application he will forward to the State Revenue Department for further necessary action. The DC has the right to reject any application forwarded to him.
11. The Application approved by the State Revenue Department then goes back to Deputy Commissioner who forwards it to ADC for generating the NOC and upload in to the system.
12. NOC can also be applied offline in the standard format as mentioned below before the Deputy Commissioner concerned where "Integrated Land Records Management System" (ILRMS) is not functioning.
13. On receiving the application from the applicant, the Deputy Commissioner or an officer assigned by him for this purpose will send it to concerned Circle officer for detailed report. The Circle officer will seek detailed report from the Concerned Lot Mandal/Supervising Kanungo. After scrutiny of the report, the Circle officer will forward the application with his specific views to Deputy Commissioner for granting /rejecting the said petition. The Deputy Commissioner will take all material on record in to the account and pass an order either granting or not granting the NO Objection Certificate.

The Deputy Commissioner or Circle Officer shall have the right to call the transferor or transferee for his personal hearing if need be within the period during which this service is to be provided and this will not be a reason for exceeding the time limit for providing the service.

14. The State Revenue Department will be able to monitor the District wise status report of the districts under ILRMS on line about the Applications received, approved and reject. Similarly, DCs also will be able to monitor the status of his District.
15. Time period of this service required for Circle Officer is 5 (five) days, for LM and SK's report is 10(ten) days and disposal of petition in DC's office is 15(fifteen) days.

Documents to be annexed as per Application

1. Court Fee
2. Photograph of Buyer and Seller.
3. Declaration of Consideration. In case of Flat value of both Flat area and apportionment of Land.
4. Up-to-date Revenue Receipt (Khajana Rashid)
5. Citizenship of Purchaser (Certified copy of Voter list/ Passport etc.).
6. Land Patta (if available).
7. Affidavit of Buyer and Seller or Power of Attorney Holder.
8. Photo ID of Buyer and Seller.
9. Power of Attorney Copy (if the Seller is a Attorney Holder)
10. Pattadar to submit affidavit in favour of POA Holder.
11. Authority/ NOC of Co-partner in case of flat.
12. NOC from Co-pattadar.
13. GMC/GMDA/Municipality/ Town Committee receipt/ occupancy certificate in case of flat.
14. PAN/ TAN Card.

User Charge: Rs 500/(Five hundred only) in rural areas, Rs 1000/(One thousand only) in urban areas other than Guwahati, Rs2500/(Two thousand five hundred only) in case of Guwahati.

Citizen Charter: At Appendix-A

Form: At Annexure-I


Sd/-

Commissioner & Secretary to the Govt. of Assam,
Revenue & D.M. Department.
Dispur, Guwahati- 6

Copy for information and necessary action to:-

- 1) The Chairman, Assam Board of Revenue, Panbazar, Guwahati-1.
- 2) The Principal Secretary to the Autonomous Council (KAAC/ DHAC/ BTC)
- 3) All Commissioner of Divisions.
- 4) The Director of Land Records & Surveys etc., Assam, Rupnagar, Ghy-32.
- 5) The Inspector General of Registration, Assam, Rupnagar, Ghy-32.
- 6) Deputy Commissioner (All Districts)/ Settlement Officers.
- 7) The Director of Land Requisition, Acquisition & Reforms, Assam, Rupnagar, Ghy-32.
- 8) All Sub-Divisional Officers (Civil).
- 9) All Circle Officers.
- 10) All Sub-Registrars.

By order etc.,


Deputy Secretary to the Govt. of Assam
Revenue & D.M. Department

Sl. No.	Certified public service	Designation of the designated public servant	Stipulated time limit for providing the service. (in days)	Designation of the Appellate Authority	Time limit for disposal by the Appellate Authority	Designation of Reviewing Authority	Time limit for disposal by the Reviewing Authority	Documents to be enclosed along with the Application for issuance of No Objection Certificate	Users Charge
1	Issue of No Objection Certificate for transfer of Immoveable property.	Deputy Commissioner/ to be nominated by Deputy Commissioner	Total 30 days if no objection is filed. (10 days for Circle Officer, 10 days for LM & and 10 days for DC Office)	Commissioner of Divisions	Thirty days	Revenue & DM Department, Govt. of Assam	Thirty days	<ol style="list-style-type: none"> 1. Court Fee 2. Photograph of Buyer and Seller 3. Declaration of Consideration . In case of Flat area and apportionment of Land 4. Up-to-date Revenue Receipt (Khajana Rashid). 5. Citizenship of Purchaser (Certified copy of Voter list/passport etc.) 6. Land Patta (if available) 7. Affidavit of Buyer and Seller or Power of Attorney Holder. 	Rs 500/(Five hundred only) in rural areas , Rs 1000 /(One thousand only) in urban areas other than Guwahati , Rs2500/(Two thousand five

						8. Photo ID of Buyer and Seller. 9. Power of Attorney copy (if the Seller is a Attorney Holder). 10. Pattadar to submit affidavit in favour of POA Holder. 11. Authority/NO C of Co-partner in case of flat. 12. NOC from Co-pattadar. 13. GMC/GMDA/ Municipality/T own. Committee receipt/occupancy certificate in case of flat. 14. PAN/TAN Card.	hund red only) in case of Guw ahati
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Format for application for NOC for Transfer of Immovable Property

* Tick mark the correct option wherever applicable (✓).

Name of District District:	<input type="text"/>												
Name of the Sub Division :	<input type="text"/>												
Name of the Circle:	<input type="text"/>												
*Application for NOC for transfer of :	<table border="1"> <tr> <td>Land</td> <td>Flat</td> </tr> </table>	Land	Flat										
Land	Flat												
*Types of Transfer of Immovable Property:	<table border="1"> <tr> <td>Sale</td> <td>Lease</td> <td>Mortgage</td> <td>Gift</td> </tr> </table>	Sale	Lease	Mortgage	Gift								
Sale	Lease	Mortgage	Gift										
* Transfer of Immovable Property from:	<table border="1"> <tr> <td>Agriculture</td> <td>Residential</td> <td>Commercial</td> <td>Industrial</td> </tr> <tr> <td align="center" colspan="4">TO</td> </tr> <tr> <td>Agriculture</td> <td>Residential</td> <td>Commercial</td> <td>Industrial</td> </tr> </table>	Agriculture	Residential	Commercial	Industrial	TO				Agriculture	Residential	Commercial	Industrial
Agriculture	Residential	Commercial	Industrial										
TO													
Agriculture	Residential	Commercial	Industrial										
Present Land Class:	<input type="text"/>												
Land Class after issue of NOC:	<input type="text"/>												

Name of the Applicant:	<input type="text"/>
Father's Name of the Applicant:	<input type="text"/>
Mother's Name of the Applicant:	<input type="text"/>
Present Address of the Applicant (with PIN):	House No. / Road <input type="text"/>
	Vill / Locality <input type="text"/>
	City / Town <input type="text"/>
	Dist : <input type="text"/>
	PIN: <input type="text"/>
	(Same as present address)
Permanent Address of the Applicant (with PIN):	House No. / Road <input type="text"/>
	Vill / Locality <input type="text"/>
	City / Town <input type="text"/>
	Dist : <input type="text"/>
	PIN: <input type="text"/>
	Contact Details :
Mobile No. <input type="text"/>	
e-mail ID <input type="text"/>	

contd to next page.....

Details of Seller :Name of Mouza: Name of Village: Patta Type: Patta No. Name of Pattadar: Name of Seller (in English) : *Gender : Male Female OthersFather's Name of the Seller : Mother's Name of the Seller :

Present Address of the Seller (with PIN):

House No. /

Road

Vill / Locality City / Town Dist : PIN:

Permanent Address of the Seller (with PIN):

 (Same as present address)House No. /

Road

Vill / Locality City / Town Dist : PIN: *If Seller / Transferer is other than
land owner Yes No

(if yes, then)

Name of Attorney Holder Power of Attorney No. and Date Issued Sub Registrar Office

Contact Details :

Land Line No. Mobile No. e-mail ID PAN AADHAAR No. (Optional)

*Agriculturist or Non-Agriculturist:

 Agriculturist Non- Agriculturist

(If Non- Agriculturist, then)

State
profession:

contd to next page....

*If the land proposed to be sold / transferred falls in Tribal Block/Belt:

Yes	No
-----	----

(If Yes, then)

Name of Block / Belt:	
-----------------------	--

*Is there any recorded tenants in the Applied Land:

Yes	No
-----	----

(If yes, then)

Name of Tenants :	
Father's Name :	
Khatian No.:	

Whether the seller will be landless after selling the plot of land:

Yes	No
-----	----

Any other land held in the State:

Yes	No
-----	----

(If yes, then)

District				
Revenue Circle:				
Mouza:				
Village:				
Patta No.				
Dag No.				
Land Area	Bigha:		Katha	
	Lessa/Chatak		Ganda	

contd to next page...

Details of Land Schedule:

Details of land to be sold/ donated by the seller/ transferrer:

	Patta No.	<input type="text"/>	
	Dag No.	<input type="text"/>	
	Land Class	<input type="text"/>	
	Area of land to be sold / donated:		
	Bigha	<input type="text"/>	Katha <input type="text"/>
	Lessa	<input type="text"/>	
	Are	<input type="text"/>	Sq Feet <input type="text"/>
	Acre	<input type="text"/>	
	Boundary of the Proposed Plot of Land:		
	North	<input type="text"/>	South <input type="text"/>
East	<input type="text"/>	West <input type="text"/>	

*If any existing construction exist in the proposed plot of land

Yes	No
-----	----

(If yes, then)

Describe the existing construction :	<input type="text"/>
--------------------------------------	----------------------

Consideration Amount :

Total land value	<input type="text"/>
Flat / Existing construction value	<input type="text"/>
Total Consideration Amount	<input type="text"/>
(Total land value + Flat value or value of existing Construction)	

*If Land Revenue has been paid in full (attach Proof)

Yes	No
-----	----

(If yes, then)

State the year:	<input type="text"/>
-----------------	----------------------

*If the Land proposed to be sold / transferred has been mortgaged for any purpose, details thereof (attach Proof):

Yes	No
-----	----

* If the Land proposed to be sold/ transferred is involved in any litigation:

Yes	No
-----	----

(If yes, then)

Name of Court:	<input type="text"/>
Case No. :	<input type="text"/>
Case Date:	<input type="text"/>
Name of Pattadar:	<input type="text"/>
Name of Appellate Pattadar:	<input type="text"/>

contd to next page.....

*Purpose for which the Land is transferred / sold:

Agriculturist	Non - Agriculturist (If Non-Agriculturist, then)
---------------	---

Specify the Purpose for non-agriculture purpose :				
The Category of Land as per section of AARR Act 2015	<table border="1"> <tr> <td>1. Unutilised for last 10 years</td> </tr> <tr> <td>2. Others</td> </tr> <tr> <td>3. Barren Land</td> </tr> </table>	1. Unutilised for last 10 years	2. Others	3. Barren Land
1. Unutilised for last 10 years				
2. Others				
3. Barren Land				

Purpose of Transfer:

--

Whether Lease:

Yes	No
-----	----

(If yeas, then)

Proposed Term inYears:	
------------------------	--

contd to next page....

Entry of Buyer:

Name of Purchaser / Transferee (in Assamese):

Father's Name of the Purchaser / Transferee (in Assamese):

Mother's Name of the Purchaser / Transferer (in Assamese):

Name of the Purchaser / Transferee:

*Gender :

Male	Female	Others
------	--------	--------

Present Address of the Purchaser / Transferee (with PIN)

House No. / Road	<input type="text"/>
Vill / Locality	<input type="text"/>
City / Town	<input type="text"/>
Dist :	<input type="text"/>
PIN:	<input type="text"/>

Present Address of the Purchaser / Transferee (with PIN)

<input type="text"/>	(Same as Present Address)
House No. / Road	<input type="text"/>
Vill / Locality	<input type="text"/>
City / Town	<input type="text"/>
Dist :	<input type="text"/>
PIN:	<input type="text"/>

Contact Details of the Purchaser / Transferee:

Land Line No.	<input type="text"/>
Mobile No.	<input type="text"/>
e-mail ID	<input type="text"/>

PAN / TAN:

AADHAAR No. (Optional)

*If He/She belongs to the designated category for purchasing Land if it belongs to Tribal Block

Yes	No
-----	----

(If yes, then)

Name of the designated community:

* Agriculturist or Non-Agriculturist:

Agriculturist	Non- Agriculturist
---------------	--------------------

(If Non -Agriculturist, then)

Enter Profession:

Total Area of Land held in the State:

Bigha	Katha	Lessa
<input type="text"/>	<input type="text"/>	<input type="text"/>

contd to next page....

Mention details of land held in State: (if applicable)

District	<input type="text"/>		
Revenue Circle	<input type="text"/>		
Mouza	<input type="text"/>		
Village	<input type="text"/>		
Patta No.	<input type="text"/>		
Dag No.	<input type="text"/>		
Land Area:	Bigha	<input type="text"/>	Katha <input type="text"/>
	Lessa/ Chetak	<input type="text"/>	Ganda <input type="text"/>

Place:

Date: *

We certify that the information provided above and the documents attached as documentary proof are correct and complete in every respect and We have submitted this application in full knowledge.

Signature
Transferor / Buyer

Signature
Transferee / Seller

GOVERNMENT OF ASSAM
REVENUE (REFORMS) & D.M. DEPARTMENT
DISPUR, GUWAHATI-06

No: RRG.12/2012/pt/2

Dated Dispur the 31st October, 2017

Office Memorandum

Subject:- Declaration of Services under Revenue and DM Department as per provision of the Section 4 of the Assam Right to Public Services Act, 2012.

With a view to provide the delivery of public service to the eligible citizens within stipulated time limit the following service of Revenue and Disaster Management Department has been identified as notified service under section 4 of the Assam Right to Public Services Act, 2012.

Issuance of No Objection Certificate for Reclassification of land and Reclassification cum Transfer

An important service which is provided by the Deputy Commissioner for reclassification of land / reclassification cum transfer under The Assam Agricultural land(Regulation of Reclassification and transfer for non-agricultural purpose)Act, 2015.

Eligibility Criteria

Only patta holders can apply for reclassification and reclassification cum transfer. Applicants can be multiple co pattadars of same patta. In one application, applicants can apply for a single patta only. Multiple patta is not allowed in one application. No power of attorney holder can apply. There can be only one land schedule for same patta and multiple dags. No part dag area is allowed to reclassify. In case of part reclassification the part must be partitioned in Dharitree and only then NOC for reclassification / and reclassification cum transfer can be obtained. This is applicable for land above 1(one) bigha.

Procedure

1. Any owner of agricultural land who intends to reclassify or reclassify-cum-transfer agricultural land for non-agricultural purpose shall make an application to the Deputy Commissioner under whose jurisdiction the agricultural land is situated giving full particulars of his land and justification of the proposed reclassification or reclassification-cum-transfer .
2. An application of this section shall be accompanied by an affidavit duly sworn in by the owner of the land to the effect that the land proposed for reclassification or reclassification-cum-transfer shall be put to the permitted non-agricultural purpose within the stipulated period.
3. The Deputy Commissioner shall call for a report from the Circle Officer concerned immediately under whose jurisdiction the agricultural land or a part thereof is situated and after making such enquiries including field enquiries as may be necessary, the Circle Officer shall submit a report to the Deputy Commissioner with his recommendation within fifteen days from the date receipt of

the order of the Deputy Commissioner calling for his report, in such form and manner as may be prescribed.

4. The Deputy Commissioner shall accord an in-principle approval or deny approval altogether for allowing reclassification or reclassification-cum-transfer as the case may be, within 30 (thirty) days of the receipt of the recommendations of the Circle Officer and while doing so shall take the opinion of a District Level Committee headed by himself with officials drawn from relevant district line departments as may be prescribed and/ or take such expert advice that may be deemed necessary for arriving at a decision.

Before issuing an in-principle approval the Deputy Commissioner shall take the prior concurrence of the concerned Local Authority under whose jurisdiction the agricultural land falls with regard to the proposed non agricultural activity with the prevailing rules or regulations or byelaws of the Local Authority.

5. Once the in-principle approval for reclassification or reclassification-cum-transfer is accorded, it shall be mandatory on the part of the owner to remit the prescribed Reclassification Premiums specified under section 6 within 30 (thirty) days from the date of receipt of the approval.

Provided that the Deputy Commissioner, for valid reasons may extend the time for the payment of the Reclassification premium for another 30 (thirty) days and during the interim period if the minimum zonal value of land in the area where the said land is located is enhanced, then the owner shall pay the Reclassification Premium as assessed on such enhanced minimum zonal value of land.

6. The owner shall furnish the receipt or challan of payment of the Reclassification premium at the rate as specified under section 6 to the Deputy Commissioner who on being satisfied, shall issue a No Objection Certificate (NOC) in turn, for reclassification or reclassification-cum-transfer, as the case may be, and the Circle Officer shall reclassify such agricultural land into appropriate non agricultural class and make necessary entries in the land records and where the land is meant for reclassification-cum-transfer, the Registrar of Land Registration shall register the Deed of Transfer after the reclassification by the Circle Officer.
7. In case if the total area intended to be reclassified-cum-transferred is above 50 bighas, the Deputy Commissioner shall send the proposal to Govt and shall accord his in-principle approval only after getting approval of Government in the Revenue Department .

Documents to be annexed as per Application

1. Court Fee
2. Photograph of Buyer and Seller.
3. Declaration of Consideration. In case of Flat value of both Flat area and apportionment of Land.
4. Up-to-date Revenue Receipt (Khajana Rashid)

5. Citizenship of Purchaser (Certified copy of Voter list/ Passport etc.).
6. Land Patta (if available).
7. Affidavit of Buyer and Seller or Power of Attorney Holder.
8. Photo ID of Buyer and Seller.
9. Power of Attorney Copy (if the Seller is a Attorney Holder)
10. Pattadar to submit affidavit in favour of POA Holder.
11. Authority/ NOC of Co-partner in case of flat.
12. NOC from Co-pattadar.
13. GMC/GMDA/Municipality/ Town Committee receipt/ occupancy certificate in case of flat.
14. PAN/ TAN Card.

User Charge: Rs.(a) Up to first 3 Bighas: @ Rs 2000/(Rupees two thousand only).

(b) More than 3 Bighas up to 10 Bighas : @Rs 50/(Rupees fifty only)per additional bigha.

(c) More than 10 Bighas up to 50 Bighas : @Rs 100/(Rupees one hundred only) per additional bigha.

(d) Above 50 bighas :@ Rs 150/(Rupees one hundred fifty only) per additional bigha.)

Citizen Charter: At Appendix-A

Form: At Annexure-I

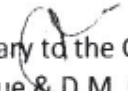
sd/-

Commissioner & Secretary to the Govt. of Assam,
Revenue & D.M. Department.
Dispur, Guwahati- 6.

Copy for information and necessary action to:-

- 1) The Chairman, Assam Board of Revenue, Panbazar, Guwahati-1.
- 2) The Principal Secretary to the Autonomous Council (KAAC/ DHAC/ BTC)
- 3) All Commissioner of Divisions.
- 4) The Director of Land Records & Surveys etc., Assam, Rupnagar, Ghy-32.
- 5) The Inspector General of Registration, Assam, Rupnagar, Ghy-32.
- 6) Deputy Commissioner (All Districts)/ Settlement Officers.
- 7) The Director of Land Requisition, Acquisition & Reforms, Assam, Rupnagar, Ghy-32.
- 8) All Sub-Divisional Officers (Civil).
- 9) All Circle Officers.
- 10) All Sub-Registrars.

By order etc.,


Deputy Secretary to the Govt. of Assam
Revenue & D.M. Department
Dispur, Guwahati-6.

Sl. No	Certified public service	Designation of the designated public servant	Stipulated time limit for providing the service. (in days)	Designation of the Appellate Authority	Time limit for disposal by the Appellate Authority	Designation of Reviewing Authority	Time limit for disposal by the Reviewing Authority	Documents to be enclosed along with the Application for Issuance of No Objection Certificate	Users Charge
1	Issue of No Objection Certificate for Re-classification and re-classification cum transfer	Deputy Commissioner/ to be nominated by Deputy Commissioner	Total 30 days if no objection is filed. (10 days for Circle Officer, 10 days for LM & and 10 days for DC Office)	Commissioner of Divisions	Thirty days	Revenue & DM Department, Govt. of Assam	Thirty days	<ol style="list-style-type: none"> 1. Court Fee 2. Photograph of Buyer and Seller 3. Declaration of Consideration, in case of Flat area and apportionment of Land 4. Up-to-date Revenue Receipt (Khajana Rashid). 5. Citizenship of Purchaser (Certified copy of Voter list/passport etc.) 6. Land Patta (if available) 7. Affidavit of Buyer and Seller or Power of Attorney Holder. 8. Photo ID of Buyer and Seller. 9. Power of Attorney copy (if the Seller is a Attorney Holder). 10. Pattadar to submit affidavit in favour of POA Holder. 11. Authority/NOC of Co-partner in case of flat. 12. NDC from Co-pattadar. 13. GMC/GMDA/Municipality/Town Committee receipt/occupancy certificate in case of flat. 14. PAN/TAN Card. 	<p>(a) Up to first 3 Bighas: @ Rs 2000/(Rupees two thousand only).</p> <p>(b) More than 3 Bighas up to 10 Bighas : @Rs 50/(Rupees fifty only)per additional bigha.</p> <p>(C) More than 10 Bighas up to 50Bighas @ Rs 100/(Rupees hundred) per additional bigha.</p> <p>(d) Above* 50bighas @ Rs 150 (one hundred fifty only) per additional bigha.</p>

Application for NOC for Reclassification / Reclassification-cum-transfer

1. Name of purchaser / transferee (in Assamese) :
2. Fathers name of purchaser / transferee (in Assamese) :
3. Mother name of purchaser / transferee (in Assamese) :
4. Gender :
5. Present Address of Purchaser/ transferee :
House No./Road: Village/ Locality:
City/ Town : PIN :
Contact No.: email ID :
PAN/TAN No: Adhar No.(if any) :
6. Permanent Address of Purchaser/ transferee
House No./Road: Village/ Locality:
City/ Town : PIN :
Contact No.: email ID :
PAN/TAN No: Adhar No.(if any) :
7. Basic details of land for re-classification/ reclassification-cum-transferee:
Type of reclassification
Name of district :
Name of Sub-Division :
Name of Circle :
Name of Mouza :
Name of Village :
Dag No. :
Class of land :

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIAT (CIVIL) : DISPUR
GUWAHATI-6

No.RRG.49/2006/24

Dated Dispur, the 24th January, 2018

From : Shri M.P. Sharma, ACS
Secretary to the Govt. of Assam,
Revenue & Disaster Management Department

To : 1) All Deputy Commissioners(Except Hills & BTAD Districts),
.....
2) All Sub-Divisional Officer(Civil),
.....

Sub : **Guidelines for the Sub-Divisional Land Advisory Committee**

Sir,

With reference to the subject cited above, I am directed to inform you that in the context of present day challenges being faced while administering land matters and also keeping in mind the changing scenario, it is felt that the Sub-Divisional Land Advisory Committee(SDLAC) should have much bigger role to play in the matter of land resource management and administration. For convenience of the SDLAC, a guideline has been placed below highlighting upon which the committee can act and guide the District/Sub-Divisional administration in dealing with matters relating to land revenue administration.

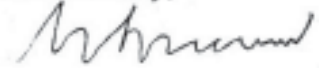
1. The Deputy Commissioners/ Sub-Divisional Officers (Civil) should hold SDLAC meeting at least once in every month.
2. Presence of two-third majority of the members shall form the quorum of the SDLAC meeting.
3. The agenda of the SDLAC meeting should be prepared well in advance of the scheduled date of the meeting and circulated to all the members of the Committee 7-days ahead of the meeting.
4. The allotment/settlement proposals which are thoroughly checked and found to be complete in all respect as per standing Government Circulars, provisions of Acts/Rules/Land Policy etc. should only be included in the agenda of the meeting for discussion.
5. It is to be ensured before including any proposal of allotment/settlement in the agenda that the particulars of the land proposed are updated in land records and relevant entries are made in the Village Land Bank through the online MIS portal of the Department.
6. The agenda should include in addition to allotment/settlement matters, other major issues on land revenue administration like encroachment over all types of Government land and eviction, preparation and updation of Village Land Use Plan and Village Land Bank, protection and preservation of important and crucial land masses like water bodies/ecological sites/archaeological and historical sites etc, reclassification of agricultural land, land acquisition issues, matter related with land erosion in the District and other such important issues on land which deserves attention.
7. In each SDLAC meeting, the action taken report on the action points of the previous meetings should also be discussed/reviewed.
8. The Chairman shall also place before the Committee for appraisal, the list of allotment/settlement cases against which orders for allotment/settlement were previously issued but the allotted/settled lands have been found unutilized for 3 years or more by the allottee from the date of issue of such orders before

reverting back the land to the Government and correcting land records accordingly.

9. The Chairman of the Committee should also place before the Committee the Circle wise lists of land less people regularly updated at the Circle level for the purpose of scrutiny and approval from the Committee.
10. The Member Secretary of the SDLAC should be personally responsible for placing all the previously approved proposals lying in the Branch before the Deputy Commissioner for taking further follow up actions as per existing procedures laid down in Government Land Policy, Act/Rule and different Circulars.
11. A copy of the minutes of the SDLAC meeting should be sent to all the members of the Committee and also to the Government within 7-days from the date of holding such meeting.

You are requested to ensure necessary action for compliance of the above guidelines.

Yours faithfully,



(M.P. Sharma, ACS)

Secretary to the Govt. of Assam,
Revenue & D. M. Department.

Memo No. RRG.49/2006/24-A

Dated Dispur, the 24th January, 2018

Copy to :

- 1) Director of Land Records & Surveys etc, Rupnagar, Guwahati-32 for information and necessary action.
- 2) PS to Minister of State, Revenue & DM Department, Dispur for kind appraisal of the Hon'ble Minister.
- 3) PS to Commissioner & Secretary to the Govt. of Assam, Revenue & DM Department, Dispur.

By order etc.,



Joint Secretary to the Govt. of Assam,
Revenue & D.M. Department.

**GOVERNMENT OF ASSAM
REVENUE (REFORMS) & DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIAT (C), DISPUR, GHY-6.**

No. RRT.6/2018/3

Dated Dispur the 14th May, 2018

OFFICE MEMORANDUM

It has been observed that weaker sections of the society are vulnerable to lose their land to the land grabbers. The victims file complaints of land grabbing or forceful occupation with the police or the Deputy Commissioner only in few cases praying for getting back their land. In most cases, the victims, who are poor, elderly persons, widows, physically ill persons, cannot physically resist such acts of financially sound land grabbers or pursue through legal complications for getting justice.

Hence, Government has constituted a District Level Co-ordination Committee for Kamrup (Metro) District to facilitate and co-ordinate among the victims and police/ district administration and facilitate quick disposal of such cases filed by victims with the following members.

- | | |
|---|------------------|
| 1. The Deputy Commissioner, Kamrup (Metro)- | Chairman |
| 2. The Addl. Deputy Commissioner (Revenue) Kamrup(Metro)- | Member Secretary |
| 3. The Deputy Commissioner of Police
(East Zone, West Zone, Central Zone & Crime Branch) | Member |
| 4. The Circle Officer
(Azara, Chandrapur, Dispur, Guwahati and Sonapur Rev. Circle) | Member |
| 5. The Government pleader Kamrup(Metro) | Member |

Functions of the Committee:

1. The Committee shall sit once in a month to review the petitions.
2. The Committee shall ensure co-ordination between police and district administration and facilitate early disposal of such cases.
3. The Committee shall facilitate prompt submission of the requisite reports by the concerned Revenue authorities and review pendency of the Cases on monthly basis.
4. Whenever any case of land grabbing or forceful occupation of land is filed before the District Administration/ Police, the Committee shall provide necessary guidance and assistance to the victims.
5. The Committee shall give wide publicity by holding awareness meetings and through print and electronic media about constitution of such Committee for the greater benefit of the common people.

Sd/- Kumar Sanjay Krishna, IAS
Addl. Chief Secretary to the Govt. of Assam
Revenue & D.M. Department.

Dated Dispur the 14th May, 2018

Memo No. RRT.6/2018/3-A

Copy forwarded for information and necessary action to :-

1. The Principal Secretary to the Hon'ble Chief Minister, Assam
2. The Deputy Commissioner, Kamrup (Metro).
3. The Addl. Deputy Commissioner (Rev.), Kamrup (Metro).
4. The Commissioner of Police, Guwahati.
5. The Deputy Commissioner of Police (East Zone, West Zone, Central Zone and Crime Branch).
6. The Circle Officer (Azara, Chandrapur, Dispur, Guwahati and Sonapur Rev. Circle).
7. The Govt. Pleader.
8. P.S. to Minister (MOS), Revenue, Dispur.
9. P.S. to Addl. Chief Secretary, Revenue & DM Deptt., Dispur.
10. P.S. to Commissioner & Secretary, Revenue & DM Department, Dispur.
11. P.S. to Secretary, Revenue & DM Deptt., Dispur.

By order etc

(Dhiraj Saud, ACS)
Deputy Secretary to the Govt. of Assam
Revenue & D.M. Department,

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
JANATA BHAWAN: DISPUR
GUWAHATI-06

No.RRG.154/2015/62

Date Dispur, the 23rd July 2018

OFFICE MEMORANDUM

1. Citizen-centric of the system of governance and active citizen engagement in the functioning of the government are critical to the quality of governance. Revenue administration and management of land resources are no exception to it. Acknowledging the importance of citizen engagement in bringing about efficiency and transparency in the functioning of Revenue & Disaster Management Department and conservation of precious land resources, it has been decided to constitute Village Land Management and Conservation Committee(VLMCC) in every revenue village of the State as per the norms laid in the paragraphs below:

2. **Composition of the VLMCC:**

The VLMCC shall consist of following persons:

i.	Ward member of the Gram Panchayat from the Village, or One of the resident of the village elected by Gram Sabha, if the ward member representing the Revenue village is not from the village or there are more than one ward member in the village	Chairperson
ii	Ward member/ members representing the village (if he/she is not the Chairperson/ Chairpersons of the Committee)	Member,
iii	Lot Mandal in whose Lot the Village falls	Member
iv	Village level Extension Worker of Agriculture Department in Charge of the Village	Member
v	Village level Extension Worker of Veterinary & Animal Husbandry in Charge of the Village	Member
vi	Field level staff of Forest Department.	Member
vii	Head Teachers of the Government Elementary & Secondary School	Member
viii	10 Persons from the Village elected in Gaon Sabha Meeting	Member
ix	Gaon Burha.(in case, Gaon Burah is not able to read or Write, one educated person will be elected as co-secretary in the Gram Sabha meeting)	Member Secretary

3. **Eligibility Criteria for membership of the VLMCC:**

- (i) The person concerned should be citizen of India and an Ordinary resident in the Village.
- (ii) He/ She should be sound mind and health.
- (iii) He/ She should not have been charge-sheeted or convicted in connection with any crime.
- (iv) He/she should not have defaulted on payment of Land revenue or any Government dues.

4. **Role & Responsibilities of VLMCC:**

4.1 VLMCC shall function as the guardian of the land resources of the village, which include Village Grazing Reserve (VGR), professional Grazing Reserve (PGR), Wetlands (Rivers, Rivulets, streams, ponds, tanks, natural water channels marshes, swamps and depressed areas waterlogged for significant part of the year), vegetative cover (forest and agro-forestry on Government Land), Hills and ecological sites, and archaeological remains or sites.

4.2 It will carry out following functions in this regards:

- i) To keep vigil on the land resources of the village and mobilise public opinion against any unauthorised encroachment thereon or any activity harmful to their existence and report to the Circle Officer of the Revenue Circle.
- ii) To assist in and monitor the preparation and updation of Village Land bank (A Dag-wise Record of all types of Government Land in the Village).
- iii) To assist in and monitor the preparation and updation of Village Knowledge bank (A systematic record of the critical land and natural resources of the village)
- iv) To assist in and monitor the preparation and updation of Village Master Plan for Disaster Management.
- v) To undertake awareness generation activities on the importance of conservation of land resources.
- vi) To assist in preparation of plan of action for the conservation and development of VGRs and PGRs.
- vii) To assist in and monitor the implementation of Village Master Plan for Disaster Management.

5. Assistance to be provided to VLMCCs:

To facilitate the VLMCC in carrying out these functions, the Circle Officer shall take following steps:

- i) No proposal for de-reservation of any VGR or PGR or any other reserved category of land and diversion thereof for any other purposes shall be finalised without placing it in the meeting of the VLMCC.
- ii) The VLMCC shall have only advisory/ recommendatory role in this regard, but it should be clearly mentioned in the proposal for de-reservation/diversion for other purposes of reserved category of land if it has been recommended by at least 50% of the members of the VLMCC having participated in the meeting.
- iii) Village Land Bank, Village Knowledge Bank and Village Master Plan for Disaster Management shall be prepared in collaboration with the VLMCC and the copy of resolution adopted by VLMCC in this regard shall be kept in the Circle Office.
- iv) Gaon Burah shall be responsible for convening the meetings of VLMCC with the approval of Chairperson and keeping record of the proceedings of the VLMCC meetings.
- v) Capacity Building programme for the VLMCC members shall be organised periodically.
- vi) Village Land Bank, Village Knowledge Bank and Village Master Plan for Disaster Management shall be digitised and updated on the Knowledge Management Portal of ASDMA.
- vii) Prompt action should be taken to remove encroachment on the Government Land on receiving report from the VLMCCs and if Forest Department or some other department is required to take action, the matter should be referred to them.
- viii) VLMCC shall be involved in mapping and management of wetlands, Hills, ecological sites etc. and any report of threat to the natural resources received from VLMCCs shall be acted on promptly.

6. Quorum and periodicity for VLMCC meeting:

- i) No meeting shall be held without the presence of at least 50% of the Members (both official and Non official)
- ii) Gaon Burah shall obtain the specimen signature of all the members and a copy of that shall be kept in the Circle Office.
- iii) Meetings should be held as and when necessary, but ideally the VLMCC should meet at least once every month.
- iv) A copy of the resolution adopted by the VLMCC must be sent to the Circle Office.

7. Tenure of VLMCC:

- i) The tenure of VLMCC shall be 3 years from the date of constitution. It can, however, be dissolved before that if it is found that it has not been discharging its functions properly. Deputy Commissioner/ S.D.O. (Civil) is authorised to take action on receiving the report from Circle Officer to this effect after conducting local enquiry.
 - ii) An elected individual member of the committee may also be removed if it is found that he/she has ceased to fulfil any of the eligibility criteria mentioned in Paragraph 3 and/ or have abstained from more than one third of the meetings of the VLMCC in a year.
8. Deputy Commissioner and Sub-divisional Officers (Civil) are directed to ensure that the process of formation of VLMCCs is completed by 31st August 2018 and the proposal for two days training of the members of VLMCCs is submitted to Revenue & Disaster Management Department, Govt. of Assam latest by 15th September 2018.
 9. District Heads of Forest, Agriculture, Veterinary & Animal Husbandry, PHE, Irrigation, Soil Conservation, Social Welfare, Industries & Commerce, Health & Family Welfare, P&RD, PWD Building & NH, PWD Rural Road, Education, Power and Water Resource Departments should be action involved in the constitution of the VLMCCs, training of their members and monitoring of their functioning.
 10. Circle officer shall furnish Annual Report on the functioning of the VLMCCs to the Deputy Commissioner/ S.D.O. (Civil) with a copy each to Director of Land Records, Divisional Commissioner and Chief Executive Officer, ASDMA.
 11. Divisional Commissioner shall review the functioning of VLMCCs regularly.


Addl. Chief Secretary to the Govt. of Assam
Revenue & D.M. Department


No.RRG.154/2015/ 62-A

Date Dispur, the 23rd July 2018

Copy to:

1. The P.P.S to Chief Minister, Assam for kind appraisal of Hon'ble Chief Minister.
2. The P.S to Minister of State, Revenue & D.M department for kind appraisal of Hon'ble Minister.
3. The S.O to the Chief Secretary, Assam for kind appraisal of the Chief Secretary.
4. P. S to the Addl.Chief Secretary/ Principal Secretary/ Commissioner Secretary, Forest/ Agriculture/ A.H.& Veterinary/PHE/ Irrigation/ Soil Conservation/ Water Resource Department/Social Welfare/Industries& Commerce/Health& Family Welfare/Panchayat& Rural Development/PWD Building &NH/PWD Rural Roads/Education/Power Department.
5. The Chief Executive Officer, Assam State Disaster management Authority, Dispur.
6. All Divisional Commissioners.
7. The Secretaries, Revenue & D.M department.
8. The Director of Land Records & Survey etc. Assam Rupnagar, Guwahati-32.
9. All Deputy Commissioners.
10. All Joint Secretary of Revenue & Disaster Management Department.
11. All Deputy Secretary of Revenue & Disaster Management Department.
12. All Sub Divisional Officers (Civil).
13. All Circle Officers.

By orders etc.


Joint Secretary to the Govt. of Assam
Revenue & D.M. Department

GOVERNMENT OF ASSAM
REVENUE (REFORMS) & D.M. DEPARTMENT
ASSAM SECRETARIAT(C) DISPUR, GUWAHATI-06

ORDERS BY THE GOVERNOR
NOTIFICATION

Dated Dispur, the 24th September, 2018

No: RRG.269/94/Pt/17 : In partial modification of all earlier orders relating to terminal year of settlement in different districts of Assam, which will expire on 30th September, 2018 and in conformity with the provisions of Rule 1 (e) read with Rule 48 (b) and Rule 64 (e) of the Assam Land & Revenue Regulation, 1886, the Governor of Assam is pleased to extend the period of settlement upto 30th September, 2023 both rural and town areas (excluding the areas currently under settlement or re-settlement operation) and all lands in the General Registers entered during the last settlement/ re-settlement operation of the concerning districts and continues to be so till date and all subsequent settlement made for different purposes including tea lands under kheraj lease in rural and town areas.

Sd/- Kumar Sanjoy Krishna, IAS
Addl. Chief Secretary to the Govt. of Assam
Revenue & D.M. Department.

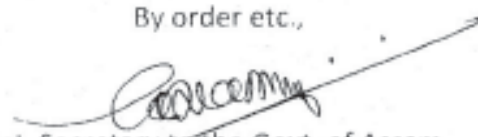
Memo No. RRG.269/94/Pt./17-A

Dated Dispur, the 24th September, 2018

Copy for information and necessary action to:-

1. The Commissioner,
2. The Director of Land Records & Surveys etc., Assam, Rupnagar, Ghy-32.
3. The Deputy Commissioner *(All)*
4. The Director of Land Requisition Acquisition and Reforms, Assam Rupnagar, Guwahati-32.
5. The Sub Divisional Officer (Civil)
6. P.S. to Hon'ble Minister, Revenue & DM Department, Dispur.
7. P.S. to Additional Chief Secretary, Revenue & D.M. Department, Dispur.
8. P.S. to Principal Secretary, Revenue & DM Department, Dispur.
9. The Superintendent of Govt. Press, Bamunimaidam, with a request to publish the same in the official Gazette. 100 (one hundred) copies of the same may kindly be sent to the Revenue & D.M. Department.

By order etc.,


Joint Secretary to the Govt. of Assam
Revenue (Reforms) & D.M. Department

GOVERNMENT OF ASSAM
REVENUE (REFORMS) & DM DEPARTMENT

No: No RRG 95/2018/ 12

Dated Dispur the 22nd February 2019

From: U. Hazarika IAS
Secretary to the Government of Assam

To: The Deputy Commissioner
Kamrup (Metropolitan) District

Sub: Clarification on transfer of tenanted land by the land lord

Ref: Yours letter No KRM(M)-207/2018/39 dated 9th January 2019

Sir,

In inviting a reference to the subject quoted above, I am directed to say that the matter of transfer of landholder's right over tenanted land is to be looked upon with reference to the relevant provision in the Assam Land & Revenue Regulation 1886 and the Assam (Temporarily Settled Areas) Tenancy Act 1971. It may be noted that under Section 9 of the Assam Land and Revenue Regulation 1886 a land holder has permanent, heritable and transferable rights of use and occupancy over his holding. This right has not been curtailed by the Tenancy Act rather kept intact by laying down the sub Section (19) in Section 3 where it is categorically stated that "land holder or proprietor etc all have the same meaning as that of the Assam Land and Revenue Regulation. The section reads as below:

"[3(19) The following words shall have the same meaning as is assigned to them in the Assam Land and Revenue Regulation, 1886 (1 of 1886), or the Rules framed thereunder"

"estates", "temporarily-settled-estate", "land revenue", "proprietor" "land holder", "settlement-holder", "periodic lease", "special cultivation", "ordinary cultivation"]"

As such, a landholder's transferable right has not been annihilated by the enactment of the Assam (Temporarily Settled Areas) tenancy Act 1971. However, it may be noted that in such transfers, the landholder transfers only his title over the land while the possessory/occupancy right remains with the existing recorded tenant. If the existing recorded tenant is not found in possession, it is the duty of the Deputy Commissioner to enquire into the matter and ascertain that no deviations have been done than what has been incorporated in the Chapter IX and also conditions laid down in Section 61 of the Assam (Temporarily Settled Areas) tenancy Act 1971.

While allowing transfer of the tenanted land, it should invariably be ensured that the nominated attorney is specifically empowered to deal with the tenanted land i.e. for the specific performance of all the duties of a landholder by the Attorney in respect of the recorded tenants. Over and above, regular verification regarding 1) authenticity of the pattaders who have nominated the attorney, 2) possession of the land by the recorded tenant, 3) clearance of the dues by the pattaders, 4) current use of land and 5) if any tenants have been evicted from the land in question should also be invariably made.

Yours faithfully


(U. Hazarika IAS)

Secretary to the Government of Assam
Revenue (Reforms) & D M Department

Memo No: No RRG 95/2018/ 12-A

Dated Dispur the 22nd February 2019

Copy to:

1. PS to Additional Chief Secretary to the Government of Assam, Revenue & DM Department. For kind appraisal of the Additional Chief Secretary.

2. File No RRT 33/2018 for reference.


(M Pibukan, ACS)

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIAT (CIVIL): DISPUR
GUWAHATI-6

OFFICE MEMORANDUM

No: RRG.44/2018/57

Dated Dispur the 3rd August, 2019.

Sub: Regarding proper use of the services of DEOs for Computerization of Land Records.

It has been brought to the notice of the Government from time to time that the services of the data entry operators (DEOs) have been misused on various occasions at various levels including at the Circle level. Government would like to make it clear that the data entry operators are not Government servants and they are engaged temporarily only for the purpose of entry of data pertaining to land records into the specified system. This and only this is the purpose for which they are engaged. Hence, their services shall not be used for any other purposes.

In many Revenue Circles, the data entry works have already been completed and there is confusion on where to use the services of these DEOs. Some Circle Officers are found to have been using them almost like land records staff. They are even found to have been handling land records for giving effect to various changes in the land records and also reporting to the Circle Officers for issuing various certificates. Handling of land records is an inherent function of an LM and under no circumstance this should be allowed to be handled by any other person. The DEOs will perform their entrusted tasks of data entry under the strict supervision of the concerned LM/LMs. Each LM shall be made responsible for getting only the data entry done by the DEOs and thereafter once verification is done their services should be dispensed with. LMs have already been adequately trained to handle digitized data and their training should be updated by the DIOs in phase manner. If any LM feels he is still not comfortable with the system, he may in written request for another round of training which shall be immediately arranged for by the DC concerned. The training must go on till the LMs/ SKs are not completely well versed with the system. Under Assam Land Records Manual, the LMs are custodians of the land records of their lots and they shall be held responsible for any deviation found to the original entry in any records which shall be viewed seriously and proceeded with departmental action. Such deviation should be reported to the higher authority immediately.

It may be noted that these DEOs are not trained to handle the land records and therefore they do not know as to how to handle each land records which is a technical issue. Land records are not just books written from first page to last page - these have their roots in the field and other related records prepared simultaneously. Any distortion in the land records entry is bound to distort the location and shape of the field. Thus, in the process of such misuse of services of DEOs, grievous errors have been committed in land records on various occasions. There are also occasions when the LM and CO's have allowed the DEOs to use their user ID and passwords. There are number of cases going on in the Judicial Courts where it has been detected that either Circle Officers or Lot Mandal's have been found using their Log-in IDs passwords on the dates when they were actually on leave or on field duty. This proves that their Log-in IDs were misused.

In view of what has been stated above, the Deputy Commissioners are directed to take adequate measures so that such misuse is not repeated. Occurrence of such events should be dealt sternly.

Sd/- Kumar Sanjay Krishna, IAS,

Additional Chief Secretary to the Government of Assam,
Revenue & Disaster Management Department.

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Memo No: RRG.44/2018/57-A

Dated Dispur the 3rd August, 2019.

Copy to:

1. All the Commissioners of the Divisions for kind information.
2. The Director of Land Records & Survey etc., Assam, Rupnagar, Ghy-32, for kind information.
3. The Director of Land Requisition, Acquisition & Reforms, Assam, Rupnagar, Ghy-32, for kind information.
4. (All) Deputy Commissioners for kind information.
5. (All) Settlement Officers for kind information.
6. (All) Sub-Divisional Officers for kind information.

By orders etc.


Deputy Secretary to the Government of Assam,
Revenue & Disaster Management Department.

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GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
REVENUE (LR) DEPARTMENT : : : : : LAND ACQUISITION BRANCH

N O T I F I C A T I O N

Dated Dispur, the 22nd August, 1991.

NO. RLA. 231/91/3 : In exercise of the Powers conferred by Sub-Section (1) of Section 3 of the Assam Land (Requisition and Acquisition) Act, 1964, (Assam Act XV of 1964), as amended, the Governor of Assam is pleased to declare Deputy Commissioners, Additional Deputy Commissioners and Sub-Divisional Officers of all the plains Districts/Sub-Divisions of Assam as person authorised under the said Act within their respective jurisdiction.

Sd/- R.N.Muhuri,
Commissioner & Secretary to the Govt. of
Assam, Revenue Department, Dispur-6

Memo No. RLA. 231/91/3-A, Dated Dispur, the 22nd August, 1991

Copy forwarded to :-

1. The Commissioner, Lower Assam Division, Guwahati/Upper Assam Division, Jorhat/North Assam Division, Tezpur/Hills and Barak Valley Division, Dispur.
2. The Director of Land Records, Assam, Bamunimaidan, Guwahati-21.
3. The Director of Land Requisition Acquisition and Reforms, Assam, Guwahati-1.
4. The Publisher, Assam Government Press, Bamunimaidan, Guwahati-21 for publication in the Assam Gazette.
5. The Deputy Commissioner, _____.
6. The Sub-Divisional Officer, _____.
7. Revenue (Settlement) Department/Revenue (Reforms) Department.

By Order etc.,

22/8/91
Deputy Secretary to the Govt. of
Assam, Revenue (L.R) Department

GOVERNMENT OF ASSAM
REVENUE (L.R.) DEPARTMENT : : : LAND ACQUISITION BRANCH.

ORDERS BY THE GOVERNOR

NOTIFICATION
Dated Dispur, the 15th July, 1993.

NO.RLA.81/93/5 : In exercises of the powers conferred by Section 3(c) of the Land Acquisition Act, 1894, as amended and under Section 4(A) of the Assam Land (Requisition & Acquisition) Act, 1964 as amended, the Governor of Assam is pleased to authorise the Sub-Divisional Officers of all Sub-Divisions other than Headquarters Sub-Division to perform the functions of Collector under the provisions of the aforesaid two Acts, within their respective jurisdiction, subject to Executive Instruction under L.A. Act, 1894.

Needless to mention that the Deputy Commissioners and Collector within their respective jurisdiction under the provision of L.A. Act, 1894 as amended and the Assam Land (Requisition & Acquisition) Act, 1964.

This supersedes all other Government notifications /orders in this respect including the Government order NO.RLA.231/91/3 dated 22nd August, 1991.



(D.K.Gangopadhyay)
Spl.Commissioner & Spl.Secretary to the
Government of Assam, Revenue Department.

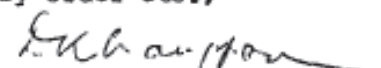
Memo.No.RLA. 81/93/5-A

Dated Dispur. the 15th July, 1993.

Copy forwarded to the :-

1. The Commissioner, Lower Assam Division, Guwahati/Upper Assam Division, Jorhat/North Assam Division, Tezpur/Hills & Barak Valley Division, Dispur.
2. The Director of Land Records, Assam, Bamunimaidan, Guwahati-21.
3. The Director of Land Requisition Acquisition & Reforms, Assam, Guwahati-1.
4. The Director, Assam Govt. Press, Bamunimaidan, Guwahati-21 for publication in the Assam Gazette.
5. The Deputy Commissioner _____
6. The Settlement Officer _____
7. The Sub-Divisional Officer _____
8. Revenue (Settlement) Deptt./Revenue (Reforms) Deptt.


By order etc.,


Spl.Commissioner & Spl.Secretary to the
Government of Assam, Revenue Department.
Dispur, Guwahati-6.

-00000-

GOVERNMENT OF ASSAM
REVENUE & D. M. (LR) DEPARTMENT
DISPUR

No. RLA. 75/2005/Pt.-II/215

Dated Dispur, the 25th Jan/2008

From : Shri S. R. Islam, ACS,
Joint Secretary to the Govt. of Assam,
Revenue & D.M. (LR) Department, Dispur

To : 1. The Commissioner
2. The Deputy Commissioner
3. The Sub-Divisional Officer (c).....
4. The Director, Land Requisition, Acquisition and Reforms, Assam, Guwahati

Sub : Fixation of Valuation of Tea Bushes on land acquired for public purpose.

Ref : This Department letter No. RLO. 20/72/9 dtd. 12-9-1972 and RLA. 317/87/234
dtd. 22-11-1989.

Sir,

With reference to the letters cited above, I am directed to say that after careful examination of governing factors, like cost of fresh plantation, average yield average sale price, and annual net profit from tea bushes etc. for determining compensation for tea bushes under the Krishnamurthy Formula, the Governor of Assam is pleased to fix following rates of compensation of tea bushes on land acquired for public purposes, with immediate effect :-

Rs. 33.00 for tea bushes of age between 1 to 5 years
Rs. 50.00 for tea bushes of age between 6 to till live.

You are requested to take necessary action accordingly.

Yours faithfully,

Sd/- S. R. ISLAM
Joint Secy. to the Govt. of Assam,
Revenue & D.M. (L.R.) Deptt.

Memo No. RLA. 75/2005/Pt.-II/215-A

Dated Dispur, the 25th Jan/2008

Copy to :-

1. The Staff Officer to Chief Secy., for appraisal of C.S. Assam.
2. The Secy. to the Govt. of Assam, Finance Deptt.
3. The Secy. to the Govt. of Assam, Forest Deptt.
4. The Secy. to the Govt. of Assam, Agriculture Deptt.
5. The Chief Conservator of Forest, Assam Rehabari, Guwahati.

By order etc.,

Sd/-
Joint Secy. to the Govt. of Assam,
(Revenue & D. M. (L.R.) Deptt.

GOVERNMENT OF ASSAM
REVENUE & D. M. (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR,
GUWAHATI-6.

No. RLA. 292/2010/71

Dated Dispur, the 30th April, 2011.

From : Shri D. Das, ACS,
Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (LR) Department.

To : (1) The Principal Secretary,
.....
(2) The Deputy Commissioner,
.....
(3) The Sub Divisional Officer (C),
.....
(4) The Land Acquisition Officer,
.....

Sub. : Applicability of Income Tax towards compensation received by the land owners for the land acquired under the Land acquisition Act and other rehabilitation grants as well.

Ref. : F. No. SRA. 24011/1 /2009-LRD dtd. 13-04-2011 received from the Director (Land Reforms), Govt. of India, Ministry of Rural Development, Deptt. of Land Resources, (Land Reforms Division), New Delhi.

Sir,

With reference to the subject cited above, I am directed to forward herewith a photocopy of the Circular under reference received from the Director (Land Reforms), Govt. of India, Ministry of Rural Development, Deptt. of Land Resources, (Land Reforms Division), New Delhi, which will speak for itself and to request you to kindly take necessary action accordingly.

Yours faithfully,

Sd/- D. DAS
Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (L.R.) Department,
Dispur, Guwahati-6.

No. RLA. 292/2010/71-(A)

Dated Dispur, the 30th April, 2011.

Copy for information to :-

The Director, (Land Reforms), Govt. of India, Ministry of Rural Development, Deptt. of Land Resources, (Land Reforms Division), 'G' Wing, NBO Building, Nirman Bhawan, New Delhi-11.

By order etc.

Sd/-
Deputy Secretary to the Govt. of Assam,
Revenue & D. M. (L.R.) Department,
Dispur, Guwahati-6.

F. No.24011/1/2009-LRD
Government of India
Ministry of Rural Development
Department of Land Resources
(Land Reforms Division)

'G' Wing', NBO Building,
Nirman Bhawan, New Delhi-110011
Dated the 13th April, 2011

CIRCULAR

To,

Shri V. K. Pipersenia,
Principal Secretary,
Revenue Department,
Government of Assam,
Dispur, Guwahati-781006, (Assam)

Subject : Applicability of Income tax towards compensation received by the land owners for the land acquired under the Land Acquisition Act and other rehabilitation grants as well.

Sir,

I am directed to say that the Government is giving special attention to the issue of people getting displaced on account of development projects and, therefore, has been contemplating to amend the Land Acquisition Act, 1894 and also bring up rehabilitation and resettlement statute. However, it has been brought to the notice that the people who are getting compensation, are getting charged towards income tax and TDS of 10.3% is being deducted from the source. It appears that LA Collectors are often not fully aware of details of taxation laws and erroneously subject land owners who have their lands acquired to taxation they are exempt from.

2. This Department had taken up the matter, on the issue of tax being collected on the compensation awarded under the Land Acquisition Act with the Department of Revenue, Ministry of Finance, and Government of India.
3. The Revenue Department, Ministry of Finance, have explained the provisions of Income Tax Act 1961 (Act) in this regard with respect to land acquisition compensation as under :
 - i) All the transfers of the land including the compulsory acquisition of land, come under one category only, i.e. "land transfers".
 - ii) Lands are categorized into two categories, i.e., agricultural and non-agricultural lands.
 - iii) Agricultural lands are further sub-divided into two categories, i.e., rural and urban. Urban agricultural lands are those agricultural lands which are situated within the limits of municipality or at a notified distance of (maximum 8 kms. radius) of their boundaries.
 - iv) There is no tax liability on the transfer of rural agricultural lands.
4. The income by way of capital gain arising to an individual or a Hindu undivided family, on compulsory acquisition of an urban agricultural land is exempt from taxation after the 1st day of April, 2004 subject to the following conditions :-
 - (i) The land during the period of two years immediately preceding the date of transfer, should have been used for agricultural purposes by such Hindu undivided family or individual or a parent of his;

(220)

- (ii) The transfer should be by way of compulsory acquisition under any law, or the consideration for the transfer should be determined or approved by the central Government or the Reserve Bank of India. [section 10 (37)]
5. On the transfer of urban agricultural land, other than that mentioned in Para 4 above, capital gain tax is levied. However no tax is deducted at source on transfer of urban agricultural lands. Owners of Urban Agricultural Land in these cases can take benefits available under the following provisions to reduce their tax liability :-
- (i) There is no tax liability, if the amount of capital gains (up-to Rs.50 lakhs) is invested in the REC Bonds or NHAI Bonds at any time within a period of 6 months after the date of such transfer. [Section 54EC]
- (ii) If the entire capital gains arising from the transfer of land an agricultural land is invested for the purchase of any other agricultural land within a period of two years from the date of transfer, there is no tax liability. [Section 54B]
- (iii) In case the owner Is an Individual or a Hindu undivudual family and if a residential house is purchased within a period of two-years or a residential house is constructed within the period of three years from the date of the acquisition, with the entire consideration received, then there is not tax liability. [Section 54F]
6. Capital gain tax is to be paid if none of the above options are exercised, however, taxation will be based on gain on indexed amount of original cost of the asset in the cases where the asset has been held for a period of three years more immediately preceding the date of transfer.
7. The transfer of non-agricultural lands is liable for taxation. However, as per the provisions of section 194 LA of the Act, there is no applicability of Tax deduction at Source (TDS) in cases where the consideration received is less than 1 lakh rupees. However, if the consideration received is more than Rs. 1 lakh, tax at the rate of ten percent is deducted as TDS.
8. The owners of non-agricultural land can also avail the reliefs shown at 'Para No.5 (i) & (iii) In case of transfer of non-agricultural. land.
9. Further, a project affected person can make an application under Section 197 of the Act to his Assessing Officer and obtain a certificate for lower rate of deduction or no deduction in appropriate cases.

You are, accordingly, requested to kindly see that matter as above are brought into notice of all officers connected with land Acquisition and inform them to take adequate care so as not to put farmers and other land owners into unnecessary taxation, if they are exempt from it as per above clarification of Department of Revenue, Ministry of Finance, Government of India.

Yours faithfully,

Sd/-
(Charanjit Singh)
Director (Land Reforms)
Telefax. 011-23062456

Copy forwarded to :

- (1) The Ministry of Finance, Shri Vivek Anand Ojha ,Under secretary (Department of Revenue), Central Board of Direct Taxes (TPL) with reference to their note No. 149/5/2011/-SO (TPL) dated 28-3-2011.
- (2) The Secretary, Ministry of Railways, Rail Bhawan, New Delhi.
- (3) The Secretary Ministry of Shipping Road Transport & Highways, Department of Road Transport & Highways, Transport Bhawan, Parliament street, New Delhi.

GOVERNMENT OF ASSAM
REVENUE & D. M. (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6.

No. RLA.134/2003/Pt./216

Dated Dispur, the 15th March, 2013.

From : Shri D. Das, ACS,
Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (LR) Department.

To : 1) The Principal Secretary, BTAD, Kokrajhar/Dima Hasao Autonomous Council, Haflong.
2) The Deputy Commissioner, Kamrup/Kamrup (M)/Bongaigaon/Barpeta/Cachar/
Morigaon/Nalbari/ Nagaon.

Sub : Deduction of income tax at source from compensation for land acquired for National
Highway– East-West Corridor.

Ref : Letter No. KRA. 33/2011/763 Dtd. 21-1-2011 of the Deputy Commissioner, Kamrup,
Amingaon.

Sir,

With reference to the above, I am directed to say that views of the Judicial Department, Govt. of Assam was sought for on the matter of deduction of TDS at source in payment of compensation in connection with acquisition of land for National Highway Authority of India. Judicial Deptt. has viewed that such a deduction at source is mandatory as per Section 194 LA of the Income Tax Act, 1961 and there is no provision in the Act for waiver, exemption or relaxation.

Therefore, you are requested to kindly take necessary action in the matter accordingly.

Govt. Circular No. RLA. 134/2003/Pt/ 186 Dtd. 12.04.2007 issued to the Deputy Commissioner, Barpeta and other concerned DCs in this regard stands withdrawn.

Yours faithfully,

Sd/- D. DAS
Deputy Secretary to the Govt. of Assam,
Revenue & D. M. (LR) Department.

Memo. No. RLA.134/2003/Pt./216-A

Dated Dispur, the 15th March, 2013.

Copy to :-

1. The S.O. to the Chief Secretary, Assam, Dispur, Guwahati-6.
2. The Chief General Manager, NHAI, RO-Guwahati, 4th Floor NEDFi House near Assam Secretariat, G. S. Road, Dispur, Guwahati-6.

By order etc.,

Sd/-
Deputy Secretary to the Govt. of Assam,
Revenue & D. M. (LR) Department.

(222)

GOVERNMENT OF ASSAM
REVENUE & D. M. (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6.

No. RLA. 216/2010/122

Dated Dispur, the 24th June, 2013

From : Shri S. C. Das, IAS
Addl. Chief Secretary to the Govt. of Assam,
Revenue & D. M. Department, Dispur.

To : The Deputy Commissioner & Collector
.....
The Sub-Divisional Officer (Civil) & Collector
.....

Sub : Procedure for acquisition of land for projects of Ministry of Defence.

Sir,

I am directed to say that Director, Office of the Principal Director, Defence Estates, Ministry of Defence, Eastern Command vide his D.O. No. AS/678/ACQ/L6- 7/VOL.II/52 Dtd.12/6/2013 (copy enclosed) have intimated that Defence Estate Officer is the only authorized person on behalf of the Ministry of Defence to place demand with the Collector for initiating land acquisition proceedings for Defence purposes after obtaining sanction from the Govt. of India, Ministry of Defence. It has further been intimated that there have been cases where legal complications have arisen due to initiation of land acquisition proceedings by the Collector before issue of Govt. sanction by the MoD.

You are therefore, requested to initiate land acquisition proceedings for Defence purposes only after receipt of a formal proposal from the Defence Estate Officer concerned. You are further requested to furnish particulars of land and assets, revenue details and tentative cost of land to the Defence Estate Officer/Board of Officers when approached to enable them to process the land acquisition proposals for obtaining sanction from the Govt. of India, Ministry of Defence.

Yours faithfully,

Sd/- S. C. DAS
Addl. Chief Secretary to the Govt. of Assam
Revenue & D. M. Department.

Memo. No. RLA.216/2010/122-A

Dated Dispur, the 24th June, 2013.

Copy to :-

The Director, Office of the Principal Director, Defence Estates, Ministry of Defence, Eastern Command, 13, Camac Street, Kolkata-700017.

By order etc,

Sd/-
Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (LR) Department.

Sauvik Majumdar, IDES

Director

Dear Shri Das,

Kindly refer to our discussions held in your chamber on 5th June 2013 on the subject of the acquisition projects of the Ministry of Defence in Assam.

2. I would like to thank you for sparing your precious time for the above meeting at a short notice and also for positively addressing the issues discussed during the meeting.
3. As I have brought to your notice during the meeting, for initiating the acquisition proceedings for the Ministry of Defence, the Defence Estates Officer is the only authorized person on behalf of the Ministry of Defence to place the demand with the Collector. Before doing so, Defence Estates Officer is required to first obtain the Govt. sanction from the Govt. of India, Ministry of Defence.
4. As per the standing instructions issued by the Ministry of Defence, for obtaining the Govt. sanction, a Board of Officers is required to be convened by the local military authority, which is required to obtain, among other details, the NOC from the State Govt., the details of lands and assets, revenue details and the approximate cost of land and to include the same in its proceedings. However, the function of such Board of Officers is limited to collection of information and submission of its recommendations to the competent authority only. The decision to acquire any land can only be taken by the Ministry of Defence and the same is communicated to the Collector by the Defence Estates Officer after issue of Govt. sanction. The proceedings under the Land Acquisition Act 1994, which starts with the issue of notification under Section 4 (1) may accordingly start thereafter.
5. Hence, publication of Section 4(1) notification, as might have been insisted upon by some revenue authorities prior to issue of NOC from the State Govt. will result in initiating the land acquisition proceedings before issue of necessary sanction by the Ministry of Defence and the same will not be in order. In fact, there have been cases where legal complications have arisen due to initiation of land acquisition proceedings by the Collector before issue of Govt. sanction by the MOD.
6. Since the NOC of the State Govt. and the revenue details with cost estimates are central to the recommendations of the Board of Officers and constitute the basic information on which the decision to acquire or otherwise of a land is taken by the Govt. of India Ministry of Defence, I would request you to kindly issue necessary instructions to the District Collectors to furnish the information to the Defence Estates Officers/ Board of Officers to enable them to process the land acquisition proposals for obtaining sanction from the Govt. of India Ministry of Defence.
7. In this connection, I am enclosing a copy of the GOI MOD letter No. 11011/1/92/D (Lands) dated 04th February 1992 for your information which lays down the guidelines to process the land acquisition proposals for the Ministry of Defence. This gives an idea about the relevance of the data requested in this context.
8. During the discussions, you have kindly agreed to our request to issue the necessary instructions in this regard to the Collectors concerned. I would request you to kindly expedite the same as a number of land acquisition proposals are now under progress with both the Army and the Air Force and due to the security requirements there is an emergent need to process the cases at the earliest.

With Reagrds

Your sincerely

Sd/-

(SAUVIK MAJUMDAR)

Shri S. C. Das, IAS
Additional Chief Secretary, Govt. of Assam,
Department of Revenue & D. M. Assam Secretariat,
Dispur, Guwahati-781006

(224)

No. 11011/1/92/D (Lands)
Government of India,
Ministry of Defence,
New Delhi, the 4th February, 1992

To,
The Chief of Army Staff,
The Chief of Naval Staff,
The Chief of Air Staff,
The Chief of Controller Research and Development (s),
Ministry of Defence,
The Director General, Ordnance Factories,
The Director General, Defence Estates.

Subject : Processing and Finalisation of land Acquisition cases.

Sir,

- 1.1 Government receive proposals, from time to time, for the upward revision of the cost of acquisition of land, the administrative sanctions for which had been issued several years earlier. The time taken to complete acquisition of land and the escalation in the financial effect are considerable in almost every case.
- 1.2 Various factors which contribute to such time and cost-over-runs have been examined. It has been decided to enforce the following measures, with immediate effect, to streamline the processing of land acquisition cases. The measures to be adopted at each important stage of processing and finalisation by the User Organisations/Service Hqrs/DGDE/Ministry of Defence, including the Financial Division, are brought out hereunder.

Assessment of Necessity

- 2.1 (i) As far as possible, additional land requirements should be met out of the existing available/surplus Defence land holdings at various stations, including that in the custody of the sister Services/Departments at the required location, and even through suitable relocation of the proposed units/projects. In case the locational factors are inflexible, and the land costs are high the land requirement should be assessed on the most stringent basis, notwithstanding the fact that a larger holding may be justified with reference to the prescribed scales.
(ii) Proposals for acquisition of land should be moved only after the necessity for the total project has received Government approval.

Board Proceedings

- 3.1 (i) The Board proceedings should ensure that the determination of the quantum of land required and its location/identity as well as nature of ownership (agricultural/residential/Industrial or Private/State) are fully varified and have a reasonable degree of finality.
(ii) Whenever requirement of land for specific technical purposes such as special storage/repair facilities/installation of equipments/specialised training etc. is projected, the purpose, nature, size and location of land requirement should be assessed carefully and the complete basis of the projected land requirement clearly explained.

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(iii) The latest applicable land norms should be strictly adhered to, while drawing up proposals. In case the norms for a particular purpose are not prescribed, the basis of determination of the quantum of land and the choice of location should be clearly brought out in the Board Proceedings.

(iv) The Board-Proceedings should contain clearly drawn up site plan and the Revenue survey particulars of the land proposed to be acquired.

(v) The Board Proceedings should contain the type and extent of the assets/structures standing on the land proposed to be acquired (buildings, tubewells, trees, etc.) for which compensation has to be paid. The Board Proceedings should contain, item-wise, the cost of land and the assets thereon and also the basis for estimating the cost and the date(s) to which the estimated cost pertains.

4.1 (i) Once the Board Proceedings are finalised, the proposal for land acquisition should be submitted to Government as expeditiously as possible along with recommendations/observations of Service HQr. and DGDE. If subsequent to the finalisation of Board Proceedings the plot(s) of land(s) to be acquired require to be varied for any reason, fresh Board Proceedings should be drawn up and submitted explaining the modifications made, to facilitate issuance of revised sanction.

(ii) Every proposal shall contain the Certificate of Willingness of the State Govt (i.e. NOC) to proceed with the acquisition, alongwith the period of validity of such Certificate.

(iii) Where it is proposed to invoke the Urgency Clause, under Section 17 of the land Acquisition Act, the specific reasons justifying the same shall be explained in detail that the time of seeking the administrative sanction indicating the time-schedule of the construction programme on the land to be acquired.

(iv) To facilitate quick processing of land acquisition proposals by the concerned agency including Ministry of Defence, specific and clear information/data of the issues in the enclosed check-list (Annex-I) shall be furnished. If any other information/data is considered relevant or pertinent to a particular land acquisition Proposal, the same shall also be furnished at the time of seeking administrative sanction.

Cost-Estimates

5.1 (i) The Board Proceedings shall indicate the estimates of cost of land, and assets/structures, trees, etc. thereon, on a realistic basis, as on the date of finalisation of the Board Proceedings. At the time of preparation of estimates the sale statistics for the three previous years as well as the latest sales data should be considered. If the latest sale data in respect of a particular category of land, in a particular area, shows a marked variation with the sale data in respect of the preceding three years the reasons for such variation should be ascertained and explained in the Board proceedings.

(ii) The administrative sanction should reflect the estimated market value of the land and assets market value of the land and assets thereon on a realistic basis as on the likely date of publication of Notification under section 4(1) of the land Acquisition Act. For this purpose, a maximum time-lag of 12 months between the date of administrative sanction and the date of publication of Notification under section 4(1) of the land Acquisition Act, may be anticipated. On this basis the market value may be estimated by escalating the value indicated in the Board Proceedings as per para. 5(i) above, at 12% per annum, upto one year beyond the date of administrative sanction.

(iii) The full financial implication of every land acquisition proposals shall be projected as per following details :-

- (a) Market value, separately for the land and the assets/structures thereon, assessed on the basis outlined above.
 - (b) Additional compensation at 12 % per annum, as per Section 23(1-A) of L.A. Act, for a maximum period of 36 months from the date of Notification under Section 4(1) *ibid*.
 - (e) Solatium at 30% of market value under Section 23(2) *ibid*.
 - (d) Contingency of 2% of market value to cover the administrative cost of Notification, etc.
 - (iv) If the Urgency Clause under Section 17 *ibid* is proposed to be invoked, then the total financial implication should be revised accordingly.
 - (v) The administrative sanction should indicate the estimated cost of each element mentioned in sub-paras. (iii) to (iv) above separately.
 - (vi) In addition, if the disturbance allowance payable due to the fifth element under Section 23(1) *ibid* or if the rehabilitation grant, if any payable, can be estimated on a reasonable basis, then the same should be projected with the details thereof, at the time of obtaining administrative sanction. However sanctions for such payments shall require to be secured separately.
- 6.1 In the case of State Govt. lands which may be offered at a pre-determined price, the likelihood of further escalation if any, and liability of payment towards any other charges should be clearly brought out at the time of seeking the administrative sanction.
- 7.1 At the time of submission of the case for administrative sanction, the time schedule proposed for acquisition, with or without invoking the urgency Clause, and the likely requirement of cash-flow and availability of budget provisions should be brought out.
- 8.1 Provisions of funds should be made on the basis of realistic assessment of the likely time by which the awards would be finalised.

Notification under L.A. Act.

- 9.1 As the market value of the land is determined with reference to the date of publication of the Notification, under Section 4(1) of L.A. Act., the timelag between the issuance of the administrative sanction and the date of publication of the said Notification should be brought down to the minimum and should not, normally, exceed 12 months. For the purpose, immediately after issuance of the administrative sanction, the Service/User Organisation should provide the concerned field officer of DGDE with maps identifying the exact location and alignments of lands to be acquired. The size, Identity, location or alignment of the lands should not be changed after issuance of administrative sanction, excepting correction of clerical or drawing errors. If any other change is considered necessary, fresh sanction of the Govt. should be taken.
- 10.1 Systematic efforts should be made to expedite action on the part of the State Government authorities under Section 6,9,11 and 17 of the Land Acquisition Act, as applicable with a view to expediting the final declaration of Awards. If intervention of Ministry of Defence or the Service HQs is considered necessary, such intervention should be sought well in time.
11. 1 In cases of land acquisition estimated to cost more than Rs. 1 crore, efforts should be made to obtain negotiated awards under Section-11(2) of the Land Acquisition Act in case such negotiated awards are likely to be advantageous to the interest of the Government. Prior approval of Government should, however, be secured before opting for negotiated awards.

Payment of Compensation

- 12.1 Once Awards are announced, compensation should be paid without delay subject to confirmation

by the service Head quarters of the continued requirement of the land and with the approval of the competent authority.

- 13.1 The Local Military Authority/the Service HQrs/Organisation should maintain constant liaison with DGDE and his formations to ascertain the progress or important cases so that realistic budget provisions can be made well in time.
14. 1 Wherever possible, efforts should be made to obtain draft Awards well in advance of the date of declaration of the final Awards so that adequate time is available for processing proposals for payment of compensation.
- 15.1 If the final compensation amount awarded exceeds the amount provided in the administrative sanction by more than 10% the revised approval of the appropriate authority shall be secured, explaining in detail each factor contributing to the escalation before the compensation is deposited. The check list enclosed as Annex-II shall be used for this purpose.

Monitoring and Review

- 16.1 Each service Hqrs/Department/Concerned Organisation shall undertake a quarterly review of the progress of their land acquisition cases which involve acquisition of more than fifty acres of land an estimated acquisition cost of more than Rs. 1 crore. For this purpose the concerned Service Hqrs/Department/Organisation shall obtain from DGDE information in the format at Annex-III. The outcome of the review shall be furnished to the Ministry (to the undersigned, by name) within 45 days of the end of the relevant quarter. Report for quarter ending 31st March 1992 and for the full year 1991-92 shall be furnished to the Ministry by 15th May, 1992.
- 17.1 Besides the aforesaid quarterly reviews, the DGDE shall undertake monthly review of all pending cases and advise the Ministry of cases in which time bound decisions are required. Based on the monthly reports of DGDE and the quarterly reports to be furnished by the Service Hqrs/Department/Organisation, the Ministry will decide whether proceedings in regards to any pending case deserve to be dropped, for given reasons. If so, the Ministry will promptly inform the concerned State Government that further action may be taken in the case.
- 18.1 Instructions on the above lines may be issued to all subordinate formations/organisations under your control.
- 19.1 This issues with the concurrence of the Ministry of Defence (Finance) vide their u.o. No. 160/Dir (Fin/Works)/92 dated 30-1-92.

Yours faithfully,

Sd/-

(RANGAN DUTTA)

Joint Secretary to the Govt. of India

Copy for necessary action to :-

1. JS (Air)/JS/(Navy)/JS (OF)
2. Addl. FA (C)/Addl. FA (J)/Addl. FA (K)/Addl. FA (R).
3. Others concerned.

GOVERNMENT OF ASSAM
REVENUE & D. M. (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6.

No. RLA. 216/2010/123

Dated Dispur, the 24th June, 2013.

From : Shri S. C. Das, IAS,
Addl. Chief Secretary to the Govt. of Assam,
Revenue & D.M. Department, Dispur.

To : The Director,
O/o. the Principal Director, Defence Estates,
Ministry of Defence, Eastern Command,
13, Camac Street, Kolkata-700017.

Sub : Regarding obtaining NOC from Collector for acquisition of land for projects of Ministry of
Defence.

Ref : Your D.O. No. AS/678/ACQ/L6-7/VOL. II/52 Dtd.12/6/2013

Sir,

With reference to the above, I am directed to say that Collectors are duty bound to acquire land for public purposes as requested by Central Govt.

As far as acquisition of land for Defence purpose is concerned, Deputy Commissioners & S. D. O. (C)s have been instructed by the State Govt. vide letter No. RLA. 216/2010/122 Dtd. 24/6/2013 to provide basic information like particulars of land & assests, approximate cost of land etc. to Defence Estate Officer/Board of Officers when approached to enable them to process the land acquisition proposals for obtaining sanction from the Govt. of India, Ministry of Defence.

Regarding objections etc. anticipated from the concerned pattadars in connection with acquisition of land for Defence purpose, concerned Defence Estate Officer/Local Army Authority may obtain information informally from the concerned Colletor, as it would not be possible for Collector to give a formal NOC without Notification.

Yours faithfully

Sd/- S. C. DAS

Addl. Chief Secretary to the Govt. of Assam
Revenue & D.M. Department.

Memo. No. RLA. 216/2010/123 -A

Dated Dispur, the 24th June, 2013.

Copy to :-

The Deputy Commissioner/Sub-Divisional Officer (Civil)

By order etc.,

Sd/-

Deputy Secretary to the Govt. of Assam,
Revenue & D. M. (LR) Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6.

No. RLA. 134/2003/Pt-V/505

Dated Dispur, the 3rd September, 2013.

From : Shri D. Das, ACS,
Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (LR) Department.

To : 1) The Principal Secretary to the Govt. of Assam,
Panchayat & Rural Development Department,
Dispur, Guwahati-6.
2) The Commissioner & Secretary to the Govt. of Assam,
Urban Development Department, Dispur, Guwahati-6.

Sub : Restriction on construction activities in a corridor of 150 M (75 M from centre line from the existing Highway on either side).

Sir,

I am directed to enclose herewith a copy of Govt. instruction issued from the Revenue & D.M. Department vide letter No.RSS.222/2002/5 dated 13/06/2002 to all Deputy Commissioners and Sub-Divisional Officers (Civil) for taking necessary action in the matter of imposing restriction on construction activities in a corridor of 150 M (75 M from centre line from the existing Highway on either side) and to request you to kindly issue necessary instructions accordingly to Municipal Boards/ Town Committees and Panchayati Raj Institutions not to issue any permission within the proposed area, if necessary, by amending the buildings permission Bye-Laws.

Yours faithfully

Sd/- D. DAS

Deputy Secretary to the Govt. of Assam,
Revenue & D. M. (LR) Department.

Memo. No. RLA. 134/2003/Pt-V/505-A

Dated Dispur, the 3rd September, 2013.

Copy to :-

- 1) All Divisional Commissioners.
- 2) All Deputy Commissioners.

By order etc.,

Sd/-

Deputy Secretary to the Govt. of Assam,
Revenue & D. M. (LR) Department.

(230)

GOVERNMENT OF ASSAM
FINANCE (BUDGET) DEPARTMENT
DISPUR

ORDERS BY THE GOVERNOR

No. BB. 6526 A/2013/01

Dated Dispur, the 22nd October, 2013.

NOTIFICATION

In pursuance of Clause 3 of Article 166 of the Constitution of India and all powers enabling on this behalf, the Governor of Assam is pleased to insert one more exception below Treasury Rules 7 (2) of Treasury Rules and Subsidiary Orders as follows :

(f) In the case of Contingency Charges received by the DCs and SDO (C)s for Land Acquisition cases, to defray the following Contingency Expenditure related to that particular Land Acquisition purpose only, on condition that the unspent balance if any, after the L.A. process is over, will be deposited to the Government Account through Treasury Challan.

A.

1. Office Stationeries
2. Advertisement Bills pertaining to L. A. Notifications/ Declarations etc.
3. Hiring/Requisition of vehicles for survey etc.
4. POL for the vehicles used for survey, field visit etc.
5. Charges of Videography.
6. Contingency Expenditure on Court Cases.
7. Procurement of Survey Instruments.
8. Minimum Office Furnitures in the L. A. Branches.
9. Consumables for Printer/Computer etc.

The following items of expenditure to be Incurred by DCs and SDO (C)s subject to approval of Divisional Commissioner.

- B.
1. Photocopier Machine for the L. A. Branches.
 2. Computer with Printer and Other Accessories for L. A. Branches.

Sd/-

Additional Chief Secretary to the Govt. of Assam,
Finance Department.

Memo No. BB. 6526 A/2013/01-A

Dated Dispur, the 22nd October, 2013.

Copy to :

1. The Principal Accountant General, Assam, Maidamgaon, Beltola, Guwahati-781029
2. All Administrative Departments, Dispur.
3. All Deputy Commissioners & Sub-Divisional Officers (C).
4. All Sr. F.A./ F. A./ Sr. F. A. O./ F. A.O Treasury Officers.
5. The Deputy Director, Printing & Stationery, Assam, Govt. Press, Bamunimaidam, Guwahati-781021 for publication in the next issue of Assam Gazette.

By order etc.,

Sd/-

Officer on Special Duty
Finance (Budget) Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6.

No. RLA. 134/2003/Pt.-V/517

Dated Dispur, the 8th November, 2013.

From : Shri S. C. Das, IAS,
Addl. Chief Secretary to the Govt. of Assam,
Revenue & D. M. Department, Dispur.

To : All Deputy Commissioners / All Sub-Divisional Officers.

Sub : **Acquisition of land and timely correction of land records thereof.**

Sir,

I am directed to say that it has come to the notice of the Govt. that correction of land records are not done promptly consequent upon acquisition of land for public purposes which have given rise to a lot of complications later on. There are even instances of some pattadars claiming compensation for land acquired during 1962-64 for construction of National Highways in the ongoing construction works of 4-laning of National Highways as a result of non-correction of land records after acquisition of land in 1962-64.

The genuineness or otherwise of such claims cannot be ascertained as the land records do not reflect correction of land records for acquisition of land though, the land of such pattadars are being used for National Highways since long or for the reason of non-availability of the old L.A. Cases in the offices of the D.Cs & S.D.Os. There may also be some cases where pattadars are required to pay land revenue for their land even though they had parted with the possessions of their land.

Therefore, it is impressed upon all DCs and SDOs to see that record corrections are promptly done immediately after taking possession of land in L.A. Cases by the Requiring Departments so that pattadars cannot take advantage making undeserving claims for compensation of their acquired land in future. Timely correction of land records would also prevent illegal transfer subsequently of such land. Further, the pattadars will not be put to undue harassment requiring them to pay land revenue even after parting away possessions of their land due to acquisition if the correction of land records in offices of Circle Officers/DCs and SDO (C)s are done.

I am, therefore, to request you to kindly take steps for correction of records of all L.A. Cases after taking over of the possession of land under L.A. proceedings.

Yours faithfully

Sd/- S. C. DAS

Addl. Chief Secretary to the Govt. of Assam,
Revenue & D.M. Department.

Memo. No. RLA.134/2003/Pt.-V/517-A

Dated Dispur, the 8th November, 2013.

Copy to :-

- (i) The Commissioner, Lower Assam Division, Guwahati / Upper Assam Division, Jorhat/Northern Assam Division, Tezpur/Hills & Barak Valley Division, Housefed Complex, Dispur, Guwahati-6.
- (ii) The Commissioner & Special Secretary, PWD (Roads), Dispur, Guwahati-6.
- (iii) The Commissioner & Special Secretary, PWD (Building & N.H.), Dispur, Guwahati-6.
- (iv) The Director, Land Requisition, Acquisition & Reforms, Assam, Rupnagar, Guwahati-32.
- (v) The Chief General Manager (Tech), National Highways Authority of India, Regional Office, Guwahati, NEDFI House, 4th Floor, G.S. Road, Dispur, Guwahati-6.

By order etc.,

Sd/-

Deputy Secretary to the Govt. of Assam,
Revenue & D. M. (LR) Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6.

No. RLA. 189/2013/8

Dated Dispur, the 11th November, 2013.

From : Shri D. Das, ACS,
Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (LR) Department.

To : The Deputy Commissioner
.....
The Sub-Divisional Officer (Civil)
.....

Sub : Regarding Contingency expenditure to be incurred in connection with Land Acquisition cases.

Ref : Finance (Budget) Deptt.'s Notification No. BB. 6526A/2013/01 dtd.22/10/2013.

Sir,

With reference to the above, I am directed to forward herewith a copy of the Notification under reference issued by the Finance (Budget) Deptt., Assam which will speak for itself, for favour of your kind information and necessary action.

Yours faithfully
Sd/- D. DAS
Deputy Secretary to the Govt. of Assam,
Revenue & D. M. (LR) Department.

Memo. No. RLA. 189/2013/8-A

Dated Dispur, the 11th November, 2013.

Copy to :-

The Commissioner, Lower Assam Division, Guwahati / Upper Assam Division, Jorhat/Northern Assam Division, Tezpur/Hills & Barak Valley Division, Housefed Complex, Dispur, Guwahati-6.

By order etc.,
Sd/-
Deputy Secretary to the Govt. of Assam,
Revenue & D. M. (LR) Department.

GOVERNMENT OF ASSAM
REVENUE & D. M. (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6.

No. RLA. 300/2013/47

Dated Dispur, the 1st February, 2014.

From : Shri D. Das, ACS,
Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management (LR) Department.

To : (1) All Deputy Commissioner,
.....

(2) All Sub-Divisional Officer (Civil)
.....

Sub : Regarding Section 114(2) of the Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation & Resettlement Act, 2013.

Sir,

With reference to the above, I am directed to say that the Judicial Department, Govt. of Assam, has furnished views on the above provision of Section 114(2) of the Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation & Resettlement Act, 2013 in connection with continuation of L.A. proceedings already initiated under the L.A. Act, 1894 and in different stages pending completion as follows :-

"The Department may dispose of all pending Land Acquisition Proceedings initiated under the Repealed Act, 1894 strictly in accordance with the provision of Section 24 of the Repealing Act, i.e. the new Act, 2013".

You are requested kindly to take necessary action in the light of above observation.

Further, you are also requested not to send any fresh L.A. proposal to the Govt. under the Repealed Act, 1894.

Yours faithfully

Sd/- D. DAS
Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (LR) Department.

GOVERNMENT OF ASSAM
PUBLIC WORKS BUILDING & NH DEPARTMENT
NATIONAL HIGHWAY BRANCH
DISPUR, GUWAHATI-6.

No. CNH. 59/2013/Pt./7

Dated Dispur, the 9th June, 2014.

To,

- 1) The Chief Engineer, PWD (NH Works),
Assam, Chandmari, Guwahati-3.
- 2) The Chief Engineer, PWD (Building)
Assam, Chandmari, Guwahati-3.

Sub : Updating of Land Records of all Land taken over by this Department regarding.

Sir,

I am directed to inform you that in a High Level Meeting with the Chief Secretary, Assam the matter of updating of land records for the land taken over by this Department has been discussed, It appears that some times the land records of Government acquired lands remain to be corrected/updated in Revenue Department records and as a result on few occasions it has created lot of inconvenience to the Government. It has become imperative that this Department should take initiative for updating the land records of the lands handed over to this Department by the Revenue Authority.

It is therefore, requested to instruct all concerned Executive Engineers of your respective jurisdiction to take necessary steps so that the land records are updated in the respective land record offices for lands which are taken over by the concerned Executive Engineers of this Department.

The matter is extremely urgent and action taken may be intimated.

Yours faithfully

Sd/-

Under Secretary to the Govt. of Assam
P.W. (Highway) Department.
Dispur, Guwahati-6

Memo No. CNH.59/2013/Pt./7-A

Dated Dispur, the 9th June, 2014.

Copy to :-

- 1) The S. O. to the Chief Secretary, Govt. of Assam, Dispur for favour of kind information.
- 2) The P.S. to the Additional Chief Secretary to the Govt. of Assam, Revenue & D. M. Department, Dispur for favour of kind appraisal of Additional Chief Secretary.
- 3) The Superintending Engineer, PWD, Guwahati NH Circle/Nalbari NH Circle/Dibrugarh NH Circle for favour of information & necessary action.
- 4) The Superintending Engineer, PWD, Guwahati Building Circle-I/Guwahati Building Circle-II/Tezpur Building Circle/Jorhat Building Circle/Silchar Building Circle/Kokrajhar Building Circle for favour of information & necessary action.

By order etc.,

Sd/-

Under Secretary to the Govt. of Assam
P.W. (Highway) Department.
Dispur, Guwahati-6.

(235)

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6.

No. RLA.134/2003/Pt.-VII/63

Dated Dispur, the 25th June, 2014.

From : Shri S. C. Das, IAS,
Addl. Chief Secretary to the Govt. of Assam,
Revenue & D. M. Department, Dispur.

To : All Deputy Commissioner,
.....

All Sub-Divisional Officer
.....

Sub : Acquisition of land and timely correction of land records thereof.

Sir,

I am directed to enclose herewith a copy of letter received from the Under Secretary to the Govt. of Assam, P.W. (Highway) Deptt. vide No. CNH. 59/2013/Pt./7 dated 09-06-2014 regarding updating of land records for the land taken over by the Department.

The letter has mentioned that sometimes land acquired for the Department remains to be corrected/ updated resulting in lot of inconveniences to the Govt.

Regarding correction of land records for land acquired for public purposes, this Deptt.'s instruction to all DCs and SDOs issued earlier vide letter No. RLA.134/2003/Pt.-V/517 dated 08-11-2013 (copy enclosed) may be referred to.

You are once again requested to kindly take steps for correction of records of all L.A. Cases after taking over of the possession of land under L.A. proceedings.

Yours faithfully

Sd/- S. C. DAS

Addl. Chief Secretary to the Govt. of Assam,
Revenue & D.M. Department.

Memo No. RLA. 134/2003/Pt.-VII/63-A

Dated Dispur, the 25th June, 2014.

Copy to :-

1. The Commissioner & Special Secretary to the Govt. of Assam, Public Works (Building and National Highways) Department, Dispur Guwahati-6 for favour of kind information.
2. The Staff Officer to Chief Secretary, Assam, Dispur, Guwahati-6 for kind appraisal of the Chief Secretary.

By order etc.,

Sd/-

(D. Das, ACS)

Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (LR) Department.



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

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No. 295 Dispur, Tuesday, 23rd December, 2014, 2nd Pausa, 1936 (S.E.)

GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
REVENUE & D.M. (L.R.) DEPARTMENT: : LAND ACQUISITION BRANCH

NOTIFICATION

The 22nd December, 2014

No. RLA-300/2013/Pt-II/7.— Whereas sub-section (1) of Section 26 of the Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Act, 2013 (30 of 2013) (hereinafter referred to as "the said Act) the Collector has to determine the market value of the land to be acquired;

And whereas, as per sub-section (2) of Section 26 of the said Act, the market value calculated as per sub-section (1) of Section 26 of the said Act shall be multiplied by a factor as specified in the First Schedule of the said Act;

And whereas, as per the First Schedule of the said Act, the manner of determination of value of land in case of rural areas is 1.00 (one) to 2.00 (two) which is based on the distance of project from Urban area, is to be notified by the appropriate Government;

And whereas, as per sub-clause (i) of clause (e) of Section 3 of the said Act, the Government of Assam is an appropriate Government in relation to the land situated within the territory of the State of Assam; and

Now, therefore, in exercise of the powers conferred under sub-section (1) and (2) of Section 26 read with First Schedule of the said Act, and of all other powers enabling on its behalf, the Government of Assam hereby notifies that when the land to be acquired is situated in rural area, the factor by which the market value as calculated by the Collector as per sub-section (1) of Section 26 of the said Act, will be **equal to 1.5 (one and half times)** if the radial distance of the land is up to 10 Km. from urban area and **equal to 2 (two times)** if the radial distance of the land is beyond 10 Km. from urban area.

S. C. DAS,

Addl. Chief Secretary to the Govt. of Assam,
Revenue & D.M. Department, Dispur.

Guwahati :- Printed and Published by the Dy. Director (P & S), Directorate of Ptg. & Sty. Assam, Guwahati-21.
Ex. Gazette No. 589-300+10-23-12-2014

GOVERNMENT OF ASSAM
REVENUE & D. M. (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6.

No. RLA. 157/2014/4

Dated Dispur, the 10th September, 2014.

From : Shri D. Das, ACS,
Deputy Secretary to the Govt. of Assam,
Revenue & D. M. (LR) Department.

To : The Deputy Commissioner,
Kamrup/Kamrup (M)/Cachar/Jorhat/Dibrugarh/Dhemaji/Tinsukia/Nagaon/Dhubri/Sonitpur/
Barpeta.

Sub : **Correction of land records pertaining to Defence land.**

Ref. : Letter No. 701/Misc/RD/DE/2013 dtd.26/08/2014 received from the Director General, Govt. of India, Ministry of Defence, Directorate General Defence Estates, Delhi Cantt.

Sir,

With reference to the above, I am directed to forward herewith the copy of the letter under reference along with its enclosure and to request you to kindly take necessary action for correction of land records of land acquired / transferred / allotted for defence purpose, which have still remained not corrected in the revenue records pertaining to your district. You should, however, verify the records before effecting mutations.

Yours faithfully

Sd/- D. DAS

Deputy Secretary to the Govt. of Assam
Revenue & D. M. (LR) Department.

Memo No. RLA.157/2014/4-A

Dated Dispur, the 10th September, 2014.

Copy to :-

- 1) The Director General, Govt. of India, Ministry of Defence, Directorate General Defence Estates, Raksha Sampada Bhawan, Ulaanbaatar Marg, Delhi Cantt-110010. It is informed that there is already instruction of the Govt. of Assam for correction of land records of land acquired for public purposes (Copies of letter No. RLA. 134/2003/Pt-V /51 7 dtd.8/11/2013 and RLA. 134/2003/Pt-VII/63 dtd. 25/6/2014 are enclosed herewith).
- 2) The Defence Estate Officer, Guwahati/ Jorhat/Tezpur. Kindly refer to the letter No. 701/Misc/RD/DE/2013 dtd.26/08/2014 along with its enclosure received from the Director General, Govt. of India, Ministry of Defence, Directorate General, Defence Estate, Delhi Cantt.(Copy enclosed). They are requested to submit details of such defence land alongwith connected papers/ orders, which are not corrected still in the revenue records,to the concerned DCs to facilitate correction.

By order etc.,

Sd/- D. DAS

Deputy Secretary to the Govt. of Assam
Revenue & D.M. (LR) Department.

RAVI KANTA CHOPRA

Director General

Dear Shri Khosla,

This is regarding mutation of Defence land measuring about 10430044 acres in revenue records in favour of Government of India Ministry of Defence.

2. The Ministry of Defence owns an area measuring 25,493.314 acres of land in the State of Assam. The unmutated land, which constitutes about 40.91% of the total defence land holding in Assam, is located in 10 districts viz Cachar, Jorhat, Dibrugarh, Tinsukia, Dhemaji, Nagaon, Sonitpur, Kamrup, Barpeta and Dhubri. Area-wise distribution of the unmutated land is given in the Annexure.
3. Out of the unmutated defence land measuring 10,430.044 acres, 6,918.724 acres fall under the jurisdiction of Defence Estates Officer, Guwahati, 1,899.111 acres under Defence Estates Officer, Jorhat and 1,612.209 acres under Defence Estates Officer, Tezpur. The DEOs have been pursuing this matter regularly with the District Revenue authorities but in vain.
4. Of late, vacant defence lands have become increasingly prone to encroachments due to their vast spread and intermittent nature of use. The problem is compounded when the land is not mutated in the name of Ministry of Defence in the revenue records and is erroneously of fraudulently allotted defence land often challenge the ownership right of Government in the courts and, in the absence of attestation of mutation, it becomes difficult for the Defence Estates Officers to prove the title of land. Presently, Ministry of Defence is faced with this serious problem in a number of cases giving rise to complex litigation and huge concomitant expenditure.
5. In view of the foregoing, shall request you to kindly pass suitable directions to the revenue authorities concerned to mutate the defence lands, in the revenue records, in favour of Government of India, Ministry of Defence. It will help if you also fix a timeframe for this exercise.

Yours sincerely,
(Ravi Kant Chopra)

Shri Jitesh Khosla,
Chief Secretary,
Government of Assam,
Assam Sachivalaya, Block C, 3rd Floor,
Dispur, Guwahati-781006.

PENDING MUTATION OF DEFENCE LAND IN ASSAM STATE

Total Defence Land in the State (in acres)	Total Defence Land not mutated in State Revenue Records (in acres)	% of land not mutated	Name of DEO/ADEO		District-wise details of Defence Land not mutated in State Revenue Records	
					District	Defence Land not mutated in State Revenue Records (In acres)
25,493.314	10,430.044	40.91%	Guwahati	1	Kamrup	5,745.466
				2	Cachar	1,173.258
				Total		6,918.724
			Jorhat	3	Jorhat	797.811
				4	Dibrugarh	714.758
				5	Tinsukia	0.490
				6	Dhemaji	29.620
				7	Nagaon	355.432
				Total		1,899.111
			Tezpur	8	Sonitpur	1.023
					Kamrup	150.206
				9	Barpeta	383.710
				10	Dhubri	1,077.270
				Total		1.612.209

GOVERNMENT OF ASSAM
REVENUE & D. M. (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6.

No. RLA. 349/2008/59

Dated Dispur, the 12th November, 2014.

From : Shri S. C. Das, IAS,
Addl. Chief Secretary to the Govt. of Assam,
Revenue & D. M. (LR) Department, Dispur.

To : 1. All Deputy Commissioners

2. All Sub Divisional Officers (Civil)

Sub : **Regarding preparation of zirat statement in connection with Land Acquisition cases.**

Sir,

I am directed say that, it has come to the notice of the Govt. that illegal and corrupt practices have been adopted by some officials of DC's offices in preparation of zirat lists in connection with Land Acquisition cases which have resulted in misuse of Govt. money and filing of Court cases.

In some cases the no. of trees, houses and other items attached to the land proposed to be acquired have been highly exaggerated and value of zirats also seen to have been inflated.

While determining the market value of buildings and other assets attached to the land to be acquired, the services of competent engineer and any other specialists in the relevant field such as agriculture, horticulture, sericulture forestry etc. as may be considered necessary by you, should be used.

While making survey / enumeration of the assets over the land proposed for acquisition, the representatives of Requiring Deptt. should also be requested to be present on such joint survey/enumeration.

In order to avoid/check such malpractices on the part of the officials concerned, I am to request you to carefully scrutinize the Estimates and compensation/zirat statements as to its fairness.

Yours faithfully

Sd/- S. C. DAS

Addl. Chief Secretary to the Govt. of Assam
Revenue & D. M. Department.

Memo No. RLA. 349/2008/59-A

Dated Dispur, the 12th November, 2014.

Copy to :-

The Principal Secretary,

Bodoland Territorial Autonomous Council/ North Cachar Hills Autonomous Council/ Karbi Anglong Autonomous Council.

By order etc.,

Sd/-

Deputy Secretary to the Govt. of Assam
Revenue & D.M. (LR) Department.

(241)

**REVENUE & DISASTER MANAGEMENT (L.R.) DEPARTMENT
ASSAM SECRETARIAT (CIVIL)
DISPUR, GUWAHATI-6**

NOTIFICATION

No. RLA. 300/2013/Pt.-II/152.– dated 15th October, 2015– Whereas the provisions relating to rehabilitation and resettlement under the Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Act, 2013 (30 of 2013) (hereinafter referred to as "the said Act") shall apply in cases where, a private company purchases land, equal to or more than such limits in rural areas or urban areas, as may be prescribed by the appropriate Government, through private negotiation with the owner of the land in accordance with the provisions of Section 46 of the said Act as provided under clause (a) of sub-section (3) of Section 2 of the said Act;

And whereas the appropriate Government has to fix the 'limit or ceiling' for purchase of land through private negotiation by any person other than the specified persons, exceeding which the payment of Rehabilitation and Resettlement cost under the said Act will be required as provided under Section 46 of the said Act;

And whereas, as per sub-clause (i) of clause (e) of Section 3 of the said Act, the Government of Assam is an appropriate Government in relation to the land situated within the territory of the State of Assam; and

Now, therefore, in exercise of the powers conferred by clause (a) of sub-section (3) of section 2 read with Section 46 of the said Act, and of all other powers enabling in its behalf, the Government of Assam hereby fixes 100 Bigha (13.5 hectares) of land in urban area and 600 Bigha (80 hectares) of land in rural area as the limits or ceiling, beyond which provisions of rehabilitation and resettlement shall apply In all purchases of land through private negotiation under the said Act.

Sd/- S.C. Das, IAS

Addl. Chief Secretary to the Government of Assam,
Revenue & Disaster Management Department.

Memo No. RLA. 300/2013/Pt-II/ 152-A

dated the 15th October, 2015

Copy for information to :

1. The Commissioner, Lower Assam Division, Guwhati/ North Assam Division, Tezpur/ Upper Assam Division, Jorhat/ Hills & Barak Valley Division, Guwahati-6.
2. The Principal Secretary, Bodoland Territorial Council, Kokrajhar/ Karbi Anglong Autonomous Council, Diphu/ N.C. Hills Autonomous Council, Halflong.
3. The Deputy Commissioner,.....
4. The Sub-Divisional Officer (Civil),.....
5. The Director of Land Requisition, Acquisition & Reforms, Assam, Rupnagar, Guwahati-32
6. The Director, Printing & Stationery, Assam, Bamunimaidam, Guwahati- 21. He is requested to publish copy of the Notification No. RLA. 300/2013/Pt-II/152 dated 15/10/2015 in the Extra Ordinary Gazette and send 50 copies of the same to the Revenue & D.M. Department.
7. The Staff Officer to the Chief Secretary, Assam, Dispur, Guwahati-6
8. P.S. to the Hon'ble Chief Minister, Assam, Dispur, Guwahati-6
9. P.S. to the Hon'ble Minister, Revenue & D.M. etc., Dispur, Guwahati-6.
10. P.S. to the Addl. Chief Secretary to the Govt. of Assam, Revenue & D.M. Department, Dispur, Guwahati-6.

By order etc.,

Sd/-

Deputy Secretary to the Government of Assam,
Revenue & D.M. (L.R.) Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6

No. RLA. 216/2010/146

Dated Dispur, the 30th March, 2015.

From : Shri S. C. Das, IAS,
Additional Chief Secretary to the Govt. of Assam,
Revenue & D.M. Department.

To : All Deputy Commissioners

Sub : Procedure for Transfer of Defence Land for Public utilities and Public infrastructure projects.

Ref. : Letter No. 11015/2/2012/D (Lands) dated 11-03-2015.

Sir,

I am directed to forward herewith a copy of the letter No.11015/2/2012/D(Lands) dated 11-03-2015 along with enclosure received from the Director, Govt. of India, Ministry of Defence, regarding the procedure for Transfer of Defence Land required for projects related to creation / up-gradation of Public infrastructure / utilities to be followed by Central Government Departments / State Governments and Organizations under their control as also local bodies for favour of your information and necessary action.

Sd/-

S. C. DAS,

Addl. Chief Secretary to the Govt. of Assam,
Revenue & D.M. Department, Dispur.

Memo No. RLA. 216/2010/146-A

Dated Dispur, the 30th March, 2015.

Copy for information to :

- (1) The Director, Govt. of India, Ministry of Defence, New Delhi.
- (2) The Commissioner, Lower Assam Division, Guwahati -1 / North Assam Division, Tezpur / Upper Assam Division, Jorhat / Hills & Barak Valley Division, Dispur.
- (3) The Principal Secretary, B.T.C, Kokrajhar / N.C. Hills Autonomous Council, Haflong/Karbi-Anglong Autonomous Council, Diphu.
- (4) All Administrative Departments of the Assam Secretariat.
- (5) All Officers, Revenue & D.M. Department, Assam along with a copy of the letter under reference.

By order etc.,

Sd/-

Deputy Secretary to the Govt. of Assam
Revenue & D.M. (LR) Department.

No. 110152/2012/D (Lands)
Government of India
Ministry of Defence

To

- (i) All Secretaries of the Ministries/Departments
- (ii) All Chief Secretaries of the States & UTs

Sub : **Procedure for Transfer of Defence Land for Public utilities and Public infrastructure projects.**

Sir,

The Ministry of Defence has been receiving requests for Defence land from Central Government departments, State Governments and organisations controlled by it as also local bodies, for execution of projects related to creation/up-gradation of public infrastructure/utilities. Keeping in view the operational requirement of our Armed Forces no defence land is normally permitted to be transferred for non-defence use. However, as an exception to this policy, requests for Defence land received from Central Government departments, State Governments and organisations controlled by it as also local bodies, for execution of projects related to creation/up-gradation of public Infrastructure/utilities are considered on the merits of each case. Such transfers are normally considered on the basis of exchange of equal value land to be provided by the Indenting Authority. However, where the Indenting Authority is neither a land owning authority nor does it have an arrangement with the State UT governments for providing land for the project and is therefore unable to provide equal value land, transfer is considered on payment of current market value. Land is also given on lease/license with premium and rent being fixed on the basis of nature of the project.

2. Some Central Government departments and State Governments have raised the issue of delays in transfer of Defence land/grant of working permission which is adversely affecting their projects. In this connection it has been noted that many of the projects for which Defence land was being sought had been undertaken without prior consultation with the Ministry of Defence. Subsequently Local Military authorities report security or functional constraints in providing land which takes time to resolve. In addition, it has been noted that requests for Defence land is invariably made to the Local Military Authorities /DE Officials without any intimation to MoD. As such the Ministry becomes- aware of such requests only after considerable delay has occurred in processing the cases at the local level.

3. The procedure for processing requests for providing defence land for Public utilities and Public infrastructure has therefore been reviewed. All Central Government Departments/State Governments and Organisations under their control as also local bodies will now be required to follow the following procedure for indenting for defence land required for projects related to creation/up-gradation of public infrastructure/utilities such as roads, flyovers and road over bridges; airports, railway lines and metro rail projects; petroleum, gas, water, telecommunications infrastructure except Mobile Towers, electricity and sewerage pipe-lines, etc.

- (a) All Indenting Authorities (IAs). seeking transfer of Defence land for public infrastructure/utilities will carry out prior consultation with the Ministry of Defence through their administrative ministries/ respective State Governments. The IAs will submit proposals containing information as mentioned in the format annexed to the Ministry of Defence at the preliminary/planning stage for 'in principle' approval with a copy to concerned Land

Managing Authority (viz Army, Navy, Air Force, DGDE etc). Once approved 'in principle' a detailed proposal will have to be sent again for final approval for working permission or transfer of land, as the case may be.

- (b) All proposals for transfer of defence land for public infrastructure/utilities whether at the in-principle approval stage or at the final approval stage, will be sent by the indenting Central Ministry /Department / State Government to the concerned Joint Secretary in the Ministry of Defence i.e. the Joint Secretary dealing with the land managing agency concerned. When the project is to be executed by a PSU, Autonomous Body of the Central Government or State Government, local bodies and PPP concessionaire, the proposal will be routed through the concerned administrative Central Ministry/Department or the State Government.
 - (c) At the 'in principle' approval stage, Ministry of Defence will examine in consultation with the user Service/Department/Organisation and DG DE, if the proposed transfer of land will have any adverse security implication and if the land is required for any sensitive purpose or essential function or it can be spared. In case, the transfer of defence land in question has adverse security implications or the land is being used/planned to be used for a sensitive purpose or an essential function and the installations located thereon cannot be shifted for security or functional reasons, the Indenting Authority will be advised to change the location/alignment of the public infrastructure/utility for which the land is required. Likewise, the IA will also explore viable alternatives which would obviate the need for defence land. The IA will also specify if it or the concerned Government is willing/able to fully or partly provide equal value land in exchange and if so the possible locations. If after this exercise it is found that land has to be provided, 'in principle' approval will be given by this Ministry so that the Indenting Authority can finalise the project proposal and send a formal request for working permission or transfer of land, as the case may be.
 - (d) MOD shall accord or deny 'in principle' approval within 03 months of receipt of the preliminary proposal from the Indenting Authority, after the case has been presented by both the Indenting Authority and the user Service/Department/Organization of MOD under whose occupation/management the land is placed. 'In principle' approval shall specify the mode of transfer of defence land.
 - (e) After issue of 'in principle' approval, the indenting agency would send a firm proposal for working permission or transfer of land, as the case may be, within 6 months of the grant of 'in-principle' approval to the indenting Central Ministry/Department/State Government to the concerned Joint Secretary in the Ministry of Defence i.e. the Joint Secretary dealing with the land managing agency concerned with a copy to concerned Land Managing Authority (viz Army, Navy, Air Force, DGDE etc.) for further processing the case failing which the approval would be deemed to have been cancelled. MOD shall accord working permission/final approval expeditiously but not, later than 08 months of receipt of the formal proposal from the Indenting Authority, after issue of 'in principle' approval.
4. All proposals received prior to the issue of this letter or are in process with MoD or LMA will be processed expeditiously preferably within a period of 8 months in accordance with the existing policy on transfer of defence land if there are no security and functional constraints, without requirement of 'in principle' approval.

5. Attention is also invited to the (following with respect to the general policy with regard to transfer of Defence land :
- i) Defence land is generally not declared surplus and is normally transferred only for public infrastructure/utility projects on the basis of exchange of equal value land and the merits of each case. However, in the case of linear projects where the Indenting Authority is neither a land owning authority nor does it have an arrangement with the State/ UT governments for providing land for the project and is therefore unable to provide equal value land transfer is considered on payment of current market value of the land and the assets existing thereon.
 - ii) Land may be transferred for Public infrastructure/utility projects by the Ministry after satisfying itself that it can be alienated without compromising the essential functions of the user service or by making suitable alternative provisions to enable the user agency to carry on with its essential functions smoothly.
 - iii) Land will be considered for transfer only for, projects being implemented by Central Government Departments, State Governments and Organisations under their control as also by Local bodies. In the case of PPP projects transfer of Defence land will be considered only where the ownership of the land will remain with the Government.
 - iv) The mode and terms of transfer of land for such projects would depend, essentially, upon the nature of the project, purpose being served, rights sought in the land proposed for transfer, time frame of the requirement i.e. permanent, long term or short term.
 - v) For all cases in which defence land is proposed to be transferred or alienated formal approval of the Cabinet will be sought.

Yours faithfully,

(Vijay Agrawal)
Director
T.No.011-23013173

Format of Application for transfer of land

1.	Name of the organization and address	
2.	Status of organization (a) Central Government (b) Central Government Undertaking / Enterprise (c) Autonomous body of Central Government (d) State Government (e) State Government Undertaking / Enterprise (f) Autonomous body of State Government (g) Private institution / body (h) Any other to be indicated	
3.	Extent of land required for transfer (a) Area in acre / hectare (b) Survey number (c) Name of village / taluka / district (d) Sketch / site plan with boundaries	
4.	Purpose for which the land is required and its importance from National/Regional perspective.	
5.	Details of the public infrastructure/utility project for which land is required.	
6.	Timelines for completion of the public infrastructure/utility project and the indicative date for transfer of land to indenting authority.	
7.	Efforts made to obtain the land from alternative sources such as State Government / private parties.	
8.	Undertaking to provide equal value land suitable to Services by the Indenting Authority or; Undertaking that Indenting Authority is neither a land owning authority nor does it have an arrangement with the State/ UT governments for providing land for the project and is therefore unable to provide equal value land.	
9.	Undertaking to pay market value fixed by Ministry of Defence and right of MoD to reclaim / resume ownership of the land on payment of suitable compensation.	
10.	Recommendations of the competent authority of Ministry / Department of Central/State Government.	

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6.

No. RLA. 300/2013/Pt.-I/10

Dated Dispur, the 8th May, 2015.

From : Shri S. C. Das, IAS,
Addl. Chief Secretary to the Govt. of Assam,
Revenue & D. M. Department.

To : 1. The Deputy Commissioner

.....

2. The Sub-Divisional Officers (Civil)

.....

Sub : **Acquisition of land in the State of Assam.**

Sir,

I am directed to state that for land acquisition in the State of Assam, the State Govt. will go by the provisions of the Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Act, 2013.

Even, in cases where land is acquired under the Assam Land (Requisition & Acquisition) Act, 1964, all benefits like additional compensation, rehabilitation to displaced persons and protection to land owners as provided under the Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Act, 2013 will be provided.

Yours faithfully

Sd/- S. C. DAS
Addl. Chief Secretary to the Govt. of Assam
Revenue & D. M. Department.

Memo No. RLA. 300/2013/Pt.-I/10-A

Dated Dispur, the 8th May, 2015.

Copy for information to :

- (1) The Commissioner, Lower Assam Division/ Upper Assam Division/ Northern Assam Division/ Hills & Barak Valley Division.
- (2) All Officers of the Revenue & D.M. Department, Assam

By order etc.,

Sd/-
Deputy Secretary to the Govt. of Assam
Revenue & D.M. (LR) Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL)
DISPUR, GUWAHATI-6.

NOTIFICATION

No. RLA. 300/2013/Pt.-IV/4 dated the 18th May, 2015– Whereas the appropriate Government has to specify an administrative cost for acquisition of land in the project site and out of project area lands, not exceeding the percentage of the cost of compensation, under paragraph (A) of sub clause (vi) of clause (i) of Section 3 of the Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Act, 2013 (30 of 2013) (hereinafter referred to as "the said Act");

And whereas, as per sub-clause (i) of clause (e) of Section 3 of the said Act, the Government of Assam is an appropriate Government in relation to the land situated within the territory of the State of Assam; and

Now, therefore, in exercise of the powers conferred by paragraph (A) of sub clause (vi) of clause (i) of Section 3 of the said Act, and of all other powers enabling in its behalf, the Government of Assam hereby specifies the administrative cost, which shall include establishment charges & contingency charges, for acquisition of land, including the land in the project site and out of project area lands as follows:

Amount of compensation	Establishment charges	Contingency charges
Upto Rs.5,00,000/-	@ 18%	@7%
Upto Rs.15,00,000/-	@ 15%	@5%
Upto Rs.50,00,000/-	@ 12%	@3%
Upto Rs.1,00,00,000/-	@8%	@2%
Above Rs.1,00,00,000/-	@5%	@1%

The amount shall be deposited with the Collector by the Requiring Body for whom land is to be acquired.

The Establishment charges and Contingency charges accrued at the revised rates during the process of land acquisition shall be deposited to the State Exchequer except for the amount allowed specifically by the Govt. to be spent by Collector out of the Contingency charges as per Finance Deptt.'s Notification No.BB.6526A/2013/01 dated 22/10/2013.

The Land Acquisition authority/Collector shall be allowed to incur reasonably up to Rs.5.00 (five) lakh out of the Contingency charges and the balance/unspent amount shall be deposited to the State Exchequer. In case of necessity to incur expenditure out of Contingency amount exceeding Rs.5.00 (five) lakh then prior approval of the Govt. in Revenue & D.M. Deptt. will have to be obtained for the expenditure of the amount beyond Rs.5.00 (five) lakh with proper justification.

This is issued with concurrence of Finance (EC-II) Deptt. vide U.O. No. FEC(II).482/2015 dated 08/05/2015.

Sd/-

(S. C. Das)

Addl. Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

(249)

Memo No. RLA. 300/2013/Pt.-IV/4-A

Dated Dispur, the 18th May, 2015.

Copy for information to :-

1. The Commissioner, Lower Assam Division, Guwahati / North Assam Division, Tezpur / Upper Assam Division, Jorhat / Hills & Barak Valley Division, Guwahati - 6.
2. The Principal Secretary, Bodoland Territorial Council, Kokrajhar / Karbi Anglong Autonomous Council, Diphu / N.C. Hills Autonomous Council, Haflong.
3. The Deputy Commissioner,
4. The Sub-Divisional Officer (Civil),
5. The Director of Land Requisition, Acquisition & Reforms, Assam, Rupnagar, Guwahati-32.
6. The Director, Printing & Stationery, Assam, Bamunimaidam, Guwahati-21. He is requested to publish copy of the Notification No. RLA. 300/2013/Pt.-IV/4 dated 18/05/2015 in the Extra Ordinary Gazette and send 50 copies of the same to the Revenue & D.M. Department.
7. The S.O. to the Chief Secretary, Assam, Dispur, Guwahati-6.
8. Finance (EC-II) Department, Dispur, Guwahati-6.
9. P.S. to the Hon'ble Chief Minister, Assam, Dispur, Guwahati-6.
10. P.S. to the Hon'ble Minister, Revenue & D.M. etc., Dispur, Guwahati-6.
11. P.S. to the Addl. Chief Secretary, Revenue & D.M. Department, Dispur, Guwahati-6.

By order etc.,

Sd/-

Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (LR) Department.

**GOVERNMENT OF ASSAM
REVENUE & D.M. (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6.**

**ORDERS BY THE GOVERNOR
NOTIFICATION.**

No. RLA. 192/2017/30

Dated Dispur the 18th January, 2018

Whereas the areas on both sides of NH 37 from Jalukbari (Kamrup, Metro District) to Kukurmara (Kamrup District) & NH 31 from Jalukbari (Kamrup, Metro District) to Tihu (Nalbari District) have assumed significant importance in recent years for trade, commerce and industry.

Therefore, in exercise of power conferred under section 3-A of the Assam Land Revenue Re-Assessment Act, 1936 (Assam Act VIII of 1936), the Governor of Assam is pleased to declare the area within 1 KM beyond 500 meters on either side of National Highway 37 from Jalukbari (Kamrup, Metro District) to Kukurmara (Kamrup District) & NH 31 from Jalukbari (Kamrup, Metro District) to Tihu (Nalbari District) excluding tribal belts and blocks, wet lands, notified forest land, VGR, and PGR lands as "Industrial Zone" for the purpose of assessment of land revenue at enhanced rate as may be applicable.

It is decided to keep free from industries 500 (five) hundred meters of land on both sides of National Highway subject to the condition that there shall be relaxation for development of roads to provide access to the industry through the above mentioned 500 (five) hundred meters of land.

It is clarified that in case, part of a dag falls within the "Industrial Zone" the remaining part of the dag shall also be included in the "Industrial Zone".

In case any pattadar uses the land for agricultural / residential purpose, he/she may pay the land revenue at the existing rate if he/she so desires.

Industries related to the following activities shall not be eligible within the area of this "Industrial Zone" :-

- (1) All goods falling under Chapter 24 of the First Schedule to the Central Excise Tariff Act, 1985 (5 of 1986) which pertains to tobacco and manufactured tobacco substitutes.
- (2) Pan Masala as covered under Chapter 21 of the First Schedule to the Central Excise Tariff Act, 1985 (5 of 1986).
- (3) Plastic carry bags of less than 20 microns as specified by Ministry of Environment and Forests Notification No. S.O. 705 (E) dated 02.09.1999 and S.O. 698 (E) dated 17.06.2003
- (4) Goods falling under Chapter 27 of the First Schedule to the Central Excise Tariff Act, 1985 (5 of 1986) produced by petroleum or gas refineries.
- (5) Goods in respect of which only peripheral activities like preservations during storage, cleaning operation, packing, re-packing, labeling or re-labeling, sorting, alternation of retails sale price etc. takes place.
- (6) Coke.
- (7) Saw mill.

- (8) Tea Industry.
- (9) Galvanization, corrugation of sheet or both.
- (10) Marble and decorative stone cutting from slabs / sheets and polishing unit.
- (11) Paper cutting from roll paper.
- (12) Coal to washed coal, sized coal.
- (13) Conversion of plain rod to tor rod,
- (14) Refining and packaging of mustard oil.
- (15) Refining of engine oil.
- (16) Purification and or packaging of drinking water,
- (17) Production of cooked food, sweet meats and namkins, if the investment in plant and machinery in a unit is less than rupees five crores.
- (18) Conversion of coke to coal.

This notification shall come into force on the date of its publication in the Official Gazette

Sd/- Rajesh Prasad, IAS
Commissioner & Secretary to the Govt. of Assam
Revenue & D.M. Department

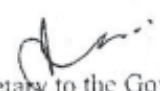
Memo No. RLA192 2017 30 -A

Dated Dispur the 18th January 2018.

Copy to:-

1. The Accountant General. (A&E), Assam, Maidamgaon, Beltola, Guwahati-29.
2. The Staff Officer to Chief Secretary, Assam, Dispur, Guwahati-6.
3. The Commissioner, Lower Assam Division, Panbazar, Guwahati-1/Barak Valley Division, Sitchar, Cachar/North Assam Division, Tezpur/Central Assam Division, Nagaon/Upper Assam Division, Jorhat.
4. The Deputy Secretary to the Govt. of Assam, Political Department (Cabinet Cell), Dispur, Guwahati-6.
5. The Deputy Commissioner (All),
.....
6. The Director of Land Records & Surveys etc, Assam, Rupnagar, Guwahati-32.
7. The Director of Land Acquisition, Requisition and Reforms, Assam, Rupnagar, Guwahati-32.
8. The Director of Information & Public Relation, Assam, Dispur, Guwahati-6.
9. The Director of Printing & Stationary, Assam, Govt. Press, Bamunimaidam, Guwahati-21 for publication in the next issue of Assam Gazette.
10. P.S. to Minister, Revenue & DM etc, Assam, Dispur, Guwahati-6.
11. P.S. to Principal Secretary, Revenue & D.M. Department, Dispur, Guwahati-6 for kind appraisal of Principal Secretary.
12. P.S. to Commissioner & Secretary, Revenue & D.M. Department, Dispur, Guwahati-6 for kind appraisal of Commissioner & Secretary.

By order etc,


Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (LR) Department.



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

নং 167 দিশপুৰ, বুধবাৰ, 28 মাৰ্চ, 2018, 7 চ'ত, 1940 (শক)
No.167 Dispur, Wednesday, 28th March, 2018, 7th Chaitra, 1940 (S.E.)

GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
REVENUE & D. M. (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL) :: DISPUR

NOTIFICATION

The 8th March, 2018

No. RLA/192/2017/32.- Whereas the areas on both sides of NH 37 from Jalukbari (Kamrup, Metro District) to Kukurmara (Kamrup District) & NH 31 from Jalukbari (Kamrup, Metro District) to Tihu (Nalbari District) have assumed significant importance in recent years for trade, commerce and industry,

Therefore, in exercise of power conferred under Section 3-A of the Assam Land Revenue Re-Assessment Act, 1936, (Assam Act VIII of 1936), the Governor of Assam is pleased to declare the area within 1 KM beyond 500 meters on either side of National Highway 37 from Jalukbari (Kamrup, Metro District) to Kukurmara (Kamrup District) & NH 31 from Jalukbari (Kamrup, Metro District) to Tihu (Nalbari District) excluding tribal belts and blocks, wet lands, notified forest land, VGR, and PGR lands as "Industrial Zone" for the purpose of assessment of land revenue at enhanced rate as may be applicable.

It is decided to keep free from industries 500 (five) hundred meters of land on both sides of National Highway subject to the condition that there shall be relaxation for development of roads to provide access to the industry through the above mentioned 500(five) hundred meters of land.

It is clarified that in case, part of a dag falls within the "Industrial Zone" the remaining part of the dag shall also be included in the "Industrial Zone".

In case any pattadar uses the land for agricultural / residential purpose, he/she may pay the land revenue at the existing rate if he/she so desires.

Industries related to the following activities shall not be eligible within the area of this "Industrial Zone"

1. Plastic carry bags of less than 20 microns as specified by Ministry of Environment and Forests Notification No. S.O. 705 (E) dated 02.09.1999 and S.O. 698 (E) dated 17.06.2003
2. Coke .
3. Saw mill.
4. Coal to washed coal, sized coal.
5. Conversion of coke to coal.
6. Brick kiln.

This Department's earlier Notification No. RLA192/2017/30 Dated 18/01/2018 stands cancelled.

This Notification shall come into force on the date of its publication in the official Gazette.

RAJESH PRASAD,
Commissioner & Secretary to the Government of Assam,
Revenue & D.M. Department.

GOVERNMENT OF ASSAM
REVENUE (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Dispur, the 19th Nov' 05

No. RLR. 47/99/123.— Circle Officers, Circle officer (A) & Asstt. Settlement officer who have acquired proficiency in Survey & Settlement Training are hereby invested power under Section 50-54, 69-70 and 91 of the Assam Land Revenue Regulation, 1886 with immediate effect.

Sd/- P. C. Bhagawati,
Deputy Secretary to the Govt. of Assam,
Revenue (L.R) Department.

Memo. No. RLR. 47/99/123-A

Dated Dispur, the 19th Nov' 05

Copy forwarded for information and necessary action.

- 1) The Commissioner & Secretary to the Govt. of Assam, Personnel (A) Department, Dispur.
- 2) The Commissioner, Upper Assam Division, Jorhat/Lower Assam Division, Guwahati/North Assam Division, Tezpur/Hills & Barak Valley Division, Guwahati.
- 3) The Director of Land Records & survey, Assam, Rupnagar, Guwahati-32.
- 4) The Director of Land Requisition, Acquisition & Reforms, Assam, Rupnagar, Guwahati-32.
- 5) The Deputy Commissioner,
- 6) The Sub-Divisional Officer,
- 7) The P.S to Minister, Revenue, Assam, Dispur.
- 8) The P.S. to Addl. Chief Secretary, (Revenue) Assam, Dispur
- 9) The P.S. to Secretary to the Govt. of Assam, Revenue Deptt.
- 10) The Director of Printing & Stationery, Assam, Bamunimaidam, Guwahati-21 for publication of the Notification in the Assam Gazette.
- 11) All the Circle Officers/ Asstt. Settlement Officer/Circle Officer (A).

By order etc.,

Sd/-
Deputy Secretary to the Govt. of Assam
Revenue & D.M. (LR) Department.



सत्यमेव जयते

THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

নং 31 দিশপুৰ, শনিবাৰ, 6 ফেব্ৰুৱাৰী, 2010, 17 মাঘ, 1931 (শক)
No. 31 Dispur, Saturday, 6th February, 2010, 17th Magha, 1931 (S.E.)

GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
REVENUE & DISASTER MANAGEMENT DEPARTMENT

NOTIFICATION

The 6th February, 2010

No. RLR. 162/2008/25.— In exercise of the powers conferred by the Assam Land and Revenue Regulation, 1886, the Governor of Assam is hereby pleased to make the following rules further to amend the Rules under the Land and Revenue Regulation (Assam), hereinafter referred to as the principal Rules, namely :—

- | | |
|-------------------------------------|---|
| Short title
and
Commencement. | 1. (1) These Rules may be called the Assam Land and Revenue Regulation (Amendment) Rules, 2009.
(2) They shall come into force on the date of their publication in the Official Gazette. |
| Amendment of
Rule 3. | 2. In the Principal Rules, in Chapter-I (Settlement Rules), in Section 1, in Rule-3, in sub-rule (ii), in between the word “officer” and punctuation mark appearing at the end, the following shall be inserted, namely :—
“or to a Circle Officer or Circle Officer (Attached)” |

V. K. PIPERSENIA,
Principal Secretary to the Govt. of Assam,
Revenue & D. M. Department.

(256)

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT (LR) DEPARTMENT
DISPUR, GUWAHATI-6

No. RLR. 194/2009/23

Dated Dispur, the 21st December, 2013.

From : Shri H. N. Bora, IAS,
Commissioner & Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.
Dispur, Guwahati-6.

To : The Deputy Commissioner
.....

The Sub-Divisional Officer (Civil)
.....

Sub : Holding of Rajoh Adalat

Sir,

I am directed to say that it has come to the notice of the Govt. that Circle Officers are not holding "Rajoh Adalat" regularly. As a result, updating of land records has suffered a setback affecting thereby benefits of people which would otherwise have derived from the updated land records. It is worthwhile to mention that to render prompt decision on field mutations, field partitions and conversions from annual patta to periodic patta are the principal objectives of holding "Rajoh Adalat" which should be followed by corrections in office records (RoR) to complete the process of updating of land records. There are laid down procedures in the Assam Land and Revenue Regulations, 1886 as well as in the Assam Land Records Manual.

You are requested to instruct all the Circle Officers of your District/ Sub-Division for holding of "Rajoh Adalat" during the field season at least once in a month so that land records are regularly updated and people get benefited from it.

The matter may kindly be treated as priority and action taken may be intimated to the Govt, alongwith monthly statement of updating of records.

Yours faithfully

Sd/- H. N. BORA
Commissioner & Secretary to the Govt. of Assam,
Revenue & Disaster Management Department,
Dispur, Guwahati-6.

Memo No. RLR. 194/2009/23-A

Dated Dispur, the 21st December, 2013.

Copy to :-

1. The Additional Chief Secretary, Revenue & Disaster Management Department for favor of his information.
2. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati for needful action please.

By Order etc,
Sd/-
Commissioner & Secretary to the Govt. of Assam
Revenue & Disaster Management Department,
Dispur, Guwahati-6.

(257)

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6.

No. RLR. 194/2009/24

Dated Dispur, the 1st March, 2014.

From : Shri A. K. Barman, ACS,
Deputy Secretary to the Govt. of Assam,
Revenue & D.M. Department.

To : The Commissioners
Upper Assam Division, Jorhat/Lower Assam Division, Guwahati/Northern Assam Division,
Tezpur/Hills & Barak Velly Division, Guwahati.

Sub : Holding of Rajah Adalat.

Ref : This Departments Letter No. RLR. 194/2009/23 dated 21-12-2013.

Sir,

In enclosing herewith a copy of letter No. RLR.194/2009/23 dated 21-12- 2013, I am directed to request you to instruct the Deputy Commissioners for holding of Rajah Adalat in the respective Revenue Circles regularly and also to collect the action taken report for onward submission to the Govt.

The matter may kindly be treated as **Most Urgent.**

Yours faithfully

Sd/- A. K. BARMAN
Deputy Secretary to the Govt. of Assam,
Revenue & D. M. Department.

Memo. No. RLR. 194/2009/24-A

Dated Dispur, the 1st March, 2014.

Copy to :-

1. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32 for information and necessary action.
2. P.S. to Additional Chief Secretary, Revenue & D.M. Deptt. for kind appraisal of the Addl. Chief Secretary.

By order etc.,

Sd/-
Deputy Secretary to the Govt. of Assam,
Revenue & D. M. Department.

GOVERNMENT OF ASSAM
REVENUE & D.M. (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL) : DISPUR
GUWAHATI-6

No. RLR. 241/2013/Pt/20

Dated Dispur, the 19th November, 2014.

OFFICE MEMORANDUM

Circle Officers are responsible for smooth, efficient and effective functioning of Revenue administration. It is imperative, therefore, that they pay undivided attention to their duties and responsibilities as the Revenue Circle level head of Revenue Administration. Burdening them with works of other departments have an adverse impact on the Revenue Administration.

It has been decided, therefore, that Circle Officers cannot be engaged for any other works except for those related to Revenue Administration, maintenance of Law and Order and duties where their services can be requisitioned statutorily without the prior approval of Revenue & D.M. Department.

Circle Officers shall not be duty bound to accept any other works assigned to them by any authority unless the order issued in this regard mentions in clear terms that it has the prior concurrence of the Revenue & Disaster Management Department.

This will come into force with immediate effect.

Sd/- P. K. Tiwari, IAS
Commissioner & Secretary to the Govt. of Assam,
Revenue & D.M. Department.

Memo. No. RLR. 241/2013/Pt/20-A

Dated Dispur, the 19th November, 2014

Copy to :-

- 1) The Principal Secretary to Chief Minister, Assam, Dispur, Guwahati-6.
- 2) All Commissioners of Divisions.
- 3) The Director of Land Records & Surveys etc. Assam, Rupnagar, Guwahati-32.
- 4) All Deputy Commissioner/Sub-Divisional Officer.
- 5) All Administrative Department.
- 6) P.S. to Minister, Revenue & D.M. etc. Assam, Dispur, Guwahati-6 for kind appraisal of Hon'ble Minister.
- 7) P.S. to Parliamentary Secretary, Revenue & D. M. Assam, Dispur, Guwahati-6 for kind appraisal of Parliamentary Secretary.
- 8) P.S. to Addl. Chief Secretary to the Govt. of Assam, Revenue & D.M. etc., Department, Dispur, Guwahati-6.
- 9) P.S. to Commissioner & Secretary to the Govt. of Assam. Revenue & D.M. Department. Assam. Dispur, Guwahati-6.

By order etc.,

Sd/-
Joint Secretary to the Govt. of Assam
Revenue & D.M. (LR) Department.

GOVERNMENT OF ASSAM
REVENUE & D.M. (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6

NOTIFICATION

Dated Dispur, the 5th January, 2015

No. RLR-164/2009/256.— In the interest of public service, the Governor of Assam is pleased to introduce the **Gaonburha system** in the Districts of **Goalpara, Dhubri, Cachar, Kokrajhar, Karimganj, Hailakandi, Bongaigaon** and **Chirang** with effect from 01/01/2015 and creation of 2,419 (two thousand four hundred nineteen) Nos. of new Gaonburha Lots as per details given below :—

Sl. No.	Name of district	Total Number of villages	No. of Gaonburah Lots created
1	KOKRAJHAR	1068	317
2	DHUBRI	1091	497
3	GOALPARA	829	360
4	CACHAR	1040	333
5	KARIMGANJ	936	310
6	HAILAKANDI	331	168
7	BONGAIGAON	563	262
8	CHIRANG	508	172
	Total	6366	2419

S. C. DAS,

Addl. Chief Secretary to the Govt. of Assam,
Revenue & D.M. Department, Dispur.

Memo. No. RLR.164/2009/256-A

Dated Dispur, the 5th January, 2015

Copy to :—

1. The Accountant General, (A&E), Assam, Maidamgaon, Beltola, Guwahati-29.
2. The Staff Officer to Chief Secretary, Assam, Dispur, Guwahati-6.
3. The Commissioner, Lower Assam Division, Panbazar, Guwahati-1/Hills & Barak Valley Division, Housefed Complex, Dispur, Guwahati-6.
4. The Principal Secretary, BTAD, Kokrajhar.
5. The Deputy Secretary to the Govt. of Assam, Political Department (Cabinet Cell), Dispur, Guwahati-6.
6. The Deputy Commissioner, Goalpara, Dhubri, Cachar, Kokrajhar, Karimganj, Hailakandi, Bongaigaon and Chirang for information and necessary action.
7. The Commissioner of Land Records & Surveys etc, Assam, Rupnagar, Guwahati-32.
8. The Director of Land Acquisition, Requisition and Reforms, Assam, Rupnagar, Guwahati-32.
9. The Director of Information & Public Relation, Assam, Dispur, Guwahati-6.
10. The Director of Printing & Stationary, Assam, Govt. Press, Bamunimaidam, Guwahati-21 for publication in the next issue of Assam Gazette.
11. P.S. to Minister, Revenue & DM etc. Assam, Dispur, Guwahati-6.
12. P.S. to Parliamentary Secretary, Revenue & DM Deptt., Assam, Dispur, Guwahati-6.
13. P.S. to Addl. Chief Secretary, Revenue & D.M. Department, Dispur, Guwahati-6 for kind appraisal of Addl. Chief Secretary.
14. P.S. to Commissioner & Secretary, Revenue & D.M. Department, Dispur, Guwahati-6 for kind appraisal of Commissioner & Secretary.

By order etc.,

Sd/-

Deputy Secretary to the Govt. of Assam
Revenue & D.M. (LR) Department.

GOVERNMENT OF ASSAM
REVENUE & D.M. (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Dispur, the 17th April 2015

No. RLR-23/2015/3.— In continuation of Govt. Notification No. RLR. 47/99/123 dated 19.11.2005, the Circle Officers, Circle Officers (A) & Asstt. Settlement Officers who have acquired proficiency in survey & Settlement Training are also hereby invested power under Rule 116 of the Assam Land Revenue Regulation, 1886 with immediate effect.

Sd/- S. C. DAS, IAS
Additional Chief Secretary to the Govt. of Assam,
Revenue & D. M. Department.

Memo. No. RLR. 23/2015/3-A

Dated Dispur, the 17th April, 2015.

Copy forwarded for information and necessary action to:-

- 1) The Addl. Chief Secretary to the Govt. of Assam, Personnel (A) Deptt., Dispur.
- 2) The Commissioner of Divisions, UAD, Jorhat/LAD, Guwahati/NAD, Tezpur/ Hills & Barak Valley Division, Guwahati.
- 3) The Commissioner of Land Records & surveys etc., Assam, Rupnagar, Guwahati-32.
- 4) The Director of Land Requisition, Acquisition & Reforms, Assam, Rupnagar, Ghty-32.
- 5) The Director, Printing & Stationery, Assam Govt. Press, Bamunimaidam, Ghty-21, for publication of the Notification in the Assam Gazette.
- 6) The Deputy Commissioner, .
- 7) The Sub-Divisional Officer (Civil) .
- 8) The Deputy Secretary to the Govt. of Assam, Personnel (A) Deptt., Dispur.
- 9) P.S. to Hon'ble Minister, Revenue & D.M. etc., Assam, Dispur, Guwahati-6.
- 10) P.S. to Hon'ble Parliamentary Secretary, Revenue & D.M., Assam, Dispur, Guwahati-6.
- 11) P.S. to Addl. Chief Secretary, Revenue & D.M. etc. Department, Assam, Dispur, Guwahati-6.
- 12) P.S. to Commissioner & Secretary, Revenue & D.M. Department; Assam, Dispur, Guwahati-6.
- 13) P.S. to Secretary, Revenue & D.M. Deptt., Assam, Dispur, Guwahati-6.
- 14) All Circle Officers/Circle Officer (Attached)/ Asstt. Settlement Officers.

By order etc.,

Sd/-
Deputy Secretary to the Govt. of Assam
Revenue & D.M. (LR) Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
DISPUR, GUWAHATI-6.

No. RLR. 210/2013/107

Dated Dispur, the 12th August, 2015.

From : P. K. Tiwari, IAS,
Commissioner & Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.
Dispur, Guwahati.

To : All Divisional Commissioners
.....

Sub : **Revised checklist for inspection of Circle Offices.**

Sir/Madam,

In enclosing herewith the revised checklist for the inspection of Circle Offices, I wish to say that inspection of Circle Offices has been given a lot of importance by the Department and Departmental Officers have been deputed from time to time for the purpose. This effort will definitely be more fruitful if some of the Circle Offices and Land Revenue Branches in the D.C and SDO offices are inspected by the Divisional Commissioners,

You are requested, therefore, to spare a few days in the month for the inspection of the D.C/SDO (C) and Circle Offices as per the revised checklist enclosed.

Yours faithfully,

Sd/- P. K. TIWARI
Commissioner & Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

No. RLR. 210/2013/107-A

Dated Dispur, the 12th August, 2015.

Copy to :-

1. P.S to Addl. Chief Secretary, Revenue & DM Department for kind information of Addl. CS.

Sd/-
Commissioner & Secy. to the Govt. of Assam,
Revenue & Disaster Management Department.

INSPECTION NOTE OF REVENUE CIRCLE

1. DETAILS OF INSPECTING OFFICER

1.1	Name and Designation of the Inspecting Officer	
1.2	Date of Inspection	
1.3	Date of Submission of Report	
1.4	Last Inspected by (Name & Designation of the Inspecting Officer)	

2. INSPECTION DETAILS

2.1 Pendency Cases (Pendency Cases to be filled only from Dharitree)

Sl. no	Name of Lot Mandal/Assistant/SK/CO	Mutation		Conversion		Partition		Total
		Office	Field	Office	Field	Office	Field	
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
11.								
12.								
Total for the Circle								

2.2 Time lag in the receipt of petitions and their registration with Dharitree

Sl. no	Particulars	Mutation		Conversion	Partition		Total
		Office	Field		Office	Field	
1.	No. of Petitions received						

2.	No. of Petitions registered with Dharitree						
3.	No. of Petitions pending for Registration for upto 3 days						
4.	No. of Petitions pending for Registration for 3-7 days						
5.	No. of Petitions pending for Registration for 7-15 days						
6.	No. of Petitions pending for Registration for more than 15 days						

2.3 Proficiency of Assistant, LM and SK in using Dharitree (Assistants, LM and SK to be selected in random for the tests; 1/5th of total strength should be tested)

SL. No	Name of Lot Mandal/ Supervisor Kanungo/Assistants	Dharitree Proficiency level				Remarks
		Needs training	Low	Medium	High	
1.						
2.						
3.						
4.						
5.						

2.4 Status of Services delivered through Dharitree:

Sl. No	Services in Dharitree	Services offered in the Circle Office (Y/N)
Dharitree Process		
1.	Conversion	
2.	Field Mutation	
3.	Office Mutation	
4.	Field Partition	
5.	Office Partition	
6.		
7.		
8.		
Citizen Centric Services		
9.	Income Certificate	
10.	Land Holding Certificate	
11.	Bar Coded Jamabandi	
12.	Copy of Chitha	

13.	Copy of RoR	
14.		
15.		

2.5 Status of Processes done through Dharitree

Sl.no	Particulars	Yes/No
1.	Reclassification of Land	
2.	Generation of Doult	
3.	Generation of Crop Abstract	
4.	Generation of Irrigation Abstract	
5.	Generation of Report on Encroachment	
6.	Generation of Report on Mutation	
7.	Generation of Report on Conversion	
8.	Generation of Report on Partition	

2.6 Maintenance of Hardware & Software Items

Sl. No	Hardware and Peripherals (Total nos. supplied in bracket)	Functional	Non-Functional	Given for Repair	Remarks/Observations
1.	Server (1)				
2.	Client (2)				
3.	Laser Printer (1)				
4.	Dot matrix Printer (2)				
5.	Scanner (1)				
6.	1 KVA UPS (1)				
7.	2 KVA UPS(1)				
8.	Generator (1)				

2.7 Status of Updation of MIS

Particulars	Nos. of Modules updated	Remarks
Updated upto the last deadline		
Not updated even upto the deadline before the last deadline		

2.8 Time taken for disposal of petitions: (At least 10 % of the petitions received in the last 6 months to be verified)

Sl. no	Particulars	Mutation		Conversion	Partition		Total
		Office	Field		Office	Field	
1.	No. of Petitions disposed within 1 month						
2.	No. of Petitions disposed within 2 months						
3.	No. of Petitions disposed within 3 months						

4.	No. of Petitions disposed after 3 months						
----	--	--	--	--	--	--	--

2.9 Details of Village Land Bank (VLB)

Sl.no	No. of Revenue Villages	No. of Revenue Villages for which VLB prepared	No. of VLBs digitized	Remarks

2.10 Details of Village Land Management & Conservation Committees (VLMCC)

Sl.no	No. of Revenue Villages for which VLMCC prepared	No. of VLMCCs provided with sensitization training	Remarks

2.11 Details of Review Meetings with LM/SK and Gaon Buras (during the last 6 months)

Sl.no	Meeting with SKs/LMs/ Gaon Buras	Date of meeting	If agenda was prepared in advance	If Proceedings recorded	No. of Officials who attended

2.12 Details of On-site support through District Dharitree Team (during the last 6 months)

Sl.no	Date of Visit	Time spent per visit (in hours)	If advance information received by the Circle Office	Nos. of official who received on-site support from the district team	Remarks

2.13 Status of encroachment in Government Land

No. of encroachments reported after preparation of Village Land bank	No. of encroachment, as given in Column (1), removed	No. of encroachment in VGR/PGR reported after the date of order of the Hon'ble Supreme Court of India	No. of such encroachments, as given in column 3, removed
(1)	(2)	(3)	(4)

2.14 Preservation of VGR/PGRs

2.14.1 Preservation of VGRs

No. of VGRs	No. taken up for Green fencing	No. taken up for digging of trenches or other methods	Remarks

2.14.2 Preservation of PGRs

No. of PGRs	No. taken up for Green fencing	No. taken up for digging of trenches or other methods	Remarks

2.15 Details of Field Tour Planning				
Particulars	For Last winter Tour (Y/N)	For Last Spring Tour (Y/N)	For Coming Autumn Tour (Y/N)	Remarks
If Advance tour plan approved for all SKs & LMs Village wise and with specific dates				
No. of Violations reported by SKs				
No. of Violations reported by CO				
No. of Violations reported by Higher officials				

2.16 Details of submission of Weekly Abstracts (Weekly Abstract of at least 1/3rd LMs and SKs to be checked)

Sl. no	Name of LM/SK	Weekly Abstract submitted related to		Quality of entries in the content of training programme
		Last Winter Tour (Y/N)	Last Summer Tour (Y/N)	
1.				
2.				

2.17 Status of Maps/Map sheets

Nos. of Villages for which maps are not available	No. of Villages for which these are also not available with the Jt. Director, Survey	Date of requisition sent for maps

2.18 Status of Land Revenue Collection

Sl. No	Total Demand (in Rs.)		Total Collection (in Rs.)		Remarks
	Current	Arrear	Current	Arrear	

2.19 Details of Encroachment

Area of Tribal Block	Area under encroachment by persons not eligible to get land	No. of such encroachers
Area of Tribal Belt	Area under encroachment by persons not eligible to get land	No. of such encroachers

2.20 Are Jamabandi Registers periodically read In the villages and names of the unregistered dakhaldars noted in proper columnaf the Chithas with signature and dates? (Rules 58 and 82 of the Manual). Information of holding Rajah Adalot may be incorporated here):

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIAT : DISPUR
GUWAHATI-6.

No. : RLR/194/2015/1

Dated 30th October, 2015.

From : Sri P. K. Tiwari, IAS,
 Commissioner & Secretary to Govt. of Assam,
 Revenue & Disaster Management Department, Dispur.

To : 1. All the Deputy Commissioners
 (Except of BTAD & Autonomous Hill Districts).
 2. All the SDO (Civil)
 (Except of BTAD & Autonomous Hill Districts).

Sub : Winter Tour 2015-16.

Sir/Madam,

In the last Video-conference, we had discussed certain important steps to be taken to make the Winter Tour 2015-16 starting- from 15th November, 2015 an enriching experience both for the department and the people at large. I would like to place some of them on record for effective conduct of the Winter Tour :-

1. The detailed programme for the Village Visit by the LMs and Sks shall be finalised and soft copy of it sent to the Director of Land Records for uploading it on the departmental website latest by 7th November, 2015.
2. The Village Visit Programme should be prepare in the following format-

Sl. No.	Name of the Revenue Circle -----			Name of the Mouza -----				
1	2	3	4	5	6	7	8	9
	Name of SK/LM	Name/No. of Lot	No. of villages in the Lot	Name of village	Dates of visit	Mobile No. of LMs/SKs	Name of Gaon Burha	Mobile No. of Gaon Burha
			Rev. N.C.					

3. While preparing the Village Visit Programme it should be ensured that the LMs spend **three clear days in a village** and definitely not less than two days if the number of villages is more than ten.
4. Assam Land Records Manual (ALRM) prescribes the tasks to be performed by LMs and SKs during Winter Tour. In addition to those tasks, they must take up the following activities as part of the Tour :-
 - i. Give at least 3-days advance notice of their Village Visit Programme to the villagers through Gaon Burhas or any other agency (Gram Sevak/Member of VLMCCs etc.).
 - ii. Organise a meeting of the villagers to read out the Jama Bandi and collect information/application for mutation, partition, conversion and reclassification etc. on the 1st day of the visit.

- iii. Verify all the Annual Pattas and Allotment Certificates to prepare report for conversion on initiating NR cases.
- iv. Verify of all the Government Dags to record new encroachments thereon after the finalisation of the Village Land Banks (VLBs).
- v. Hold Gaon Sabha meeting with the help, of VLMCC to discuss the steps for protection of VGR, PGRs, Wetlands, Hills and Ecological sites on the 2nd/3rd day of visit.
- vi. Also discuss the modalities of preparation of Village Land Use Plan (VLUP) in the Gaon Sabha meeting.
5. Circle Officers must have a day-long meeting with the SKs and LMs before the start of the Winter Tour to brief them about the provisions of ALRM and latest instructions.
6. Lot Mandals must be instructed in an unambiguous manner that they will have to submit the verification report for the conversion or reversion of each and every Annual Patta and Allotment Certificate in their respective jurisdictions; and if a single A.P. or Allotment Certificate is found to have been left out disciplinary action will be taken against them.
7. S.K.s must report to the Circle Officer every omissions on this count.
8. Deputy Commissioner, SDO (C) and Circle Officers should regularly cross-check over phone and through field visits if the SKs or LMs have adhered to the Village Visit Programme.
9. Every LM should be directed to submit a report within 7 days of the last date of Winter Tour in the format attached as Annexure-I.
10. The Circle Officers shall submit a consolidated report for all the Lots in the Circle in the same format by 15th day of the last day of the Winter Tour.
11. Circle Officers should ensure that each of the petitions for Mutation, Partition, conversion, Reclassification etc. have the Mobile Number and Esmail ID (if available) of the petitioner, so that information regarding action on their petitions can be sent to them through SMS or mail.
12. Deputy Commissioners and S.D.O. (Civil) shall ensure that the sub-registrars send a copy of each of the Deeds registered since 1st April, 2015 (it not sent already) to the Circle Offices concerned latest by 15th November, 2015, so that notices for Mutation can be issued to the persons concerned.
13. To bring out Transparency in the functioning of Revenue Administration, Deputy Commissioners shall also put up Boards in the D.C. Office, S.D.O. office and Circle Offices containing details of documents to be submitted and procedure laid down for delivery of various services.
14. Wide publicity should be given to the Winter Tour and of the fact that if any of the government officials demand bribe or undue gratification for the delivery of any of the services the citizens should report it on the Toll-free Number of DEOC.

You are requested to ensure that necessary action is taken in accordance with the instructions given above.

Yours sincerely,

Sd/-

(P. K. Tiwari)

Commissioner & Secretary to the Govt. of Assam,
Revenue & D.M. Department.

(269)

Copy to :

1. DLR, Govt. of Assam : Requested to upload the Village Visit Programme on Departmental website and create a team in his office to cross-check on random basis every day if the village visits are being undertaken by S.K.s and L.M.s as per the approved programme.
2. P. S. to Additional Chief Secretary to the Govt. of Assam, Revenue & D.M. Deptt.
3. P. S. to Minister, Revenue & D.M. Deptt.

Sd/-

(P. K. Tiwari)

Commissioner & Secretary to Govt. of Assam,
Revenue & D. M. Department.

**Format for the Report on completion of
Winter Tour**

Sl. No.	Name of Lot Mandals _____										Name/ Number of Lot									
	2		3		4		5		6		7		8		9		10			
	No. of Field Mutation proposals received and verified.	No. of Office Mutation proposals verified.	No. of Field Partition/p roposals received and verified.	No. of Office Partition proposals verified.	No. of Annual Pattas in the village.	No. of conversion proposals received and verified.	No. of conversion proposals received and verified.	No. of conversion proposals from allotment certificate holders received and verified.	No. of Annual Pattas verified Suo-moto.	No. of Annual Pattas verified Suo-moto.	No. of conversion proposals from allotment certificate holders received and verified.	No. of Annual Pattas verified Suo-moto.	No. of Annual Pattas verified Suo-moto.	No. of conversion proposals from allotment certificate holders received and verified.	No. of Annual Pattas verified Suo-moto.	No. of conversion proposals from allotment certificate holders received and verified.	No. of Annual Pattas verified Suo-moto.	No. of conversion proposals from allotment certificate holders received and verified.		
1																				

11	12	13	14	15	16	17	18	19	20
No. of Allotment Certificates recommended for conversion.	No. of Reclassification proposals verified.	Date of reading out Jama Bandi.	Date of Gaon Sabha meeting through VLMCC.	No. of NR cases recommended	No. Annual Pattas not fit for conversion	No. of new encroachers detected on VGRs/PGRs.	No. of new encroachers detected of other categorical of Reserved categorical of Govt. Land.	No. of new encroachers on Govt. Khas Land.	Remarks

Date:

Full Name & Signature of Lot Mandal

GOVERNMENT OF ASSAM
REVENUE & D.M. (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL): DISPUR
GUWAHATI-6

NOTIFICATION

Dated Dispur, the 3rd December, 2015

No. RLR.110/2014/241:- Perused the proposals received from the following districts, namely- Kamrup, Darrang, Barpeta, Nalbari, Sonitpur, Lakhimpur, Dhemaji, Tinsukia, Dibrugarh, Sivasagar, Jorhat, Golaghat, Nagaon and Morigaon for enhancement of land revenue alongwith the comments from concerned Divisional Commissioners under Section 11-A read with Section 24(1) & (2) of the Assam Land Revenue Re-assessment Act, 1936 and special comments of Director of Land Records and Surveys, Assam.

Therefore, after considering all the aspects of the matter, the Governor of Assam is pleased to revise the land revenues of various classes of land in the aforesaid districts and refix as below-

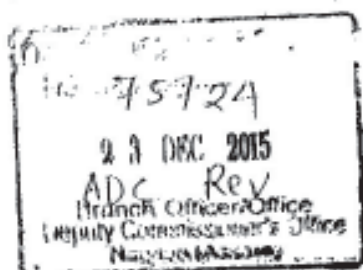
Class of land	Urban/Town (Maximum Rate) (in Rupees per bigha per annum)	Rural (in Rupees per bigha per annum)
Industry	3500	2000
Trade Site 1	2500	1600
Trade Site 2	2000	1200
Trade Site 3	1500	500
Residential 1	400	100
Residential 2	300	75
Residential 3	200	50
Poringoti/B. Poring	80	20
Lahitoli/Salitoli & other classes of Agricultural land	40	15
Jalatak	40	15
Tea land	60	Brahmaputra Valley= 30 Barak Valley = 25
Brick kiln	2000	1500

NB :- The rates for each class of land in town/urban area will be fixed by the Collector/ Deputy Commissioner subject to the ceiling of maximum rate quoted above.

This will come into force with immediate effect.

Sd/- S.C. Das, IAS

Additional Chief Secretary to the Govt. of Assam
Revenue & D.M. Department.



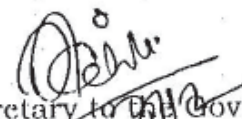
Contd. P/2

Memo. No. RLR. 110/2014/241-A Dated Dispur, the 3rd December, 2015

Copy forwarded for information and necessary action to:-

- 1) The Divisional Commissioner, Lower Assam Division/ North Assam Division/ Upper Assam Division/ Central Assam Division/ Barak Valley Division.
- 2) The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32.
- 3) The Director of Land Requisition, Acquisition & Reforms, Assam, Rupnagar, Guwahati-32.
- 4) The Principal Secretary, Karbi Anglong Autonomous Council/ NC Hills Autonomous Council/ Bodoland Territorial Council.
- 5) The Deputy Secretary to the Govt. of Assam, Political (Cabinet Cell) Department, Dispur, Guwahati-6.
- 6) The Deputy Commissioner, Kamrup/ Darrang/ Barpeta/ Nalbari/ Sonitpur/ Lakhimpur/ Dhemaji/ Tinsukia/ Dibrugarh/ Sivasagar/ Jorhat/ Golaghat/ Nagaon/ Morigaon for information and necessary action.
- 7) The Deputy Commissioner, Karbi-Anglong/Dima Hasao / Udalguri/ Cachar/Chirang/Hailakandi/Karimganj/Kokrajhar/Baksa/ Bongaigaon/Kamrup(M)/Dhubri/Goalpara for information.
- 8) The Director, Printing & Stationery, Assam Govt. Press, Bamunimaidam, Ghty-21. He is requested to publish the Notification in the next issue of the Extraordinary Assam Gazette.
- 9) The Settlement Officer, Dhubri/ Kokrajhar/ Cachar/ Karimganj/ Hailakandi.
- 10) P.S. to Minister, Revenue & D.M. etc., Assam, Dispur, Guwahati-6 for kind appraisal of the Hon'ble Minister.
- 11) P.S. to Addl. Chief Secretary, Revenue & D.M. Department, Dispur, Guwahati-6 for kind appraisal of the Addl. Chief Secretary.
- 12) P.S. to Commissioner & Secretary, Revenue & DM Department, Dispur for kind appraisal of the Commissioner & Secretary.
- 13) P.S. to Secretary to the Govt. of Assam, Revenue & D.M. Department, Dispur, for kind appraisal of the Secretary.

By order etc,



Joint Secretary to the Govt. of Assam
Revenue & D.M. (LR) Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6.

ORDERS BY THE GOVERNOR OF ASSAM
NOTIFICATION

Dated Dispur, the 3rd March, 2016.

No.RLR.187/2007/51 :- The Governor of Assam is pleased to enhance the monthly remuneration of eligible Gaonburahs in Assam from the existing rate of Rs.2500/- (Rupees two thousand five hundred) only per month to Rs.4000/- (Rupees four thousand) only per month and the medical allowance from Rs.100/- (Rupees one hundred) only to Rs.200/- (Rupees two hundred) only per month.

Sd/- D.J. Kalita, ACS

Joint Secretary to the Govt. of Assam,
Revenue & D.M. (LR) Department.

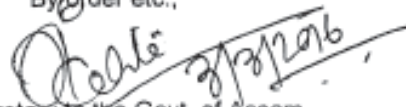
Memo No. RLR.187/2007/51-A

Dated Dispur, the 3rd March, 2016.

Copy to :-

1. The Commissioner, Lower Assam Division, Panbazar, Guwahati-1 / North Assam Division, Tezpur / Upper Assam Division, Jorhat / Central Assam Division, Nagaon/ Barak Valley Division, Silchar.
2. P.S. to Additional Chief Secretary to Chief Minister, Assam, Dispur, Guwahati - 6.
3. P.S. to Minister, Revenue & D.M. etc., Assam, Dispur, Guwahati - 6.
4. S.O. to Chief Secretary, Assam, Dispur, Guwahati - 6.
5. P.S. to Additional Chief Secretary to the Govt. of Assam, Revenue & D.M. Department, Dispur, Guwahati - 6.
6. The Political (Cabinet Cell) Department.
7. The Deputy Commissioner,
8. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32.
9. The Sub-Divisional Officer (Civil),
10. The Treasury Officer,
11. The Revenue & D.M. (Reforms) Department for information and taking necessary action. They are requested to take necessary steps for placing the fund as per requirement of the District for the period with effect from 01-01-2014.
12. The Finance (EC-II) Department.
13. The Accountant General (A & E), Assam, Beltola, Maidamgaon, Guwahati - 29.
14. The President / Secretary, Gaonburah Association.

By order etc.,



Joint Secretary to the Govt. of Assam
Revenue & D.M. (LR) Department.

**GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6**

No.RLR.187/2007/52

Dated Dispur the 10th May, 2016.

CORRIGENDUM

Please read "**with immediate effect**" in place of "**for the period with effect from 01-01-2014**" appearing in the third row of Sl.No.11 in the Govt. Notification Memo No.RLR.187/2007/51-A dated 03-03-2016.

Sd/- D.J. Kalita, ACS
Joint Secretary to the Govt. of Assam,
Revenue & D.M. (LR) Department.


Memo No.RLR.187/2007/52-A

Dated Dispur, the 10th May, 2016.


Copy to :-

1. The Commissioner, Lower Assam Division, Panbazar, Guwahati-1 / North Assam Division, Tezpur/ Upper Assam Division, Jorhat / Central Assam Division, Nagaon/ Barak Valley Division, Silchar.
2. P.S. to Additional Chief Secretary to Chief Minister, Assam, Dispur, Guwahati-6.
3. P.S. to Minister, Revenue & DM etc., Assam, Dispur, Guwahati-6.
4. S.O. to Chief Secretary, Assam, Dispur, Guwahati - 6.
5. P.S. to Additional Chief Secretary to the Govt. of Assam, Revenue & D.M. Deptt., Dispur, Guwahati - 6.
6. The Political (Cabinet Cell) Department.
7. The Deputy Commissioner,
8. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati - 32.
9. The Sub-Divisional Officer (Civil),
10. The Treasury Officer,
11. The Revenue & D.M. (Reforms) Deptt. for information and taking necessary action.
They are requested to take necessary steps for placing the fund as per requirement of the District with immediate effect.
12. The Finance (EC-II) Deptt.
13. The Accountant General (A & E), Assam, Belgola, Maidamgaon, Guwahati - 29.
14. The President / Secretary, Gaonburah Association.

By order etc.,


Joint Secretary to the Govt. of Assam,
Revenue & D.M. (LR) Department.

.....


Joint Secretary to the Govt. of Assam
Revenue & D.M. (LR) Department.

GOVERNMENT OF ASSAM
REVENUE & D.M. (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL): DISPUR
GUWAHATI-6

NOTIFICATION

Dated Dispur, the 23rd November, 2016

No.RLR.110/2014/268:- In continuation to this Department's earlier Notification No. RLR.110/2014/241 dated 03/12/2015 the land revenue in rural areas other than industry and trade sites up to one bigha shall be assessed as one standard unit of one bigha (equal to 1337.8 sq. metres or 13.378 Ares or 0.13378 Hectare). Above one bigha, the land revenue will be calculated proportionately and the minimum land revenue of each classes of estates shall be collected/assessed dagwise.

Sd/- D.K. Sarma, IAS,

Commissioner & Secretary to the Govt. of Assam
Revenue & D.M. Department.


Memo. No. RLR. 110/2014/268-A

Dated Dispur, the 23rd November, 2016

Copy forwarded for information and necessary action to:-

- 1) The Divisional Commissioner, Lower Assam Division/ North Assam Division/ Upper Assam Division/ Central Assam Division/ Barak Valley Division.
- 2) The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32.
- 3) The Director of Land Requisition, Acquisition & Reforms, Assam, Rupnagar, Guwahati-32.
- 4) The Principal Secretary, Karbi-Anglong Autonomous Council/ NC Hills Autonomous Council/ Bodoland Territorial Council.
- 5) The Deputy Secretary to the Govt. of Assam, Political (Cabinet Cell) Department, Dispur, Guwahati-6.
- 6) The Deputy Commissioner, Kamrup/ Darrang/ Barpeta/ Nalbari/ Sonitpur/ Lakhimpur/ Dhemaji/ Tinsukia/ Dibrugarh/ Sivasagar/ Jorhat/ Golaghat/ Nagaon/ Morigaon for information and necessary action.
- 7) The Deputy Commissioner, Karbi-Anglong/Dima Hasao/Udalguri/ Cachar/Chirang/ Hailakandi/Karimganj/Kokrajhar/Baksa/Bongaigaon/Kamrup(M)/Dhubri/Goalpara for information.
- 8) The Director, Printing & Stationery, Assam Govt. Press, Bamunimaidam, Ghty-21. He is requested to publish the Notification in the next issue of the Extraordinary Assam Gazette.
- 9) The Settlement Officer, Dhubri/ Kokrajhar/ Cachar/ Karimganj/ Hailakandi.
- 10) P.S. to Chief Minister, Assam, Dispur, Guwahati-6 for kind appraisal of the Chief Minister.
- 11) P.S. to Minister of State, Revenue & D.M. etc., Assam, Dispur, Guwahati-6 for kind appraisal of the Hon'ble Minister.
- 12) S.O. to Chief Secretary, Assam, Guwahati-6 for kind appraisal of the Chief Secretary.
- 13) P.S. to Addl. Chief Secretary, Revenue & D.M. Department, Dispur, Guwahati-6 for kind appraisal of the Addl. Chief Secretary.
- 14) P.S. to Principal Secretary, Revenue & DM Department, Dispur for kind appraisal of the Principal Secretary.
- 15) P.S. to Commissioner & Secretary, Revenue & DM Department, Dispur for kind appraisal of the Commissioner & Secretary.

By order etc,


Joint Secretary to the Govt. of Assam
Revenue & D.M. (LR) Department.

**GOVERNMENT OF ASSAM
REVENUE & D.M. (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6.**

No.RLR.123/2016/3

Dated Dispur, the 18th February, 2017.

OFFICE MEMORANDUM

In pursuance of Government decision to computerize the land revenue collection system as part of Integrated Land Records Management System, it has been decided to allow one-time additional commission of Rs.50,000/- (Rupees fifty thousand) only to each of the Mouzadars to enable them to procure computers and peripherals with internet connectivity to implement the Integrated Land Records Management System of land revenue collection.

Specifications for computers and peripherals

Sl. No.	Item
1	One Desktop PC:- (Intel Core i5) (6 th Generation) (RAM- 4GB extendable to 32 GB, Hard Disk- 1TB, HDMI, WiFi, DVD Writer OS: Windows 10, Software (preloaded) :- Anti Virus, Libra Office
2	One Monochrome Laser Printer (1200 x 1200 dpi), 20 ppm minimum
3.	One 600 VA Offline UPS:- Input voltage 140-300 V AC- Range Storage Capacity: 600 VA, Battery back up time: up to 20 minutes

Norms for payment of one-time additional commission to the Mouzadars

A one-time additional commission of Rs.50,000/- will be allowed to the existing Mouzadars against the revenue collection by them in the year 2016-17 on submission of a certificate to the effect that they have installed the computers and peripherals as per the norms and specifications mentioned above along with internet connectivity. The certificate should be accompanied with a copy of the documents in support of the items procured and installed.

The Mouzadars shall have to install the computers and peripherals with internet connectivity latest by 28th February, 2017.

This is issued with the concurrence of Finance Department vide U/o No.2380 dated 30/01/2017.

Sd/-P.K. Tiwari, IAS,
Principal Secretary to the Govt. of Assam
Revenue & D.M. Department.

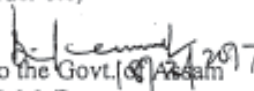
Memo No.RLR.123/2016/3-A

Dated Dispur, the 18th February, 2017.

Copy to:-

- 1) The Divisional Commissioner, LAD, Guwahati/ NAD, Tezpur/ UAD, Jorhat / CAD, Nagaon/ Barak Valley Division, Guwahati.
- 2) The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati- 32.
- 3) All Deputy Commissioners (except Sixth Schedule Districts).
- 4) The Staff Officer to Chief Secretary, Assam, Dispur, Guwahati-6.
- 5) P.P.S. to Hon'ble Chief Minister, Assam
- 6) P.S. to Principal Secretary, Revenue & DM Deptt., Assam, Dispur.
- 7) P.S. to Commissioner & Secretary, Revenue & DM Deptt., Assam, Dispur.
- 8) P.S. to Commissioner & Secretary, Finance Department, Assam, Dispur.

By order etc,


Joint Secretary to the Govt. of Assam
Revenue & D.M. Department.

**GOVERNMENT OF ASSAM
REVENUE & D.M. (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL), DISPUR
GUWAHATI-6.**

No.RLR.38/2015/30

Dated Dispur, the 15th March, 2017.

From : Shri B. Lekharu, ACS
Joint Secretary to the Govt. of Assam,
Revenue & D.M. Department.

To : The Deputy Commissioner (all),
.....

Sub : Regarding usage of MIS for land revenue statements/reports instead of
hard copy for furnishing land revenue collection statements/reports.

Sir,

I am directed to request you kindly to discontinue sending land revenue collection reports/statements to the Govt. in Revenue & DM(LR) Department and instead use/update MIS for the same.

Yours faithfully,


Joint Secretary to the Govt. of Assam
Revenue & D.M. Department.


Memo No.RLR.38/2015/30-A

Dated Dispur, the 15th March, 2017.

Copy to:-

1. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32.
2. The Divisional Commissioner, Upper Assam Division, Jorhat, Lower Assam Division, Guwahati, North Assam Division, Tezpur, Central Assam Division, Nagaon, Barak Valley Division, Silchar.
3. P.S. to Principal Secretary, Revenue & DM Deptt. for kind appraisal of the Principal Secretary.
4. P.S. to Commissioner & Secretary, Revenue & DM Deptt. for kind appraisal of the Commissioner & Secretary.
5. P.S. to Commissioner & Secretary, Finance Department for kind appraisal of the Commissioner & Secretary.
6. P.S. to Secretary, Revenue & DM Deptt. for kind appraisal of the Secretary.

By order etc.


Joint Secretary to the Govt. of Assam
Revenue & D.M. Department.

**GOVERNMENT OF ASSAM,
REVENUE & D.M.DEPARTMENT,
ASSAM SECRETARIAT (CIVIL), DISPUR,
GUWAHATI-6.**

ORDERS BY THE GOVERNOR

NOTIFICATION

No.RLR.174/2009/110

Dated Dispur, the 11th January, 2018.

The Governor of Assam is pleased to enhance the monthly remuneration of the eligible Gaonburahs in the State from Rs.4,200/- (Rupees four thousand two hundred) only per month to Rs.6,500/- (Lump sum) (Rupees six thousand five hundred) only per month with effect from 01/01/2018.


Sd/- Rajesh Prasad, IAS,
Commissioner & Secretary to the Govt. of Assam
Revenue & D.M. Department

Memo. No.RLR.174/2009/110-A

Dated Dispur, the 11th January, 2018.

Copy forwarded for information and necessary action to :-

- 1) The Divisional Commissioner, Lower Assam Division/North Assam Division/Upper Assam Division/Central Assam Division/Barak Valley Division.
- 2) The Director of Land Records & Surveys etc, Assam, Rupnagar, Guwahati-32.
- 3) The Director of Land Requisition, Acquisition & Reforms, Assam, Rupnagar, Ghy-32
- 4) The Principal Secretary, Karbi-Anglong Autonomous Council/NC Hills Autonomous Council/Bodoland Territorial Council.
- 5) The Addl. Secretary to the Govt. of Assam, Political (Cabinet Cell) Deptt., Dispur, Guwahati-6.
- 6) The Deputy Commissioner,(All).
- 7) The Director, Printing & Stationery, Assam Govt. Press, Bamunimaidam, Ghy-21. He is requested to publish the Notification in the next issue of the Extra Ordinary Assam Gazette.
- 8) The P.P.S. to Hon'ble Chief Minister, Assam, Dispur, Guwahati-6.
- 9) P.S. to Minister of State, Revenue & DM etc, Assam, Dispur, Guwahati-6 for kind appraisal of the Hon'ble Minister of State.
- 10) The S.O. to Chief Secretary, Assam, Dispur, Guwahati-6.
- 11) The Sub-Divisional Officer (Civil)
- 12) The Treasury Officer,
- 13) P.S. to Commissioner & Secretary, Revenue & DM Department, Assam, Dispur for kind appraisal of the Commissioner & Secretary.
- 14) The Revenue & DM (Reforms) Department for information and taking necessary action. They are requested to take necessary steps for placing the fund as per requirement of the District for the period w.e.f. 01/01/2018.
- 15) The Accountant General (A&E), Assam, Beltola, Maidamgaon, Guwahati-29.
- 16) The President/Secretary, Gaonburah Association.


Joint Secretary to the Govt. of Assam
Revenue & D.M.(LR) Department

GOVERNMENT OF ASSAM
REVENUE & D.M. (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL): DISPUR
GUWAHATI-6

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Dispur, the 10th April, 2018.

No.RLR.187/2007/39: In cancellation of earlier Notification No. RLR.187/2007/43 dated 06/01/2016, the Governor of Assam is hereby pleased to amend the existing provision of Executive Instructions contained in the Assam Land Revenue Regulation, 1886 as provided in the clauses 160, 162, 162-A, 162-C and 164 in regard to minimum qualifications, duties and responsibilities and capacity-building of Gaonburas in Assam, hereinafter referred to as the principal Executive Instructions, namely:-

Short title and commencement 1. (1) These Executive Instructions may be called the Executive Instructions under the Assam Land Revenue Regulation, 1886 (Amendment) 2018.

(2) They shall come into force on the date of their publication in the Official Gazette.

Substitution of Executive Instruction No. 160 2. In the principal Executive Instructions, for the existing Executive Instruction No.160 shall be substituted, namely :-

"160. Appointment of Gaonburas:

Government of Assam may appoint Gaonbura for one or more revenue villages in the whole of the State, as per the norms laid down and notified by it in this regard."

Substitution of Executive Instruction No. 162 3. In the principal Executive Instruction, for the existing Executive Instruction No. 162, the following shall be substituted, namely :-

"162.(1) Minimum Qualification:

The Deputy Commissioner/Principal Secretaries of Autonomous Council areas shall appoint Gaonburas from the persons having the following qualifications:

- (i) He/She should be a citizen of India and a permanent resident of the area in respect of which he/she seeks appointment;
- (ii) He/She should be of minimum 35 years of age; He/She should be minimum 10th pass from a Board/Institution recognized by the State Government;
- (iii) He/She should be physically fit and have sound mind;
- (iv) He/She should not have been declared as an insolvent or defaulter in payment of government dues;
- (v) Preference shall be given to the family members of Gaonburas and views of the Mouzadar shall be taken into consideration;
- (vi) He/She should not be a Government employee;
- (vii) He/She should have landed property/immovable property in his/her name in the area in which he/she intends to be appointed as Gaonbura;
- (viii) He/She should not be a member of any political party;

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- (ix) He/She should be a person of high status and command and have a respectable position in the society;
- (x) He/She should have worked/volunteered for the advancement of the Government policies and programmes and rendered assistance in natural calamities.

(2) **Selection Board:** The Deputy Commissioner/Principal Secretaries of Autonomous Council areas shall make the appointment of the Gaonbura on the recommendation of a Selection Board constituted for this purpose by the Deputy Commissioner/Principal Secretaries of the Autonomous Council areas which shall be comprised of the following members:-

- (i) Deputy Commissioner/Principal Secretaries of Autonomous Council areas.
- (ii) ADC (Revenue) or SDO(C)/ Joint Secretary (Revenue) in Council Districts.
- (iii) Circle Officer of the Revenue Circle within which the Gaonbura area is located.

The Selection Committee shall essentially assess the leadership qualities of the candidates along with his/her ability to inspire people and to lead a law abiding and value based life.

The Deputy Commissioner/Principal Secretaries of Autonomous Council areas shall make the Police Verification Report in respect of Gaonburas before their appointment. No criminal case should be pending against him/her.

(3) **Capacity building of Gaonburas :**

- (i) Every new entrant to the institution shall be provided a week-long training at the Assam Survey and Settlement Training College or at the district level in a residential Mode;
- (ii) Circle Officers shall organize one day meeting with Gaonburas every month to discuss their preparedness for the responsibilities assigned to them. Absence from the meeting shall be held as an act of indiscipline and insubordination and proper record of it should be kept.
- (iii) Structured two-day training programme for Gaonburas shall be organized preferably at the district level, once in two years."

Substitution of 4. In the principal Executive Instruction, for the existing Executive
Executive
Instruction No. "162-A. Removal from the job :
162-A

- (1) Gaonbura can continue to function till the time he is physically and mentally fit to carry out the duties and responsibilities assigned to him.
- (2) He/She can be removed from the post by the Deputy Commissioner/Principal Secretaries of Autonomous Council areas on the following grounds-
 - (i) He/ She is either physically or mentally unfit for the job;

- (ii) Negligence or dereliction of duty;
 - (iii) Involvement in any financial wrong-doing;
 - (iv) Corrupt behaviors, as defined in the Prevention of Corruption Act, 1988;
 - (v) Moral turpitude;
 - (vi) Conviction in any court of law in criminal cases;
- (3) Deputy Commissioner/Principal Secretaries of Autonomous Council areas may place a Gaonbura under suspension pending formal enquiry against him on any of the ground mentioned in sub-clause (2) above.
- (4) The Deputy Commissioner/Principal Secretaries of Autonomous Council areas may dismiss a Gaonbura from office after giving opportunity of hearing and recording his reasons in writing."

Substitution of Executive Instruction No. 162-C 5. In the principal Executive Instruction, for the existing Executive Instruction No.162-C, the following shall be substituted, namely :-
"162-C. An appeal against the order of appointment, suspension and dismissal of a Gaonbura by the Deputy Commissioner/Principal Secretaries of Autonomous Council areas shall lie to the Divisional Commissioner within a period of 60 (sixty) days from the date on which the appellant receives a copy of the order."

Substitution of Executive Instruction No. 164 6. In the principal Executive Instruction, for the existing Executive Instruction 164, the following shall be substituted, namely :-
"164. Duties and Responsibilities of Gaonburas:

(1) Gaonbura shall provide all the necessary assistance to the Lot Mandal in maintaining and updating the land records and in the maintenance of Survey marks (*Shildhip*). He/She shall be required to perform following duties in this regard :-

- (i) He/She shall inform Lot Mandal the moment he/she comes to know of the encroachment on any piece of Government land in the village, or use of any piece of VGR/PGR and land reserved for specific purposes for any other purpose and obtain an acknowledgement from the Lot Mandal in support of the information having been given.
- (ii) He/She shall inform villagers of the exact dates of the Lot Mandal's visits to the village as part of his Spring, Winter and Autumn tours well in advance, so that the villagers can be ready with the information to be shared with Lot Mandal.
- (iii) He/She shall keep himself informed of the cases of change in the ownership of land, so that mutation in respect of such lands can be taken up.
- (iv) He/She shall keep himself informed of the changes in the land use pattern to help Lot Mandal in preparing the proposals for reclassification.
- (v) He/She shall immediately inform Lot Mandal of each and every case of transfer of agricultural land to non-agriculturists in rural areas and cases of transfer of land

- in tribal block and belt to an ineligible person.
- (vi) He/She shall help Lot Mandal in organizing camps for sharing the changes in Jamabandi entries and distribution of the copies of Jamabandi.
- (2) He/She shall extend help to Mauzadars in collection of land revenue.
- (3) He/She shall keep close vigil on the wetlands, hills, ecological sites and sites of historical and archaeological importance in the village and inform the Circle Officer of all the instances of encroachment or harm to those, immediately.
- (4) Gaonbura shall function as a Convener of the Village Conservation and Land Management Committee and shall be responsible for (i) regular meetings of the Committee, (ii) sharing Government instructions and guidelines regarding the use and conservation of the Government and community land, (iii) keeping record of the proceedings of the deliberations of the committee and forwarding them to the Circle Officer, (iv) assisting the committee in implementing awareness generation programmes for the conservation of Government and community land, (v) extending support to the committee in preparation of village knowledge Bank and village resource network as per Government Guidelines, (vi) Assisting Lot Mandal in preparing the village land bank and (vii) Assisting the committee in preparation of Village Master Plan.
- (5) He/She shall render assistance in carrying out response, relief and rehabilitation operations during natural or man-made disasters.
- (6) In criminal matters, he/she shall discharge the duties imposed on village headmen by Section 40 of the Criminal Procedure Code and assist the police in the investigation of crime occurring within his/her charge. He/ She may report crime to the police either in writing or in person or by messenger as is most convenient to him/her.
- (7) He/She shall report to the Circle Officer the vital statistics of his charge, outbreaks of epidemics among men and cattle and serious destruction of crops. He/she should report threatened, breaches of embankments.
- (8) He/She shall also help visiting officers of the Departments of Health and Family Welfare, Public Health Engineering, Agriculture, Veterinary, Co-operation, Education, Social Welfare etc. as and when required."

Sd/- Rajesh Prasad, IAS
Commissioner & Secretary to the Govt. of Assam
Revenue & D.M. Department.

Copy forwarded for information and necessary action to:-

- 1) The Principal Secretary to the Hon'ble Chief Minister, Assam, Dispur, Guwahati-6.
- 2) The Divisional Commissioner, Lower Assam Division, Guwahati/North Assam Division, Tezpur/Upper Assam Division, Jorhat/ Central Assam Division, Nagaon/ Barak Valley Division, Guwahati.
- 3) The Principal Secretaries of Autonomous Council Districts, BTC, Kokrajhar/Karbi Anglong Autonomous Council, Diphu/ Dima Hasao Autonomous Council, Haflong.
- 4) The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32.
- 5) The Director of Land Requisition, Acquisition & Reforms, Assam, Rupnagar, Ghy-32.
- 6) The Joint Secretary to the Govt. of Assam, Political (Cabinet Cell) Department, Dispur, Guwahati-6.
- 7) The Director, Printing & Stationery, Assam Govt. Press, Bamunimaidam, Ghy-21. He is requested to publish the Notification in the next issue of the Extraordinary Assam Gazette.
- 8) The Deputy Commissioner (ALL).
- 9) The S.O. to the Chief Secretary, Assam, Dispur, Guwahati-6.
- 10) The Sub Divisional Officer (Civil),, District..... (ALL).
- 11) The Circle Officer, Revenue Circle, District.....
- 12) P.S. to Minister of State, Revenue & D.M. etc., Assam, Dispur, Guwahati-6 for kind appraisal of the Hon'ble Minister.
- 13) P.S. to Addl. Chief Secretary to the Govt. of Assam, Revenue & DM Department for kind appraisal of the Addl. Chief Secretary.
- 14) P.S. to the Principal Secretary to the Govt. of Assam, Home & Political Department for kind appraisal of the Principal Secretary.
- 15) P.S. to Commissioner & Secretary to the Govt. of Assam, Revenue & DM Department for kind appraisal of the Commissioner & Secretary.
- 16) P.S. to Commissioner & Secretary to the Govt. of Assam, Legislative Department for kind appraisal of the Commissioner & Secretary.
- 17) P.S. to Commissioner & Secretary to the Govt. of Assam, Finance Department for kind appraisal of the Commissioner & Secretary.
- 18) P.S. to Commissioner & Secretary to the Govt. of Assam, Personnel Department for kind appraisal of the Commissioner & Secretary.
- 19) P.S. to L.R. & Secretary to the Govt. of Assam, Judicial Department for kind appraisal of the L.R. & Secretary.
- 20) P.S. to Secretary to the Govt. of Assam, Revenue & DM Department for kind appraisal of the Secretary.

By order etc.,


Joint Secretary to the Govt. of Assam,
Revenue & D.M. (LR) Department.

**GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF LAND RECORDS & SURVEYS ETC ASSAM
RUPNAGAR, GUWAHATI-781032**

No DLR/Estt-177/HC/2015/44

Dated Guwahati the 20th August 2018

AN ORDER

IN CONNECTION WITH THE HON'BLE HIGH COURT'S ORDER DATED

18-07-2018 IN WP(c) No 3960/2018

- Read: The order of the Hon'ble High Court dated 18-07-2018 in WP(C) No 3960/2018. The Hon'ble High Court has directed the Director of Land Records to consider the inter district transfer of the petitioner Nos 1 and 2 to Dhubri district inasmuch as there are 7(seven) vacancies of Lat Mandal available in the Dhubri District.
- Read: The order of the DLR Assam No. DLR/Estt-177/HC/2015/18 date 16-03-2016

CONSIDERATIONS

Consideration-I

Seen the prayer of the petitioners. Both the Petitioners namely Shri Abdul Maleque Mandal and Anower Hussain Sarkar Lat Mandal were appointed as Additional Mandal for conducting settlement operation in the Goalpara and Dhubri Districts and later absorbed as the Lat Mandals in Sonitpur District (Now Biswanath Chariali district).

Consideration-II

It appears that earlier the service conditions of Lot Mandals and that of the provisions of AFRBM Act were not brought to the notice of Hon'ble High Court adequately.

Consideration-III

It is also observed that several cases of transfer has also been effected without adhering to the provisions of service Rules of Lot mandals, AFRBM Act and general service conditions required to followed in case of Transfer .

Consideration-IV

- (a) The cadre of Lots Mondals during the non-settlement period lies under the control of the Deputy Commissioner of the concerned district. So the number of lat mandal's cadre are equivalent to the number of districts in the State. Lat Mandal's cadre is not an all Assam Cadre and therefore inter district transfer or inter cadre transfer of Lot Mandal is not possible. **Rule 3 of the Lot Mandal's service Rules as contained in the Assam Land Records Manual, deals with the matter of transfer of lat mandals which states: "The Deputy Commissioner can transfer a recorder from one lot to another within his district but no resident recorder should be transferred from his lot without the sanction of the Director Land Records"**
- (b) When a vacancy arises in a cadre the cadre controlling authority is to fill up the vacancy only by way of recruitment to that vacancy. There is no other way out. For transferring a mandal a vacant post is not necessary. Because transfer can be made vice -versa. In the district of Dhubri if there are 100 posts of Lat Mandals and at present 93 is the man in position, it implies that there are 7 vacant position in that


18/8/18

(286)

district and the DC can recruit 7 more mandals to that cadre by advertising those 7 (seven) posts to which our two applicants can also apply if they are eligible and get recruited if considered qualified. The DC can transfer any mandal within the cadre/ district even to these vacant posts keeping such transferred mandal posts vacant. An example will be helpful- if of the seven vacant posts of Dhubri district, one post lies in the Bagaribari Revenue Circle, any mandal from any circle of Dhubri district can be transferred to that vacant post keeping the post of transferred mandal vacant. This implies that, at any point of the year there should be 7(seven) vacancies intact until recruitment to these posts are made.

- (c) Authority who appoints a person is also the authority to transfer that person within the same cadre which is under his control. Deputy Commissioner Biswanath Chariali can transfer any of his mandals to any Circle within his jurisdiction either to a vacant posts or by way of transfer by vice-versa – so that total vacant posts remains same within the cadre.

Consideration-V

The Section 7(a) of the AFRBM Act 2005 provides that: “the State Government or the appointing authorities under it **shall give appointments only against a sanctioned post which is vacant** and in accordance with the laid down Rules, procedures and orders. This categorically implies that sanctioned vacant posts are only for appointment while appointment cannot be made by way of transfer.

Consideration-VI

On sympathetic consideration sometimes mutual transfer proposals are agreed so as to keep the vacant position or for that matter the man in position intact. This implies that if two mandals from Dhubri district agrees to go to Biswanath Chariali district then the two applicants in this case can be accommodated in their place. But from the point of view of service conditions even such mutual transfer cases are also irregular – because two such incumbents having identical or symmetrical service conditions are difficult to get.

Consideration-VII

Let us now examine what happens when the petitioners are given transfer from Biswanath Chariali district to Dhubri district: The following are the points which none of the two Deputy Commissioners have considered:

1. First of all, these cases cannot be said to be “transfer” at all as there is no such provision of inter-cadre transfer in any rules. So the Deputy Commissioners are decide what they will term this new induction and exit.
2. This will disrupt the seniority position in cadre and thereby prospect of promotions of the existing Lat Mandals. There is no such rules where these two senior Mandals can be put below the existing junior-most Mandal in the cadre. This is possible only, when some type of punishment is inflicted on these two mandals. So this will invite further litigation.
3. This will disrupt the roster points in the cadre. This may lead to excess of general candidates in the cadre. Assuming that the **cadre is full (the one and only one condition)**, the Deputy Commissioner is duty bound to put these two mandals only to the those two rosters points which are left vacant due to promotion or retirement of two general category mandals. Since the Lat Mandal's cadre is of **direct recruitment cadre**, any one or both the posts may also belong to OBC points- not to speak of existing of backlog vacancy condition.
4. This will be irregular financially because their salaries were not included in the “I. Statement” while preparing the budget. Only 3 months' salaries for a probable newly recruited 7 (seven) mandals were included in the budget as per procedure

M.P.
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while the petitioners will have to be paid higher salaries as they are senior mandals - the amount which is not budgeted. So there will be shortfall in the budget--as a result of which some incumbents will not be getting their salaries. All these happenings will be behind the back of Finance Department.

5. The Deputy Commissioner Biswanath will appear to be gainer by two posts- as the posts of the applicants will fall vacant once they leave the cadre. But he will not be able to recruit anybody to those two posts as it is prohibited under AFRBM Act. Section 7(c) of the AFRBM Act provides "**(c) no appointment shall be made by the State Government or the appointing authorities under it in the vacancies arising out of transfer and leave of the incumbents in these posts;**"

Consideration-VIII

Rule 3A was added to the Assam Land Records Manual in the year 1985 stating that: "On the proposals/ views received from the concerned Deputy Commissioners, Director Land Records may transfer a recorder from one district to another." Evidently this rule provides a simple enabling provision empowering DLR to tackle any crucial situation of public interest but not without adhering to the existing rules and provision of the Acts already mentioned.

ORDER

Now therefore, in consideration of the matters discussed above, the petitioners' case is not found eligible to be considered under the Rule 3A considering the fact that their conditions are not unique and concerning any public interest and that already millions of such employees are working in various cadres of Grade IV and Grade-III having no district transfer prospects and retire timely in their place post of posting. It is also a fact that it is easy to retire from the establishment where the incumbent worked for most part of his/her life. In view of the above, the undersigned regrets his inability to exercise power under newly inserted Rule 3A in the instant case as it will lead to violation of so many service conditions and also contravention of provisions of AFRBM Act leading attraction of the penal provisions namely Section 8 of the said Act.

Inform all concerned



(U. Hazarika IAS)

**DIRECTOR OF LAND RECORDS & SURVEYS, ASSAM,
RUPNAGAR GUWHATI-781032**

**GOVERNMENT OF ASSAM
REVENUE AND D.M.(LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL) DISPUR
GUWAHATI-6**

ORDERS BY THE GOVERNOR
NOTIFICATION

Dated Dispur the 19th July, 2019.

No.RLR.187/2007/Pt/24: In partial modification of Government Notification No.RLR. 187/2007/39, dated 10/04/2018, the Governor of Assam is hereby pleased to add certain conditions in Executive Instruction No.162 (1) and 162-A, hereinafter referred to as the principal Executive Instructions, to amend the aforesaid Notification, as follows:-

Amendment of sub-clause (ii) and insertion of new sub-clauses (xi) and (xii) in Executive Instruction No.162(1)

1. In the principal Executive Instructions, the Executive Instruction No. 162, clause (1),-

- (i) in sub-clause (ii), for the existing number "35" appearing in the first line the number "25" shall be substituted.
- (ii) after the existing sub-clause (x), for the punctuation mark ".", appearing at the end, the punctuation mark ";" shall be substituted and thereafter, the following new sub-clauses (xi) and (xii) shall be inserted, namely:-

"(xi) He/She should not have more than two living children from a single or multiple partners:

Provided that this provision should not be applicable in respect of those persons, who have more than two children prior to the date of coming into force of this notification i.e. RLR 187/2007/Pt/24, dated 19/07/2019.

(xii) He/She should furnish an affidavit at the time of submission of application that he/ she has not more than two living children from a single or multiple partners."

Amendment of Executive Instruction No.162-A

2. In the principal Executive Instructions, in Executive Instruction No. 162-A,-

- (a) after the existing clause (2), the following new clauses (2-A), (2-B), (2-C) and (2-D) shall be inserted, namely:-

"(2-A) The Deputy Commissioners/ Principal Secretaries of Autonomous Council areas shall remove any Gaonbura, if he/she is having two or more than two children from a single or multiple partners prior to the date of coming into force of this notification i.e. RLR 187/2007/Pt/24 dated 19/07/2019 and gives birth to an additional child thereafter.

(2-B) If any Gaonbura divorces his wife and subsequently his separated wife gives birth to a third child without remarrying with another person within a period of nine months from the date of separation, he shall be removed from the post of Gaonbura by the concerned Deputy Commissioners/Principal Secretaries of Autonomous Council areas.

(2-C) Notwithstanding anything contained in clauses (2-A) and (2-B) above,-

- (i) if the first child are triplets, then the Gaonbura shall not be removed from his/her post;
- (ii) if the second child are twins/triplets, the Gaonbura shall not be removed from his/her post.

(2-D) The Circle Officer concerned, on receipt of information of additional child birth in respect of a Gaonbura, shall inform the matter to the concerned Deputy Commissioner/Principal Secretary of Autonomous Council area. The concerned Deputy Commissioner/Principal Secretary of Autonomous Council area shall examine the matter and on establishment of the fact, shall remove the Gaonbura concerned accordingly under intimation to the State Government.”

- (b) in clause (3), in the last line, for the words, signs and number “sub-clause (2)”, the words, signs and numbers “sub-clauses (2), (2-A) and (2-B)” shall be substituted.

Sd/-Kumar Sanjay Krishna, IAS
Additional Chief Secretary to the Govt. of Assam,
Revenue and D.M.(L.R.) Department,

Memo No.RLR.187/2007/Pt/24-A,

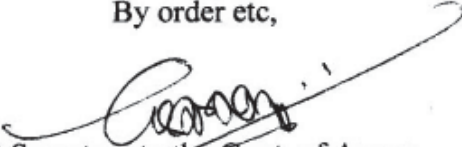
Dated Dispur the 19th July, 2019.

Copy to:-

1. The Principal Secretary to the Hon'ble Chief Minister, Assam, Dispur, Guwahati-6.
2. The Divisional Commissioner, Lower Assam Division, Guwahati/North Assam Division, Tezpur/Upper Assam Division, Jorhat/Central Assam Division, Nagaon/Barak Valley Division, Guwahati.
3. The Principal Secretaries of Autonomous Council Districts, BTC, Kokrajhar/Karbi Anglong Autonomous Council, Diphu/Dima Hasao Autonomous Council, Haflong.
4. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32.
5. The Director of Land Requisition, Acquisition & Reforms, Assam, Rupnagar, Ghy-32.
6. The Joint Secretary to the Govt. of Assam, Political (Cabinet Cell) Department, Dispur, Guwahati-6.
7. The Director, Printing & Stationery, Assam Govt. Press, Bamunimaidam, Ghy-21. He is requested to publish the Notification in the next issue of the Extraordinary Assam Gazette.
8. The Deputy Commissioner.....(ALL).
9. The S.O. to the Chief Secretary, Assam, Dispur, Guwahati-6.
10. The Sub-Divisional Officer (Civil),.....District(All).
11. P.S. to Minister of State, Revenue & D.M. etc., Assam, Dispur, Guwahati-6 for kind appraisal of the Hon'ble Minister.
12. P.S. to Addl. Chief Secretary to the Govt. of Assam, Revenue & D.M. Department for kind appraisal of the Addl. Chief Secretary.
13. P.S. to the Principal Secretary to the Govt. of Assam, Home & Political Department for kind appraisal of the Principal Secretary.
14. P.S. to the Commissioner & Secretary to the Govt. of Assam, Revenue & D.M. Department for kind appraisal of the Commissioner & Secretary.

15. P.S. to the Commissioner & Secretary to the Govt. of Assam, Legislative Department for kind appraisal of the Commissioner & Secretary.
16. P.S. to the Commissioner & Secretary to the Govt. of Assam, Finance Department for kind appraisal of the Commissioner & Secretary.
17. P.S. to the Commissioner & Secretary to the Govt. of Assam, Personnel Department for kind appraisal of the Commissioner & Secretary.
18. P.S. to L.R. & Secretary to the Govt. of Assam, Judicial Department for kind appraisal of the L.R. & Secretary.
19. P.S. to the Secretary to the Govt. of Assam, Revenue & D.M. Department for kind appraisal of the Secretary.

By order etc,


Joint Secretary to the Govt. of Assam
Revenue & D.M. (L.R.) Department

GOVERNMENT OF ASSAM
REVENUE & D.M. (LR) DEPARTMENT
ASSAM SECRETARIAT (CIVIL): DISPUR
GUWAHATI-6

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Dispur, the 1st August, 2019

No.RLR.96/2017/26:The Governor of Assam is pleased to create one new Revenue Circle namely "Ujani Majuli Revenue Circle" by re-organizing the existing Majuli Revenue Circle in the district of Majuli. The head-quarters of the new Revenue Circle will be at Jengraimukh in Majuli district.

Jurisdiction of the new Revenue Circle will be as follows:-

Name of Circle	Name of Mouza falling under the Circle
Ujani Majuli Revenue Circle	Salmora

Sd/-Kumar Sanjay Krishna, IAS,
Addl. Chief Secretary to the Govt. of Assam,
Revenue & D.M. Department.

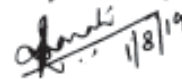
Memo. No. RLR.96/2017/26-A

Dated Dispur, the 1st August, 2019

Copy forwarded for information and necessary action to:-

- 1) The Accountant General, (A&E), Assam, Maidamgaon, Beltola, Guwahati-29.
- 2) The Commissioner, Barak Valley Division, Silchar/ Upper Assam Division, Jorhat/ Lower Assam Division, Guwahati/ North Assam Division, Tezpur/ Central Assam Division, Nagaon.
- 3) The Chief Election Officer, Assam.
- 4) The Post Master General, Assam, Guwahati-1.
- 5) The Director of Land Records & Surveys etc., Assam, Rupnagar, Ghy.-32.
- 6) The Director of Land Requisition, Acquisition & Reforms, Assam, Rupnagar, Ghy-32.
- 7) The Director, Printing & Stationery, Assam Govt. Press, Bamunimaidam, Ghy-21 for publication of the notification in the next issue of the Assam Gazette.
- 8) The Deputy Commissioner,
- 9) The Director of Economic & Statistics, Assam, Guwahati.
- 10) The Director of Information & Public Relation, Assam, Guwahati-6.
- 11) The Staff Officer to Chief Secretary, Assam.
- 12) The Principal Private Secretary to the Chief Minister, Assam, Dispur.
- 13) The Deputy Secretary to the Govt. of Assam, Personnel (A) Department, Dispur, Guwahati-6.
- 14) P.S. to Principal Secretary to Chief Minister, Assam, Dispur.
- 15) P.S. to Minister of State, Revenue & D.M. etc., Assam, Dispur, Guwahati-6 for kind appraisal of the Hon'ble Minister.
- 16) P.S. to Addl. Chief Secretary to the Govt. of Assam, Revenue & D.M. Department, Dispur, Guwahati-6 for kind appraisal of the Addl. Chief Secretary.
- 17) P.S. to Secretary to the Govt. of Assam, Revenue & D.M. Department, Dispur, for kind appraisal of the Secretary.

By order etc,


1/8/19

Joint Secretary to the Govt. of Assam,
Revenue & D.M.(LR) Department.

GOVERNMENT OF ASSAM
REGISTRANTION DEPARTMENT ASSAM SECRETARIAT (C)
DISPUR

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Dispur, the 18th December, 2006

No. REGN. 47/96/57 : In exercise of the powers conferred by Section 74 of the Indian Stamp Act, 1899 the Governor of Assam is pleased to make further amendments to rules for regulating the supply and sale of Stamp and Stamped papers, the persons by whom alone, such sale is to be conducted and the duties and remuneration of such persons as published under Notification No.FSP.1/58/115, dtd. 1.12.69 in the manner herein after appearing.

Amount of rule 6 of the Rules. 1. In Rule 6 for the existing rate discount as made in tabular from the following shall be substituted namely :-

Non-Judicial Stamp Description	Place where Stamps are sold		At other Places	
	Proposed		Proposed	
	Percent	Per Rupee	Percent	Per Rupee
Impressed Hundi Stamps and Impressed Stamped paper.	6.50	7-paise	7.50	8-paise
Other Stamps not exceeding value of 0.50 paise each.	7	7-paise	8	8-paise
Ditto exceeding 0.50 paise but not exceeding Rs. 10/-	6	6-paise	7	7-paise
Ditto exceeding Rs. 10/- but not exceeding Rs. 500/-	4	4-paise	4	4-paise
Ditto exceeding Rs. 500/- but not exceeding Rs. 2000/-	3	3-paise	3	3-paise
Ditto exceeding Rs. 2000/- but not exceeding Rs. 10,000/-	2.50	3-paise	3	3-paise

Amendment of Rule 7 of the Rules. In Rule, 7 for the words and figure "Rs.2000/-" the words and figure "Rs.10,000/- shall be substituted.

This Notification will come into force with effect from 1st day of January, 2007.

This Notification is issued with concurrence of Finance (taxation) Department vide their U/O No.FT.54/2006, dtd. 29.11.2006.

Sd/- S. A. Hussain
Deputy Secretary to the Govt. of Assam
Registration Department.

Memo No.REGN.47/96/57 -A Dated Dispur, the 18th December, 2006.

Copy forwarded to the :-

1. Deputy Commissione / Sub-Divisional Officer
2. Accountant General, Assam, Maidamgaon, Guwahati-29.
3. Registrar, Assam High Court, Gauhati with 5 (five) spare copies.
4. Superintendent of Stamps, Assam, Rupnagar, Guwahati-32 with 15 (fifteen) spare copies with reference to their letter No. 55/V-I/96/03/30, dtd. 16.12.2004.
5. All Treasury Officers & Sub-Treasury Officers with 3 (three) spare copies each.
6. Deputy Secretary to the Govt. of Assam, Finance (Taxation) Department, Dispur, with reference to U/O No.FT.54/2006, dtd.29.11.06.
7. Secretary, All Assam Stamp Vender Association, Guwahati-781001.
8. Superintendent Assam Govt. Press, Bamunimaidam, Guwahati-21, with the request to publish the notification in an extraordinary issue of the Assam Gazette on 15.12.2006 and furnish this Department with 500 spare copies.

By order etc.
Sd/-
Deputy Secretary to the Govt. of Assam
Registration Department.

GOVERNMENT OF ASSAM
REVENUE (REGISTRATION) DEPARTMENT
DISPUR

No. REGN. 31/2007/19

Dated Dispur the 19th June, 2008

From : Smti. Salma Ahmed Hussain, ACS,
Deputy Secretary to the Govt. of Assam,

To : The
.....

Sub : Notification regarding Exemption of Stamp duty in respect of all Self Help Groups in
the State of Assam.

Sir,

I am directed to forward herewith a copy of the Notification No.REGN.31/2007/17 dt. 31-5-2008 duly published in the Extraordinary Assam Gazette in its issue dt.7-6-2008 regarding exemption of Stamp duty in respect of Self Help Groups in Assam for favour of your information and necessary action.

Yours faithfully,

Sd/- Salma Ahmed Hussain
Deputy Secretary to the Govt. of Assam
Revenue (Registration) Department.



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

নং 175 দিশপুৰ, শনিবাৰ, 7 জুন, 2008, 17 জ্যৈষ্ঠ, 1930 (শক)
No. 175 Dispur, Saturday, 7th June, 2008, 17th Jyaistha, 1930 (S.E.)

GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
REVENUE & D. M. (REGISTRATION) DEPARTMENT

NOTIFICATION

The 31st May, 2008

No. REGN. 31/2007/17.- In exercise of powers conferred by clause (a) of sub-section (1), read with sub-section (2) of Section 9 of the Indian Stamp Act, 1899 (11 of 1899) the Governor of Assam is pleased to exempt all the Self Help Groups in the State of Assam, from payment stamp duty chargeable, in respect of instruments when executed by such Self Help Group and concerned Banks for the purpose of availing loan from Banks.

This Notification shall come into force on the date of its publication in the official Gazette.

V. K. PIPERSENIA,
Principal Secretary to the Govt. of Assam,
Revenue & D. M. (Registration) Department.

Guwahati : Printed and Published by the Dy. Director (P & S), Directorate of Ptg. & Sty. Assam, Guwahati 21.
Extraordinary Gazette No. 349 - 500 + 10 - 7 - 6 - 2008.



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

নং 198 দিশপুৰ, শুক্ৰবাৰ, 27 জুন, 2008, 6 আছাৰ, 1930 (শক)
No. 198 Dispur, Friday, 27th June, 2008, 6th Asadha, 1930 (S.E.)

GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
REVENUE (REGISTRATION) DEPARTMENT

NOTIFICATION

The 26th June, 2008

No. REGN. 77/2005/PT/83.- In exercise of powers conferred under Section 8 of the Hindu Marriage Act, 1955 (Central Act 25 of 1955), the Governor of Assam is hereby pleased further to amend the Hindu Marriage Rules, 1961, hereinafter referred to as the principal Rules, in the manner hereinafter appearing, namely :-

Short Title and Commencement.

- (1) These rules may be called **the Hindu Marriage (Assam Amendment) Rules, 2008.**
- (2) They shall come into force on the date of their publication in the Official Gazette.

Amendment of Rule 19.

- In the principal Rules, for the existing rule 19, the following shall be substituted, namely :-
"19. Notwithstanding anything contained in the Act and in these rules, the registration of Hindu Marriage in Assam, shall be compulsory."

V. K. PIPERSENIA,
Principal Secretary to the Govt. of Assam,
Revenue & D. M. (Registration) Department.

Guwahati : Printed and Published by the Dy. Director (P & S), Directorate of Ptg. & Sty. Assam, Guwahati 21.
Extraordinary Gazette No. 397 - 500 + 300 - 27 - 6 - 2008.

GOVERNMENT OF ASSAM
REVENUE (REGISTRATION) DEPARTMENT
DISPUR

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Dispur, the 4th March, 2009

No. REGN. 92/2008/9 : In supersession of this Deptt's earlier Notification No.REGN.86/2007/12 dt. 9-10-2007 the Governor of Assam is pleased to constitute a State Level Screening Committee comprising of the following members for examination of the proposals of the District Level Land Valuation Committees and to recommend the reasonable value of all categories of lands for the purpose of registration of deeds in the offices of Sub-Registrars as indicated under terms of reference of this Deptt's letter No.REGN.61/2005/52 dt. 30-11-2006.

- | | |
|---|----------|
| 1. Principal Secretary to the Govt. of Assam,
Revenue & D.M. Department. | Chairman |
| 2. Joint Secretary to the Govt. of Assam,
Revenue & D.M. (Settlement) Department. | Member |
| 3. Joint Secretary to the Govt. of Assam,
Revenue & D.M. (Land Acquisition) Department. | Member |
| 4. Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (Registration) Department. | Member |
| 5. Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (Reforms) Department. | Member |
| 6. Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (Settlement) Department. | Member |
| 7. Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (Land records) Department. | Member |
| 8. Chief Executive Officer, G.M.D.A or
Deputy Secretary to the Govt. of Assam,
Guwahati Development Department.
(Whenever Cases pertaining to Guwahati Metropolitan
Area comes up for discussion) | Member |

V. K. PIPERSENIA,

Principal Secretary to the Govt. of Assam,
Revenue & D. M. (Registration) Department.

Memo No.REGN.92/2008/9 -A

Dated Dispur, the 4th March, 2009.

Copy to :-

1. The S.O. to Chief Secretary, Assam, Dispur.
2. The Commissioner & Secretary to the Govt. of Assam.
3. The Commissioner & Secretary to the Chief Minister, Assam, Dispur.
4. The Commissioner & Secretary to the Govt. of Assam, Finance (E.A) Department, Dispur.
5. The Commissioner & Secretary to the Govt. of Assam, Guwahati Development Department, Dispur.

6. The Commissioner & Secretary to the Govt. of Assam, Public Works Department, Dispur.
7. The Commissioner & Secretary to the Govt. of Assam, Urban Development Department, Dispur.
8. P.S. to Minister, Revenue & D.M. Assam for information of the Hon'ble Minister.
9. The Secretary to the Govt. of Assam, Town & Country Planning Department.
10. The Inspector General of Registration, Assam, Rupnagar, Guwahati-32.
11. All Deputy Commissioner,
(except Hills District)
12. All Sub-Divisional Officer (Civil),
13. Member concerned,

By order etc.

Sd/-
Deputy Secretary to the Govt. of Assam
Revenue (Registration) Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIAT : DISPUR

No. REGN. 61/2005/194

Dated Dispur the 16th September, 2009

From : **V. K. Pipersenia, IAS,**
Principal Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : 1. The Inspector General of Registration, Assam,
Rupnagar, Guwahati-32.
2. All Deputy Commissioner, (except Hills & BTAD District)
.....
3. All Sub-Divisional Officer, (Civil),
.....

Sub : Revised guidelines for fixation of Zonal Valuation of land in the State of Assam.

Ref. : No.REGN.61/2005/52, dated Dispur 30th November, 2006.

Sir,

With reference to the above, the following additions/modifications are made to the guidelines for fixation of Zonal Valuation of land in the State of Assam.

A. The District Level Land Valuation Committee shall, as far as possible, take in to consideration to the following points in arriving at the market value :-

(1) In the case of lands :-

- (i) Classification of the land as per land pattern;
- (ii) Classification under various classes of soil in the survey records;
- (iii) The rate of revenue assessment for each classification;
- (iv) Other factors which influence the valuation of the land in question;
- (v) Points, if any, mentioned by the parties to the instrument or any other person which require special consideration;
- (vi) Value of adjacent land or lands in the vicinity;
- (vii) Average annual yield from the land for five consecutive years till the determination and nearness to road and market, distance from village site, its location in general, level of land, transport facilities, facilities available for irrigation, such as tanks, wells and pump sets;
- (viii) The nature of crops raised on the land.

(2) In the case of house sites :-

- (i) the general value of house sites in the locality;
- (ii) nearness to road, railway station, bus route;
- (iii) nearness to market, shops and the like;
- (iv) amenities available in the place like public offices, hospitals and educational institutions;

(300)

- (v) development activities, industrial improvements in the vicinity;
- (vi) land tax and valuation of site with reference to taxation records of the local authorities concerned;
- (vii) any other features having a special bearing on the valuation of the site; and
- viii) any special features of the case represented by the parties.

B. The District Level Land Valuation Committee shall fix and thereafter notify the Zonal Valuation of Land within their respective jurisdiction and inform Government accordingly. Government will accept the notified rates, and only if felt necessary, Government will seek clarification on the rates fixed by the committee.

C. The District Level Land Valuation Committee shall review the Zonal Valuation of Land in the beginning of each alternate financial year and issue fresh notification within three months of the beginning of the financial year. The earlier valuation fixed by the Committee shall remain valid until the issue of the fresh notification on Zonal Valuation of Land.

Yours faithfully,
Sd/- V. K. Pipersenia,
Principal Deputy Secretary to the Govt. of Assam
Revenue & D. M. Department.

Memo No. REGN.61/2005/194 -A

Dated Dispur, the 16th September, 2009.

Copy to :-

1. The S.O. to Chief Secretary, Assam, Dispur, Guwahati-6.
2. The Secretary to the Govt. of Assam, Finance (E & A) Department, Dispur, Guwahati-6.
3. P. S. to Minister Revenue & D.M. etc. for information of the Hon'ble Minister.

By order etc.
Sd/-
Deputy Secretary to the Govt. of Assam
Revenue (Registration) Department.



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

নং 407 দিশপুৰ, বুধবাৰ, 30 ডিচেম্বৰ, 2009, 9 পুহ, 1931 (শক)
No. 407 Dispur, Wednesday, 30th December, 2009, 9th Pausha, 1931 (S.E.)

GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
LEGISLATIVE DEPARTMENT :: LEGISLATIVE BRANCH

NOTIFICATION

The 30th December, 2009

No. LGL.11/2008/31. - The following Act of the Assam Legislative Assembly which received the assent of the President is hereby published for general information.

ASSAM ACT NO. XXIX OF 2009

(Received the assent of the President on 5th December, 2009)

THE REGISTRATION (ASSAM AMENDMENT) ACT, 2009

AN

ACT

further to amend the Registration Act., 1908, in its application to the State of Assam.

Preamble Whereas it is expedient further to amend the Registration Act, 1908, hereafter referred to as the Principal Act, in its application to the State of Assam ;
It is hereby enacted in the sixtieth year of the Republic of India as follows :-
Act No.XVI of 1908.

Short title extend and commencement.

1. (1) This Act may be called the Registration (Assam Amendment) Act, 2009.
(2) It extends to the whole of Assam.
(3) It shall come into force at once,

Insertion of new Section 21A.

2. In the Principal Act, after the existing Section 21, the following new Section 21A shall be inserted, namely :-

"No. registration of non-testamentary instruments without no objection certificate.

21A, Notwithstanding anything contained in any other provision of this Act, no non- testamentary instrument relating to immovable property shall be accepted for registration, unless the Deputy Commissioner of the concerned district issues a No Objection Certificate containing the description of such immovable property to to be transferred and also such other No Objection Certificates, which are required to be issued by the Deputy Commissioner or any other Authority under any law for the time being in force or under any Executive Instruction, Order etc. issued by the State Government from time to time;

Provided that all such No Objection Certificates shall be issued within a period of thirty days from the date of the receipt of application and in case No Objection Certificate is not issued within the stipulated period of thirty days, a speaking order with reasons thereof shall be issued to the applicant within the said stipulated period."

MOHD. A. HAQUE,
Secretary to the Government of Assam,
Legislative Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
DISPUR

No. REGN. 10/2007/97,

Dated Dispur, 22nd February, 2010.

From : Shri K. Kalita, ACS,
Joint Secretary to the Govt. of Assam,
Revenue & D.M. Department.

To : All Deputy Commissioners,
All Sub-Divisional Officers (Civil),

Sub. : The Registration (Assam Amendment) Act, 2009.

Sir,

I am directed to enclose herewith The Registration (Assam Amendment) Act. 2009 (Assam Act, No.XXIX.2009) for information and necessary action.

In this connection you are requested to follow the amended provision of the said Act, and dispose the application of any person seeking permission for transfer of land. While disposing the application you are requested to inter alia taking into account the following matters.

- (i) Before issue of the NOC the relevant Records of Rights shall have to be verified and examine whether the prima- facie of rights of the transfer exist.
- (ii) Whether the proposed land to be transferred is under any encumbrances .
- (iii) Before issuing the NOC, Sec 4 & 5 of the provision of Assam Alienation of Land (Regulation) 1980 shall have to be taken into account.
- (iv) It is also necessary to verify or examine whether the transferee shall exceed the ceiling limit after the transfer.
- (v) Provision of chapter X to be followed.

Further no NOC should be insisted upon in respect of power of Attorney/ Agreement for Sale as no transfer of right, title and interest of immovable property is involved . The amended provision of the Act is to be restricted to transfer by way of sale, gift, mortgage and lease. Therefore DCs/SDO(C)s are requested to follow the aforesaid matters and ensure early disposal of petitions seeking NOC.

Yours faithfully,
Sd/- K. Kalita
Joint Secretary to the Govt. of Assam,
Revenue & D.M. Department, Dispur



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্ব দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

নং 65 দিশপুৰ, বুধবাৰ, 17 মাৰ্চ, 2010, 26 ফাল্গুন, 1931 (শক)
No. 65 Dispur, Wednesday, 17th March, 2010, 26th Phalgun, 1931 (S.E.)

GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
REVENUE (REGISTRATION) DEPARTMENT

NOTIFICATION

The 17th March, 2010

No. REGN. 11/2007/pt/65.- In exercise of the powers conferred by clause (a) of sub-section (1), read with sub-section (2) of Section 9 of the Indian Stamp Act, 1899, the Governor of Assam is pleased to waive payment of Stamp duty on lending for agricultural purpose upto an amount of Rs.50.000/- (Rupees fifty thousand) only.

This notification shall come into force with effect from the date of its publication in the Official Gazette.

V. K. PIPERSENIA,
Principal Secretary to the Govt. of Assam,
. Revenue &. Disaster Management Department.

Registered A/D
Urgent

GOVERNMENT OF ASSAM .
REVENUE (REGISTRATION) DEPARTMENT
ASSAM SECRETARIAT (CIVIL)
DISPUR

No. REGN.11/2007/pt./80,

Dated Dispur, the 1st June, 2010.

From : Smti S.A. Hussain, ACS,
Deputy Secretary to the Govt. of Assam.

To : 1. The Inspector General of Registration, Assam, Rupnagar, Guwahati-32.
2. The District Registrar (Registration)
3. The Deputy Registrar/Sr. Sub-Registrar/Sub-Registrar.
4. The Convenor, SLBC, State Bank of India, Local Head Office,
Dispur, Guwahati-6.
5. The Deputy Secretary to the Govt. of Assam, Institutional Finance, Finance
Department, Dispur.

Sub. : Notification regarding waiver of Stamp duty on lending for Agricultural purpose upto
an amount of Rs.50,000/- (Rupees fifty thousand) only.

Sir,

I am directed to forward herewith a copy of the Notification No.REGN11/2007/pt./65, dtd. 17-3-2010 duly published in the Extra-ordinary Assam Gazette in its issue dtd. 17-3-2010 regarding waiver of Stamp duty on lending for Agricultural purpose upto an amount of Rs.50,000/- (Rupees fifty thousand) only for favour of your information and necessary action.

Yours faithfully,
Sd/- S. A. Hussain,
Joint Secretary to the Govt. of Assam,
Revenue & D.M. Department, Dispur

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
REGISTRATION BRANCH

ASSAM SECRETARIAT : DISPUR : GUWAHATI

No. REGN. 10/2007/127

Dated Dispur the 17th December, 2011

To

All Deputy Commissioners
All Sub Divisional Officers (Civil)

Sir,

In terms of Section 21 A of the Registration Act, 1908, as amended by the Registration (Assam Amendment) Act, 2009, no non-testamentary document relating to immovable property shall be accepted for registration, unless the Deputy Commissioner of the concerned district issues a No Objection Certificate containing the description of such immovable property to be transferred. The said section of the aforesaid Act also provides that all such No Objection Certificates shall be issued within a period of 30 days from the date of the receipt of application and in case No Objection Certificate is not issued within the stipulated period of thirty days, a speaking order with reasons thereof shall be issued to the applicant within the said stipulated period.

However, it has been observed that some Deputy Commissioners have failed to provide No Objection certificates or speaking orders about their inability to do so within the stipulated period of thirty days. This has been viewed by the Government very seriously and it is reiterated that Deputy Commissioners would be held personally liable if this provision of the Registration Act is found to have been violated.

It has further been observed that some Sub Divisional Officers (Civil) are also issuing No Objection Certificates while the Registration Act, 1908, as amended, does not empower them to issue such Certificates. It is again clarified that after the enactment of the Registration (Assam amendment) Act, 2009, the power to issue the No Objection Certificates rests only with the Deputy Commissioners and Sub Divisional Officers (Civil) are not empowered to issue such No Objection Certificates. In Writ Petition No.W.P (C) No.733/2011, Hon'ble Gauhati High Court has also ruled that only Deputy Commissioners can issue No Objection Certificates and Sub Divisional Officers (Civil) have no power to issue such certificates. All Sub Divisional Officers (Civil) are, therefore, instructed not to issue any No Objection Certificate and all Deputy Commissioners should ensure compliance of these instructions meticulously.

Yours faithfully,

Sd/-

(V. K. PIPERSENIA)

Principal Secretary to the Govt. of Assam,
Revenue & D.M. Department.
Registration Branch

Memo No.REGN.10/2007/127-A

Dated Dispur the 17th December, 2011

Copy to:

1. All Divisional Commissioners.
2. Inspector General of rRegistration, Rupnagar. Guwahati.
3. Deputy Registrar / Sr. Sub Registrar / Circle Officer.

By orders etc.,

Sd/-

Deputy Secretary to the Govt of Assam,
Revenue & D.M. Department, Registration Branch.

(307)



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্ব দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

নং 198 দিশপুৰ, বুধবাৰ, 2 মে', 2012, 12 ব'হাগ, 1934 (শক)
No. 198 Dispur, Wednesday, 2nd May, 2012, 12th Baisakha, 1934 (S.E.)

GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
REVENUE & D.M. (L.R.) DEPARTMENT

NOTIFICATION

The 10th April, 2012

No. REGN. 73/2008/31.- In exercise of the powers conferred by Section 8 of the Hindu Marriage Act, 1955 (Act No. 25 of 1955) the Governor of Assam is hereby pleased to make the following rules to amend the Hindu Marriage (Assam) Rules, 1961 hereinafter referred to as the Principal Rules, namely :-

Short title and commencement

1. (1) These Rules may be called the Hindu Marriage (Assam) (Amendment) Rules, 2012.
(2) They shall come into force on the date of their publication in the Official Gazette.

Amendment of Rule 2.

2. In the Principal Rules, in rule 2, in clause (d), in the end, for punctuation mark ";" ; the punctuation mark "." shall be substituted and thereafter the following shall be inserted, namely :-

In the two Hill Districts where there is no officers appointed under the provisions of Registration Act, 1908 (Act No. 16 of 1908) the officers not less than the rank of ACS (Jr. Grade) or any officers of the same rank shall be the Marriage Officers in the two Hill Districts for the purpose of the Act."

V. K. PIPERSENIA,
Principal Secretary to the Govt. of Assam,
Revenue & D.M. Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT (REGISTRATION) DEPARTMENT
ASSAM SECRETARIAT (CIVIL)
DISPUR : GUWAHATI-06

No. REGN. 73/2008/36

Dated Dispur the 17th August, 2012

From : Smti Salma Ahmed Hussain, ACS,
Deputy Secretary to the Govt. of Assam.

To : 1. The Deputy Commissioner,
Karbi-Anglong, Diphu.
2. The Deputy Commissioner,
Dima-Hasao, N.C. Hills.

Sub. : Notification regarding "Hindu Marriage (Assam) (Amendment) Rules, 2012.

Sir,

I am directed to forward herewith a copy of the Government Notification No.REGN.73/2008/31, Dtd. 10/04/2012 regarding "Hindu Marriage (Assam) (Amendment) Rules, 2012 published in the Extraordinary Assam Gazettee Dtd. 02/05/2012 for favour of taking follow-up action into the matter at your end with effect from the date of receipt of these letter positively.

The receipt of this letter may kindly be acknowledged.

Yours faithfully,
Sd/- Salma Ahmed Hussain,
Deputy Secretary to the Govt. of Assam,
Revenue & D.M.(Registration) Department

Memo No. REGN. 73/2008/36-A,

Dated Dispur, the 17th August/2012.

Copy forwarded for favour of information & necessary action to :-

1. The Inspector General of Registration, Assam. Rupnagar, Guwahati-32
2. The Commissioner. Hills & Barak Valley Division, Housefed Complex, Dispur, Guwahati.
3. The District Registrar (All).....
4. The P.S. to Chief Secretary. Assam. Dispur.
5. The P.S. to Minister, Revenue & D.M. for information of the Hon'ble Minister.
6. The P. S. to Parliamentary Secretary, Revenue & D.M Department for information of the Hon'ble Parliamentary Secretary.

By orders etc.,
Sd/-
Deputy Secretary to the Govt of Assam,
Revenue & D.M. (Registration) Department.

(309)



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

নং 174 দিশপুৰ, সোমবাৰ, 13 মে', 2013, 23 ব'হাগ, 1935 (শক)
No. 174 Dispur, Monday, 13th May, 2013, 23rd Baisakha, 1935 (S.E.)

GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
LEGISLATIVE DEPARTMENT :: LEGISLATIVE BRANCH

NOTIFICATION

The 13th May, 2013

No. LGL. 2/2008/30. - The following Act of the Assam Legislative Assembly which received the assent of the Governor is hereby published for general information.

ASSAM ACT NO. IX OF 2013

(Received the assent of the Governor on 16th April, 2013)

THE INDIAN STAMP (ASSAM AMENDMENT) ACT, 2013

AN

ACT

further to amend the Indian Stamp Act., 1899, in its application to the State of Assam.

Preamble 'Whereas it is expedient further to amend the Indian Stamp Act, 1899, hereinafter referred to as the Principal Act, in its application to the State of Assam, in the manner hereinafter appearing; Central Act II of 1899.

It is hereby enacted in the Sixty-fourth year of the Republic of India as follows :-

(310)

Short title extent and commencement.	<p>1. (1) This Act may be called the Indian Stamp (Assam Amendment) Act, 2013.</p> <p>(2) It extends to the whole of Assam.</p> <p>(3) It shall come into force at once,</p>	
Amendment of Schedule-I.	<p>2. In the Principal Act, in Schedule -I, for item No.23, the following shall be substituted, namely :-</p> <p>"23, Conveyance [as defined by section 2(10)] not being a Transfer, charged or exempted under No.62.</p>	<p>Two percent of the market value of the property for such conveyance made in favour of women solely or jointly with others and three percent for others."</p>

MOHD. A. HAQUE,
Commissioner and Secretary to the Government of Assam,
Legislative Department, Dispur.



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

নং 185 দিশপুৰ, মঙ্গলবাৰ, 14 মে', 2013, 24 ব'হাগ, 1935 (শক)
No. 185 Dispur, Tuesday, 14th May, 2013, 24th Baisakha, 1935 (S.E.)

GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
LEGISLATIVE DEPARTMENT :: LEGISLATIVE BRANCH

NOTIFICATION

The 14th May, 2013

No. LGL. 35/2009/5. - The following Act of the Assam Legislative Assembly which received the assent of the Governor is hereby published for general information.

ASSAM ACT NO. X OF 2013

(Received the assent of the Governor on 3rd May, 2013)

THE ASSAM MUSLIM MARRIAGES AND DIVORCES REGISTRATION (AMENDMENT) ACT, 2013

AN

ACT

further to amend the Assam Muslim Marriages and Divorces
Registration Act, 1935, in its application to the State of Assam.

Preamble

Whereas it is expedient further to amend the Assam Muslim
Marriges and Divorces Registration Act, 1935, hereinafter referred
to as the principal Act, in its application to the State of Assam, in the
manner hereinafter appearing;

Assam Act
IV of 1935.

It is hereby enacted in the Sixty-fourth Year of the Republic
of India as follows :-

- Short title extent and commencement. 1. (1) This Act may be called the Assam Muslim Marriages and Divorces Registration (Amendment) Act, 2013.
(2) It shall have the like extent as the principal Act.
(3) It shall come into force on such date as the State Government may, by notification in the Official Gazette, appoint.
- Substitution of Schedule-IV. 2. In the Principal Act, for Schedule -IV, the following shall be substituted, namely :-

**"SCHEDULE IV
TABLE OF FEES
(See Section 9)**

- | | |
|---|------------|
| 1. When the dower does not exceed Rs. 500/- | Rs. 50/- |
| 2. When the dower exceed Rs.500/- but does not exceed Rs.5000/- | Rs. 250/- |
| 3. When the dower exceed Rs, 5000/- but does not exceed Rs.10,000/- | Rs. 500/- |
| 4. When the dower exceed Rs, 10,000/- but does not exceed Rs.50,000/- | Rs. 1000/- |
| 5. When the dower exceed Rs, 50,000/- but does not exceed Rs.1,00,000/- | Rs. 1500/- |
| 6. When the dower exceed Rs, 1,00,000/- and above | Rs. 2000/- |
| 7. For divorces of any kind | Rs. 2000/- |

- Amendment of section 15. 3. In the principal Act, in section 15,-
- (i) in Sub-section (1), for the words "four annas". appearing at the end, the words "Rupees ten" shall be substituted;
- (ii) in sub-section(2), for the words "one rupee" appearing at the end, the words "Rupees thirty" shall be substituted.

- Amendment of section 17. 4. In the principal Act, in section 17, after clause (f), the following new clause (g), shall be inserted, namely :-
- "(g) for regulating and fixing of rates of Registration and other connected fees for carrying out the provisions of this Act."

MOHD. ABDUL HAQUE,
Commissioner and Secretary to the Govt. of Assam,
Legislative Department, Dispur.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT (REGISTRATION) DEPARTMENT
ASSAM SECRETARIAT (CIVIL)
DISPUR : GUWAHATI-06

No. REGN. 87/2010/84,

Dated Dispur, the 7th June, 2013.

From ; Smti Salma Ahmed Hussain, ACs,
Joint Secretary to the Govt. of Assam.

To : 1. The District Registrar cum Deputy Commissioner,
.....
2. The Deputy Registrar/Sr. Sub-Registrar/ Sub-Registrar(Registration),
.....

Sub. : NOTIFICATION REGARDING "THE INDIAN STAMP (ASSAM
AMENDMENT) ACT, 2013".

Sir,

I am directed to forward. herewith a copy of the Govt. Notification No.LGL.2/2008/30, dtd.31-05-2013 regarding "THE 'INDIAN STAMP (ASSAM AMENDMENT) ACT, 2013" Published in Extraordinary Gazette dated 13th May, 2013 for favour of your information and necessary action.

The receipt of this letter may kindly be acknowledged.

Yours faithfully,
Sd/- Salma Ahmed Hussain,
Joint Secretary to the Govt, of Assam,
Revenue & D.M. (Registration) Department.

Memo No. REGN.87/2010/84-A

Dated Dispur, the 7th June, 2013.

Copy. forwarded for information to:-

1. The Accountant General (A&E); Assam, Maidamgaon, Beltola, Guwahati-29.
2. The Inspector General of Registration, Assam, Rupnagar, Guwahati-32.
3. P.S. to Chief Secretary to the Govt, of Assam, Dispur.
4. P.S. to All Addl. Chief Secretary to the Govt: of Assam, Dispur.
5. P.S. to All Commissioner & Secretary to Govt. of Assam, Dispur.
6. P.S. to Hon'ble Minister. Revenue & D.M. Dispur.
7. P.S. to Parliamentary Secretary, Revenue & D.M., Dispur.

By orders etc.,
Sd/-
Joint Secretary to the Govt of Assam,
Revenue & D.M. (Registration) Department.

GOVERNMENT OF ASSAM
REVENUE & D.M. (REGISTRATION) DEPARTMENT
ASSAM SECRETARIAT (CIVIL)
DISPUR:: GUWAHATI-06

No. REGN. 71/2006/Pt./33,

Dated Dispur, the 10th June, 2013.

From : Smti Salma Ahmed Hussain, ACS,
Joint Secretary to the Govt. of Assam.

To : The District Registrar,
.....

Sub. : NOTIFICATION REGARDING "THE ASSAM MUSLIM MARRIAGES AND
DIVORCES REGISTRATION (AMENDMENT) ACT, 2013".

Sir,

I am directed to forward herewith a copy of the Govt. Notification No.LGL.35/2009/5, Dtd. 14/05/2013, regarding "THE ASSAM MUSLIM MARRIAGES AND DIVORCES REGISTRATION (AMENDMENT) ACT, 2013". published in Extraordinary Gazette dated 14'h May, 2013 for favour of your information and necessary action.

The receipt of this letter may kindly be acknowledged.

Yours faithfully,
Sd/- Salma Ahmed Hussain,
Joint Secretary to the Govt. of Assam,
Revenue & D.M. (Registration) Department

Memo No. REGN.71/2006/Pt./133-A

Dated Dispur, the 10th June, 2013.

Copy forwarded for information to:-

1. The Inspector General of Registration, Assam, Rupnagar, Guwahati-32. He is requested to circulate the Notification copy to all Muslim Marriage Registrars for immediate implementation of the Act.
2. P.S. to Chief Secretary to the Govt. of Assam, Dispur.
3. P.S. to Addl. Chief Secretary, Revenue & D.M. etc. Deptt., Dispur.
4. P.S. to Commissioner & Secretary to Govt. of Assam, Revenue & D.M. Deptt.. Dispur
- 5 P.S. to Hon'ble Minister, Revenue & D.M. Dispur.
6. P.S. to Parliamentary Secretary, Revenue & D.M., Dispur.

By order etc.,
Sd/-
Joint Secretary to the Govt. of Assam,
Revenue & D.M. (Registration) Department.

**GOVERNMENT OF ASSAM
REVENUE & D.M. DEPARTMENT
ASSAM SECRETARIAT, DISPUR :: GUWAHATI-06**

OFFICE MEMORANDUM

No. REGN. 85/2009/189

Dated, Dispur, the 5th August, 2013

In the interest of Public Service and with a view to promote industrial activities in the State Government decides that land which have been recorded as Agricultural land but not cultivated for last 10 years or more, may be transferred including by way of purchase from Private Pattadars for non-Agricultural purposes after reclassification by the Deputy Commissioners as per usual procedure for setting up of Mega Projects as identified/declared by the Industry & Commerce Department. However, as regards earth filling of low lying area, if any, allotted/settled/leased to such Mega Project or purchased by such Mega Project, will be subject to approval of Water Resources Department to ensure proper drainage facilities and also subject to necessary Environment clearance as per rules from the Pollution Control Board of Assam.

Sd./-

(S. C. Das, IAS)

Additional Chief Secretary, Assam,
Revenue & D.M. Department.

Memo No. REGN. 85/2009/189~A

Dated, Dispur, the 5th August, 2013

- I. The Principal Secretary to the Govt. of Assam, Industry & Commerce Department, Dispur, Guwahati-6
2. Commissioner, Lower Assam Division, Guwahati/ Upper Assam Division, Jorhat/ Central Assam Division, Tezpur.
3. Commissioner, Hills & Barak Valley Division, Guwahati, Dispur.
4. The Director of Land Records & Surveys etc, Assam, Rupnagar, Guwahati-32.
5. The Director of Land Requisition, Acquisition & Reforms etc. Assam, Rupnagar, Guwahati-32.
6. The Deputy Commissioner, Kamrup, Amingaon. The matter of issue of NOC for transfer of Agricultural land to M/S N.V Distilleries & Breweries (NE) Pvt.Ltd. may be disposed off in light of above policy decision. This disposes the issues raised by Deputy Commissioner Kamrup vide his letter No.KRM/52/2010/PT-I/67, Dtd.03/06/2013.
7. All Deputy Commissioners for information & necessary action.
8. All Sub-Divisional Officers (Civil) for information & necessary action.
9. Principal, Assam Survey & Settlement Training Centre, Dakhingaon, Guwahati.
10. Administrative Officer, Board of Revenue, Panbazar, Guwahati-1.
11. P.S. to Chief Minister, Assam.
12. P.S. to Minister, Revenue & D.M. Department, Dispur, Guwahati-6.
13. P.S. to Parliamentary Secretary, Revenue & DM Department, Dispur, Guwahati.

Sd/-

(Mrs. S. A. Hussain, ACS)

Joint Secretary to the Govt. of Assam
Revenue & D.M. Department.

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GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
DISPUR :: GUWAHATI-6.

No. REGN. 85/2009/194

Dated, Dispur, the 5th Sept./2013

From : Shri A.K. Barman, ACS
Deputy Secretary to the Govt of Assam,
Revenue & D .. M. Department.

To : The Deputy Commissioner
Kamrup District,
Amingaon, Guwahati.

Sub : Clarification regarding reclassification and transfer of Agriculture land etc.

Ref : Your letter No. KRM 52/2010 (Pt -I)/72, Dtd.08/08/2013

Sir,

With reference to your letter as mentioned above and discussion held on the matter in office chamber of Addl. Chief Secretary on 2nd September, 2013 which was attended by you also, I am directed to convey the following clarifications for your guidance and further necessary action etc.

1. As regards the usual procedure for reclassification of land you may please refer to provision of the Rules 23,59 and 109 of Assam Land Records Manual. The reclassification of a plot of land may be done considering the actual prevailing status of the land as elaborated in the Rule 59 of the Assam Land Records Manual. The question of classification of the plot of land for industrial purpose without establishment of industries does not arise. You may refer to various classes of land as indicated in Rule 59 of the Assam Land Records Manual, and may proceed for reclassification accordingly based on the ground status of the land.

Therefore, the land proposed to be transferred to MIS NV Distilleries & Breweries (NE) Pvt. Ltd. which reportedly has not been cultivated for last 15 years may be reclassified as "Culturable Waste" if the Deputy Commissioner is so , satisfied.

2. As regards your query under the second para, you may consider reclassification of the referred Agricultural land subject to provision/conditions indicated under the Rule 59 of Assam Land Records Manual only. Therefore, Land which has not been cultivated for more than 1 (one) year/ in the previous years may be reclassified as "Culturable Waste" or "Other Fallows" depending upon ground situation.

3. The question of Assam Fixation of Ceiling on Land Holdings Act-1956 coming in the way of implementation of the referred OM dtd. 05/8/13 issued by the Govt., it is clarified that 'the said Act is applicable for agricultural land only. You may also refer to the definition of 'land' as given in Section 3(f) of Assam Fixation of Ceiling on Land Holdings Act 1956(As amended) as given under :-

"Land means land which is or may be utilized for agricultural purpose or purposes ' sub-subservient thereto and includes the sites of buildings appurtenant to such land and includes land which is or may be utilized for quarrying stones".

Yours faithfully,
Sd/-
(A. K. Barman)
Deputy Secretary, Govt. of Assam,
Revenue & D.M Deptt.

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GOVERNMENT OF ASSAM
REVENUE & D.M. (REGISTRATION) DEPARTMENT
ASSAM SECRETARIAT (CIVIL)
DISPUR:: GUWAHATI-06

No. REGN. 37/2011/63,

Dated Dispur, the 13th February, 2014.

From : Smti Salma Ahmed Hussain, ACS,
Joint Secretary to the Govt.. of Assam.

To : 1. The District Registrar cum Deputy Commissioner,
.....
2. The Deputy Registrar/Sr. Sub-Registrar/Sub-Registrar (Registration).
.....

Sub : **Notification regading "The Registration (Assam Amendment) Act, 2013".**

Sir,

I am directed to forward herewith a copy of the Govt. Notification No. REGN. 37/2011/61, Dtd. 12th February, 2014 regarding reduction of Registration fees now be payable by the registrant public published in Extraordinary Gazette, Dtd. 12th February, 2014 for favour of your information and necessary action.

The receipt of this letter maykindly be acknowledged.

Yours faithfully,
Sd/- Salma Ahmed Hussain,
Joint Secretary to the Govt. of Assam,
Revenue & D.M. (Registration) Department.

Memo No. REGN. 37/2011/63-A,

Dated Dispur, the 12th February, 2014.

Copy to -

1. The Accountant General(A&E), Assam, Maidamgaon, Beltola, Guwahati-29.
2. The Inspector General of Registration, Assam, Rupnagar, Guwahati-32.
3. P.S. to Chief Secretary to the Govt. of Assam, Dispur.
4. P.S. to All Addl. Chief Secretary to the Govt. of Assam, Dispur.
5. P.S. to All Commissioner & Secretary to Govt.of Assam, Dispur.
6. P.S. to Hon'ble Minister, Revenue & D.M. Department, Dispur.
7. P.S. to Parliamentary Secretary, Revenue & D.M. Department, Dispur.

By order etc.,
Sd/-
Joint Secretary to the Govt. of Assam,
Revenue & D.M. (Registration) Department.

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THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

নং 31 দিশপুৰ, বুধবাৰ, 12 ফেব্ৰুৱাৰী, 2014, 23 মাঘ, 1935 (শক)
No. 31 Dispur, Wednesday, 12th February, 2014, 23rd Magha, 1935 (S.E.)

GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
REVENUE & D.M. (REGISTRATION) DEPARTMENT

NOTIFICATION

The 12th February, 2014

No. REGN. 37/2011/61.- In exercise of the powers conferred under Section 78A of the Registration Act, 1908 (Act No. XVI of 1908) as amended by the Registration (Assam Amendment) Act, 2013 (Assam Act No. XXIV of 2013), and in partial modification of the relevant Notifications previously issued in the matter, the Governor of Assam is hereby pleased to reduce the registration fees for registration of Conveyance Deeds mentioned under Article 23 of Schedule-I of the Indian Stamp Act, 1899 (Central Act II of 1899), as amended by the Indian Stamp (Assam Amendment) Act, 2013 (Assam Act No. IX 2013), payable under Section 78 of the Registration act, 1908 (Act No. XVI of 1908), from the existing rates as mentioned in the Table of Registration fees prepared vide Government No.REGN.43/86/68 dated Dispur the 7th December, 1989, which shall now be payable at the following rates with effect from the date of coming into force of this Notification :-

- (1) 1% of the Market Value of the property in case of Women;
- (2) 2% of the Market Value of the property in case of joint registration with Women;
- (3) 2% of the Market Value of the property in case of other registrants.

This Notification shall come into force on the date of its publication in the Official Gazette.

S.C. DAS,
Addl. Chief Secretary to the Govt. of Assam,
Revenue & D.M. Department.

Guwahati : Printed and Published by the Dy. Director (P & S), Directorate of Ptg. & Sty. Assam, Guwahati-21.
(Extraordinary Gazette) No. 61-300+300-12-02-2014.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIAT (C) : DISPUR
GUWAHATI-06

No. REGN.100/2015/17,

Dated Dispur, the 3rd November, 2015.

OFFICE MEMORANDUM

Sub : Procedure for according permission for Registration of Transfer of Ownership of Flats and proportionate area of Land thereof in Apartment Buildings.

In recent times, a large number of Apartment Buildings have been constructed by the Real Estate Developers in the Guwahati city and other major towns of the State of Assam. The State Government has allowed transfer of ownership of flats and proportionate area of land thereof in the Apartment Building to the purchasers / transferees as per the Assam Apartment (Construction and Transfer of Ownership) Act, 2006.

As per the Section 21 (A) of the Registration Act, 1908 (as amended), permission of the Deputy Commissioner is necessary for registration of transfer of ownership of any immovable property in the State of Assam.

It has been brought to the notice of the Government by the Assam Real Estate & Infrastructure Developers Association (AREIDA) that the builders / developers as well as the purchasers / transferees are facing immense difficulties in connection with obtaining permission from the Office of the Deputy Commissioners for transfer of flats to the different purchasers / transferees. At present, the developers / builders have to submit separate petition for each purchasers / transferees resulting in multifold repetition of the same work for each purchasers which leads to increasing the work load in Circle Offices as well as DC offices in addition to causing unnecessary delay and difficulties for the developers / purchasers.

The State Government in Revenue & Disaster Management Department discussed the matter with the representatives of the Assam Real Estate & Infrastructure Developers Association and officials concerned for granting of such permission.

After consideration of all aspects of the matter, the following procedure is formulated with a view to expedite granting of such permissions by the Deputy Commissioners:

- (1) The Builder or the authorized persons for transferring the Flats and proportionate area of land and all the intended purchasers in Apartment Building will submit a petition jointly to the Deputy Commissioner concerned enclosing all required documents mentioning proportionate area of land and area of flat intended to be transferred. A single petition will be filed mentioning names of all intended purchasers / transferees. The Deputy Commissioner will maintain one Master file for each residential project / apartment bindings while processing for the permission for transfer instead of making separate files for each individual purchaser/ transferee. The office of Deputy Commissioner will issue a receipt with an Identification Number (ID NO.) for each Apartment Building. The master file numbers may preferably be used as the identification number for each Apartment Building and are to be quoted in all future reference.

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- (2) Joint application in the forms as may be prescribed by Deputy Commissioners is to be made by the builder / developer and the intended purchasers (in duplicate). One copy of application will be sent by the Deputy Commissioner for report from the Circle Officers concerned as regards the ownership / status of the land proposed to be transferred.
- (3) One set of following documents are to be submitted to the Deputy Commissioner along-with the petitions for transfer of flats.
- (i) Authenticated copy of the land document.
 - (ii) Affidavit from the seller stating about his undisputed / absolute ownership and possession over the land and status of encumbrances etc.
 - (iii) Individual affidavits from each intended purchasers with respect to his citizenship and his satisfaction regarding the status of the land etc.
 - (iv) Proof of identification of the purchasers and the builder / developer (seller).
 - (v) Photographs of the builder / developers (in case of company / society that of the authorized person) and of each individual intended purchaser.
 - (vi) Letter of Authority in case of authorized persons.
 - (vii) Up-to-date Land Revenue Receipt.
 - (viii) Any other document as may be sought by the Deputy Commissioner concerned on case to case basis (as may be mentioned in prescribed Application Form).
 - (ix) Copy of the original building permission from the GMDA / GMC Authority.
- (4) The builder or the authorized persons to transfer the flats and the apportioned land should correctly mention proportionate share of land so that the sum total of the proportionate shares does not exceed the total area of the plot where the apartment building or the residential projects is constructed.
- (5) In case any developer / builder or the authorized persons for reasons beyond their control cannot submit joint application for all the intended purchasers at a time, they may submit separate application later on for the remaining purchasers of the flats. The Deputy Commissioners as far as possible should utilize the available information in the file relating to the residential projects / apartment building concerned to grant permission expeditiously without refereeing to the Revenue Circle Offices unless some additional information / clarification is necessary.
- (6) The Deputy Commissioners are to ensure that application for permission for transfer is disposed off within stipulated time of 30 days as mentioned in the Registration Act, 1908 (as amended).

(7) The Deputy Commissioners will create separate cells in their offices for grant of sale permission for land and Flats and for Flats and proportionate share of Land.

The new procedure would come into force immediate effect.

Sd./- S.C. Das, IAS
Additional Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

Memo No. REGN.100/2015/17-A,

Dated Dispur, the 3rd November, 2015.

Copy to:

1. The Director of Land Records & Surveys etc., Assam, Rupnagar, Guwahati-32.
2. The Commissioner, Lower Assam Division, Panbazar, Guwahati-1.
3. The Commissioner & Secretary to the Government of Assam, Guwahati Development Department, Dispur, Guwahati-6.
4. The Commissioner, Guwahati Municipal Corporation.
5. The Chief Executive Officer, Guwahati Metropolitan Development Authority, Bhangagarh, Guwahati.
6. All Deputy Commissioner (S).

By order etc.,
Sd/-
Deputy Secretary Govt. of Assam,
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
DISPUR : : GUWAHATI

ORDERS BY THE GOVERNOR OF ASSAM

NOTIFICATION

No. RGR. DM/6/2008/65,

Dated 24-07-2008

As per provisions of Section 20 (1) of the National Disaster Management Act, 2005, the Governor of Assam is pleased to constitute the State Executive Committee as follows :

- | | |
|--|------------------|
| 1. Chief Secretary, Assam | Chairperson |
| 2. Principal Secretary, Home & Political Department | Member |
| 3. Principal Secretary, Finance Department | Member |
| 4. Principal Secretary, Health & Family Welfare Department | Member |
| 5. Principal Secretary, Agriculture cum APC | Member |
| 6. Principal Secretary, Revenue & Disaster Management Department | Member-Secretary |

Besides the above, the Additional Chief Secretary (Works), Additional Chief Secretary (Food & Civil Supplies), Additional Chief Secretary (Planning & Development), Director General of Police, Director General of Home Guards and Civil Defence, Commissioner & Secretary, Power, Commissioner & Secretary, Panchayat & Rural Development, Commissioner & Secretary Sports & Youth Welfare, Secretary, Food & Civil Supplies, Commissioner & Secretary, PWD, Commissioner & Secretary, PHE, Commissioner & Secretary, Irrigation and Secretary, Water Resources will be special invitees to the meetings of the State Executive Committee.

The Committee shall discharge all functions as laid down in the National Disaster Management Act, 2005.

Sd/-
(V. K. Pipersenia)
Principal Secretary,
Revenue & Disaster Management Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIAT, DISPUR
GUWAHATI-781006

ORDERS BY THE GOVERNOR
NOTIFICATION

Dated 14th July, 2009

No. RGR.160/2009/63 : Whereas against an average rainfall of 588.8mm during the period from 1st June 2009 to 12th July 2009, the actual rainfall in the State has only been 414.8 mm with a departure of -30% from the normal rainfall and the precipitation in various districts of the State has been uneven leading to crop damage due to dry spells;

And whereas meteorological drought means rainfall deficit exceeding 20% with reference to normal rainfall in a district and agricultural drought means crop damage due to dry spells and uneven precipitation despite overall normal rains;

And whereas the departure from normal rainfall during the period 1st June to 12th July 2009 in districts of Bongaigaon, Cachar, Dhubri, Goalpara, Hailakandi, Jorhat, Kamrup, Karbi-Anglong, Kokrajhar, Lakhimpur, Morigaon, Nagaon, Sivsagar has been 20% or more.

And whereas under such circumstances, it is necessary that steps are taken to prevent any large scale unemployment, food scarcity and general fall in income of the people and special measures as permissible are taken to mitigate the drought situation.

Therefore, after considering all the relevant facts, the State Government hereby declares that droughts like situation is prevailing in following districts of the State.

(1) Bongaigaon (2) Cachar (3) Dhubri (4) Goalpara (5) Golaghat (6) Hailakandi (7) Jorhat, (8) Kamrup (9) Karbi-Anglong (10) Kokrajhar (11) Lakhimpur (12) Morigaon (13) Nagaon and (14) Sivasagar.

All concerned Deputy Commissioners will draw up action plans for supply of drinking water, fodder, irrigation etc. in dry areas to deal with the situation effectively. All concerned Departments of the State Government, particularly the Departments of Agriculture, Irrigation and Public Health will also take necessary steps to deal with the situation.

Sd/-

(V. K. Pipersenia)

Principal Secretary, to the Government of Assam
Revenue & Disaster Management Department.

Dated 14th July, 2009

Memo No. RGR/160/2009/63-A

Copy to :

1. PS to Hon'ble Chief Minister, Assam
2. PS to Hon'ble Ministers (All)
3. The Chief Secretary to the Govt. of Assam
4. All Additional Chief Secretaries/Principal Secretaries/Commissioners & Secretaries/Secretaries to the Government of Assam.
5. The Resident Commissioner, Assam House, New Delhi
6. The Agriculture Production Commissioner
7. The Chairman, Assam State Electricity Board
8. All Commissioners of Divisions
9. The Principal Secretary to the Hon'ble Governor of Assam
10. All Deputy Commissioners/Sub-divisional Officers
11. The Deputy Director, Assam Government Press, Bamunimaidam
12. The Press Advisor to the Chief Minister
13. The Director of Information & Public Relation.

Sd/-

(V. K. Pipersenia)

Principal Secretary, to the Government of Assam
Revenue & Disaster Management Department.

No. 32-17/2008-NDM-I
Government of India
Ministry of Home Affairs
(DM-I Division)

Lok Nayak Bhawan, New Delhi
Dated 31st July, 2009

To

1. Chief Secretaries of All States
2. The relief Commissioners/Secretaries, Department of Disaster Management of all States.

Subject : **Item and norms of assistance from the Calamity Relief Fund (CRF) and National Calamity Contingency Fund (NCCF) for the period between 2005-10.**

Sir/Madam,

I am directed to refer to this Ministry's letter No. 32-34/2005-NDM-I dated 27th June 2007 regarding forwarding the list of revised items and norms from assistance from CRF/NCCF based on the Award of the 12th Finance Commission.

2. It has now been decided to revise the norm in respect of Sl. No. 10 (a) (i) i.e. repair/restoration of fully damaged/destroyed Pucca houses from Rs. 25,000 per unit to Rs. 35,000 per unit, of the revised list of items and norms of assistance from CRF and NCCF. This modification will come into force prospectively with immediate effect.

3. According a list of revised items and norms of assistance from CRF/NCCF for the period 2005-10 is **Annexed**.

Yours faithfully

(Dev Kumar)
Director (NDM-I)
Tele - 24642853

Encl : As above

Copy for information and necessary follow up action to :-

1. Accountants General of all State Governments.
2. Controller General of Accounts (CGA), New Delhi.
3. Controller & Auditor General (CAG), New Delhi.
4. Resident Commissioners of all State Governments.

Copy to :-

1. Secretary, Department of Expenditure, Ministry of Finance, North Block, New Delhi.
2. Secretary, Department of Agriculture & Co-operation, Ministry Agriculture, Krishi Bhawan, New Delhi.
3. Secretary, Planning Commission, Yojna Bhawan, New Delhi.
4. Secretary, National Disaster Management Authority, New Delhi.
5. All Concerned Central Ministres/Departments/Organizations.
6. PMO/Cabinet Secretariat.
7. PS to HM/PS to MOS (R)
8. Sr. PPS to Home Secretary/Secretary (BM)/Joint Secretary (DM-I)/Publicity Officer/NIC.

REVISED LIST OF ITEMS AND NORMS OF ASSISTANCE FROM CALAMITY RELIEF FUND (CRF) AND NATIONAL CALAMITY CONTINGENCY FUND (NCCF) FOR THE PERIOD 2005-10 (MHA LETTER NO. 32-34/2007-NDM-I DATED THE 27TH JUNE, 2007 MODIFIED VIDE LETTER NO. 32-31/2009-NDM-I DATED 31ST JULY 2009)

S.N.	ITEM	NORMS OF ASSISTANCE
1.	GRATUITOUS RELIEF	
	(a) Ex-Gratia payment to the families of deceased persons	<p>Rs. 1.00 lakh per deceased</p> <ul style="list-style-type: none"> > It would be necessary to obtain a Certificate of cause of death issued by an appropriate authority designated by the State Government certifying that the death has occurred due to a natural calamity notified by the Ministry of Finance in the Scheme of CRF/NCCF. > In the case of a Government employee / relief worker who loses his/her life, while engaged in rescue and relief operations, in the aftermath of a notified natural calamity or during preparedness activities like mock drills etc., his/her family would be paid ex-gratia @ Rs.1.00 lakh per deceased. > In the case of an Indian citizen who loses his life due to a notified natural calamity in a foreign country, his family would not be paid this relief. > Similarly, in the case of a Foreign citizen who loses his life due to a notified natural calamity within the territory of India, his family would also not be paid this relief.
	(b) Ex-Gratia payment for loss of a limb or eyes.	<ul style="list-style-type: none"> (i) Rs. 35,000/- per person (when the disability is between 40% and 75% duly certified by a Government doctor or doctor from a panel approved by the Government). (ii) Rs. 50,000/- per person (when the disability is more than 75% duly certified by a Government doctor or doctor from a panel approved by the Government).
	(c) Grievous injury requiring hospitalization	<ul style="list-style-type: none"> > Rs. 7,500 per person (grievous injury requiring hospitalization for more than a week). > Rs.2,500/- per person (grievous injury requiring hospitalization for less than a week).
	(d) Relief for the old, infirm and destitute children.	> Rs. 20/- per adult, and Rs. 15/- per child per day.
	(e) Clothing and utensils/ house-hold goods for families whose houses have been washed away/ fully damaged/ severely inundated for more than a week due to a natural calamity.	> Rs. 1000/- for loss of clothing per family and Rs.1000/- for loss of utensils/household goods per family.
	(f) Gratuitous relief for families in dire need of immediate sustenance after a calamity. GR should only be given to those who have no food reserve, or whose food reserves have been wiped out in a calamity, and who have no other immediate means of support.	> Rs. 20/- per adult, and Rs. 15/- per child per day.

		<p><u>Period for providing gratuitous relief</u></p> <p>(i) Natural Calamities other than drought and pest attack (locust and rodent menace only)</p> <ul style="list-style-type: none"> ➤ Upto a maximum period of 15 days. ➤ In the case of above mentioned notified natural calamities of a severe nature, relief can be provided upto 30 days with the approval of State Level Committee for assistance to be provided under CRF and as per the assessment of the Central Team for assistance to be provided under NCCF. <p>ii) Drought/ pest attack (locust and rodent menace only).</p> <ul style="list-style-type: none"> ➤ The maximum period for which the relief can be provided is upto 60 days and in case of severe drought/pest attack upto 90 days. ➤ In case the drought/pest attack situation persists beyond 90 days, the State Level Committee shall, after a detailed review, decide the further period for which relief can be provided from CRF, on a month to month basis, co-terminus with the actual period of prevailing situation.
2.	Supplementary Nutrition.	<p>Rs. 2.00 per head per day, as per ICDS norms.</p> <p><u>Period for providing relief</u></p> <p>(i) Natural Calamities other than drought and pest attack (locust and rodent menace only).</p> <ul style="list-style-type: none"> ➤ Upto a maximum period of 30 days with the approval of State Level Committee for assistance from CRF and as per the assessment of the Central Team for assistance from NCCF. <p>(ii) Drought/ pest attack (locust and rodent menace only).</p> <ul style="list-style-type: none"> ➤ The maximum period for which the relief can be provided is upto 60 days. ➤ In case of drought pest attack (locust and rodent menace only) of a severe nature, the period for provision of relief may be extended upto a maximum period of 90 days with the approval of State Level Committee for assistance to be provided under CRF and as per the assessment of the Central Team for assistance to be provided under NCCF.
3.	Assistance to small and marginal farmers for:-	
	a) Desilting of agricultural land	➤ Rs. 6000/- per hectare:- (where thickness of sand/silt deposit is more than 3", to be certified by the competent authority of the State Government.)
	b) Removal of debris on agricultural land in hilly areas	➤ Rs. 6,000/- per hectare
	c) Desilting/ Restoration/ Repair of fish	➤ Rs. 6,000/- her hectare

	farms	<i>(Subject to the condition that no other assistance/subsidy has been availed of by/ is eligible to the beneficiary under any other Government Scheme)</i>
	(d) Loss of substantial portion of land caused by landslide, avalanche, change of course of rivers.	<ul style="list-style-type: none"> ➤ Rs.15,000/- per hectare <i>(Assistance will be given to only those small and marginal farmers whose ownership of the land lost is legitimate as per the revenue records).</i>
	(e) Agriculture input subsidy where crop loss was 50% and above.	
	(i) For agriculture crops, horticulture crops and annual plantation crops	<ul style="list-style-type: none"> ➤ Rs. 2000/- per hectare in rainfed areas ➤ Rs. 4,000/- per hectare for areas under assured irrigation. <p><i>(a) No input subsidy will be payable for agricultural land remaining unown or fallow.</i></p> <p><i>(b) Assistance payable to any small farmer with tiny holding may not be less than Rs.250.</i></p>
	(ii) Perennial crops	<ul style="list-style-type: none"> ➤ Rs 6,000 per hectare for all types of perennial crops. <p><i>(a) No input subsidy will be payable for agricultural land remaining unsown or fallow.</i></p> <p><i>(b) Assistance payable to any small farmer with tiny holding may not be less than Rs. 500/-</i></p>
4.	Input subsidy to farmers other than small & marginal farmers	<p><i>Assistance may be provided where crop loss is 50% and above, subject to a ceiling of 1 ha .per farmer and upto 2 ha per farmer in case of successive calamities irrespective of the size of his holding being large, at the following rates :-</i></p> <ul style="list-style-type: none"> ➤ Rs.2,000/- per hectare in rainfed areas ➤ Rs.4,000/- per hectare for areas under assured irrigation. ➤ Rs. 6,000 per hectare for all types of perennial crops. <p>○ No input subsidy will be payable for agricultural land remaining unsown or fallow.</p>
5.	Assistance to Small & Marginal sericulture farmers	<ul style="list-style-type: none"> ➤ Rs. 2000/- per ha. for Eri, Mulberry and Tussar ➤ Rs. 2500 per ha. for Muga

6.	<p>Employment Generation (Only to meet additional requirements after taking into account funds available under various Plans/ Schemes with elements of employment generation e.g. NREGP, SGRY)</p>	<ul style="list-style-type: none"> ➤ Daily wages to be at par with minimum wage for unskilled labourers notified by the State Government concerned. ➤ Contribution from Relief Fund to be restricted upto 8 Kgs of wheat or 5 Kgs of rice per person per day - subject to the availability of stock in the State. The cost of the foodgrains is to be worked out on the basis of "economic cost". ➤ The remaining part of the minimum wages will be paid in cash. The cash component should not be less than 25% of the minimum wage. ➤ The above assistance will be for a period of 10 days in a month (15 days in a month in areas where other schemes/projects with elements of employment generation are not in operation). ➤ State Govt. is required to lift and utilize the allocated foodgrains within 03 months from the date of issue of the order of allocation. No request for extension of the said period shall be entertained. ➤ Work to be provided to one person from every willing rural household in the affected areas, subject to the assessment of actual demand on a case-to-case basis. ➤ As assessed by the State Level Committee for assistance to be provided from CRF and assessed by the Central Team for assistance to be provided from NCCF.
7.	<p>Animal Husbandry : Assistance to small and marginal farmers/ agricultural labourers</p> <p>(i) Replacement of draught animals, milch animals or animals used for haulage</p>	<p>Milch animal-</p> <ul style="list-style-type: none"> i) Buffalo/ cow/camel / yak etc. @ Rs. 10,000/- ii) Sheep/Goat @ Rs. 1000/- <p>Draught Animals:</p> <ul style="list-style-type: none"> i) Camel/horse/ bullock, etc. @ Rs. 10,000/- ii) Calf, Donkey, and pony @ Rs. 5000/- <p>➤ <i>The assistance may be restricted for the actual loss of economically productive animals and will be subject to a ceiling of 1 large milch animal or 4 small milch animals or 1 large draught animal or 2 small draught animals per household irrespective of whether a household has lost a larger number of animals. (The loss is to be certified by the Competent Authority designated by the State Government).</i></p> <p>Poultry:-</p> <ul style="list-style-type: none"> ➤ Poultry @ 30/- per bird subject to a ceiling of assistance of Rs.300/- per beneficiary household. The death of the poultry birds should be on account of the notified natural calamity. <p>Note :- Relief under these norms is not eligible if the</p>

		assistance is available from any other Government Scheme, e.g. loss of birds due to Avian Influenza or any other diseases for which the Department of Animal Husbandry has a separate scheme for compensating the poultry owners.
	(ii) Provision of fodder / feed concentrate in the cattle camps	<ul style="list-style-type: none"> > Large animals- Rs. 20/ per day > Small animals- Rs. 10/- per day <p>Period for providing assistance</p> <p>i) Notified Calamities other than drought</p> <ul style="list-style-type: none"> > Upto a maximum period of 15 days. <p>(ii) Drought</p> <ul style="list-style-type: none"> > Upto 60 days and in case of severe drought upto 90 days. > In case the drought situation persists beyond 90 days, the State Level Committee shall, after a detailed review, decide the further period for which relief can be provided from NCCF, on a month to month basis, co-terminus with the actual period of scarcity /onset of rains.
	(iii) Water supply in cattle camps	<ul style="list-style-type: none"> > To be assessed by the State Level Committee for assistance to be provided from CRF and by the Central Team for assistance to be provided from NCCF. <p>Period for providing assistance</p> <p>i) Notified Calamities other than drought</p> <ul style="list-style-type: none"> > Upto a maximum period of 15 days. <p>(ii) Drought</p> <ul style="list-style-type: none"> > Upto 60 days and in case of severe drought upto 90 days. > In case the drought persists beyond 90 days, the State Level Committee shall, after a detailed review, decide the further period for which relief can be provided from CRF, on a month to month basis, co-terminus with the actual period of scarcity /onset of rains.
	(iv) Additional cost of medicines and vaccine (calamity related requirements)	<ul style="list-style-type: none"> > To be assessed by the State Level Committee for assistance to be provided from CRF and by the Central Team for assistance to be provided from NCCF.
	(v) Supply of fodder outside cattle camps	<ul style="list-style-type: none"> > Additional expenditure on transport of fodder from the approved fodder depot to neutralize calamity related price rise to be determined on a case-to-case basis by the State Level Committee for assistance to be provided under CRF and as per the assessment of Central Team for assistance to be provided under NCCF.
	(vi) Movement of useful cattle to other areas	<ul style="list-style-type: none"> > To be assessed by the State Level Committee for assistance to be provided from CRF and by the Central Team for assistance to be provided from NCCF.
8.	Assistance to Fisherman	<ul style="list-style-type: none"> > Rs.2,500/- (for repair of partially damaged traditional crafts (all types) plus net) > Rs. 7500/- (for replacement of fully damaged traditional crafts (all types) plus net)
	(a) for repair / replacement of boats, nets - damaged or lost	<ul style="list-style-type: none"> • Such traditional crafts are to be registered with the
	--Boat --Dugout-Canoe	

	--Catamaran --Nets (This assistance will not be provided if the beneficiary is eligible or has availed of any subsidy/assistance, for the instant calamity, under any other Government Scheme.)	State Government. • Extent of damage (partial or full) to be determined/certified by a competent authority designated by the State Government.
	(b) Input subsidy for fish seed farm	Rs. 4,000/- per Hectare (This assistance will not be provided if the beneficiary is eligible for or has availed of any subsidy/assistance, for the instant calamity, under any other Government Scheme except the one time subsidy provided under the Scheme of Department of Animal Husbandry, Dairying and Fisheries, Ministry of Agriculture).
9.	Assistance to artisans in handicrafts/handloom sectors by way of subsidy for repair/ replacement of damaged equipments.	
	a) For Traditional Crafts (Handicrafts)	
	(i) For replacement of damaged tools/equipment	<ul style="list-style-type: none"> ➤ Rs. 2,000/- per artisan ➤ Damage/ replacement to be duly certified by Competent Authority designated by the State Government
	(ii) For loss of raw material/ goods in process/ finished goods	<ul style="list-style-type: none"> ➤ Rs. 2,000/- per artisan • Damage/ Loss to be certified by Competent Authority designated by the State Government.
	b) For Handloom Weavers	
	(i) Repair/ replacement of loom equipments and accessories	<p><u>For repair of loom</u></p> <ul style="list-style-type: none"> ➤ Rs. 1000/- per loom <p><u>For replacement of looms</u></p> <ul style="list-style-type: none"> ➤ <u>Rs. 2000/- per loom</u> ➤ Damage/ replacement to be certified by the competent authority designated by the Government.
	(ii) Purchase of yarn and other materials like dyes & chemicals and finished stocks.	<ul style="list-style-type: none"> ➤ Rs 2,000/- per loom ➤ Damage/ replacement to be certified by the competent authority designated by the Government.
10.	Assistance for repair/ restoration of damaged houses	<ul style="list-style-type: none"> ➤ The damaged house should be an authorized construction duly certified by the Competent Authority of the State Government. ➤ The extent of damage to the house is to be certified by

		a technical authority authorized by the State Government.
	(a) Fully damaged/ destroyed houses	
	(i) Pucca house	> Rs. 35,000/- per house
	(ii) Kutcha House	> Rs.10,000/- per house
	b) Severely damaged houses	
	(i) Pucca House	> Rs. 5,000/- per house
	(ii) Kutcha House	> Rs. 2500/- per house
	(c) Partially Damaged Houses - both pucca/kutcha (other than hut) (where the damage is minimum of 15 %)	> Rs. 1500 /- per house
	(d) Huts :damaged / destroyed	> Rs. 2000/- per Hut > (Hut means- Temporary, make shift unit, inferior to Kutcha house, made of thatch, mud, plastic sheets etc. traditionally seen & recognized and known as Hut by the State/ District Authorities.)
11.	Provision of emergency supply of drinking water in rural areas and urban areas	o As assessed by the State Level Committee for assistance to be provided under CRF and as per the assessment of the Central Team for assistance to be provided under NCCF.
12.	Provision of medicines, disinfectants, insecticides for prevention of outbreak of epidemics	> As above
13.	Medical care for cattle and poultry against epidemics as a sequel to a notified natural calamity.	> As above
14.	Evacuation of people affected/ likely to be affected	> As above
15.	Hiring of boats for carrying immediate relief & saving life	> As above o The quantum of assistance will be limited to the actual expenditure incurred on hiring boats and essential equipment required for rescuing stranded people and thereby saving human lives during a notified natural calamity.
16.	Provision for temporary accommodation, food, clothing, medical care etc. of people affected/ evacuated (operation of relief camps)	▪ As assessed by the State Level Committee for assistance to be provided under CRF and as per the assessment of the Central Team for assistance to be provided under NCCF. ▪ Quantum of assistance will be limited to the actual expenditure incurred, during the specified period. Period > In case of natural calamities other than drought for a maximum period upto 15 days > In case of natural calamities other than drought of a severe nature for a maximum period upto 30 days Drought > In case of drought, the maximum period for which

		<p>the relief can be provided is upto 60 days and in case of severe drought upto 90 days.</p> <p>➤ In case the drought situation persists beyond 90 days, the State Level Committee shall, after a detailed review, decide the further period for which relief can be provided, on a month to month basis, co-terminus with the actual period of scarcity /onset of rains</p>
17.	Air dropping of essential supplies	<p>➤ As assessed by the State Level Committee for assistance to be provided under CRF and as per the assessment of the Central Team for assistance to be provided under NCCF.</p> <p>➤ The quantum of assistance will be limited to actual amount raised in the bills by the Air Force/other aircraft providers for airdropping of essential supplies and rescue operations only.</p>
18.	<p>Repair/restoration of immediate nature of the damaged infrastructure in eligible sectors:</p> <p>➤ (1) Roads & bridges (2) Drinking Water Supply Works, (3) Irrigation, (4) Power (only limited to immediate restoration of electricity supply in the affected areas), (5) Primary Education, (6) Primary Health Centres, (7) Community assets owned by Panchayats.</p> <p>➤ Sectors such as Telecommunication and Power (except immediate restoration of power supply), which generate their own revenues, and also undertake immediate repair/restoration works from their own funds/ resources, are excluded.</p>	<p><u>Activities of immediate nature</u></p> <p>➤ An illustrative list of activities which may be considered as works of an immediate nature are given in the enclosed Appendix.</p> <p><u>Time Period</u></p> <p>➤ The following time limits are indicated for undertaking works of immediate nature :-</p> <p><u>For Plain areas</u></p> <p>a) 30 days in case of calamity of normal magnitude. b) 45 days in case of calamity of severe magnitude.</p> <p><u>For hilly areas and North Eastern States</u></p> <p>a) 45 days in case of calamity of normal magnitude. b) 60 days in case of calamity of severe magnitude.</p> <p><u>Assessment of requirements</u></p> <p>➤ On the basis of assessment made by the State Level Committee for assistance to be provided under CRF and on the basis of the assessment of the Central Team for assistance to be provided under NCCF.</p>
19.	Replacement of damaged medical equipment and lost medicines of Govt. hospitals/ health centres	<p>➤ As assessed by the State Level Committee for assistance to be provided under CRF and as per the assessment of the Central Team for assistance to be provided under NCCF.</p> <p>➤ The quantum of relief will be limited to the actual expenditure incurred.</p>
20.	Operational cost (Of POL only) for Ambulance Service, Mobile Medical Teams and temporary dispensaries.	<p>➤ As above</p> <p>➤ The list of items, which fall under operational cost, will generally include:-</p> <ul style="list-style-type: none"> ▪ Cost of putting up temporary medical camps/ temporary dispensaries.

		<ul style="list-style-type: none"> ▪ Hiring of ambulance vehicles. ▪ Hiring of transport vehicles for mobile medical teams only. ▪ Actual POL expenditure for ambulance and transport vehicles for mobile medical teams.
21.	Cost of clearance of debris	<ul style="list-style-type: none"> ➤ As assessed by the State Level Committee for assistance to be provided under CRF and as per the assessment of the Central Team for assistance to be provided under NCCF. ➤ The quantum of relief will be limited to the actual expenditure incurred. ➤ Cost of clearance of debris includes removal of debris of stones, bricks, steel/iron which is restricted to inhabited areas only.
22.	Draining off flood water in affected areas	<ul style="list-style-type: none"> ➤ As assessed by the State Level Committee for assistance to be provided under CRF and as per the assessment of the Central Team for assistance to be provided under NCCF. ➤ The quantum of relief will be limited to the actual expenditure incurred.
23.	Cost of search and rescue measures	<ul style="list-style-type: none"> ➤ As assessed by the State Level Committee for assistance to be provided under CRF and as per the assessment of the Central Team for assistance to be provided under NCCF. ➤ The quantum of relief will be limited to the actual expenditure incurred on search and rescue operations within a period of two weeks of the notified natural calamity.
24.	Disposal of dead bodies/ carcasses	<ul style="list-style-type: none"> ➤ On actual basis, as reported by the State Government or as recommended by the Central Team.
25.	Training to specialist multi disciplinary groups/ teams of the State personnel drawn from different cadres/ services/ personnel involved in management of disaster in the State".	<ul style="list-style-type: none"> ➤ Expenditure is to be incurred from CRF only (and not from NCCF), as assessed by the State Level Committee. ➤ The total expenditure on items 25 and 26 collectively should not exceed 10% of the annual allocation of the CRF.
26.	Procurement of essential search, rescue and evacuation equipments including communication equipments.	<ul style="list-style-type: none"> ➤ As above.

Sl. NO	New Items	Norms
27	Landslides, cloudburst and avalanches.	➤ The norms for various items will be the same as applicable to other notified natural calamities, as listed above.
28.	Pest attack (locust and rodent menace only).	<ul style="list-style-type: none"> ➤ With regard to the norms of assistance for crop damaged due to pest attack, it will be on the lines of assistance provided to the affected farmers in the wake of damage to crops by other notified natural calamities. ➤ However, expenditure on aerial spray of pesticides for pest control will be met under the ongoing Scheme of the Department of Agriculture & Cooperation, Ministry of Agriculture, as spraying is required to be done on larger areas and not on field to field basis, owned by the individual farmers.

29.		NORMS FOR EXISTING NATURAL CALAMITY OF FIRE
	(i) Fire	<p>Assistance in the wake of accidental fire may be provided for loss/ damage lives, limbs, crops, property etc. in inhabited areas as per the items and norms applicable in the wake of other notified natural calamities.</p> <p>The eligibility of assistance as per above criteria is to be certified by the Competent Authority of the State.</p> <p>The incident relating to Forest fire may be covered to some extent under the Scheme of the Ministry of Environment & Forests i.e. Integrated Forest Protection Scheme. Relief assistance will be provided to the people affected due to forest fire for loss/ damage to lives, limbs, crops, property etc. as per the items and norms applicable in the wake of other notified natural calamities, to the extent, such losses are not covered under Integrated Forest Protection Scheme.</p> <p>With regard to Fire incidents relating to industrial, commercial installations, these are required to be covered under insurance.</p>

Illustrative list of activities identified as of an immediate nature.

1. Drinking Water Supply:

- i) Repair of damaged platforms of Hand pumps/Ring wells/Spring-tapped chambers/Public stand posts, cisterns.
- ii) Restoration of damaged stand posts including replacement of damaged pipe lengths with new pipe lengths, cleaning of clear water reservoir (to make it leak proof).
- iii) Repair of damaged pumping machines, leaking overhead reservoirs and water pumps including damaged intake – structures, approach gantries / jetties.

2. Roads

- (i) Filling up of breaches and potholes, use of pipe for creating waterways, repair and stone pitching of embankments.
- (ii) Repair of breached culverts.
- (iii) Providing diversions to the damaged/washed out portions of bridges to restore immediate connectivity.
- (iv) Temporary repair of approaches to bridges/embankments of bridges., repair of damaged railing bridges, repair of causeways to restore immediate connectivity, granular sub base, over damaged stretch of roads to restore traffic.

3. Irrigation:

- (i) Immediate repair of damaged canal structures and earthen/masonry works of tanks and small reservoirs with the use of cement, sand bags and stones.
- (ii) Repair of weak areas such as piping or rat holes in dam walls/embankments.
- (iii) Removal of vegetative material/building material/debris from canal and drainage system.

4. Health

Repair of damaged approach roads, buildings and electrical lines of PHCs / Community Health Centres.

5. Community assets of Panchayat

- a. Repair of village internal roads
- b. Removal of debris from drainage/sewerage lines
- c. Repair of internal water supply lines
- d. Repair of street lights
- e. Temporary repair of primary schools, Panchayat ghars, community halls, anganwadi etc.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT

No. RGR. 520/2009/14

Dated Dispur the 29th Jan, 2010

From : Shri M. R. Laskar,
Under Secretary to the Govt. of Assam,
Revenue & D.M. (General) Department.

To : 1) All Deputy Commissioners
2) All Sub-Divisional Officers (c).

Sub. : Revised list of items and norms of assistance from CRF/NCCF.

Ref. : Ministry of Home Affairs (Government of India)'s
letter No. 32-17/2008-NDM-I dtd 31-7-2009.

Sir,

In enclosing herewith a copy of the revised list of items and norms of assistance from CRF/NCCF, received, from the Director (NDM-I), MHA, Government of India vide letter under reference, I am directed to request you to ensure that expenditure from CRF/NCCF is incurred as per revised items and norms stipulated. Any clarification in the matter of utilization of such fund may be sought for from the Government in Revenue & D.M. Department.

Please acknowledge receipt of the same.

Enclo : As above.

Sd/- M. R. Laskar
Under Secretary to the Govt. of Assam,
Revenue & Disaster Management (G) Department.

Memo No. RGR. 520/2009/14-A

Dated Dispur the 29th Jan, 2010

Copy with a copy of the Government of India's letter No. 32-17/2008-NDM-I dtd. 31-7-2009 with enclosures to :-

1. The P. S. to Minister, Revenue & D.M. Department, Assam, Dispur, Guwahati-6, for kind information of the Hon'ble Minister.
2. The P. S. to Chief Secretary, Assam, Dispur for kind information of the Chief Secretary.
3. The P. S. to Principal Secretary, Revenue & D.M. Department, Assam, Dispur, for kind information of the Principal Secretary.
4. The P. S. to Secretary, W.R. Department/P.W. Department/Irrigation Department/PHE Department/Agriculture Department/AH & Vety. Department/Health & F W Department/Fishery Department/Soil Conservation Department/Power Department/Forest Department/ P & D Department/Finance Department/Home Department/ Sericulture Department/Handloom & Textiles Department/ Urban Development Department/Transport/Guwahati Development Department/Panchayat & Rural Development Department.

By order etc.

Sd/-

Under Secretary to the Govt. of Assam,
Revenue & D. M. (G) Department

(337)

**GOVERNMENT OF ASSAM
REVENUE & D.M. (GENERAL) DEPARTMENT
DISPUR, GUWAHATI-6**

Orders by the Governor of Assam

NOTIFICATION

No. RGR.386/2010/51

Dated: 27.07.2011

In pursuance of the Guidelines on Constitution and Administration of the State Disaster Response Fund (SDRF) and National Disaster Response Fund (NDRF) issued by the Ministry of Home Affairs (DM Division), Govt. of India vide Office Memorandum No.32-3/2010-NDM-I dtd. 28.09.2010, SDRF Notification No. RGR.386/2010/22 dtd. 04.02.2011 and Finance (Bt.) Department's concurrence conveyed vide their U/O No. BB.4048/11 dtd. 19.07.2011, it is hereby notified that the following Guidelines on Constitution and Administration of State Disaster Response Fund (SDRF) have been adopted till further orders:

Guidelines on Constitution and Administration of the State Disaster Response Fund(SDRF)

Introduction

1. The State Disaster Response Fund(SDRF) is a fund constituted under section 48(1) (a) of the Disaster Management Act, 2005(53 of 2005) (hereinafter DM Act, 2005). These guidelines are being issued under Section 62 of the DM Act, 2005.

Period of Operation

2. These guidelines will be operative from financial year 2010-11 and will continue till further orders.

Calamities covered under the SDRF

3. The SDRF shall be used only for meeting the expenditure for providing immediate relief to the victims of cyclone, drought, earthquake, fire, flood, tsunami, hailstorm, landslide, avalanche, cloud burst and pest attack.

Contd....P/2

Constitution of State Disaster Response Fund

4. The State Disaster Response Fund will be constituted with the nomenclature "State Disaster Response Fund" in the Public Account under the Reserve Fund bearing interest in the Major head: 8121-General and other Reserve Fund in the accounts of the State governments concerned and would be invested as per provisions of paras 18-25 of these guidelines. The balance as on 31.03.2010 in the Calamity Relief Fund(CRF) shall be transferred to the SDRF and CRF will cease to exist. The Government of Assam shall pay interest to the SDRF at the rate applicable to overdrafts under overdraft Regulation Guidelines of the RBI. The interest will be credited on a half yearly basis. Government of Assam is hereby issue this notification establishing SDRF as per Section 48(1) (a) of the DM Act, 2005.

Contributions to the Fund

5. The amount of annual contribution to the State Disaster Response Fund of Govt. of Assam for each financial years 2010-11 to 2014-15, would be as already recommended by the 13th Finance Commission. The year wise shares of the Government of India and the Government of Assam are as per Annex 11.2 of FC-XIII Report, Vol. 2 reproduced in Attachment-I. Of the total contribution indicated, Government of India will contribute 90% for the State of Assam as a Special category State of the total yearly allocation in the form of a non-plan grant. The balance 10% will be contributed by the Government of Assam itself.
6. The share of the Government of India to the SDRF shall be paid as Grant-in-aid and accounted for in the Government of India accounts under the major head "3601-Grants-in-aid to State Governments-01 Non-Plan grants- 109 Grants towards contribution to State Disaster Response Fund". Accordingly, nomenclature of "109-grants towards contribution to Calamity Relief Fund" has been changed to "109-Grants towards contribution to State Disaster Response Fund". The Government of Assam shall take these as receipts in their budget and account under the Major Head "1601-Grants-in-aid from Central Government-01 Non-Plan Grant-109 Grants towards contribution to State Disaster Response Fund." Accordingly, nomenclature of "109-Grants towards contribution to Calamity Relief Fund " has been changed to "109- Grants towards contribution to State Disaster Response Fund".

Contd....P/3

7. In order to enable transfer of the total amount of contribution to the SDRF (including the States share of contribution), the Government of Assam would make suitable Budget provision on the expenditure side of their budget under the head "2245- Relief on Account of Natural Calamities-05 State Disaster Response Fund-101 Transfers to Reserve Fund and Deposit Accounts-State Disaster Response Fund". Accordingly in Major Head 2245 in sub Major Head: 05 Minor Head-101 & 901 the nomenclature "Calamity Relief Fund" has been replaced by "State Disaster Response Fund". Immediately upon receipt of Government of India's share as per para 6 above, the Government of Assam would transfer the amount, along with its share to the Public Account head indicated in para 4 above.

Booking of Expenditure on Immediate Relief

- 8 The actual expenditure on relief works will be booked only under respective minor heads within Major Head: 2245 (01 for drought; 02 for floods, cyclones etc.; 05 for "State Disaster Response Fund" and 80 for General). The expenditure to be charged to the SDRF will be shown as a negative entry under 2245-05-901-deduct amount met from SDRF for relief expenditure.
- 9 Direct expenditure should not be made from the Public Account. Even if for some administrative reasons; expenditure on immediate relief has been met under heads of account other than MH: 2245, these should be finally booked under MD: 2245 through inter-account transfers.

Release of Central Contribution to the Fund

10. The share of the Central Government in SDRF shall be remitted to the Government of Assam in two instalments in June and December in each financial year. Likewise, the Government of Assam shall also transfer its contribution to the SDRF in two instalments in June and Decemner of the same year, provided that if the Ministry of home Affairs, upon being satisfied that exigencies of a particular calamity so warrant, may recommend an earlier release of the Central share upto 10% of the funds due to the State in the following year. This release will be adjusted against the instalments of the subsequent year.

Contd.....P/4

11. The share of the Government of India to the SDRF due in a year shall be released to the Government of Assam subject to fulfillment of the following conditions:-

- (i) The first installment of central contribution to SDRF for 2010-11 will be released unconditionally. The second installment of central contribution to SDRF for 2010-11 and subsequent installments will be released on receipt on confirmation of accounting procedure as mentioned in paras 6 to 9 above and other conditions as mentioned below in paras 11(ii) to (vii). Any deviations from these accounting practiced could result in withholding of further releases until the required accounting procedure is adopted or restored.
- (ii) A "State Disaster Response Fund" has been duly constituted by the Government of Assam as specified in DM Act,2005, following the accounting procedure and manner described in paras 4 to 9 above. The creation of the SDRF duly certified by the Accountant General(A & E) of the State shall be furnished by the Government of Assam to the Ministry of finance well before the release , say by October,2010.
- (iii) The Government of Assam has constituted the State Executive Committee(SEC) as mentioned in para 12 below.
- (iv) The Government of Assam will furnish a certificate to the Ministry of Home Affairs and to the Ministry of Finance in the months of April and October every year indicating that the amount received earlier has been credited to the SDRF alongwith the State's share of contribution accompanied by a statement giving the up-to-date expenditure and the balance amount available in the SDRF. This statement is to be provided in the format at Attachment-II. Once Finance Accounts are available , expenditure reported for a particular year should match with the expenditure figure in Major Head:2245 and balance in SDRF in MH:8121.In case of any discrepancy, the figures in MH: 2245 and in MH: 8121 in Finance Accounts will be considered.

Contd.....P/5

- (v) The central contribution due in December every year shall be released after the receipt in the Ministry of Home Affairs and in the Ministry of Finance of an "Annual Reports on Natural Calamities" prepared by the Government of Assam on any natural calamities mentioned in para 3 above faced in the previous year, by September of every year. This Annual Report shall inter-alia, furnish details of expenditure incurred by the Government of Assam on each calamities, for each type of expenditure allowed as per the items and norms of expenditure of SDRF/ National Disaster Response Fund(NDRF) so fixed by MHA with the concurrence of Ministry of Finance. Format will be prescribed in due course.
- (vi) Whenever SDRF of the State is replenished with additional grant-in-aid from NDRF, the Government of Assam would treat this grant in the same manner as the funds in SDRF as far as transfer and accounting are concerned. However, in such cases, a specific utilization certificate will be required within three months of the financial year in which such a grant is released. Format will be prescribed in due course.
- (vii) The release of instalments shall be made by Ministry of Finance subject to the above conditions being satisfied unless advised by Ministry of Home Affairs to withhold or adjust the release to the State Govt.

State Executive Committee

12. The State Government have constituted State Executive Committee(SEC) as per section 20 of the Disaster Management Act, 2005 vide notification as per Annex-I. Accordingly, the Chief Secretary to the Government of Assam shall be the ex-officio Chairperson of the SEC. A copy of the order in this regard shall be furnished to Ministry of Finance and Ministry of Home Affairs by October,2010.

Contd.....P/6

Functions of the State Executive Committee regarding affairs of SDRF

13. The Government of Assam shall entrust SEC, inter-alia, with following responsibilities:-
- (i) SEC will decide on all matters connected with the financing of the relief expenditure of immediate nature from SDRF.
 - (ii) SEC will arrange to obtain the contributions from the concerned Governments, administer the SDRF and invest the accretions to the SDRF in accordance with the norms approved by the Government of India from time to time. The norms of investment are indicated in paras 18-25 below.
 - (iii) The SEC shall ensure that the money drawn from the SDRF is actually utilized for the purposes for which the SDRF has been set up, expenditures are only on items of expenditure and as per norms as in para 15 below; and accounting procedures in para 6 to 9 above are followed.
 - (iv) The accretions to the SDRF together with the income earned on the investments of the SDRF will be used by the SEC to meet items of expenditure covered under the approved norms as in para 15 below.

Expenditure of SEC

14. All administrative of the SEC and miscellaneous expenses shall be borne by the Government of Assam under its normal budgetary provisions and not from the SDRF or NDRF.

Assessment of assistance under items and Norms of Expenditure.

15. The norms for the amounts to be incurred on each approved item of expenditure will be fixed by the Ministry of Home Affairs with the concurrence of Ministry of Finance, as amended from time to time. In case the State Government exceeds the amount prescribed, the excess expenditure should be borne on the budget of the State Government and not be charged to SDRF or NDRF.

Cont'd...P/7

16. The SEC will assess the requirements of assistance from the SDRF for financing relief expenditure. The provision for expenditure on relief will be made in the budget of the State Government as mentioned in para 7 above. The extent of relief expenditure to be financed from the SDRF as authorized by the SEC shall be withdrawn from the SDRF after liquidation of the investment holdings in the manner described in para 26-27 below.
17. The provision for disaster preparedness, restoration, reconstruction and mitigation should not be a part of SDRF or NDRF. Such expenditure is needed to be built into the State Plan Funds.

Pattern of Investment from the Fund

18. On receipt of the amounts of contributions from the Government of India and/or the State Government, the SEC would take action for investment of the funds as per the norms prescribed in para 20 of the Guidelines. The investment of the funds shall be carried out by the branch of the Reserve Bank of India (having Banking Department) at the headquarters of the State, or a Bank designated by the RBI.
19. The accretions to the SDRF together with the income earned on the investment of the SDRF shall, till contrary instructions are issued by Government of India be invested in one or more of the following instruments:
 - (a) Central Government dated Securities;
 - (b) Auctioned Treasury Bills; and
 - (c) Interest earning deposits and certificates of deposits with Scheduled Commercial Banks.

Account of Investment Transactions

20. The SEC will, from time to time, issue instructions to the concerned local bankers indicated in para 19. Banks will immediately arrange to make the necessary investment locally or through their branched/ correspondent banks/RBI at Mumbai or other metropolitan centres. The banks would scroll to the Government the debit on account of the investment and other incidental charges like brokerage, commission, etc. in the usual course. However, in order to ensure that the investment transactions of the SDRF do not get mixed up with other transactions these may be indicated distinctly in separate scrolls.

Contd.....P/8

21. On receipt of the scrolls the investment transactions would be accounted for under the head " 8121- General and Other Reserve Fund-'State Disaster Response Fund". The incidental charges like brokerage, commission etc. shall be accounted for as a charge on the SDRF.
22. The bank will arrange to collect interest on these securities/bonds and credit the same to the account of the Government on the due date. These receipts shall form a part of the receipts of the SDRF and would be accounted for as such. Further, these would require to be invested by the SEC as in the case of the contributions by the Government, i.e. in accordance with the investment norms prescribed in para 20 above. On maturity of the securities, the proceeds will be collected and credited to the account of the Government or reinvested on the basis of instructions received from the SEC. as in the case of the debit scrolls the banks shall use separate scrolls for the receipts.
23. On receipt of instructions from the SEC, the concerned bank will arrange to sell the securities at the ruling price through its branches/correspondent banks/RBI at Mumbai or any other metropolitan Centre and credit the amount realized, less incidental charges, to the account of the Government.
24. The receipts on account of maturity or sale of the securities would be credited to the "State Disaster Response Fund". The incidental charges on sale may be charged to the SDRF.
25. The auctioned Treasury Bills may be purchased by the bank either at the Treasury Bill auctions on the basis of a non-competitive bid or in the market.

Encashment of Securities

26. To meet liability on account of the claims sanctioned for relief, the SEC will first dispose of its holdings of auctioned Treasury Bills to the extent required, the oldest lot of bills being sold first and so on. If the amount obtained by the sale of auctioned Treasury Bills is not sufficient to meet the liability towards relief sanctioned, the SEC may encash the deposits with the local branches of the scheduled commercial banks. The Central Government dated securities may be sold only if the amount realized by the sale of treasury bills and encashment of the deposits is not adequate.

Contd.....P/9

27. The concerned State Government will pay to the RBI/banks a commission at the rate determined by RBI in consultation with the concerned State Government. These charges shall also be borne by the SDRF as in the case of the charges insicated in para 27. The loss or gain on the sale of securities shall also be taken to the account of the SDRF.

Monitoring by the Ministry of Home Affairs

28. The Ministry of Home Affairs is the nodal Ministry for overseeing the operation of SDRF, and shall monitor compliance with the prescribed processes. MHA may issue directions/instructions under DM Act.

Unspent Balance in the SDRF

29. Government of India will communicate the modalities for handling any balances available at the end of 2014-15 in the State's SDRF.

Accounts and Audit

30. The accounts of the SDRF(approved calamity-wise) and the investment shall be maintained by the Accountant General in charge of accounts of the State in the normal course. Disclosure about the position of the opening balance, receipts, expenditure and closing balance in respect of SDRF will be made in the Finance accounts, as a separate appendix/line. The SEC will, however, maintain subsidiary accounts(calamity-wise) in such manner and details as may be considered necessary by the State Government in consultation with the Accountant General.
31. Comptroller and Auditor General of India would cause audit of SDRF conducted every year in conformity with approved items & norms in terms of the purposes of the SDRF Guidelines. The State Government shall furnish a copy of the audit report of the Comptroller and Auditor General of India in respect of SDRF to the Ministry of Finance and Ministry of Home Affairs.

Saving

32. The ministry of Home Affairs with the concurrence of Ministry of Finance, shall alter/modify instructions as may be considered necessary from time to time. Further, in case of any difficulty in the operation of any provision of this instructions, the Central Government, if satisfied, may modify the provisions or by amending the DM Act.

Contd.....P/10

PROFORMA

(A) Statement of earlier released amounts to the Calamity Relief Fund(CRF)/ State Disaster Response Fund(SDRF).

1. Opening balance as on 01.04.20..... :
2. Centre share including advance release credited to CRF/SDRF:
3. Corresponding share of state:
4. Corresponding share of State credited to CRF/SDRF:
5. Amount received under NDRF/NCCF:
6. Expenditure as on 30th September :
7. Expenditure as on 31st March 20.....
8. Amount transferred to investment account:
9. Amount received from investment account:
10. Closing balance(1+2+4+5+9) - (7+8) : 31st March/30th September

(B) 1. Opening balance: 1st April/ 1st October

1.1 Total investment made out of SDRF as on 31st March 201....

2. Receipt during the current financial year.....

- (i) Centre's share : _____
- (ii) State's share : _____
- (iii) Assistance under NCCF/NDRF : _____
- (iv) Interest earned (including investment
Made out of SDRF/CRF) : _____
- (v) Others : _____
- (vi) Arrears of Centre's /State's
share if any to be credited
to CRF/SDRF : _____
- (vii) Total (i) to (vi) : _____
- (viii) Of which amounts credited
to SDRF : _____

3. Total amount available in the SDRF((1+2 (viii)) : _____

4. Total expenditure incurred in conformity with items & norms of SDRF during the year out of the Fund :

- (i) As on 31st March,201.....: _____
- (ii) As on 30th September, 201.....: _____

Contd.....P/11

5. Balance available in the Fund(3-4) : _____ 31st March/ 30th September:

(C)Submission of Annual Report on "Natural Calamities"

- (v) Whether "Annual Report on Natural Calamities" for the previous year _____ has been sent to Ministry of Home Affairs(Yes/No) :
- (vi) If yes, date on which sent : _____

Sd/-
(V.K.Pipersenia,IAS)
Principal Secretary to the Govt. of Assam
Revenue & D.M Department

Cont'd...P/12

Copy forwarded for information to:

1. The S.O. to Chief Secretary, Assam, Dispur for kind appraisal of the Chief Secretary
2. Sri Dev Kumar, Director (DM-I), Govt. of India, MHA(DM Division), "A" - Wing, Lokanayak Bhawan, Khan Market, New Delhi.
3. The Secretary, Govt. of India, Ministry of Finance, Deptt of Expenditure, North Block, New Delhi.
4. The Secretary, Govt. of India, Ministry of Agriculture, Deptt. of Agriculture & Co-operation, Krishi Bhawan, New Delhi.
5. The Secretary, Governor of Assam, Raj Bhawan, Guwahati.
6. The Principal Secretary, P & D Deptt, Dispur.
7. The Principal Secretary, R & DM Deptt, Dispur.
8. The Agriculture Production Commissioner, Assam, Dispur
9. The Commissioner & Secretary, Finance Deptt., Dispur
10. The Commissioner & Special Secretary, PWD, Dispur.
11. The Commissioner & Secretary, Health & Family Welfare Deptt, Dispur.
12. The Commissioner & Secretary, Home & Political Deptt, Dispur.
13. The Secretary, Water Resource Deptt., Dispur.
14. The Secretary, A.H. & Veterinary Deptt, Dispur
15. The Secretary, Public Health Engineering Deptt, Dispur.
16. The Secretary, Irrigation Deptt., Dispur.
17. The Finance (Bt.) Deptt, Dispur.
18. The Finance (EC-II) Deptt., Dispur.
19. The P.S. to Minister, Revenue & D.M., Assam, Dispur, for kind appraisal of the Hon'ble Minister
20. The Accountant General (Accounts/Audit), Assam, Maidamgaon, Guwahati-29.
21. The Director, Assam Government Press, Bamunimaidan, Guwahati-21, for Publication of the notification in the next issue of Assam Gazette and supply of 200 printed copies thereof to Revenue & D.M. (General) Department.

By order etc.

Deputy Secretary to the Govt. of Assam
Revenue (General) Department.

GOVERNMENT OF ASSAM
FINANCE (ESTABLISHMENT-B) DEPARTMENT
BLOCK 'F', 2ND FLOOR, DISPUR, GUWAHATI-6

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Dispur, the 4th July, 2011

No. FEB. 26/2011/1 (B/S).— In continuation to this Department Notification No.FEB.189/2007/1 (U/O), dated 25th February, 2008 and in pursuance of Clause 3 of Article 166 of the Constitution of India and all other powers enabling in this behalf, the Governor of Assam is pleased to extend delegation of specific financial power to the Deputy Commissioners under Schedule-III of the DFP Rule, 1999 for sanction of ex-gratia @ Rs.1.00 lakh to the victims of Natural Calamities for a further period of Five Years i.e., till the term of 13th Finance Commission, subject to the condition of fulfillment of the terms & conditions laid down against item 1(a) of the revised list of items and norms of assistance from CRF and NCCF of the Manual of Calamity Relief Fund issued by Revenue and Disaster Management Department, Government of Assam.

Sd/-

(H. S. Das, IAS)

Principal Secretary to the Govt. of Assam
Finance Department

Memo No.FEB.26/2011/1(B/S)-A,
Copy to:-

Dated Dispur, the 4th July, 2011.

1. The Accountant General, Assam, Maidamgaon, Beltola, Guwahati-29
2. All Commissioners of Divisions.
3. All Commissioner & Secretary.
4. All Secretaries.
5. All Departments of Sectt.
6. All Deputy Commissioners
7. All Heads of Departments.
8. All Treasury Officers.

By Order etc.,

Sd/-

Joint Secretary to the Govt. of Assam,
Finance (Establishment-B) Department

GOVERNMENT OF ASSAM
FINANCE (ESTABLISHMENT-B) DEPARTMENT
DISPUR, BLOCK 'F', 2ND FLOOR, DISPUR, GUWAHATI-6

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Dispur the 9th May, 2012.

No. FEB. 177/2012/1 (B/S).— In partial modification of this Department Notification No.FEB.26/2011/1(B/S), dated 4th July, 2011, and in pursuance of Clause (3) of Article 166 of the Constitution of India and all other powers enabling in this behalf, the Governor of Assam is further pleased to enhance the delegation of specific financial power to the Deputy Commissioners under Schedule-III of the DFP Rule, 1999 for sanction of ex-gratia @ **Rs. 1.50 lakh** from Rs.1.00 lakh till the term of 13th Finance Commission is over, subject to the condition of fulfillment of the terms and conditions laid down against item 1(a) of the revised list of items and norms of assistance from CRF and NCCF of the Manual of Calamity Relief Fund issued by Revenue and Disaster Management Department, Government of Assam.

Sd/-

(P.K. Borthakur, IAS)

Commissioner & Secretary to the Govt. of Assam,
Finance Department

Memo No.FEB.177/2012/1(B/S)-A, Dated Dispur, the 9th May, 2012.

Copy to:-

1. The Accountant General, Assam, Maidamgaon, Beltola, Guwahati-29.
2. All Commissioner of Divisions.
3. All Commissioner & Secretary to the Govt. of Department
.....
4. All Secretaries
5. All Administrative Department
6. All Deputy Commissioners
7. All Heads of Departments
8. All Treasury officers.

By order etc.,

Sd/-

Under Secretary to the Govt. of Assam,
Finance (Establishment-B) Department

GOVERNMENT OF ASSAM
FINANCE (ESTABLISHMENT-B) DEPARTMENT
DISPUR, GUWAHATI-6

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Dispur, 26th November, 2012

No. FEB. 342/2012/1 (B/S).- In pursuance of Clause (3) of Article 166 of the Constitution of India and all powers enabling in this behalf, the Governor of Assam is pleased to direct that the following further amendment shall be made in **Schedule-III** of the Delegation of Financial Power Rules, 1999.

Schedule-III Specific powers delegated to Deputy Commissioners & Chairman of District Disaster Management Authority.

Sl. No.	Nature of power	Authority	Extent of power	General condition	Remarks
1	2	3	4	5	6
1.	Sanction of Rehabilitation Grant (RG) to the families affected by Natural Calamities	Deputy Commissioner & Chairman, DDMA	Full Power	a) Provided that there is budget provision. b) Subject to observing the criteria as laid down in the guidelines of the State Disaster Response Fund.	

The above order will take effect from the date of issue of this Notification.

Sd/-

(P.K.BORTHAKUR, IAS)

Commissioner & Secretary to the Govt. of Assam,
Finance (Establishment-B) Department

Memo No.FEB.342/2012/1(B/S)-A

Dated Dispur, the 26th November, 2012

Copy to:-

1. The Accountant General, Assam, Maidamgaon, Beltola, Guwahati-29
2. All Administrative Department
3. All Heads of Department
4. All Sr. FA/FA/Sr.F&AO/F&AO/TO
5. All Deputy Commissioners
6. The Deputy Director of Printing, Assam Govt. Press, Bamunimaidan, Guwahati-21 for publication in the next issue of the Assam Gazette.

By order etc.,

Sd/-

(G.BARTHAKUR, ACS)

Officer on Special Duty,
Finance (Establishment-B) Department

No.32-7/2011-NDM-I
Government of India
Ministry of Home Affairs
(Disaster Management Division)

Lok Nayak Bhawan, New Delhi
Dated, the 16th January, 2012

Chief Secretaries of all States
The Relief Commissioners / Secretaries, Department of
Disaster Management of all States

Subject: - Revision of Items and Norms of assistance from the State Disaster Response Fund (SDRF) and the National Disaster Response Fund (NDRF) for the period 2010 – 2015.

Sir/Madam,

I am directed to state that based on consideration of the recommendations of Thirteenth Finance Commission (TFC) on financing of expenditure on immediate relief during natural calamities for the period 2010–2015 and the report of the Expert Group set up by this Ministry, the Government of India has revised the items and norms for assistance from SDRF/ NDRF. The approved list of items and norms for assistance from SDRF / NDRF in the wake of identified natural calamities is **Annexed**. These revised norms will come into force prospectively with immediate effect.

2. The revised items and norms can also be downloaded from website of Disaster Management Division of Ministry of Home Affairs i.e. www.ndmindia.nic.in.

3. A copy of the communication alongwith their enclosure is also being sent to the Accountants General of the States for necessary action.

4. This supersedes this Ministry's earlier letters on this subject, the last being No.32-34/2007-NDM-I dated the 27th June, 2007 (further modified vide Letter No. 32-31/2009 NDM-I dated 31st July 2009).

Yours faithfully,

Sd/-

(Dev Kumar)

Director (DM-I)

Tele: 24642853 / Fax: 24603033

Encl: As above.

Copy for information and necessary follow up action to:-

1. Accountants General of all State Governments.
2. Comptroller & Auditor General (CAG), New Delhi.
3. Controller General of Accounts (CGA), New Delhi.
4. Resident Commissioners of all State Governments.

Copy to: -

1. Secretary, National Disaster Management Authority, NDMA Bhawan, Safdurjung Enclave, New Delhi.
2. Ministry of Finance, Department of Expenditure [Ms. Anjuly Chib Duggal, AS (PF-I)], North Block, New Delhi.
3. Ministry of Agriculture [Shri Atanu Purkayastha, Joint Secretary (DM)], Krishi Bhawan, New Delhi.
4. Planning Commission [Shri T.K. Pande, Joint Secretary (SP)], Yojna Bhawan, New Delhi.
5. All concerned Central Ministries/ Departments / Organizations.
6. PMO / Cabinet Secretariat.
7. PS to HM/ PS to MOS (R)
8. Sr. PPS to Home Secretary/ Secretary (BM)/ Joint Secretary (DM-1)/ Publicity Officer / NIC.

REVISED LIST OF ITEMS AND NORMS OF ASSISTANCE FROM STATE DISASTER RESPONSE FUND (SDRF) AND NATIONAL DISASTER RESPONSE FUND (NDRF)
(Period 2010-15, MHA Letter No. 32-7/2011-NDM-I Dated 16th January 2012)

SNO.	ITEM	NORMS OF ASSISTANCE
1	2	3
1	GRATUITOUS RELIEF	
	a) Ex-Gratia payment to families of deceased persons	<p>Rs.1.50 lakh per deceased person including those involved in relief operations or associated in preparedness activities, subject to certification regarding cause of death from appropriate authority.</p> <ul style="list-style-type: none"> - In the case of an Indian citizen who loses his life due to a notified natural calamity in a foreign country, his family would not be paid this relief. - In the case of a Foreign citizen who loses his life due to a notified natural calamity within the territory of India, his family would also not be paid this relief.
	b) Ex-Gratia payment for loss of a limb or eye(s).	<p>Rs. 43,500/- per person, when the disability is between 40% and 80%.</p> <p>Rs. 62,000/- per person, when the disability is more than 80%.</p> <p>Subject to certification by a doctor from a hospital or dispensary of Government, regarding extent and cause of disability.</p>
	c) Grievous injury requiring hospitalization	<p>Rs. 9300/- per person requiring hospitalization for more than a week.</p> <p>Rs. 3100/- per person requiring hospitalization for less than a week.</p>
	d) Clothing and utensils/ house-hold goods for families whose houses have been washed away/ fully damaged/severely inundated for more than a week due to a natural calamity.	<p>Rs.1300/- per family, for loss of clothing.</p> <p>Rs.1400/- per family, for loss of utensils/ household goods.</p>
	e) Gratuitous relief for families in dire need of immediate sustenance after a calamity. GR to be provided to those who have no food reserves, or whose food reserves have been wiped out in a calamity, and who have no other immediate means of support.	<p>Rs.30 per adult and Rs. 25 per child, not housed in relief camps. State Govt. will certify that (i) these persons have no food reserve, or their food reserves have been wiped out in the calamity, and (ii) identified beneficiaries are not housed in relief camps. Further State Government will provide the basis and process for arriving at such beneficiaries district-wise.</p> <p>Period for providing gratuitous relief will be as per assessment of the State Executive Committee (SEC) and the Central Team (in case of NDRF). The default period of assistance will upto 30 days, which may be extended upto 60 days in the first instance, if required, and subsequently upto 90 days in case of drought/ pest attack</p>

2.	SEARCH & RESCUE OPERATIONS	
	(a) Cost of search and rescue and evacuation of people affected/ be affected	As per actual cost incurred, assessed by SEC and recommended by the Central Team (in case of NDRF). - By the time the Central Team visits the affected area, these activities are already over. Therefore, the State Level Committee and the Central Team can recommend actual/near-actual costs.]
	(b) Hiring of boats for carrying immediate relief and saving lives.	As per actual cost incurred, assessed by SEC and recommended by the Central Team (in case of NDRF). The quantum of assistance will be limited to the actual expenditure incurred on hiring boats and essential equipment required for rescuing stranded people and thereby saving human lives during a notified natural calamity.
3	RELIEF MEASURES	
	a) Provision for temporary accommodation, food, clothing, medical care, etc. for people affected/ evacuated and sheltered in relief camps.	As per assessment of need by SEC and recommendation of the Central Team (in case of NDRF), for a period up to 30 days. The SEC would need to specify the number of camps, their duration and the number of persons in camps. In case of continuation of a calamity like drought, or widespread devastation caused by earthquake or flood etc., this period may be extended to 60 days, and upto 90 days in cases of severe drought. Medical care may be provided from National Rural Health Mission (NRHM).
	b) Air dropping of essential supplies	As per actual, based on assessment of need by SEC and recommendation of the Central Team (in case of NDRF). - The quantum of assistance will be limited to actual amount raised in the bills by the Ministry of Defence for airdropping of essential supplies and rescue operations only.
	c) Provision of emergency supply of drinking water in rural areas and urban areas	As per actual cost, based on assessment of need by SEC and recommended by the Central Team (in case of NDRF), up to 30 days and may be extended upto 90 days in case of drought.
4.	CLEARANCE OF AFFECTED AREAS	
	a) Clearance of debris in public areas.	As per actual cost within 30 days from the date of start of the work based on assessment of need by SEC for the assistance to be provided under SDRF and as per assessment of the Central team for assistance to be provided under NDRF.
	b) Draining off flood water in affected areas	As per actual cost within 30 days from the date of start of the work based on assessment of need by SEC for the assistance to be provided under SDRF and as per assessment of the Central team (in case of NDRF).
	c) Disposal of dead bodies/ Carcasses	As per actual, based on assessment of need by SEC and recommendation of the Central Team (in case of NDRF).
5	AGRICULTURE	
(i)	Assistance to small and marginal farmers.	
A.	Assistance for land and other loss	
	a). De-silting of agricultural land (where thickness of sand/ silt deposit is more than 3", to be certified by the competent authority of the State Government.)	Rs. 8,100/- per hectare for each item.

b) Removal of debris on agricultural land in hilly areas	(Subject to the condition that no other assistance/ subsidy has been availed of by/ is eligible to the beneficiary under any other Government Scheme)
c) De-silting/ Restoration/ Repair of fish farms	
d) Loss of substantial portion of land caused by landslide, avalanche, change of course of rivers.	Rs. 25,000/- per hectare to only those small and marginal farmers whose ownership of the land is legitimate as per the revenue records.
B. Input subsidy (where crop loss is 50% and above)	
a) For agriculture crops, horticulture crops and annual plantation crops	Rs. 3,000/- per ha. in rainfed areas Rs. 6,000/- per ha. in assured irrigated areas, subject to minimum assistance not less than Rs.500 and restricted to sown areas.
b) Perennial crops	Rs. 8,000/- ha. for all types of perennial crops subject to areas being sown and subject to minimum assistance not less than Rs.1000/-.
c) Sericulture	Rs. 3,200/- per ha. for Eri, Mulberry, Tussar Rs. 4,000/- per ha. for Muga.
(ii) Input subsidy to farmers other than small and marginal farmers	Rs.3000/- per hectare in rainfed areas Rs.6000/- per hectare for areas under assured irrigation. Rs.8000/- per hectare for all types of perennial crops. - Assistance may be provided where crop loss is 50% and above, subject to a ceiling of 1 ha. per farmer and upto 2 ha per farmer in case of successive calamities irrespective of the size of holding being large.
6. ANIMAL HUSBANDRY - ASSISTANCE TO SMALL AND MARGINAL FARMERS	
i) Replacement of milch animals, draught animals or animals used for haulage.	Milch animals - Rs.16,400/- Buffalo/ cow/ camel/ yak etc. Rs.1650/- Sheep/ Goat Draught animals - Rs.15000/- Camel/ horse/ bullock, etc. Rs.10,000/- Calf/ Donkey/ Pony/ Mule - The assistance may be restricted for the actual loss of economically productive animals and will be subject to a ceiling of 1 large milch animal or 4 small milch animals or 1 large draught animal or 2 small draught animals per household irrespective of whether a household has lost a larger number of animals. (The loss is to be certified by the Competent Authority designated by the State Government). Poultry:- Poultry @ 37/- per bird subject to a ceiling of assistance of Rs 400/- per beneficiary household. The death of the poultry birds should be on account of a natural calamity. Note: - Relief under these norms is not eligible if the assistance is available from any other Government Scheme, e.g. loss of birds due to Avian Influenza or any other diseases for which the Department of Animal Husbandry has a separate scheme for compensating the poultry owners.

	ii) Provision of fodder / feed concentrate in cattle camps.	Large animals- Rs. 32/- per day Small animals- Rs. 16/- per day, As per actual for 15 days, based on assessment of need by SEC and recommendation of the Central Team. (in case of NDRF)
	iii) Water supply in cattle camps.	As per actual for 15 days, based on assessment of need by SEC and recommendation of the Central Team. (in case of NDRF)
	iv) Additional cost of medicines and vaccine.	As per actual cost, based on assessment of need by SEC and recommendation of the Central Team, (in case of NDRF) consistent with estimates of cattle as per Livestock Census and subject to the certificate by the competent authority about the requirement of medicine and vaccine being calamity related.
	v) Transport of fodder to cattle outside cattle camps	As per actual cost of transport, based on assessment of need by SEC and recommendation of the Central Team (in case of NDRF) consistent with estimates of cattle as per Livestock Census.
7	FISHERY	
	i) Assistance to Fisherman for repair / replacement of boats, nets – damaged or lost -- Boat -- Dugout-Canoe -- Catamaran -- net (This assistance will not be provided if the beneficiary is eligible or has availed of any subsidy/ assistance, for the instant calamity, under any other Government Scheme.)	Rs. 3,000/- for repair of partially damaged boats only Rs.1,500/- for repair of partially damaged net Rs.7,000/- for replacement of fully damaged boats Rs.1,850/- for replacement of fully damaged net
	ii) Input subsidy for fish seed farm	Rs. 6,000 per hectare. (This assistance will not be provided if the beneficiary is eligible or has availed of any subsidy/ assistance, for the instant calamity, under any other Government Scheme, except the one time subsidy provided under the Scheme of Department of Animal; Husbandry, Dairying and Fisheries, Ministry of Agriculture.)
8	HANDICRAFTS/HANDLOOM – ASSISTANCE TO ARTISANS	
	i) For replacement of damaged tools/ equipment	Rs. 3000 per artisan for equipments. - Subject to certification by the competent authority designated by the Government about damage and its replacement.
	ii) For loss of raw material/ goods in process/ finished goods	Rs. 3,000 per artisan for raw material. - Subject to certification by Competent Authority designated by the State Government about loss and its replacement.
9	HOUSING	
	a) Fully damaged/ destroyed houses	
	i) Pucca house	Rs. 35,000/- per house
	ii) Kutch House	Rs.15,000/- per house
	b) Severely damaged houses	
	i) Pucca House	Rs.6,300/- per house
	ii) Kutch House	Rs.3,200/- per house

	(c) Partially Damaged Houses – both pucca/ kutcha (other than huts) where the damage is at least 15 %	Rs. 1,900/- per house
	d) Damaged / destroyed huts:	Rs. 2,500/- per hut, <i>(Hut means temporary, make shift unit, inferior to Kutcha house, made of thatch, mud, plastic sheets etc. traditionally recognized as hut by the State/ District authorities.)</i> <i>Note: -The damaged house should be an authorized construction duly certified by the Competent Authority of the State Government.</i>
	e) Cattle shed attached with house	Rs.1,250/- per shed.
10	INFRASTRUCTURE	
	<p><i>Repair/restoration (of immediate nature) of damaged infrastructure:</i></p> <p><i>(1) Roads & bridges (2) Drinking Water Supply Works, (3) Irrigation, (4) Power (only limited to immediate restoration of electricity supply in the affected areas), (5) Schools, (6) Primary Health Centres, (7) Community assets owned by Panchayat.</i></p> <p>Sectors such as Telecommunication and Power (except immediate restoration of power supply), which generate their own revenues, and also undertake immediate repair/ restoration works from their own funds/ resources, are excluded.</p>	<p>Activities of immediate nature :</p> <p>Illustrative lists of activities which may be considered as works of an immediate nature are given in the enclosed Appendix.</p> <p>Assessment of requirements :</p> <p>Based on assessment of need, as per States' costs/ rates/ schedules for repair, by SEC and recommendation of the Central Team (in case of NDRF).</p> <p>- As regards repair of roads, due consideration shall be given to Norms for Maintenance of Roads in India, 2001, as amended from time to time, for repairs of roads affected by heavy rains/floods, cyclone, landslide, sand dunes, etc. to restore traffic. For reference these norms are</p> <ul style="list-style-type: none"> • Normal and Urban areas: upto 15% of the total of Ordinary Repair (OR) and Periodical Repair (PR). • Hills: upto 20% of total of OR and PR. <p><i>Note: States shall first use its provision under the budget for regular maintenance and repair.</i></p>
11	PROCUREMENT	
	Procurement of essential search, rescue and evacuation equipments including communication equipments, etc. for response to disaster.	<p>- Expenditure is to be incurred from SDRF only (and not from NDRF), as assessed by the State Executive Committee (SEC).</p> <p>- The total expenditure on this item should not exceed 5% of the annual allocation of the SDRF.</p>

Illustrative list of activities identified as of an immediate nature.

1. Drinking Water Supply :

- i) Repair of damaged platforms of hand pumps/ring wells/ spring-tapped chambers/public stand posts, cisterns.
- ii) Restoration of damaged stand posts including replacement of damaged pipe lengths with new pipe lengths, cleaning of clear water reservoir (to make it leak proof).
- iii) Repair of damaged pumping machines, leaking overhead reservoirs and water pumps including damaged intake – structure, approach gantries/jetties.

2. Roads

- i) Filling up of breaches and potholes, use of pipe for creating waterways, repair and stone pitching of embankments.
- ii) Repair of breached culverts.
- iii) Providing diversions to the damaged/washed out portions of bridges to restore immediate connectivity.
- iv) Temporary repair of approaches to bridges/embankments of bridges., repair of damaged railing bridges, repair of causeways to restore immediate connectivity, granular sub base, over damaged stretch of roads to restore traffic.

3. Irrigation :

- i) Immediate repair of damaged canal structures and earthen/masonry works of tanks and small reservoirs with the use of cement, sand bags and stones.
- ii) Repair of weak areas such as piping or rat holes in dam walls/ embankments.
- iii) Removal of vegetative material/building material/debris from canal and drainage system.

4. Health :

Repair of damaged approach roads, buildings and electrical lines of PHCs/ community Health Centres.

5. Community assets of Panchayat

- a) Repair of village internal roads.
- b) Removal of debris from drainage/sewerage lines.
- c) Repair of internal water supply lines.
- d) Repair of street lights.
- e) Temporary repair of primary schools, Panchayat ghars, community halls, *anganwadi*, etc.

GOVERNMENT OF ASSAM
REVENUE & D.M.(GENERAL) DEPARTMENT
DISPUR, GUWAHATI-6.

No. RGR.39/2012/9

Dated Dispur, the 17th March 2012.

From : Shri Hiteswar Das, ACS
Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (General) Department.

To : (1) All Deputy Commissioner.
(2) All Sub-Divisional Officers (C).

Sub : Revised list of items and norms and assistance from SDRF /NDRF.

Ref : Ministry of Home Affairs (Government of India)'s letter No. 32-7/2011-NDM-I Dated 16.01.2012.

Sir,

In enclosing herewith a copy of the revised list of items and norms of assistance from SDRF/NDRF, received from the Director (NDM-I), MHA, Government of India vide letter under reference, I am directed to request you to ensure that expenditure from SDRF/NDRF is incurred as per revised items and norms stipulated. Any clarification in the matter of utilization of such fund may be sought for from the Government in Revenue & D.M. (General) Department.

Please acknowledge receipt of the same.

Encl:- As above.

Yours faithfully,

Sd/- Hiteswar Das,

Deputy Secretary to the Govt. of Assam,
Revenue & D. M. (General) Department.

Memo No. RGR.39/2012/9-A,

Dated Dispur, the 17th March 2012.

Copy with a copy of the Government of India's letter No. No. 32-7/2011-NDM-I Dated 16.01.2012 with enclosures to :-

- 1) The P.S. to Minister, Revenue & D.M. Department, Assam, Dispur, Guwahati-6 for kind information of the Hon'ble Minister.
- 2) The P.S. to Chief Secretary, Assam Dispur for kind information of the Chief Secretary.
- 3) The P.S. to Principal Secretary, Revenue & D.M. Department, Dispur for kind information of the Principal Secretary.
- 4) The Chief Executive Officer, ASDMA, Dispur for kind information.
- 5) The P.S. to Secretary, W.R. Department/ P.W. Department / Irrigation Department / PHE Department / Agriculture Department/ A.H & Vety. Department / Health & F.W Department / Fishery Department / Soil Conservation Department / Power Department / Forest Department/P&D Department/ Finance Department/ Home Department / Sericulture Department / Handloom & Textiles Department / Urban Development Department / Transport Department / Guwahati Development Department / Panchayat & Rural Development Department.

Encl:- As above.

By order etc.,

Sd/-

Deputy Secretary to the Govt. of Assam,
Revenue & D. M. (General) Department.

Printed for use of the Govt. of Assam and under SDRF

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIAT :: DISPUR

ORDERS BY THE GOVERNOR OF ASSAM

NOTIFICATION

Dated 11th March, 2013

No. RGR.386/2010/77: The Governor of Assam is pleased to constitute an Advisory Committee on SDRF as follows:-

1. Hon'ble Minister, Revenue & Disaster Management - Chairperson
2. Hon'ble Minister, Agriculture - Member
3. Hon'ble Minister, Public Works Department - Member
4. Hon'ble Minister, Irrigation - Member
5. Hon'ble Minister, WPT & BC I/C BTAD Areas - Member
6. Hon'ble Minister of State(I/C), Water Resources - Member

The Committee will be serviced by the Revenue & Disaster Management Department.

Sd/-

Additional Chief Secretary to the Government of Assam
Revenue & DM Department

Memo No: RGR.386/2010/77/A

Dated 11th March, 2013

Copy to:

1. P.S. to Hon'ble Minister, Revenue & Disaster Management
2. P.S. to Hon'ble Minister, Agriculture
3. P.S. to Hon'ble Minister, Public Works Department
4. P.S. to Hon'ble Minister, Irrigation
5. P.S. to Hon'ble Minister, WPT & BC I/C BTAD Areas
6. P.S. to Hon'ble Minister of State(I/C), Water Resources
7. P.S. to Chief Secretary , Government of Assam

By order etc.

Sd/-

Additional Chief Secretary to the Government of Assam
Revenue & DM Department

No. 32-3/2013-NDM-I
Government of India
Ministry of Home Affairs
(Disaster Management Division)

'C' Wing, 3rd Floor, NDCC-II,
Singh Road, New Delhi-110001
Dated the 21st June, 2013

Chief Secretaries of all States
The Relief Commissioners / Secretaries, Department of
Disaster Management of all States

Subject: - Items and Norms of assistance from the State Disaster Response Fund (SDRF) and the National Disaster Response Fund (NDRF) for the period 2010 – 2015.

Sir/ Madam,

I am directed to refer to this Ministry's letter No. 32-3/ 2012-NDM-I, dated 28th September 2012 regarding forwarding the list of revised items and norms from assistance from SDRF/ NDRF in the wake of identified natural calamities.

2. It has now been decided to further revise the norms in respect of S. No. 9 (a) (i) i.e. repair/ restoration of fully damaged/ destroyed Pucca houses from Rs. 35,000/- per unit to Rs. 70,000/- per unit, of the revised list of items and norms of assistance from SDRF and NDRF. Similarly, it has also been decided to further revise the norms in respect of S. No. 1(e) i.e. "provision of Gratuitous relief for families in dire need of immediate sustenance after a calamity; 5 (i) (B) (a) & (b) and 5 (ii) i.e. provision of input subsidy to SMF and OSMF (where crop loss is 50% and above) in respect of rainfed, irrigated and perennial crops; 6 (ii) & (iii) i.e. "provision of fodder/ feed concentrate and water supply in cattle camps". The State Governments concerned should draw up a separate plan with concerned Central Ministries and Planning Commission etc. for mitigating the drought situation. These revised norms, as cited above, will be effective from 1st March 2013.

3. The revised items and norms can also be downloaded from website of Disaster Management Division of Ministry of Home Affairs i.e. www.ndmindia.nic.in.

4. Accordingly, a copy of further modified/ revised items and norms of assistance from SDRF/ NDRF in the wake of identified natural calamities is **Annexed**.

5. This supersedes this Ministry's earlier letter on this subject, the last being No.32-3/ 2012-NDM-I dated the 28th September, 2012.

Yours faithfully,

(Goutam Ghosh)
Deputy Secretary to the Govt. of India
Telefax: 23438123

Encl: As above.

Copy for information and necessary follow up action to:-

1. Accountants General of all State Governments.
2. Comptroller & Auditor General (CAG), New Delhi.
3. Controller General of Accounts (CGA), New Delhi.
4. Resident Commissioners of all State Governments.

Copy to: -

1. Secretary, National Disaster Management Authority, NDMA Bhawan, Safdurjung Enclave, New Delhi.
2. Ministry of Finance, Department of Expenditure [Shri Rajeev Kumar, JS (PF-I)], North Block, New Delhi.
3. Ministry of Agriculture [Joint Secretary (DM)], Krishi Bhawan, New Delhi.
4. Planning Commission [Joint Secretary (SP)], Yojna Bhawan, New Delhi.
5. All concerned Central Ministries/ Departments / Organizations.
6. PMO / Cabinet Secretariat.
7. PS to HM/ PS to MOS (R)
8. Sr. PPS to Home Secretary/ Secretary (BM)/ Joint Secretary (DM)/ NIC.

REVISED LIST OF ITEMS AND NORMS OF ASSISTANCE FROM STATE DISASTER RESPONSE FUND (SDRF) AND NATIONAL DISASTER RESPONSE FUND (NDRF)

(Period 2010-15, MHA Letter No. 32-7/2011-NDM-I Dated 16th January 2012, modified vide letter No. 32-3/2012-NDM-I, dated 28th September 2012, modified vide letter No. 32-3/2013-NDM-I, dated 21st June 2013)

SNO.	ITEM	NORMS OF ASSISTANCE
1	2	3
1	GRATUITOUS RELIEF	
	a) Ex-Gratia payment to families of deceased persons.	<p>Rs.1.50 lakh per deceased person including those involved in relief operations or associated in preparedness activities, subject to certification regarding cause of death from appropriate authority.</p> <p>In the case of an Indian citizen who loses his life due to a notified natural calamity in a foreign country, his family would not be paid this relief.</p> <p>In the case of a Foreign citizen who loses his life due to a notified natural calamity within the territory of India, his family would also not be paid this relief.</p>
	b) Ex-Gratia payment for loss of a limb or eye(s).	<p>Rs. 43,500/- per person, when the disability is between 40% and 80%.</p> <p>Rs. 62,000/- per person, when the disability is more than 80%.</p> <p>Subject to certification by a doctor from a hospital or dispensary of Government, regarding extent and cause of disability.</p>
	c) Grievous injury requiring hospitalization	<p>Rs. 9,300/- per person requiring hospitalization for more than a week.</p> <p>Rs. 3,100/- per person requiring hospitalization for less than a week.</p>
	d) Clothing and utensils/ house-hold goods for families whose houses have been washed away/ fully damaged/severely inundated for more than a week due to a natural calamity.	<p>Rs.1,300/- per family, for loss of clothing.</p> <p>Rs.1,400/- per family, for loss of utensils/ household goods.</p>
	e) Gratuitous relief for families in dire need of immediate sustenance after a calamity. GR to be provided to those who have no food reserves, or whose food reserves have been wiped out in a calamity, and who have no other immediate means of support.	<p>Rs. 40/- per adult and Rs. 30/- per child, not housed in relief camps. State Govt. will certify that (i) these persons have no food reserve, or their food reserves have been wiped out in the calamity, and (ii) identified beneficiaries are not housed in relief camps. Further State Government will provide the basis and process for arriving at such beneficiaries district-wise.</p> <p>Period for providing gratuitous relief will be as per assessment of the State Executive Committee (SEC) and the Central Team (in case of NDRF). The default period of assistance will upto to 30 days, which may be extended upto 60 days in the first instance, if required, and subsequently upto 90 days in case of drought/ pest attack.</p>

2.	SEARCH & RESCUE OPERATIONS	
	(a) Cost of search and rescue measures/ evacuation of people affected/ likely to be affected	As per actual cost incurred, assessed by SEC and recommended by the Central Team (in case of NDRF). By the time the Central Team visits the affected area, these activities are already over. Therefore, the State Level Committee and the Central Team can recommend actual/ near-actual costs.
	(b) Hiring of boats for carrying immediate relief and saving lives.	As per actual cost incurred, assessed by SEC and recommended by the Central Team (in case of NDRF). The quantum of assistance will be limited to the actual expenditure incurred on hiring boats and essential equipment required for rescuing stranded people and thereby saving human lives during a notified natural calamity.
3	RELIEF MEASURES	
	a) Provision for temporary accommodation, food, clothing, medical care, etc. for people affected/ evacuated and sheltered in relief camps.	As per assessment of need by SEC and recommendation of the Central Team (in case of NDRF), for a period up to 30 days. The SEC would need to specify the number of camps, their duration and the number of persons in camps. In case of continuation of a calamity like drought, or widespread devastation caused by earthquake or flood etc., this period may be extended to 60 days, and upto 90 days in cases of severe drought. Medical care may be provided from National Rural Health Mission (NRHM).
	b) Air dropping of essential supplies	As per actual, based on assessment of need by SEC and recommendation of the Central Team (in case of NDRF). The quantum of assistance will be limited to actual amount raised in the bills by the Ministry of Defence for airdropping of essential supplies and rescue operations only.
	c) Provision of emergency supply of drinking water in rural areas and urban areas	As per actual cost, based on assessment of need by SEC and recommended by the Central Team (in case of NDRF), up to 30 days and may be extended upto 90 days in case of drought.
4.	CLEARANCE OF AFFECTED AREAS	
	a) Clearance of debris in public areas.	As per actual cost within 30 days from the date of start of the work based on assessment of need by SEC for the assistance to be provided under SDRF and as per assessment of the Central team for assistance to be provided under NDRF.
	b) Draining off flood water in affected areas	As per actual cost within 30 days from the date of start of the work based on assessment of need by SEC for the assistance to be provided under SDRF and as per assessment of the Central team (in case of NDRF).
	c) Disposal of dead bodies/ Carcasses	As per actual, based on assessment of need by SEC and recommendation of the Central Team (in case of NDRF).
5	AGRICULTURE	
(I)	Assistance to small and marginal farmers.	
A.	Assistance for land and other loss	
	a). De-silting of agricultural land (where thickness of sand/ silt deposit is more than 3", to be certified by the competent authority of the State Government.)	Rs. 8,100/- per hectare for each item.

	b) Removal of debris on agricultural land in hilly areas	(Subject to the condition that no other assistance/ subsidy has been availed of by/ is eligible to the beneficiary under any other Government Scheme)
	c) De-silting/ Restoration/ Repair of fish farms	
	d) Loss of substantial portion of land caused by landslide, avalanche, change of course of rivers.	
B.	Input subsidy (where crop loss is 50% and above)	
	a) For agriculture crops, horticulture crops and annual plantation crops	Rs. 4,500/- per ha. in rainfed areas and restricted to sown areas. Rs. 9,000/- per ha. in assured irrigated areas, subject to minimum assistance not less than Rs.750 and restricted to sown areas.
	b) Perennial crops	Rs. 12,000/- ha. for all types of perennial crops subject to minimum assistance not less than Rs. 1500/- and restricted to sown areas.
	c) Sericulture	Rs. 3,200/- per ha. for Eri, Mulberry, Tussar Rs. 4,000/- per ha. for Muga.
(ii)	Input subsidy to farmers other than small and marginal farmers	Rs. 4,500/- per hectare in rainfed areas and restricted to sown areas. Rs. 9,000/- per hectare for areas under assured irrigation and restricted to sown areas. Rs. 12,000/- per hectare for all types of perennial crops and restricted to sown areas. - Assistance may be provided where crop loss is 50% and above, subject to a ceiling of 1 ha. per farmer and upto 2 ha per farmer in case of successive calamities irrespective of the size of holding being large.
6.	ANIMAL HUSBANDRY - ASSISTANCE TO SMALL AND MARGINAL FARMERS	
	i) Replacement of milch animals, draught animals or animals used for haulage.	<p>Milch animals - Rs.16,400/- Buffalo/ cow/ camel/ yak etc. Rs.1650/- Sheep/ Goat</p> <p>Draught animals - Rs.15000/- Camel/ horse/ bullock, etc. Rs.10,000/- Calf/ Donkey/ Pony/ Mule</p> <p>The assistance may be restricted for the actual loss of economically productive animals and will be subject to a ceiling of 1 large milch animal or 4 small milch animals or 1 large draught animal or 2 small draught animals per household irrespective of whether a household has lost a larger number of animals. (The loss is to be certified by the Competent Authority designated by the State Government).</p> <p>Poultry:- Poultry @ 37/- per bird subject to a ceiling of assistance of Rs 400/- per beneficiary household. The death of the poultry birds should be on account of a natural calamity.</p> <p>Note: - Relief under these norms is not eligible if the assistance is available from any other Government Scheme, e.g. loss of birds due to Avian Influenza or any other diseases for which the Department of Animal Husbandry has a separate scheme for compensating the poultry owners.</p>

	ii) Provision of fodder / feed concentrate including water supply and medicines in cattle camps.	<p>Large animals- Rs. 50/- per day.</p> <p>Small animals- Rs. 25/- per day.</p> <p>Period for providing relief will be as per assessment of the State Executive Committee (SEC) and the Central Team (in case of NDRF). The default period for assistance will be upto 30 days, which may be extended upto 60 days in the first instance and in case of severe drought up to 90 days.</p> <p>Based on assessment of need by SEC and recommendation of the Central Team, (in case of NDRF) consistent with estimates of cattle as per Livestock Census and subject to the certificate by the competent authority about the requirement of medicine and vaccine being calamity related.</p>
	iii) Transport of fodder to cattle outside cattle camps	As per actual cost of transport, based on assessment of need by SEC and recommendation of the Central Team (in case of NDRF) consistent with estimates of cattle as per Livestock Census.
7	FISHERY	
	i) Assistance to Fisherman for repair / replacement of boats, nets – damaged or lost -- Boat -- Dugout-Canoe -- Catamaran -- net (This assistance will not be provided if the beneficiary is eligible or has availed of any subsidy/ assistance, for the instant calamity, under any other Government Scheme.)	<p>Rs. 3,000/- for repair of partially damaged boats only</p> <p>Rs. 1,500/- for repair of partially damaged net</p> <p>Rs. 7,000/- for replacement of fully damaged boats</p> <p>Rs. 1,850/- for replacement of fully damaged net</p>
	ii) Input subsidy for fish seed farm	<p>Rs. 6,000 per hectare.</p> <p>(This assistance will not be provided if the beneficiary is eligible or has availed of any subsidy/ assistance, for the instant calamity, under any other Government Scheme, except the one time subsidy provided under the Scheme of Department of Animal; Husbandry, Dairying and Fisheries, Ministry of Agriculture.)</p>
8	HANDICRAFTS/HANDLOOM – ASSISTANCE TO ARTISANS	
	i) For replacement of damaged tools/ equipment	<p>Rs. 3,000 per artisan for equipments.</p> <p>- Subject to certification by the competent authority designated by the Government about damage and its replacement.</p>
	ii) For loss of raw material/ goods in process/ finished goods	<p>Rs. 3,000 per artisan for raw material.</p> <p>- Subject to certification by Competent Authority designated by the State Government about loss and its replacement.</p>
9	HOUSING	
	a) Fully damaged/ destroyed houses	
	i) Pucca house	Rs. 70,000/- per house
	ii) Kutch House	Rs.15,000/- per house
	b) Severely damaged houses	
	i) Pucca House	Rs.6,300/- per house
	ii) Kutch House	Rs.3,200/- per house

	(c) Partially Damaged Houses – both pucca/ kutcha (other than huts) where the damage is at least 15 %	Rs. 1,900/- per house
	d) Damaged / destroyed huts:	Rs. 2,500/- per hut, <i>(Hut means temporary, make shift unit, inferior to Kutcha house. made of thatch, mud, plastic sheets etc. traditionally recognized as hut by the State/ District authorities.)</i> <i>Note: -The damaged house should be an authorized construction duly certified by the Competent Authority of the State Government.</i>
	e) Cattle shed attached with house	Rs.1,250/- per shed.
10	INFRASTRUCTURE	
	<p><i>Repair/restoration (of immediate nature) of damaged infrastructure:</i></p> <p><i>(1) Roads & bridges (2) Drinking Water Supply Works, (3) Irrigation, (4) Power (only limited to immediate restoration of electricity supply in the affected areas), (5) Schools, (6) Primary Health Centres, (7) Community assets owned by Panchayat.</i></p> <p>Sectors such as Telecommunication and Power (except immediate restoration of power supply), which generate their own revenues, and also undertake immediate repair/ restoration works from their own funds/ resources, are excluded.</p>	<p>Activities of immediate nature :</p> <p>Illustrative lists of activities which may be considered as works of an immediate nature are given in the enclosed Appendix.</p> <p>Assessment of requirements :</p> <p>Based on assessment of need, as per States' costs/ rates/ schedules for repair, by SEC and recommendation of the Central Team (in case of NDRF).</p> <ul style="list-style-type: none"> - As regards repair of roads, due consideration shall be given to Norms for Maintenance of Roads in India, 2001, as amended from time to time, for repairs of roads affected by heavy rains/floods, cyclone, landslide, sand dunes, etc. to restore traffic. For reference these norms are <ul style="list-style-type: none"> • Normal and Urban areas: upto 15% of the total of Ordinary Repair (OR) and Periodical Repair (PR). • Hills: upto 20% of total of OR and PR. <p><i>Note: States shall first use its provision under the budget for regular maintenance and repair.</i></p>
11	PROCUREMENT	
	Procurement of essential search, rescue and evacuation equipments including communication equipments, etc. for response to disaster.	<ul style="list-style-type: none"> - Expenditure is to be incurred from SDRF only (and not from NDRF), as assessed by the State Executive Committee (SEC). - The total expenditure on this item should not exceed 5% of the annual allocation of the SDRF.

Illustrative list of activities identified as of an immediate nature.

1. Drinking Water Supply :

- i) Repair of damaged platforms of hand pumps/ring wells/ spring-tapped chambers/public stand posts, cisterns.
- ii) Restoration of damaged stand posts including replacement of damaged pipe lengths with new pipe lengths, cleaning of clear water reservoir (to make it leak proof).
- iii) Repair of damaged pumping machines, leaking overhead reservoirs and water pumps including damaged intake – structure, approach gantries/jetties.

2. Roads

- i) Filling up of breaches and potholes, use of pipe for creating waterways, repair and stone pitching of embankments.
- ii) Repair of breached culverts.
- iii) Providing diversions to the damaged/washed out portions of bridges to restore immediate connectivity.
- iv) Temporary repair of approaches to bridges/embankments of bridges., repair of damaged railing bridges, repair of causeways to restore immediate connectivity, granular sub base, over damaged stretch of roads to restore traffic.

3. Irrigation :

- i) Immediate repair of damaged canal structures and earthen/masonry works of tanks and small reservoirs with the use of cement, sand bags and stones.
- ii) Repair of weak areas such as piping or rat holes in dam walls/ embankments.
- iii) Removal of vegetative material/building material/debris from canal and drainage system.

4. Health :

Repair of damaged approach roads, buildings and electrical lines of PHCs/ community Health Centres.

5. Community assets of Panchayat

- a) Repair of village internal roads.
- b) Removal of debris from drainage/ sewerage lines.
- c) Repair of internal water supply lines.
- d) Repair of street lights.
- e) Temporary repair of primary schools, Panchayat ghars, community halls, *anganwadi*, etc.

GOVERNMENT OF ASSAM
REVENUE AND D.M. (GENERAL) DEPARTMENT,
DISPUR : GUWAHATI-6.

No RGR.599/2009/40

Dispur, the 21st June'2013

From Sri M.C. Deka, ACS.
Deputy Secretary to the Govt. of Assam,
Revenue & D.M. Department

To 1) Hon'ble MLAs (All)
2) P.S. to Ministers (All)
3) P.S. to Parliamentary Secretary (All)

Sub : **PROCEDURES FOR SANCTION OF SDRF SCHEMES.**

Sir,

In inviting a reference to the subject cited above, I am directed to convey the gist of the procedures for SDRF scheme as below for kind information of Hon'ble Ministers, Hon'ble Parliamentary Secretaries and Hon'ble MLAs.

- a) The Deputy Commissioner concerned shall get the Plan & Estimate of the FDR schemes prepared through the executing agency as per SDRF guidelines and thereafter place the same before the District Disaster Management Authority (DDMA) for its recommendation.
- b) Deputy Commissioner concerned shall submit the schemes recommended/ approved by DDMA to the respective line Department, viz. PWD, WRD, Irrigation etc. alongwith a filled up template (copy enclosed).
- c) On receipt of the schemes from the Deputy Commissioners, the respective line department shall examine the proposals and prepare a priority list of the schemes depending upon the availability of fund for the department under SDRF and forward the same to the Assam State Disaster Management Authority (ASDMA) alongwith plan & estimate duly approved by the competent authority for its further scrutiny and placing those before the meeting of the Sub-Committee of State Executive Committee (SEC) for necessary approval. The department concerned will inform the DDMA about non-inclusion of any scheme/ project in the priority list.
- d) Only those schemes which are recommended by DDMA and found prepared as per SDRF guidelines and also within the budget provision shall be placed in the meeting of Sub-Committee of SEC.
- e) The Sub-Committee in its meeting shall approve those schemes which fulfill all the terms and conditions as laid down in the SDRF guidelines.

Cont'd...P/2

- f) On receipt of the Minutes of the Sub-Committee of SEC, the Revenue & Disaster Management (Genl.) Department will process for according sanction in respect of the approved schemes.

Schemes/ projects received in Revenue & Disaster Management Department or Assam State Disaster Management Authority with recommendation of Hon'ble Ministers / Hon'ble Parliamentary Secretaries / Hon'ble MLAs will be sent to the Deputy Commissioners concerned for placing in the DDMA.

Therefore, with a view to expedite sanction of schemes, the Hon'ble Ministers / Hon'ble Parliamentary Secretaries/ Hon'ble MLAs are requested to forward /recommend the schemes to the concerned Deputy Commissioner directly.

Yours faithfully,

Sd/-

(M.C. Deka, ACS)
Deputy Secretary to the Govt. of Assam,
Revenue & D.M. Department

Memo No RGR.599/2009/40-A.

Dispur, the 21st June'2013

Copy for information & necessary action to:

- 1) Chief Executive Officer, Assam State Disaster Management Authority, Dispur.
- 2) Commissioner & Special Secretary / Secretary to the Govt. of Assam, PWD/ W.R./ Irrigation Department.
- 3) All Deputy Commissioner.

By order etc

Sd/-

(M.C. Deka, ACS)
Deputy Secretary to the Govt. of Assam,
Revenue & D.M. Department

Template for submission of SDRF proposals

(To be routed through the concerned department)

be filled up by the concerned Deputy Commissioner's Office

1. Basic Information

Sl. No.	Name of District	Name of the Revenue Circle to which the proposal relates.	Name of Village affected

2. Event information

Date of occurrence of event <i>(Proposal has to submitted within one month of the date of the event)</i> <i>Format (dd/mm/yyyy)</i>	Whether the damage was reported to the State Disaster Response & Information Centre (State Control Room) in the Damage Assessment Report from the District <i>(Yes/No)</i> <i>If YES, A copy of the report is to be enclosed</i>	Name of the team of Officers that inspected the site to assess the damage	Photograph of the damage (Digital with Date) to be submitted <i>(Yes/No)</i>

Signature of Deputy Commissioner concerned

To be filled by concerned State Government Department:

3. Scheme submitted

Sl. No.	Name of Deptt.	Certificate from the Deptt. That it has exhausted its provision under the budget for regular maintenance & repair* <i>(Yes/No)</i>	Name of Scheme	Amount (in Rs.)	Whether Countersigned by DC <i>(Yes/No)</i>	Whether Placed for Consideration of the DDMA	Whether Approved by DDMA	Whether Admissible under SDRF Guidelines <i>(Yes/No)</i>

Signature of senior most
Secretary of the State Department Concerned

N.B.

1. If the Scheme is above Rs. 5.00 Crore, the scheme is to be submitted only after approval of TAC.
2. * As per revised guidelines dated 16th Jan 2012, for assistance under State Infrastructure that States have exhausted its provision under the budget for regular maintenance and repair.

GOVERNMENT OF ASSAM
REVENUE & D.M.(GENERAL) DEPTT.

NO.RGR.126/2013/5

Dated Dispur, the 12th August 2013.

From : Shri H.N.Bora,IAS,
Commr. & Secretary to the Govt.of Assam,
Revenue & D.M. Deptt.

To : 1. Deputy Commissioners, (all)
2. Sub Divisional Officer (C)s,(all)
3. Joint Director, Health Services, (all)

Sub. : Providing medicines to the flood affected people.

Sir,

In inviting a reference to the subject mentioned above, I am directed to request you to keep watch on availability of medicine with Joint Director,Health Services in your District / Sub-division till the flood season is over so that flood affected people get timely medical care.

In case there is any shortage of medicine, it should be made available by local purchase at the rates approved by DHS/DME, whichever is lower, and pay from the GR fund.

Yours faithfully,

Sd/- H. N. Bora,

Commr. & Secretary to the Govt.of Assam,
Revenue & DM (General) Department.

Memo NO.RGR. 126/2013/5-A,
Copy to :

Dtd. Dispur,the 12th Aug,2013.

1. The S.O. to Chief Secretary, Assam, Dispur.
2. The P.S. to Chief Minister, Assam, Dispur
3. The P.S. to Minister, Revenue, Dispur.
4. The P.S. to Addl. Chief Secretary, Revenue Deptt.
5. The P.S. to Principal Secretary, Health & Family Welfare Deptt. Dispur.
6. The P.S. to Commr. & Secretary, Revenue & D.M. Deptt.

By order etc,

Sd/-

Deputy Secretary to the Govt.of Assam,
Revenue & DM (General) Department.

(374)

GOVERNMENT OF ASSAM
REVENUE & D.M. DEPARTMENT: GENERAL BRANCH
ASSAM SECRETARIAT (CIVIL)
DISPUR, GUWAHATI-6

No. RGR. 335/2008/26

Dated Dispur, the 3rd Sept.,2013.

From : Sri M.C.Deka, ACS,
Deputy Secretary to the Govt. of Assam
Revenue & D.M. Department

To : The Deputy Commissioner,
.....

Sub : Standard format for the issuance of sanction of Rehabilitation Grant.

Sir,

With reference to the subject cited above, I am directed to enclose herewith a copy of the standard format for the issuance of sanction of Rehabilitation Grant for your future guidance.

Sanction may be issued in the line prescribed in the format and proposal for release of fund may be submitted along with a copy of sanctioning letter.

Encl: As stated above.

Yours faithfully,

Sd/- M. C. Deka,
Deputy Secretary to the Govt. of Assam
Revenue & D.M.(General) Department.

GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER ::

No.....

Dated.....

ORDER

Perused the report submitted by the and on being satisfied, the sanction is hereby accorded as per Revised items and norms of assistance under SDRF & NDRF for an amount of Rs..... only to thenos. of affected families of Village....., underCircle whose houses have/has been damaged due to flood/cyclone/fire/landslide that occurred on..... as per break-up shown below:

Sl.No.	Type & No. of houses damaged	Extent of damage	Amount admissible as per SDRF norms
		Total	Rs.

The amount is debitible under the Head of Account "2245-Relief on account of Natural Calamities under Non Plan from the budget for the year 2013-14."

This has the recommendation of District Disaster Management Authority.

The sanction is issued in pursuance of Govt. message No. RGR.474/2012/31 dtd. 30.11.2012 and under Schedule-II of the Delegation of Financial Powers Rules,1999 issued vide Finance(Estt-B) Deptt's Notification No. FEB.342/2012/1(B/S) dtd.26.11.2012

Deputy Commissioner & Chairman,DDMA.

Memo No. / / -A

Dated

Copy to:

1. The Principal Accountant General, Assam, Maidamgaon, Beltola, Guwahati-29.
2. The Addl. Chief Secretary, Revenue & D.M. (G) Department for favour of kind information and necessary action to release the sanction amount.
3. CEO, ASDMA, Dispur, Ghy-6 with a request to obtain the approval of SEC.
4. The Commissioner of the Division,
5. Finance(Estt-B) Deptt.
6. Finance(Budget) Deptt
7. SDO (C)/ Circle Officer

By order

Deputy Commissioner & Chairman,DDMA.

Memo No. / / -B

Dated.....

Copy to:

1. The Accountant General, Assam, (Audit/Accounts), Maidamgaon, Beltola, Guwahati-29
2. The Treasury Officer,

Finance & Accounts Officer
 Deputy Commissioner's Office

GOVERNMENT OF ASSAM
REVENUE AND D.M. (GENERAL) DEPARTMENT,
DISPUR : GUWAHATI-6.

No.RGR.140/2013/79

Dispur, the 26th Nov'2013

From Sri M.C. Deka,ACS,
 Deputy Secretary to the Govt. of Assam,
 Revenue & D.M. (Genl) Department

To 1.The Deputy Commissioner,.....
 2..The Sub-Divisional Officer (C).....

Sub : Regarding clearance of pending liabilities of F.C.I.

Sir,

With reference to the subject cited above, I am directed to enclose herewith the copies of out-standing liabilities of F.C.I. lying against districts & Sub-divisions for providing relief for natural calamities as furnished by FCI and to request you to kindly take necessary steps to settle the dues immediately after ascertaining the correctness of bills with FCI authorities.

Matter is extremely urgent.

Encl : As stated above.

Yours faithfully,

Sd/- M. C. Deka,

Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (Genl) Department

GOVERNMENT OF ASSAM
REVENUE AND D.M. (GENERAL) DEPARTMENT,
DISPUR : GUWAHATI-6.

No RGR.39/2012/20

Dispur, the 6th Dec'2013

From Sri M.C. Deka,ACS.,
Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (Genl) Department

To 1) The Deputy Commissioner,
2) The Sub-Divisional Officer (c).

Sub : Revised list of items and norms of assistance for SDRF/NDRF.

Ref : Ministry of Home Affairs (Government of India's) letter No.
32-3/2013-NDM-I dtd. 21-6-2013.

Sir,

In enclosing herewith a copy of the revised list of items and norms of assistance from SDRF/NDRF, received, from the Deputy Secretary, MHA, Government of India vide letter under reference, I am directed to request you to ensure that expenditure from SDRF/NDRF is incurred as per revised items and norms stipulated.

Encl : As above.

Yours faithfully,

Sd/- M. C. Deka,

Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (Genl) Department

Memo No RGR.39/2012/20-A

Dispur, the 6th Dec'2013

Copy with a copy of the Government of India's letter No. 32-3/2013-NDM-I dtd. 21-6-2013 with enclosures to :

1. The P.S. to Minister, Revenue & D.M. Department, Assam, Dispur, Ghy-6 for kind information of the Hon'ble Minister.
2. The P.S. to Chief Secretary, Assam, Dispur for kind information of the Chief Secretary.
3. The P.S. to Addl,Chief Secretary, Revenue & D.M. Department, Dispur, for information of the Addl. Chief Secretary.
4. The P.S. to Secretary, W.R.Department/P.W. Department/ Irrigation Department/ PHE Department/Agriculture Department. AH& Vety Department/ Health & FW Department/Fishery Department/ Soil Conservation Department/Power Department/ Forest Department/ P&D Department/ Finance Department/ Home Department/ Sericulture Department/Handloom & Textiles Department/ Urban Development Department/ Transport/ Guwahati Development Department/ Panchayat & Rural Development Department.

By order etc

Sd/-

Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (Genl) Department

(378)

GOVT. OF ASSAM
REVENUE & D.M.(GENERAL) DEPARTMENT
DISPUR : GUWAHATI-6.

No.RGR.109/2009/Pt.XIII/43

Dated Dispur, the 11th Dec, 2013

From : Shri M.C. Deka, ACS
Deputy Secretary to the Govt. of Assam,
To : The Deputy Commissioner,
.....
Sub. : Regarding submission of work completion reports of SDRF
schemes - - Format thereof.

Sir,

I am directed to say that it has been observed that while submitting proposal for release of fund / work completion report of SDRF schemes, Deputy Commissioners use different type of format. Some formats do not reflect the complete information in respect of execution of the works. As a result, it becomes difficult to examine the proposal expeditiously and consequently delay occurs in release of fund.

In view of the above, a comprehensive 'Format' for submission of completion report of SDRF works has been prepared and appended herewith.

You are, therefore, requested to use the above format henceforth while submitting the completion report of SDRF works.

Enclo. : As above.

Yours faithfully

Sd/- M. C. Deka,

Deputy Secretary to the Govt. of Assam,
Revenue & D.M.(General) Department, Dispur,

FORMAT FOR REPORT OF COMPLETION OF FDR (CRF) WORKS UNDER

.....

1. Name of the Scheme(s) :
2. Sanction Order and date of Administrative Approval :
3. Amount sanctioned :
4. Amount for which work allotted :
5. Amount to be paid as per bill :
6. Date of starting of the work :
7. Date of completion of the work :
8. Name of the executing agency :
9. Name & designation of the Departmental Officer accompanied with at the time of inspection :
10. Name and designation of inspection Officer (s) and date of inspection :
11. Whether approved Plan & Estimate was produced at the time of inspection and consulted :
12. Whether random checking, measurement was taken at the time of inspection :
- 13(a) Whether photograph of work prior to execution of work, during execution and after completion were taken by the executing department :
- (b) Whether these were verified and Authenticated by the Inspecting/Verifying Officer :
- (c) Whether any discrepancy wer found at the time of inspection, if so, a report on the reversed page of this Note to be submitted specifying the discrepancies:
14. Has any amount against the work reported been released earlier? Details, if yes :
15. What is the amount to be released now? :
16. Specific comment of the Deputy Commissioner regarding satisfactory execution of the work as per plan estimate including recommendation or otherwise for release of fund. :

Name
Deputy Commissioner

No. P-21016/15/2014-Dist
Government of India
MINISTRY OF PETROLEUM AND NATURAL GAS

Shastri Bhawan, New Delhi,
9th June, 2014

To,
The Principal Secretary,
Government of Assam,
Food, Civil Supplies & Consumer Affairs Deptt.,
Dispur, Guwahati-6

Subject : **Requirement of S.K. Oil for Gratuitus Flood Relief to the flood affected people of Assam for the Monsoon Period in the current year 2014-15.**

Sir,

I am directed to refer to your letter No. FSA164/2003/253 dtd. 7th May 2014 on above list and subject without any enclosure. The Government of Assam has been allocated 81996. KL of PDS Kerosence for the first Quarter of 2014-15. For special needs such as natural calamities, religious functions, fisheries, various 'yatras' and 'melas' etc. this Ministry has issued Order date 21st August, 2012 (enclosed) whereby each State/Union Territory can draw an allocation of one month's quota of Kerosene at non-subsidized rates (inclusive of excise/custom duty/taxes and excluding under-recovery/fiscal subsidy) during each Financial Year (copy enclosed). In terms of the aforesaid Order, State of Assam thus can seek this one month quota and as per the above Order can also seek further additional allocation, if required.

Yours faithfully

Sd/-

Emcl : As above.

(U. C. Pandey)
Under Secretary to the Govt. of India
Tele : 23389630

Copy to

1. The State Level Co-ordinator, Assam (IOCL).

GOVERNMENT OF ASSAM
REVENUE AND D.M. (GENERAL) DEPARTMENT,
DISPUR : GUWAHATI-6.

No RGR.345/2014/9

Dispur, the 10th June,2014

From : Md. A.S.A. Barbhuyan,
Under Secretary to the Govt. of Assam,
Revenue & D.M. (Genl) Department

To : The All Deputy Commissioner,

Sub : Buffer stock to meet the situation during current monsoon in the State.

Ref : Letter No. S&S.1(97)/2004-Part.III/Vol.III dtd. 27-5-2014.

Sir,

With reference to the above, I am directed to say that the FCI has decided to build up buffer stock to encounter any unforeseen situation during the current monsoon in Assam. Accordingly the Asstt. G.M. (Comml.), FCI, Regional Office, Assam instructed all Area Manager, FCI District to building up the same from the month of May'2014 in monthly PDS System vide letter under reference (copy enclosed).

You are, therefore, requested to take necessary action as per requirement.

Yours faithfully,.

Sd/- A. S. A. Barbhuyan,

Under Secretary to the Govt. of Assam,
Revenue & D.M. (Genl) Department

भारतीय खाद्य निगम
क्षेत्रीय कार्यालय : असम क्षेत्र
पलटन बाजार, गुवाहाटी : 781008



FOOD CORPORATION OF INDIA
REGIONAL OFFICE : ASSAM REGION
PALTAN BAZAR, GUWAHATI : 781008

No. S&S,1(97)/2004-Part-III/Vol-III

Dated:- 26.05.2014

To,

The Area Manager,
Food Corporation of India
District office, Dibrugarh/ Kokrajhar / N. Lakhimpur / Nagaon / Bongaigaon /Guwahati / Tezpur
/ Silchar / Jorhat

Sub:- Building up of buffer stock to encounter any unforeseen situation during the coming
Monsoon in Assam.

Ref:- Letter of Deputy Secretary to the Govt. of Assam, FSA.62/2008/302 dtd. Dispur, the
12 th May'2014.

Sir,

It is decided to build buffer stock (Rolling reserve) to encounter any unforeseen situation during
the coming monsoon in Assam at the following FCI district against each revenue districts of Assam as
shown below.

Preparation for phase wise building up buffer stocks up to the desired level may be made from
the month of May'14 without any disruption in monthly PDS system.

Fig In MT

FCI. DO	Revenue Distt.	Total Qty.
1. Kokrajhar	DC Kokrajhar	2000.00
	DC Dhubri	2000.00
	Sub Total	4000.00
2. Bongaigaon	DC Bongaigaon	500.00
	DC Goalpara	1000.00
	DC Barpeta	2500.00
	DC Chirang	500.00
	Sub Total	4500.00
3. Guwahati	DC Kamrup (S)	1500.00
	DC Kamrup (M)	1000.00
	DC Nalbari	1500.00
	DC Boko	500.00
Sub Total	4500.00	
4. Tezpur	DC Sonitpur	500.00
	DC Darrang	2000.00
	DC Udalguri	500.00
Sub Total	3000.00	
5. N. Lakhimpur	DC N. Lakhimpur	1500.00
	DC Dhemajli	3000.00
	Sub Total	4500.00
6. Nagaon	DC Nagaon	1000.00
	SDO Hojai	500.00
	DC Morigaon	1000.00
	DC Karbianglong	500.00
Sub Total	3000.00	
7. Jorhat	DC Jorhat	1300.00
	DC Sivasagar	500.00
	DC Golaghat	500.00
Sub Total	2300.00	
8. Dibrugarh	DC Dibrugarh	1500.00
	DC Tinsukia	1500.00
	Sub Total	3000.00
9. Silchar	DC Cachar	3000.00
	DC Hailakandi	1000.00
	DC Karimganj	2000.00
	DC N C Hills	200.00
Sub Total	6200.00	
Grand Total		35000.00

Yours faithfully,

Sd/-

Asstt. General Manager (Comml.)
For Dy. General Manager (R)

Contd...

Copy to :-

1. The Executive Director (Z),
FCI, Z.O.(NE), Guwahati—7
2. The General Manager (Sales),
FCI Hqrs, 16-20 Barakhamba Lane,
New Delhi- 110001
3. The Principal Secretary,
Rehabilitation and Disaster Management Deptt,
Dispur-6 ... for information. They are requested to obtain allocation of foodgrains for relief purpose alongwith applicable rate to be paid for the FY 2014-15 from the MOCAF&PD, Govt.of India. No allocation for relief purpose have been received by this office till date.
4. The Principal Secretary,
Food, Civil Supplies & Consumer Affairs Assam
Dispur-6 ...for information. They are requested to obtain allocation of foodgrains for relief purpose alongwith applicable rate to be paid for the FY 2014-15 from the MOCAF&PD, Govt.of India. No allocation for relief purpose have been received by this office till date.
5. Asstt. General Manager(F&A/Movt/ Stg),
FCI.RO, Guwahati

Sd/-

For Dy. General Manager (R)

W.T. MESSAGE

16-6-2014

TO : 1) DEPCOM ALL (KAMRUP & KAMRUP
METRO BY HAND)
: 2) SUBDIVISIONALS ALL
INFO : CEO ASDMA (BY HAND)
FROM : REVSEC.

NO. RGR. 376/2013/26 DTD. 16-6-2014 (.) IT IS REPORTED THAT SOME DDOs ARE FACING DIFFICULTIES TO DRAW AND KEEP THE GR ADVANCE SANCTIONED AND RELEASED BY THE GOVT. TO COMBAT SITUATION ARISING OUT OF FLOOD AND OTHER NATURAL CALAMITIES (.) SINCE DDMAs ALREADY HAVE BANK A/C FOR KEEPING SDRF MONEY, WHICH ARE OPERATED BY DCs AS CHAIRMAN, DDMA IT IS THEREFORE ADVISED THAT ALL DCs AND SDO(C)s MAY DRAW THE GR FUND SANCTIONED & RELEASED OUT OF SDRF AND KEEP IN THE DDMA's A/C TILL DISBURSEMENT OF THE SAID FUND (.) FUNDS TO BE DRAWN BY SDO(C)s MAY ALSO BE KEPT IN DDMA A/C AS SDO(C)s MAY NOT HAVE ANY SEPARATE ACCOUNT (.) MESSAGE ENDS (.)

Memo No. RGR.376/2013/26-A

dtd. 16-6-2014

Copy to: 1) The O/C APRO, Dispur for immediate transmission of the above message.
2) The P.S. to Addl. Chief Secretary, Revenue & D.M. Deptt. for information.

Post copy in confirmation to :

1. The Deputy Commissioner, _____
2. SDO(C) _____

By order etc,

Sd/-
Deputy Secretary
Revenue & D.M.(Genl) Department

GOVERNMENT OF ASSAM
REVENUE AND D.M. (GENERAL) DEPARTMENT,
DISPUR : GUWAHATI-6.

No RGR.345/2014/14

Dispur, the 25th June,2014

From Md. A.S.A. Barbhuyan,
Under Secretary to the Govt. of Assam,
Revenue & D.M. (Genl) Department

To The A.II Deputy Commissioner,

Sub Allotment of PDS Kerosene to cope up the special needs during the monsoon period 2014-15.

Sir,

With reference to the above, I am directed to say that the Ministry of Petroleum and Natural Gas, Govt. of India has allotted 81996 KL of PDS Kerosene for the first quarter of 2014-15 to the Govt. of Assam vide No.P-21016/15/2014-Dist dtd.9/6/2014(copy enclosed) The allocation has made to cope up with the special needs such as Natural Calamities, religious functions, fisheries, various "Yatras" and "Melas"etc. at non-subsidized rates i.e,inclusive of excise/custom duty/taxes and excluding under recovery/fiscal subsidy.

You are, therefore, requested to kindly take necessary arrangement to lift the same as per requirement to provide GR to flood affected families.

Enclo : As stated above.

Yours faithfully,.

Sd/- A. S. A. Barbhuyan
Under Secretary to the Govt. of Assam,
Revenue & D.M. (Genl) Department

Memo No RGR.345/2014/14-A

Dispur, the 25th June,2014.

- Copy to : 1) The Director, FCS & CA, Assam. He is requested to sub-allocate the same to all DCs and SDO(C)s with special preference to the flood prone districts and sub-divisions.
2) The PS to Addl.C.S to the Govt. of Assam, Revenue & D.M. Department for kind information of Addl. Chief Secretary.
3) The PS to Principal Secretary to the Govt. of Assam, Food Civil Supplies & Consumer Affairs Deptt.

By order etc.

Sd/-
Under Secretary to the Govt. of Assam,
Revenue & D.M. (Genl) Department

GOVERNMENT OF ASSAM
REVENUE & D M (G) DEPARTMENT

ORDERS BY THE GOVERNOR OF ASSAM

NOTIFICATION

No. RGR.416/2014/1 dtd. 1-7-2014 : The Governor of Assam is pleased to declare the Deputy Secretary, Secretariat Administration (Accounts) Department as the Drawing and Disbursing Officer (DDO) for the purpose of drawal and disbursement of all sanctions issued to Assam State Disaster Management Authority (ASDMA) and transfer of SDRF/NDRF under the head of account "2245-Relief on Account of Natural Calamities-II other State Plan & Non plan schemes-80-General-800-other and subject to observance of the provisions under SO-213(B) and SO-214 of the TRs and SOs and other required formalities for the current financial year 2014-15.

This has the approval of Finance (Esstt.-B) Department, vide their U/O No.FEB.212/2014 dtd. 25-6-2014.

Sd/-

Deputy Secretary to the Govt. of Assam
Revenue & D.M.(G) Department

Memo No RGR.416/2014/1-A

Dated Dispur, the 1st July'2014

Copy forwarded to :

- 1 The Principal Accountant General (A&F) Assam, Maidamgaon, Beltola, Ghy-29.
- 2 The CEO, ASDMA, Dispur, Ghy-6. for information and necessary action.
- 3 The Deputy Secretary, Secretariat Administration (Accounts) Department for information and necessary action. He is requested to transfer the SDRF /NDRF amounts from the Head of Account "2245-etc" to 8121-General and other Reserve fund etc. on receipt of FOC and also to draw the amounts sanctioned and FOC issued to ASDMA and remit the same in the account of A.S.D.M.A. in the Bank Account No.31002949058 maintained at SBI, Assam Secretariat Branch, Dispur.
- 4 Finance (Estt-B) Department, with reference to their U/O No. FEB.212/2014 dtd. 25-6-2014
- 5 Finance (Ec-II) Department., Dispur, for information.
- 6 Finance (Bt) Department, Dispur for information.
- 7 Treasury Officer, Dispur. For information and necessary action.

By order etc

Sd/-

Deputy Secretary to the Govt. of Assam
Revenue & D.M.(G) Department

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIAT (C), DISPUR
GUWAHATI- 6.

No. RGR. 532/2013/11

Dated Dispur, the 29th August, 2014

From : Shri S. C. Das, IAS,
Additional Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

To : The Deputy Commissioner (All),

Sub : Release of Fund under Rehabilitation Grant – Regarding.

Sir,

I am directed to say that it has been observed that demand for release of fund under Rehabilitation Grant is not often submitted to the Govt. in time. It is found that some proposals are received in Revenue & Disaster Management Department even after lapse of 2/3 years of the actual occurrence of natural calamities or ethnic violence / clashes.

The delayed submission of the proposal for release of fund under Rehabilitation Grant to the affected families whose houses are damaged due to occurrence of natural calamities or due to ethnic violence / clashes loses its credibility and the affected families are not benefited at the time of their actual need.

It is therefore considered necessary that all the proposals for release of fund under Rehabilitation Grant shall be submitted to the Govt. within 4 (four) months of occurrence of natural calamities or ethnic violence / clashes as the case may be. Any proposal received after 4 months will be treated as time barred.

This may be treated as Top Most Priority.

Yours faithfully,

Sd/- S. C. Das,

Additional Chief Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

Memo No RGR. 532/2013/11 -A

Dated Dispur, the 29th August, 2014

Copy to:

1. Shri Sanjeeb Kr. Das, ACS, Deputy Secretary to the Govt. of Assam, Revenue & Disaster Management Department.
2. The P. S. to the Minister, Revenue & Disaster Management Department for kind appraisal of Hon'ble Minister.

By order etc,

Sd/-

Joint Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.

Government of Assam
Revenue & D.M. (General) Department
Dispur, Guwahati-6

No. RGR.126/2013/6

Dated Dispur ,the 29th Aug,2014

From : Shri M.C.Deka,ACS,
Joint Secretary to the Govt. of Assam
Revenue & D.M. Department

To : 1.The Deputy Commissioner (all)
2.The Sub-Divisional Officer (C) (all)

Sub : Providing medical aid and sanitation measures in relief camps-regarding.

Sir,

In inviting a reference to the subject mentioned above, I am directed to say that the sanitation, cleanliness of the relief camps and health of the camp inmates is a matter of concern during the flood. Precaution is to be taken so that public health in the relief camp is maintained, more particularly while the flood water begins to recede.

You are requested to keep watch on availability of medicines through Joint Director of Health Services and sanitation measures through Executive Engineer Public Health Engineering till the flood season is over, so that camp inmates get timely medical care and proper sanitation.

You may procure articles like ORS, saline and other essential medicines, Halogen tablets, bleaching powder etc. for relief camp from the GR fund already allotted to you, if concerned Departments report of shortage of such articles taking into account the approved rates of such articles.

Yours faithfully,
Sd/- M. C. Deka,
Joint Secretary to the Govt. of Assam
Revenue & D.M. Department

Memo No. RGR.126/2013/6 -A

Dated Dispur, the 29th Aug,2014

Copy to:

1. The Commissioner & Secretary to the Govt. of Assam, Health & Family Welfare Department, Dispur, Guwahati-6
2. The Commissioner, ...Division, Assam,... for favour of information and necessary action.
3. The Secretary to the Govt. of Assam, Public Health Engineering Department, Dispur, Guwahati-6

By order etc.

Sd/-
Joint Secretary to the Govt. of Assam
Revenue & D.M. Department

W.T. MESSAGE
DATE 3-11-2014

TO : DEPCOM ALL
FORM : REVSEC

NO.RGR.351/2014/447 DTD. 3-11-2014 (.) SINCE THE FLOOD SEASON IS OVER IT IS TIME NOW FOR SANCTION AND RLEASE OF RG TO THOSE FAMILIES WHOSE HOUSES ARE DAMAGED BY FLOOD IN 2014 (.) YOU ARE REQUESTED TO KINDLY FURNISH THE ACTUAL NO. OF HOUSES DAMAGED BY FLOOD IN 2014 FOR ARRANGING FUND UNDER THE FOLLOWING CATAGORIES (.) (ONE) FULLY DAMAGED PUCCA HOUSES (TWO) FULLY DAMAGED KUTCHA HOUSES (THREE) PARTIALLY DAMAGED PUCCA HOUSES (FOUR) PARTIALLY DAMAGED KUTCHA HOUSES (.) THE INFORMATION MAY BE FURNISHED ON OR BEFORE 4-11-2014 (.) MESSAGE OVER (.)

Memo No. RGR.351/2014/447 -A

Dated Dispur, 3RD Nov'2014

Copy to :

The O/C, APRO, Dispur for transmission of the above message immediately.

By order etc

Sd/-

Deputy Secretary to the Govt. of Assam,
Revenue & D.M. (Genl.) Department

GOVERNMENT OF ASSAM
REVENUE & D.M. (GENERAL) DEPARTMENT
DISPUR : GUWAHATI-6

NO. RGR-686/2014/13

Dated Dispur the 6th Dec'2014.

OFFICE MEMORANDUM

There are standard norms for providing Gratuitous Relief and Rehabilitation Grant to the people affected by floods. It is expected of the District Administration, therefore, to have a contingency plan in place before the onset of monsoon to ensure that the necessary articles required to be provided as G.R. or R.G. can be procured as and when need arises.

It has been observed, however, that for want of proper advance planning, processes for procurement of needed articles are very often initiated after the natural calamity has struck. This leads to anomalies in procurement process, delay in distribution and complaints of poor quality of articles distributed.

Deputy Commissioners and Sub-Divisional Officer (Civil)s shall, therefore, have the rates and samples of all the items, that can be provided as G. R. and R.G. as per approved norms, approved well ahead of the arrival of monsoon.

It becomes unavoidable many a time to distribute G.R and R.G assistance in kind. All the efforts should, however, be made to transfer the amount of financial assistance to the bank accounts of the victims after their proper identification.

Each of the Deputy Commissioners and Sub-Divisional Officer (Civil)s shall submit a report by 30th April every year regarding the advance planning for distribution of G.R and R.G.

Sd/-
(S.C. Das, IAS)
Additional Chief Secretary to the Govt. of Assam,
Revenue & D.M. Department.

Memo No. RGR-686/2014/13-A

Dated Dispur the 6th Dec'2014.

Copy to : 1) The Deputy Commissioner.....

2) Sub-Divisional Officer

By order etc.,

Sd/-
Joint Secretary to the Govt. of Assam,
Revenue & D.M. (G) Department

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT,
ASSAM SECRETARIAT (C), DISPUR, GUWAHATI-6.

NOTIFICATION

Dated Dispur, the 12th March, 2015.

RGR.785/2014/6 :- The Governor of Assam is pleased to introduce a scheme called "Chief Minister's Special Scheme for Rehabilitation of Erosion Affected Families in Assam" in order to rehabilitate homeless and landless people living on embankments/ roadsides, educational institutions, religious organisations, char or forest lands, Govt. khas lands, VGRs, PGRs etc.

The following are the features of the Scheme:-

(A) Criteria for selection of Beneficiaries:

- (1) This Rehabilitation Policy would cover the erosion affected families only. Affected families under other natural calamities or man-made disasters would not be covered.
- (2) The erosion-affected families (river-erosion) would be categorised as follows:
 - (i) Families who have lost all their lands, both homestead and agricultural land, due to erosion and they have no other land anywhere in the State;
 - (ii) Families who have lost their homestead land, and not agricultural lands;
 - (iii) Families who have lost their all agricultural lands, but have homestead lands.
- (3) Identification of beneficiary families, therefore, in order of priority would be as follows:
 - (i) Families rendered landless and homeless by erosion;
 - (ii) Families rendered homeless only;
 - (iii) Families left with less than 3 Bighas of agricultural land, but has not been rendered homeless.
 - (iv) The definition of landless person/ family will be as defined in the Land Policy in force.
- (4) Eligibility for consideration, as beneficiary :
 - (i) The benefit under the Rehabilitation Policy shall be provided to all categories of genuinely erosion affected Indian Citizens in Assam.

Page 1 of 5 pages.

- (ii) Those who avail benefit under this policy shall not have any claim to any other land that may become available in future.

(B) Rehabilitation package:

- (1) Rehabilitation package for the aforesaid categories of erosion-affected families would be as follows:
- (i) For the first category of families who are rendered landless completely and become homeless by erosion,
- (a) A plot of land measuring 1 (One) Bigha for homestead purpose,
- (b) A cash amount of Rs. 75,000.00 for construction of house and
- (c) 3(three) Bighas of agricultural land subject to availability of Govt land or financial grant equivalent to cost of 4 Bighas of land subject to maximum of Rs 2.00, Lakh, so that the beneficiaries can arrange the land for their settlement on their own.
- (ii) For the families rendered homeless ,
- (a) 1(One) Bigha of land for homestead purpose and a cash amount of Rs. 75,000.00 for construction of house,
- (b) Or amount equivalent to cost of 1(One) Bigha of land subject to maximum of Rs50,000.00 (Fifty thousand) and cash amount of Rs75,000.00 for construction of house in the Rural areas and,
- (c) 1.5 Kathas (One Katha ten Lechas) of land and Rs 75,000.00(Seventy five thousand) cash for construction of house Or financial assistance of Rs2.00 Lakh in Urban areas.
- (iii) For the families in the third category, land equivalent to meet the shortfall from 3 Bighas Or amount equivalent to the cost of that quantum of land subject to Rs2.00 Lakh as the ceiling.
- (2) This would not be applicable in case of families having any member of the family as a permanent Govt/ Semi-Govt/PSU/ Banking or other Financial Institutions/ Private Organisation employee drawing annual salary in excess of Rs.2.50 Lakh OR whose annual income/turnover from business or other source of income exceeds Rs.2.50 Lakh per annum.
- (3) As availability of sufficient suitable Govt. lands for the by all the districts in the format and manner prescribed by the purpose would be an integral part towards proper implementation of the scheme, an

inventory of suitable Govt. lands in the form of Village Land Bank would be created by Government.

- (4) In order to ensure successful implementation of the Rehabilitation exercise, effort would be made to rehabilitate the affected people in their existing or erstwhile neighborhood within the radius of 5 K.M. from their habitation subject to availability of land. In case of non-availability of land within 5 K.M. , the affected people will have the option of availing the financial assistance in lieu of land.

(C) Procedure for Selection of Beneficiaries:

(1) Revenue Circle Level Committee:

- (a) For preparation of the lists of beneficiaries, details of lands available for proposed rehabilitation, Revenue Circle Level Committee will be constituted in the following manner :

- | | |
|--|------------------|
| (i) ADC of the District(preferably the ADC looking after Revenue matters)/SDO (Civil) (in case of outlying Subdivisions) | Chairperson |
| (ii) Local MLA/ MLAs | Member. |
| (ii) The BDOs in the Revenue Circle | Member |
| (iii) The A.P. President(s) and the Z.P. Members in the Rev. Circle | Member |
| (iv) The local G.P. Presidents | Member |
| (v) Officials of Agriculture / Water Resources Deptt. | Member |
| (vi) The Circle Officer of the Revenue Circle | Member-Secretary |

- (b) The main function of the Committee will be the identification of the beneficiary families category-wise and recommend the best mode of Rehabilitation Package depending on the category and profile of the affected families.
- (c) The Circle Level Committee will forward the lists of beneficiaries, details of lands available and its recommendation on the Rehabilitation Package to the District Level Committee.
- (d) Meeting of the Committee is to be held quarterly to review progress of the rehabilitation work after approval by competent authority and to consider new proposals as may be necessary.

(2) District Level Committee ;

- (a) At the District level the following Committee will be constituted for the implementation of the Policy :-

- | | |
|--------------------------|-------------|
| (i) Deputy Commissioner | Chairperson |
| (ii) All M.P.s / M.L.A.s | Member |

(iii)	President, Zilla Parishad	Member
(iv)	Chief Executive Officer, Zilla Parishad	Member
(v)	Project Director, D.R.D.A	Member
(vi)	SDO (Civil) / SDO (Sadar)	Member
(vii)	All Revenue Circle Officers	Member
(viii)	District Agril. Officer/ E.E., Water Resources/PHE	Member
(ix)	ADC (Revenue)	Member-Secretary

- (b) The District Level Committee will examine the lists, reports and recommendations received from the Circle Level Committee and finalize the lists. The Committee will also decide on the mode and site for rehabilitation to be provided. Approved lists and other details will be submitted to Govt at Assam State Disaster Management Authority (ASDMA) by the Deputy Commissioner.
- (c) The lists and recommendation received from the Districts will be compiled and examined at the State level and placed before the State Executive Committee for its approval. The SEC constituted for SDRF will function as the SEC for this scheme too.
- (d) Administrative approval for implementation of the scheme as well as sanction and release of funds will be issued by the ASDMA to the Deputy Commissioner.

(D) Delegation of Authority:

- (1) Delegation of Authority for implementation of the Rehabilitation Scheme would be made as follows:
- (i) Deputy Commissioner:- For allotment of land for rehabilitation within the District.
- (ii) Commissioner of Division:- For rehabilitation proposal involving allotment of land outside the District in other Districts of the Division.
- Both (i) and (ii) may be subject to necessary Govt. approval in this regard.
- (iii) State Government:- For all proposals involving allotment of land outside the territorial jurisdiction of Divisional Commissioners.
- (2) The Commissioner and Secretary, Revenue & D.M. Deptt. / Chief Executive Officer, ASDMA will be the Nodal Officer for implementation of the Scheme.
- (3) To oversee the entire matters pertaining to the implementation of the scheme, a Cell within Assam State Disaster Management Authority will be constituted with the following manpower :

- (i) Two Officers as consultant, preferably ACS officers, one in the rank of ADC/Deputy Secretary and the other in the rank of SDO/Under Secretary, both either in service or retired person well conversant in revenue matters and having experience of working in the related field to examine the various proposals received from the districts. This, in case of in-service person could be on deputation and in case of retired person on contract with a fixed remuneration to be met from the budgeted allocation under the Special Rehabilitation scheme.
- (ii) 2(two) Computer Operators to prepare the lists, proposals etc, on contract basis with fixed pay expenditure for which is to be met from the budgeted allocation under the scheme.
- (iii) 2(two) senior Assistants, on deputation, to receive and maintain the proposals and other official records.

Sd/- (S. C. Das, IAS)
Addl. Chief Secretary to the Govt. of Assam,
Revenue & D. M. Department,
Dispur, Guwahati-6

Memo NO. RGR.785/2014/6-A

Dated Dispur, the 12th March, 2015

Copy to-

1. The Chief Executive Officer, Assam State Disaster Management Authority, Dispur, Guwahati-6.
2. All Commissioners of Divisions.
3. All Deputy Commissioners.
4. The Director of Printing & Stationary, Assam, Govt. Press, Bamunimaidam, Guwahati-21 for publication in the next issue of Assam Gazette.
5. The S. O. to Chief Secretary, Assam.
6. The P.S. to Hon'ble Minister,

By order etc.,

Sd/-
Joint Secretary to the Govt. of Assam,
Revenue & D.M. Department,
Dispur: Guwahati-6

GOVERNMENT OF ASSAM
REVENUE AND D.M. (GENERAL) DEPARTMENT,
DISPUR : GUWAHATI-6.

No RGR.394/2015/Pt/4

Dated 07-05-2015

From Sri M. C. Deka, ACS.
Joint Secretary to the Govt. of Assam,
Revenue & D.M. (Genl) Department

To The Deputy Commissioner (All)

Sub : Sanction of ad-hoc advance GR Fund - expenditure thereof.

Sir,

With reference to the subject mentioned above, I am directed to say that ad-hoc advance GR fund has been sanctioned in respect of 18 (eighteen) Deputy Commissioners vide No. RGR.569/2015/5 dtd. 30-4-2015 who have submitted utilization certificate for the GR fund released in previous years. The GR fund will be sanctioned in respect of the remaining 9 (nine) districts on receipt of utilization certificates of GR fund released in previous years.

You are allowed to incur expenditure on payment of ex-gratia to the NOKs of deceased who might lose life due to storm, fire, flood, landslide etc from the advance GR fund. You are also allowed to spend advance GR fund in payment of RG (fire). The amount so spent should, however, be recouped after drawal of fund against the sanction for ex-gratia /RG (fire) on receipt of ceiling from Revenue & D.M. Department.

This arrangement has been made so that immediate financial assistance is received by the victims in quickest possible time. You are, however, required to accord sanction under the appropriate Head of Accounts and submit proposal of fund to the Govt. so that ceiling under respective H/A can be issued from this end for drawal of fund to recoup the fund under GR head.

Yours faithfully,

Sd/- M. C. Deka

Joint Secretary to the Govt. of Assam,
Revenue & D.M. Department.

Dated 07-05-2015

Memo No RGR.394/2015/Pt/4-A

Copy to : 1) All Divisional Commissioner, _____
2) All SDO (Civil), _____

By order etc.

Sd/-

Joint Secretary to the Govt. of Assam,
Revenue & D.M. Department.

GOVERNMENT OF ASSAM
REVENUE AND D.M. (GENERAL) DEPARTMENT,
DISPUR : GUWAHATI-6.

No RGR.353/2014/25

Dated 18th May'2015

From Sri M.C. Deka, ACS.,
Joint Secretary to the Govt. of Assam,
Revenue & D.M. (Genl) Department
Dispur, Guwahati.

To The Deputy Commissioner(all)

The Sub-Divisional Officers (Civil) (all)

Sub : Funds to be provided to PHE Department for expenditure for providing
of drinking water and sanitation measures in the relief camps – Regarding.

Sir,

In inviting a reference to the subject mentioned above, I am directed to say that the Public Health Engineering Department has brought it to the notice of the Government in Revenue & Disaster Management Department that Deputy Commissioners and Sub-divisional Officer (Civil)s are not providing them fund for making provision of drinking water facilities by installation of tube-wells etc. and for taking sanitation measures including construction of toilets in the relief camps.

You are aware that provision of drinking water and maintenance of public health and sanitation in the relief camps during the flood season is of utmost necessity to prevent outbreak of any epidemic etc. The Public Health Engineering Department do not have any earmarked fund provided by the Government for making provisions of the drinking water including installation of toilets and sanitation facilities in the relief camps or any other relief operations.

I am therefore directed to request you to provide funds to the Executive Engineers of the PHE Department for providing drinking water facilities including installation of toilets in the relief camps out of the GR fund which is being used for relief camp expenditures.

Yours faithfully,.

Sd/- M. C. Deka,

Joint Secretary to the Govt. of Assam,
Revenue & D.M. Department

Memo No RGR.353/2014/25-A

Dated 18th May'2015

Copy to :

1. The Divisional Commissioner, LAD/UAD/NAD/Hills & Barak Valley Division for information.
2. The Secretary to the Govt. of Assam, Public Health Engineering Department, Dispur, Guwahati-6. He is requested to direct the field officials to submit bills as per approved rates of the Department for the aforesaid services provided during the relief operations to Deputy Commissioners / Sub-Divisional Officer (C)s.
3. The Chief Engineer, PHE (P), Hengrabari, Guwahati-5 for information.

By order etc

Sd/-

Joint Secretary to the Govt. of Assam,
Revenue & D.M. Department

Government of Assam
Revenue & Disaster Management Department
Assam Secretariat (C), Dispur, Guwahati-6

NOTIFICATION

Dated Dispur the, 16th June, 2015

NO.RGR.454/2014/168 : The Government of Assam is pleased to replace Assam Relief Manual, 1976 by the Assam Disaster Management Manual, 2015 prepared in accordance with the provisions of the Disaster Management Act, 2005.

This Notification will come into effect from the date of its publication in the Official Gazette.

Sd/-

(P.K.Tiwari, IAS)

Commissioner & Secretary to the Govt. of Assam
Revenue & D.M. Department

Memo No. RGR.454/2014/168-A

Dated Dispur the, 16th June, 2015

Copy to:

1. The Principal Secretary, Home & Political Department
2. The Principal Secretary, Health & Family Welfare Department
3. The Principal Secretary, Finance Department
4. The Principal Secretary, Soil Conservation Department
5. The Commissioner & Secretary, Agriculture Department
6. The Commissioner & Secretary, A.H. & Veterinary Department
7. The Chief Executive Officer, ASDMA
8. The Commissioner & Secretary, Handloom & Textiles Department
9. The Commissioner & Secretary, Sericulture Department
10. The Commissioner & Secretary, Food & Civil supplies & Consumer Affairs Department
11. The Commissioner & Secretary, Panchayat & Rural Development
12. The Commissioner & Secretary, Power Department
13. The Commissioner & Spl. Secretary, P.W. (R & B) Department
14. The Commissioner & Spl. Secretary, water Resources Department
15. All Commissioners of Divisions
16. The Secretary, Water Resources Department
17. The Secretary, Irrigation Department
18. The Secretary, Public Health Engineering
19. All Deputy Commissioners
20. The Director of Land Records, Rupnagar, Guwahati
21. The Director of Land Requisition and Acquisition, Rupnagar, Guwahati
22. The Director of Printing & Stationery, Assam, Govt. Press, Bamunimaidan, Guwahati-21 for publication of the Manual in the next issue of Assam Gazette.
23. The Commissioner, Guwahati Municipal Corporation, Panbazar, Guwahati-1
24. The Chief Executive Officer, Guwahati Metropolitan development Authority (GMDA), Staffed Building, Bhangagarh, Guwahati-5.
25. The S.O. to Chief Secretary, Assam
26. All Sub-Divisional Officers(Civil).....
27. The P.S. to Addl. Chief Secretary to Chief Minister, Assam
28. The P.S. to Hon'ble Minister,
29. The P.S. to Addl. Chief Secretary, Revenue & D.M. Department
30. The P.S. to Commissioner & Secretary, Revenue & D.M. Department.

By order etc.,

Sd/-

Joint Secretary to the Govt. of Assam
Revenue & D.M. Department,
Dispur, Guwahati-6

GOVERNMENT OF ASSAM
FINANCE (ESTABLISHMENT-B) DEPARTMENT
DISPUR, GUWAHATI-6

ORDERS BY THE GOVERNOR
NOTIFICATION

Dated Dispur, the 23rd June 2015.

No. FEB. 183/2015/1(B/S).— In partial modification of this Department Notification No. FEB. 177/2012/11(B/S) dtd. 9th May, 2012 and in pursuance of Clause (3) of article 166 of the Constitution of India and all other powers enabling in this behalf, the Governor of Assam is further pleased to enhance the delegation of specific financial power to Deputy Commissioners under Schedule-III of the DFP, Rules 1999(As amended) for sanction of ex-gratia @4.00 lakh from Rs.1.50 lakh for the period covering 2015-2020 subject to the fulfillment of the terms and conditions laid down against items of the revised list of items and norms for assistance from SDRF/NDRF.

Sd/-
(Simanta Thukuria, IAS)
Secretary to the Govt. of Assam
Finance (Estt-B) Department.

Memo No. No. FEB. 183/2015/1 (B/S)-A,

Dated Dispur, the 23rd June, 2015

Copy to.-

1. The Accountant General, Assam, Maidamgaon, Beltola, Guwahati-29.
2. All Commissioners of Divisions.
3. All Commissioner & Secretary to Govt. Departments.
4. All Secretaries.
5. All Administrative Departments.
6. All Deputy Commissioners.
7. All Heads of Departments
8. The Deputy Director of Printing, Assam Govt. Press, Bamunimaidam, Guwahati-21 for publication in the next issue of the Assam Gazette.
9. Finance (eGU) Department for necessary uploading.

By order etc.,

Sd/-
Deputy Secretary Govt. of Assam,
Finance (Establishment-B) Department

GOVERNMENT OF ASSAM
REVENUE & D M (G) DEPARTMENT
BLOCK -E, GROUND FLOOR
DISPUR-GUWAHATI-6

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Dispur, the 26th June, 2015

No. RGR.611/2015/66 : In pursuance of the revised norms for financial assistance under the State Disaster Response Fund as communicated by the Government of India, Ministry of Home Affairs (DM Division) vide No. 32-7/2014-NDM-1 dated 8-4-2015 and adopted in the 6th meeting of the State Disaster Management Authority held on 19-05-2015, the Governor of Assam is pleased to declare 'Erosion', 'Storm' and 'Lightening' as State Specific Disasters.

The criteria of selection of beneficiaries affected by the State Specific Disaster will be governed by the norms under the "Chief Minister's Special Scheme for Rehabilitation of Erosion affected Families in Assam" introduced vide Notification No. RGR.785/2014/6 dtd. 12-3-2015.

The norms for financial assistance to the victims of these State Specific Disasters will be governed by those for financial assistance under the State Disaster Response Fund referred to above.

The erosion affected families, who have received assistance under the "Chief Minister's Special Scheme for Rehabilitation of Erosion Affected Families in Assam" shall not be considered for financial assistance under the State Disaster Response Fund for the items for which they have already received financial assistance.

Sd/-

(P.K. Tiwari, IAS)

Commissioner & Secretary to the Government of Assam.
Revenue & D.M. Department,
Dispur, Guwahati-6.

Memo No. RGR.611/2015/66 -A

Dated Dispur the 26th June, 2015

Copy to:

1. The Principal Secretary, Home & Political Department
2. The Principal Secretary, Health & Family Welfare Department
3. The Principal Secretary, Finance Department

Page 1 of 2 pages.

4. The Principal Secretary, Soil Conservation Department
5. The Commissioner & Secretary, Agriculture Department
6. The Commissioner & Secretary, A.H. & Veterinary Department
7. The Chief Executive Officer, ASDMA
8. The Commissioner & Secretary, Handloom & Textiles Department
9. The Commissioner & Secretary, Sericulture Department
10. The Commissioner & Secretary, Food & Civil supplies & Consumer Affairs Department
11. The Commissioner & Secretary, Panchayat & Rural Development
12. The Commissioner & Secretary, Power Department
13. The Commissioner & Spl. Secretary, P.W. (R & B) Department
14. The Commissioner & Spl. Secretary, water Resources Department
15. All Commissioners of Divisions
16. The Secretary, Water Resources Department
17. The Secretary, Irrigation Department
18. The Secretary, Public Health Engineering
19. All Deputy Commissioners
20. The Director of Land Records, Rupnagar, Guwahati
21. The Director of Land Requisition and Acquisition, Rupnagar, Guwahati
22. The Director of Printing & Stationery, Assam, Govt. Press, Bamunimaidan, Guwahati-21 for publication of the Manual in the next issue of Assam Gazette.
23. The Commissioner, Guwahati Municipal Corporation, Panbazar, Guwahati-1
24. The Chief Executive Officer, Guwahati Metropolitan development Authority
25. (GMDA), Statfed Building, Bhangagarh, Guwahati-5.
26. The S.O. to Chief Secretary, Assam
27. All Sub-Divisional Officers(Civil).....
28. The P.S. to Addl. Chief Secretary to Chief Minister, Assam
29. The P.S. to Hon'ble Minister,
30. The P.S. to Addl. Chief Secretary, Revenue & D.M. Department
31. The P.S. to Commissioner & Secretary, Revenue & D.M. Department.

By order etc.

Sd/-

Joint Secretary to the Govt. of Assam,
Revenue & Disaster Management Department.
Dispur, Guwahati-6.

W. T. MESSAGE

15-7-2015

TO : 1) ALL DEPCOMS (DEPCOM KAMRUP AND KAMRUP (M) BY HAND)
2) ALL SUBDIVISIONAL (C)

INFO : PRINCIPAL SECRETARY, HEALTH & FAMILY WELFARE DEPTT.
(BY HAND)

FROM : REVSEC, DISPUR, GUWAHATI

NO RGR.353/2014/27 DTD 15-7-2015 (.) IN VIEW FLOOD SEASON YOU ARE REQUESTED TO TAKE PRECAUTION TO MAINTAIN PUBLIC HEALTH IN RELIEF CAMPS AND TO KEEP WATCH ON AVAILABILITY OF MEDICINE THROUGH JOINT DIRECTOR OF HEALTH SERVICE(.) NECESSARY ARRANGEMENTS OF MEDICAL TEAMS, DRINKING WATER, SANITATION FACILITIES MAY BE ENSURED SO THAT THERE IS NO OUT BREAK OF ANY EPIDEMIC IN THE POST FLOOD PERIOD (.) IF THE STOCK OF LIFE SAVING DRUGS OF DHS IS EXHAUSTED , YOU MAY DIRECT JDHS TO PROCURE SUCH DRUGS FROM OPEN MARKET AFTER FOLLOWING DUE PROCEDURE (.) THE FUND REQUIRED BY JDHS FOR SUCH PURPOSE MAY BE PROVIDED FROM GR FUND (.) MESSAGE OVER (.)

Memo NO RGR.353/2014/27-A

dated 15th July'2015

Copy to : The O/C APRO, Dispur for immediate transmission of the above message.

By order etc,

Sd/-

Joint Secretary
Revenue & D.M. Department

GOVERNMENT OF ASSAM
REVENUE AND D.M. (GENERAL) DEPARTMENT,
DISPUR : GUWAHATI-6.

No RGR.599/2009/56

Dispur, the 24th August'2015

From Smti Daisy Bora,
Under Secretary to the Govt. of Assam,
Revenue & D.M. (Genl) Department

To The Deputy Commissioner,

Sub Standard format for sanction of Ex-gratia Grant.

Sir,

I am directed to enclose herewith a coy of prescribed format for sanction of Ex-gratia Grant.

You are, therefore, requested to kindly accord sanction of Ex-gratia as per prescribed format and submit demand alongwith a copy of sanctioning letter for release of fund.

Enclo : As stated above.

Yours faithfully..

Sd/- Daisy Bora,
Under Secretary to the Govt. of Assam,
Revenue & D.M. (Genl) Department

GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER ::.....

ORDER

Perused the report submitted by theand on being satisfied, the sanction is hereby accorded as per Revised items and norms of assistance under SDRF for an amount of Rs. only to the NOK of the deceased person as per details below :

S.No	Name of deceased	NOK with address in full	Cause of death	Date of death	Amount sanctioned

The amount is debitab'e to the Head of Account "2245-Relief on account of Natural Calamities-80-General-800-other-Expenditure-0821-others (Ex-gratia)-000-32-Grants-in-aid-General (Non-salary)-99-others" for the current financial year, 2015-16.

This has the recommendation of District Disaster Management Authority.

The sanction is issued under schedule-II of th delegation of Financial Powers Rules,1999 as per Finance (Estt-B) Deptt's Notification No.

Deputy Commissioner & Chairman, DDMA
.....

Memo No. -A

Dated

Copy to :

1. The Principal Accountant General, Assam, Maidamgaon, Beltola, Guwahati-3
2. The Addl. Chief Secretary, Revenue & D.M. (G) Department for favour of kind information and necessary action to release the sanctioned amount.
3. CEO, ASDMA, Dispur, Ghy-6 with a request to obtain the approval of SEC.
4. The Commissioner of the Division
5. Finance (Esstt-B) Department.
6. Finance (Budget) Department.
7. SDO (C)/ Circle Officer

By order etc.

Deputy Commissioner & Chairman, DDMA
.....

Memo No. -B

Dated

Copy to :

1. The Accountant General, Assam, (Audit/Accounts), Maidamgaon, Beltola, Guwhati-29
2. The Treasury Officer

Finance & Accounts Officer
Deputy Commissioner's Office
.....

GOVERNMENT OF ASSAM
REVENUE & D.M(GENERAL) DEPARTMENT
BLOCK-' E', GROUND FLOOR,
DISPUR, GUWAHATI-6

NO.RGR.611/2015/68,

Dated, Dispur, the 29th Sept,2015.

From : Shri S.K.Das, ACS,
Joint Secretary to the Govt. of Assam,
Revenue & D.M (G) Deptt.

To : The Deputy Commissioner (All),
.....

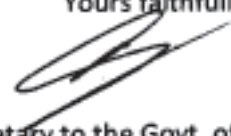
Sub. : Financial assistance to the victims of Lightning, Storm and Erosion.

Ref. : This Deptt.'s Notification No. RGR.611/2015/66, Dtd. 26-06-2015.

Sir,

In inviting a reference to the above, I am directed to clarify that the date of effect of the said Notification as mentioned above declaring " Erosion', ' Storm' and 'Lightning " as state. specific Disaster will be 01-04-2015. You are, therefore, requested to take necessary action accordingly.

Yours faithfully



Joint Secretary to the Govt. of Assam,

Revenue & D.M (General) Department.


29/9/2015

GOVERNMENT OF ASSAM
REVENUE & D.M. (GENERAL) DEPARTMENT
DISPUR : GUWAHATI-6

Orders by the Governor of Assam

NOTIFICATION

Dated Dispur, the 7th December, 2015

No. RGR. 890/2015/18.– The guidelines framed by the Government of India for administration of State Disaster Response Fund (SDRF) and National Disaster Response Fund (NDRF) as per recommendation 14th Finance Commission and keeping in view of the provision of Disaster Management Act 2005 is hereby notified.

A copy of the guidelines on the Constitution and Administration of the State Disaster Response Fund (SDRF) and National Disaster Response Fund (NDRF) is enclosed herewith.

Sd/-

(P. K. Tiwari, IAS)

Commissioner & Secretary to the Govt. of Assam,
Revenue & Disaster Management Department, Dispur, Assam.

Memo No. RGR. 890/2015/18-A

Dated Dispur, the 7th December, 2015

Copy with a copy forwarded to:–

1. The Secretary, Govt. of India, Ministry of Finance, Deptt. of expenditure, North block, New Delhi.
2. The Secretary, Govt. of India, Ministry of Agriculture, deptt. of Agriculture & Co-operation, Krishi Bhawan, New Delhi.
3. The Addl. Chief Secretary, R & DM Deptt, Dispur
4. The Principal Secretary, P & D Deptt., Dispur.
5. The Agriculture Production Commissioner, Dispur.
6. The Commissioner & Secretary, Finance Deptt, Dispur.
7. The Commissioner & Spl. Secretary, PWD, Dispur.
8. The Commissioner & Secretary, Health & Family Welfare Deptt, Dispur.
9. The S.O. to Chief Secretary, Assam, Dispur for kind appraisal of C.S.
10. The Commissioner & Secretary, Home & Political deptt.
11. The Accountant General (Accounts/Audit), Assam, Maidamgaon, Guwahati-29.
12. The S.O to Chief Secretary, Assam, Dispur for kind appraisal of Chief Secretary, Assam.
13. The Secretary, Governor of Assam, Raj Bhawan, Guwahati.
14. The Secretary, WRD, Dispur
15. The Secretary, A. H. & Veterinary Deptt., Dispur.
16. The Secretary, Public Health Engineering Deptt., Dispur.
17. The Secretary, Irrigation Deptt., Dispur.
18. Shri Gautam Ghosh, Director (DM-I), Govt. of India, MHA (DM Division), "C'-wing, 3rd Floor, NDCC-II, Jai Singh Road, New Delhi-110011.
19. The Finance (Bt) Deptt., Dispur.
20. The Finance (EC-II) Deptt, Dispur.
21. The P.S. To Minister, Revenue & D.M., Assam, Dispur., for kind appraisal of the Hon'ble Minister.
22. The Director, Assam Govt. Press, Bamunimaidam, Guwahati-21. For publication of the notification in the next issue of Assam Gazette and supply of 200 printed copies thereof to Revenue & DM General Deptt.

By order etc.

Joint Secretary to the Govt. of Assam,
Revenue & Disaster Management Department, Dispur, Assam.

(407)

Most Immediate

No. 33-5/2015-NDM-I
Government of India
Ministry of Home Affairs
(Disaster Management Division)

'C' Wing, 3rd Floor, NDCC-II,
Jai Singh Road, New Delhi-110001,
Dated the 30th July, 2015

OFFICE MEMORANDUM

Subject: - Guidelines on Constitution and Administration of the State Disaster Response Fund and National Disaster Response Fund based on the recommendations of the Fourteenth Finance Commission 2015-20.

Sir/ Madam,

The Fourteenth Finance Commission (FFC) has made provision of funds for the State Disaster Response Fund in its recommendations which has been accepted by the Government of India. Keeping in view of the provision of the Disaster Management Act, 2005 and the recommendations of Fourteenth Finance Commission, Government of India has framed guidelines for administration of National Disaster Response Fund (NDRF) at the National level and for State Disaster Response Fund at the State level, which are enclosed herewith for necessary action.

2. A copy of each of the guidelines for SDRF and NDRF respectively are enclosed for further necessary action at your end. These guidelines can also be downloaded from website of Disaster Management Division of Ministry of Home Affairs i.e. www.ndmindia.nic.in.

(Goutam Ghosh)
Director (DM-I)
Telefax: 23438123

Encl: As above.

Distribution:-

1. Ministry of Finance, Department of Expenditure, North Block, New Delhi.
2. Ministry of Agriculture [Joint Secretary (DM)], Krishi Bhawan, New Delhi.
3. National Disaster Management Authority, New Delhi.
4. Chief Secretaries of (All States).
5. Relief Commissioners/ Secretaries, Department of Disaster Management of (All States).
6. Accountants General of all State Governments.
7. Controller General of Accounts (CGA), New Delhi.
8. Comptroller & Auditor General (CAG), New Delhi.

**Ministry of Home Affairs
(Disaster Management Division)**

Guideline on Constitution and Administration of the State Disaster Response Fund (SDRF)

Introduction

1. The State Disaster Response Fund (SDRF) is a fund constituted under section 48(1) (a) of the Disaster Management Act, 2005 (53 of 2005) (hereinafter DM Act, 2005). These guidelines are being issued under section 62 of the DM Act, 2005.

Period of Operation

2. These guidelines will be operative from financial year 2015-16 and will continue till further orders.

Calamities covered under the SDRF

3. (i) The SDRF shall be used only for meeting the expenditure for providing immediate relief to the victims of cyclone, drought, earthquake, fire, flood, tsunami, hailstorm, landslide, avalanche, cloud burst, pest attack and frost & cold wave.

(ii) A State Government may use up to 10 per cent of the funds available under the SDRF for providing immediate relief to the victims of natural disasters that they consider to be 'disasters' within the local context in the State and which are not included in the notified list of disasters of the Ministry of Home Affairs subject to the condition that the State Government has listed the State specific natural disasters and notified clear and transparent norms and guidelines for such disasters with the approval of the State Authority i.e. the State Executive Authority (SEC). Any amount spent by the state for such disasters over and above the ceiling would be borne out of its resources and would be subject to the same accounting norms.

Constitution of State Disaster Response Fund

4. The State Disaster Response Fund will be constituted with the nomenclature "State Disaster Response Fund" in the Public Account under the Reserve Fund bearing Interest in the Major Head:8121-General and other Reserve Fund in the accounts of the State Governments concerned and would be invested as per provisions of paras 18-25 of these guidelines. The closing balance as on 31.03.2015 in the State Disaster Relief Fund (SDRF) shall be transferred to the SDRF as opening balance for 2015-16. The State Government shall pay interest to the SDRF at the rate applicable to overdrafts under Overdraft Regulation Guidelines of the RBI. The interest will be credited on a half-yearly basis. State Governments are required to issue certificate that the relevant notifications establishing SDRF as per section 48(1) (a) of the DM Act, 2005 is in force.

Contributions to the Fund

5. The aggregate size of the State Disaster Response Fund of each State for each of the financial years 2015-16 to 2019-20, would be as recommended by the 14th Finance Commission. Of the total size of SDRF indicated, Government of India will contribute 75% for general category States and 90% for special category States of the total yearly allocation in the form of a non-plan grant. The balance 25% in case of general category States and 10% in case of special category States will be contributed by the State Government concerned.

6. The share of the Government of India to the SDRF shall be paid as Grant-in-aid and accounted for in the Government of India accounts under the major head "3601-Grants-in-aid to State Governments-01 Non-plan grants- 109 Grants towards contribution to State Disaster Response Fund". The State Governments shall take these as receipts in their budget and account under the Major Head "1601-Grants-in-aid from Central Government-01 Non-plan Grant-109 Grants towards contribution to State Disaster Response Fund".

7. In order to enable transfer of the total amount of contribution to the SDRF (including the States' share of contribution), the State Governments would make suitable Budget provision on the expenditure side of their budget under the head "2245-Relief on Account of Natural Calamities-05 State Disaster Response Fund- 101 Transfers to Reserve Fund and Deposit Accounts- State Disaster Response Fund". Immediately upon receipt of Government of India's share as per para 6 above, the States would transfer the amount, along with their share, if not already transferred, to the Public Account Head within 15 days of its receipt. Any delay will require the State Government to release the amount, with interest, at Bank rate of RBI, for the number of days of delay. The State Government is required to endorse the copy of the release order to the Ministry of Finance and Ministry of Home Affairs.

Booking of Expenditure on Immediate Relief

8. The actual expenditure on relief works will be booked only under respective Sub/ minor head within Major Head: 2245. (i.e. 01 for drought, 02 for flood, 03 for cyclones, 4 for earthquake, 05 for hailstorm, 06 for landslides, 07 for cloud burst, 08 for fire, 09 for tsunami, 10 for avalanche, 11 for pest attack and 12 for cold wave/frost and 13 for other State specific disasters, 13.1 for specific disaster, 13.2 for specific disaster, 13.3 for specific disaster, 13.4 for specific disaster, 13.5 for specific disaster... etc; 16 for "State Disaster Response Fund" and 80 for General). The expenditure to be charged to the SDRF will be shown as a negative entry under 2245-05-901 – deduct amount met from SDRF for relief expenditure". As proper accounting brings in transparency for booking of expenditure, office of the Controller General of Accounts/Accountant Generals in the respective States may create Sub Head/ Minor Head in respect of each of the notified calamities / items under Major Head 2245. The expenditure to be charged from the SDRF will be shown as a negative entry under 2245-05-901-deduct amount met from SDRF for relief expenditure.

9. Direct expenditure should not be made from the Public Account. Even if for some administrative reasons, expenditure on immediate relief has been met under heads of account other than MH:2245, these should be finally booked under MH: 2245 through inter-account transfers.

Release of Central Contribution to the Fund

10. The share of the Central Government in SDRF shall be remitted to the State Governments in two instalments in June and December in each financial year. Likewise, the State Governments shall also transfer their contribution to the SDRF in two instalments in June and December of the same year, provided that if Ministry of Home Affairs, upon being satisfied that exigencies of a particular calamity so warrant, may recommend an earlier release of the Central share upto 25% of the funds due to the State in the following year. This release will be adjusted against the instalments of the subsequent year.

11. The share of the Government of India to the SDRF due in a year shall be released to the State Governments subject to fulfillment of the following conditions:-

- (i) The first instalment of central contribution to SDRF for 2015-16 will be released on receipt of self certification by State Government that the arrangement of accounting procedure as mentioned in paras 4 to 9 above and other conditions as mentioned below in paras 11(ii) to (vii) will continue during the award period of Fourteenth Finance Commission. Any

deviations from these accounting practices would result in withholding of further releases until the required accounting procedure is adopted or restored.

(ii) A 'State Disaster Response Fund' has been duly constituted by the State Government as specified in DM Act, 2005, following the accounting procedure and manner described in paras 4 to 9 above. State Governments are required to issue certificate that the relevant notifications establishing SDRF as per section 48(1) (a) of the DM Act, 2005 is in force.

(iii) State has to constitute the State Executive Committee (SEC) as mentioned in para 12 below. State Governments are required to issue a certificate that the relevant notifications constituting SEC is in force.

(iv) The State Government shall furnish a certificate to the Ministry of Home Affairs and to Ministry of Finance in the months of April and October every year indicating that the amount received earlier has been credited to the SDRF along with the State's share of contribution, accompanied by a statement giving the up-to-date expenditure and the balance amount available in the SDRF. This statement is to be provided in the format at Attachment-II, Once the Finance Accounts of the previous year are available, expenditure reported for that particular year should match with expenditure figure in Major Head:2245 and balance in SDRF in MH:8121. In case of any discrepancy, the figures in MH: 2245 and in MH: 8121, as reflected in the Finance Accounts, will be considered.

(v) The central contribution due in December of a year shall be released after the receipt, in the Ministry of Home Affairs and in the Ministry of Finance, by September of that year, of an 'Annual Reports on Natural Calamities', prepared by the State Government on any natural calamities, mentioned in para 3 above, faced in the previous year, by September of every year. This Annual Report shall, inter-alia, furnish details of expenditure incurred by the State Government on each of calamities, for each type of expenditure allowed as per the items and norms of expenditure of SDRF/ National Disaster Response Fund (NDRF) so fixed by MHA with the concurrence of Ministry of Finance. Format will be prescribed in due course.

(vi) Whenever the SDRF of a State is replenished with additional grant-in-aid from NDRF, the State Government would treat this grant in the same manner as the funds in SDRF as far as transfer and accounting are concerned. However, in such cases, a specific utilization certificate will be required within three months of the close of the financial year in which

such a grant is released. Format for the utilization certificate will be prescribed in due course.

(vii) The release of installments shall be made by Ministry of Finance after receiving due recommendations from the Ministry of Home Affairs (DM Division).

State Executive Committee

12. Every State will constitute a State Executive Committee (SEC) as per section 20 of the Disaster Management, Act, 2005. The Chief Secretary to the State Government shall be the ex-officio Chairperson of the SEC.

Functions of the State Executive Committee regarding affairs of SDRF

13. State Government shall entrust the SEC, inter-alia, with following responsibilities:-

(i) The SEC will decide on all matters connected with the financing of the relief expenditure of immediate nature from SDRF. Period for providing gratuitous relief will be as per assessment of the SEC and the Central Team (in case of NDRF). The default period of assistance should be as per prescribed time limit. However, if the SEC so feels and depending on the ground situation, the period of relief assistance can be extended beyond the prescribed time limit subject to the condition that expenditure on this account should not exceed 25% of SDRF allocation for the year.

(ii) The SEC will arrange to obtain the contributions from the concerned Governments, administer the SDRF and invest the accretions to the SDRF in accordance with the norms approved by the Government of India from time to time. The norms of investment are indicated in paras 18-25 below.

(iii) The SEC shall ensure that a) the money drawn from the SDRF is actually utilised for the purposes for which the SDRF has been set up, b) expenditures are only on items of expenditure and as per the norms as in para 15 below, c) timely remittance of State share into SDRF account, d) amount is not retained under non-receipt bearing public account, e) fund is not diverted to inadmissible expenditure, f) excess utilization of fund due to mixing up of State resources/ budget fund with SDRF resulting the identity of SDRF is lost and g) accounting procedures in para 4 to 9 above are followed.

(iv) The accretions to the SDRF together the income earned on the investments of the SDRF will be used by the SEC to meet items of expenditure covered under the approved norms as in para 15 below.

Expenditure of SEC

14. All administrative expenses of the SEC and miscellaneous expenses shall be borne by the State Government from its normal budgetary provisions and not from the SDRF or NDRF.

Assessment of assistance under Items and Norms of Expenditure

15. The norms for the amounts to be incurred on each approved item of expenditure will be fixed by the Ministry of Home Affairs with the concurrence of Ministry of Finance, as amended from time to time. In case any State Government exceeds the amount prescribed, the excess expenditure should be borne on the budget of the State Government and not be charged to SDRF or NDRF.

16. The SEC will assess the requirements of assistance from the SDRF for financing relief expenditure. The provision for expenditure on relief will be made in the budget of the State Government as mentioned in para 7 above. The extent of relief expenditure to be financed from the SDRF as authorized by the SEC shall be withdrawn from the SDRF after liquidation of the investment holdings in the manner described in paras 26-27 below.

17. Expenditure for providing immediate relief to the victims of State-specific natural disasters within the local context in the State, which are not included in the Government of India (GoI) notified list of disasters, issued by MHA, as per approved norms, may be met from SDRF within the limit of 10 percent of the fund available in SDRF. However, this flexibility would be applicable only after the State has listed the natural disasters for inclusion and notified clear and transparent norms and guidelines for disaster relief for such disasters with the approval of the State Authority, i.e. the SEC. Any amount spent by the State for such natural disasters over and above the ceiling would be borne out of its own resources and would be subject to the same accounting norms.

18. The provision for disaster preparedness, restoration, reconstruction and mitigation should not be a part of SDRF or NDRF. Such expenditure is needed to be built into the normal budgetary heads/ State Plan funds etc.

18.1 Five per cent (5%) of the annual allocation of SDRF may be kept for Capacity Building Activities by the States. These activities are as under :

- a) Setting up/strengthening of Emergency Operation Centres (EOCs) in the State.
- b) Training/Capacity Building of stakeholders and functionaries in the State.
- c) Supporting disaster management centres of State ATIs and other institutions.

- d) Preparation of Disaster Management Plans based on Hazards, Risk and Vulnerability Analysis.
- e) Strengthening of SDMA's and DDMA's.

Patterns of Investment from the Fund

19. On receipt of the amounts of contributions from the Government of India and/or the State Government, the SEC would take action for investment of the funds as per the norms prescribed in para 20 of the Guidelines.

20. The accretions to the SDRF together with the income earned on the investment of the SDRF shall, till contrary instructions are issued by Government of India, be invested in one or more of the following instruments.

- (a) Central Government dated Securities;
- (b) Auctioned Treasury Bills; and
- (c) Interest earning deposits and certificates of deposits with Scheduled Commercial Banks.

The investment of the funds shall be carried out by the branch of the Reserve Bank of India (having Banking Department) at the headquarters of the State, or a Bank designated by RBI. In cases of Jammu & Kashmir and Sikkim, these functions may be carried out by that State's bankers.

Account of Investment Transactions

21. The SEC will, from time to time, issue instructions to the concerned local bankers indicated in para 20 above to invest specified amount(s) from the SDRF in the securities specified in clauses (a) to (c) under para 20. Banks will immediately arrange to make the necessary investment locally or through their branches /correspondent banks/RBI at Mumbai or other metropolitan centres. The banks would scroll to the Government the debit on account of the investment and other incidental charges like brokerage, commission etc. in the usual course. However, in order to ensure that the investment transactions of the SDRF do not get mixed up with other transactions these may be indicated distinctly in separate scrolls.

22. On receipt of the scrolls the investment transactions would be accounted for under the head "8121-General and Other Reserve Fund-'State Disaster Response Fund'. The incidental charges like brokerage, commission etc. shall be accounted for as a charge on the SDRF.

23. The bank will arrange to collect interest on these securities/bonds and credit the same to the account of the Government on the due date. These receipts shall form a part of the receipts of the SDRF and would be accounted for as such. Further, these would require to be invested by the SEC as in the case of the contributions by the Government i.e. in accordance with the investment norms prescribed in para 20 above. On maturity of the securities, the proceeds will be collected and credited to the account of the Government or reinvested on the basis of instructions received from the SEC. As in the case of the debit scrolls the banks shall use separate scrolls for the receipts.

24. On receipt of instructions from the SEC, the concerned bank will arrange to sell the securities at the ruling price through its branches/correspondent banks/RBI at Mumbai or any other metropolitan Centre and credit the amount realised, less incidental charges, to the account of the Government.

25. The receipts on account of maturity or sale of the securities would be credited to the "State Disaster Response Fund". The incidental charges on sale may be charged to the SDRF.

26. The auctioned Treasury Bills may be purchased by the bank either at the Treasury Bill auctions on the basis of a non-competitive bid or in the market.

Encashment of Securities

27. To meet liability on account of the claims sanctioned for relief, the SEC will first dispose of its holdings of auctioned Treasury Bills to the extent required, the oldest lot of bills being sold first and so on. If the amount obtained by the sale of auctioned Treasury Bills is not sufficient to meet the liability towards relief sanctioned, the SEC may encash the deposits with the local branches of the scheduled commercial banks. The Central Government dated securities may be sold only if the amount realised by the sale of treasury bills and encashment of the deposits is not adequate.

28. The concerned State Government will pay to the RBI/banks a commission at the rate determined by RBI in consultation with the concerned State Government. These charges shall also be borne by the SDRF as in the case of the charges indicated in para 22. The loss or gain on the sale of securities shall also be taken to the account of the SDRF.

Monitoring by the Ministry of Home Affairs

29. The Ministry of Home Affairs is the nodal Ministry for overseeing the operation of SDRF, and shall monitor compliance with the prescribed processes. MHA may issue directions/instructions under of DM Act.

Unspent Balance in the SDRF

30. The unspent balance in the SDRF account as at the end of the financial year 2014-15 shall be the opening balance of SDRF account of the financial year 2015-16. Government of India will communicate the modalities for handling any balances available at the end of 2019-20 in SDRF of the States. Otherwise, unless provided, the closing balance would be available for relief expenditure under SDRF in the ensuing period of 2020-25.

Accounts and Audit

31. The accounts of the SDRF (approved calamity-wise) and the investment shall be maintained by the Accountant General in charge of accounts of the State in the normal course. Disclosure about the position of the opening balance, receipts, expenditure and closing balance in respect of SDRF will be made in the Finance Accounts, as a separate appendix/line. The SEC will, however, maintain subsidiary accounts (calamity wise) in such manner and details as may be considered necessary by the State Government in consultation with the Accountant General.

32. Comptroller and Auditor General of India would cause audit/ performa audit of SDRF conducted every year in conformity with approved items & norms in terms of the purposes of the SDRF Guidelines. The State Government shall furnish a copy of the audit report of the Comptroller and Auditor General of India in respect of SDRF to the Ministry of Finance and Ministry of Home Affairs.

Saving

33. The Ministry of Home Affairs with the concurrence of Ministry of Finance, shall alter/modify instructions as may be considered necessary from time to time. Further, in case of any difficulty in the operation of any provision of these instructions, the Central Government, if satisfied, may modify the provisions or by amending the DM Act.

PROFORMA

(Rs. in lakhs)

(A) Statement of earlier released amounts to the Calamity Relief Fund (CRF)/ State Disaster Response Fund (SDRF).

1. Opening balance as on 01.04.20.....
2. Centre share including advance release credited to CRF/SDRF:
3. Corresponding share of state:
4. Corresponding share of state credited to CRF/SDRF:
5. Amount received under NDRF/NCCF:
6. Expenditure as on 30th September:.....
7. Expenditure as on 31st March 20.....
8. Amount transferred to investment account:
9. Amount received from investment account:
10. Closing balance (1+2+4+5+9) - (7+8): 31st March/30th September

- B) 1. Opening balance: 1st April/1st October
 1.1 Total investment made out of SDRF as on 31st March 201.....

2. Receipt during the current financial year
 - (i) Centre's share:..... (date of receipt from Govt. of India)
 - (ii) State's share:.....
 - (iii) Assistance under NCCF/NDRF :
 - (iv) Date of transfer of Centre's and State's share to the SDRF account:
 - (v) Interest paid to the SDRF account in case of delay of transfer of funds beyond 15 days:
 - (vi) Interest earned (including investment :
 - made out of SDRF/CRF)
 - (vii) Others :
 - (viii) Arrears of Centre's/State's share, if any :
 - to be credited to CRF/SDRF
 - (ix) Total (i) to (viii) :
 - (x) of which amount credited to SDRF :

3. Total amount available in the SDRF {1+2(x)} :

4. Total Expenditure incurred in conformity with items & norms of SDRF during the year out of the Fund:

- i) As on 31st March, 201.... :
- ii) As on 30th September, 201.... :

5. Balance available in the Fund (3-4) :31st March/30th September

(C) Submission of Annual Report on Natural Calamities.

- (i) Whether "Annual Report on Natural Calamities" for the previous year has been sent to Ministry of Home Affairs (Yes/No):
- (ii) If yes, date on which sent:

**Ministry of Home Affairs
(Disaster Management Devison)**

**Operational Guideline for Constitution and Administration of the
National Disaster Response Fund (NDRF)**

Introduction

1.1 These guidelines shall be called 'National Disaster Response Fund' (NDRF) Guidelines. NDRF is a fund constituted under section 46 of the Disaster Management Act, 2005. These Guidelines are issued under section 46(2) of the Disaster Management Act, 2005 (hereinafter DM Act, 2005), to supplement funds from the State Disaster Response Fund (SDRF) of a State, to facilitate immediate relief in case of calamities of a severe nature.

Period of operation

2.1 The guidelines shall come into force with effect from the financial year 2015-16 after notification of NDRF and will continue till further orders.

Calamities covered under NDRF

3.1 Natural calamities of cyclone, drought, earthquake, fire, flood, tsunami, hailstorm, landslide, avalanche, cloud burst, pest attack and cold wave & frost considered to be of severe nature by Government of India and requiring expenditure by a State Government in excess of the balances available in its own State Disaster Response Fund (SDRF), will qualify for immediate relief assistance from NDRF.

National Disaster Response Fund

4.1 The NDRF will be operated by the Government of India for the purpose of providing immediate relief to people affected by the above mentioned calamities which are assessed as being of 'severe nature', following the procedure described in para 7 of these guidelines. NDRF is classified in the Public Account in the sub-section (b) 'Reserve Funds not bearing Interest' of the Government of India under the major head 8235- 'General and other Reserve Funds' – 119- National Disaster Response Fund'.

Contribution to the NDRF

5.1 The closing balance of the NDRF at the end of financial year 2014-15 shall be the opening balance of the NDRF in the year 2015-16.

5.2 Funds will be credited into the NDRF in accordance with the provisions of the section 46(a) & (b) of Disaster Management Act, 2005.

5.3 The budget provision for transferring funds to the NDRF as mentioned in para 5.2 above shall be made in the Demand for grants no. - "Transfers to State and UT Governments" (under non-plan provision). Releases to State Governments will be made by the Ministry of Finance from this provision.

5.4 During the years 2015-20 transfers to the NDRF established in the Public Account of India will be made by operating the following heads of account: Major Head "2245-Relief on account of Natural Calamities – 80-General-797-Transfers to Reserve Funds and Deposit Account"-Transfer to National Disaster Response Fund.

Arrangements for Monitoring natural calamities

6.1 The Ministry of Home Affairs will make appropriate arrangements to monitor the occurrences of natural calamities relating to cyclones, earthquakes, fires, floods, tsunami, landslides, avalanches and cloud bursts. Department of Agriculture and Cooperation will make appropriate arrangements to monitor calamities associated with drought, hailstorms, pest attacks and cold wave/ frost.

Assessment of Relief Assistance from the NDRF

7.1 Upon a request made by a State not having adequate balance in its State Disaster Response Fund (SDRF), Ministry of Home Affairs or the Ministry of Agriculture, as the case may be, will ascertain that State government has submitted memorandum as per the guidelines/ formats circulated by GOI, showing sector/ item-wise damage with proper justification of requirement of funds, and assess whether a case for additional assistance from NDRF is made out under these guidelines and the approved items and norms of assistance under NDRF/SDRF. The following procedure will be adopted for making such assessment:

- (i) The memorandum of the State Government will be examined to assess the likely requirement of funds as per items and norms of expenditure under SDRF/NDRF. If the preliminary examination reveals that there are adequate funds in SDRF with the State for providing relief as per norms, the State would be advised accordingly.

- (ii) If the preliminary examination reveals that the State is in need of assistance, a Central Team will be deputed for making an on the spot assessment.
- (iii) The report of the Central Team shall be examined by the Subcommittee of the National Executive Committee (SC-NEC) constituted under section 8 of the DM Act, 2005. The NEC will assess the extent of assistance and expenditure which can be funded from the NDRF, as per the norms of NDRF/SDRF, and make recommendations.
- (iv) Based on the recommendations of SC-NEC, a High Level Committee (HLC) will approve the quantum of immediate relief to be released from NDRF.
- (v) The release of assistance from NDRF will be subject to adjustment of 50% of the balance in the SDRF as on 31st March of the preceding financial year.
- (vi) MHA may evolve a mechanism, and share with all stakeholders to have real time information about availability of funds with State Governments, who would be liable to feed and upload data on real time.

High Level Committee (HLC)

8.1 The High Level Committee will be constituted with Home Minister, Finance Minister, Agriculture Minister, and (Planning Minister/ VC- NITI Aayog) as members. HLC is serviced by the Disaster Management Division of Ministry of Home Affairs.

Ministry of Home Affairs to supervise

9.1 The Ministry of Home Affairs (MHA) shall oversee the utilisation of releases from NDRF for the purposes for which funds have been released and monitor compliance with the guidelines of NDRF. States will need to provide the required information to MHA as per annexures in this regard.

Inadmissible assistance from NDRF

10. Expenditure from NDRF is meant to assist a State to provide immediate relief in those cases of severe calamity, where the expenditure required is in excess of the balance in the State's SDRF. Expenditure on disaster preparedness, restoration, reconstruction and mitigation should not be a part of SDRF or NDRF, and is to be met from the **normal budgetary heads/ plan funds**.

Releases to States

11.1 Upon the approval of HLC, Ministry of Finance will release assistance from NDRF to States.

11.2 Release of assistance to the State Governments from NDRF shall be made from the head "2245 – Relief on account of Natural Calamities – 80-General – 103 -Assistance to States from NDRF" with equivalent amount shown as recovery from the fund maintained in the Public Account under the head – "8235-General and Other Reserve Funds-119 National Disaster Response Fund". Accordingly, nomenclature of the minor-head 103 under Major Head: 2245 will change from "Assistance to States from National Calamity Contingency Fund" to "Assistance to States from National Disaster Response Fund". The amount recovered from NDRF shall be shown as below the line recovery in the Demand for grants no. 35.

11.3 On receipt of funds from the NDRF, the State Government shall treat them as receipts along with the receipts of Central/State shares of State Disaster Response Fund under the major head "1601" - Grants-in- aid from Central Government -01 Non-Plan Grants- 110 Grants from National Disaster Response Fund. The State Government would make suitable budget provision on the expenditure side of their budget under the relevant minor heads under the major head "2245- Relief on Account of Natural Calamities – 80 General-103 Assistance to States from National Disaster Response Fund". The State's SDRF account should distinctly show the receipt of assistance from NDRF apart from the remaining four sources of receipts into the fund; namely (i) Centre's share of State Disaster Response Fund (ii) State's share of Disaster response Fund (iii) Return on investments and (iv) redemption of investments.

11.4 The actual expenditure out of NDRF should be booked under respective minor heads within major head: 2245. Direct expenditure by State Governments from the Public Account should not be made. If for any administrative reason, expenditure on relief by State Governments has been met under a head of account other than MH: 2245, it should be finally booked under MH: 2245 through an inter-account transfer. Deviations from this accounting practice could lead to releases of assistance from NDRF to States being with-held until the above accounting procedure is adopted/ reverted to.

11.5 The Pay and Accounts Office, Ministry of Finance shall release payments to the State Governments. The detailed account of the Fund shall be maintained by the Controller General of Accounts through the Chief Controller of Accounts, Ministry of Finance.

Oversight by State Executive Committee

12.1 The State Executive Committee, constituted by the State Government under section 20 of the Disaster Management Act, 2005, shall be responsible for ensuring that the expenditure incurred out of the funds received under the NDRF is in accordance with the items and norms of expenditure of NDRF/SDRF.

Unspent balance in NDRF

13.1 Government of India will communicate the modalities for handling any balances available at the end of 2019-20 in NDRF.

Accounts and Audit

14.1 The detailed accounts of NDRF shall be maintained by the Controller General of Accounts through the Chief Controller of Accounts, Ministry of Finance.

14.2 The accounts of the NDRF shall be audited annually by Comptroller & Auditor General. The State Government shall furnish a copy of the audit Report of CAG to Ministry of Finance and Ministry of Home Affairs.

Saving

15.1 The Ministry of Home Affairs with the concurrence of Ministry of Finance may amend these guidelines, in such manner as may be required to facilitate smooth operation of immediate relief efforts.

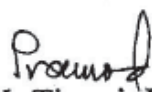
GOVERNMENT OF ASSAM.
DEPARTMENT OF REVENUE & D. M. DEPARTMENT,
ASSAM SECRETARIAT, DISPUR, GUWAHATI-6.

NOTIFICATION

Dated Dispur, the 28th January, 2016.

In partial modification of this department's notification No.RGR.785/2014/06 dated 12-03-2015 introducing "Chief Minister's Special Scheme for Rehabilitation of Erosion Affected Families in Assam, the Governor of Assam is please to decide that-

1. Claim of only patta holder shall be considered under the scheme.
2. Assistance shall be limited to only providing land and financial support for homestead purpose.
3. Cases of families affected by erosion with effect from 2014-15 shall be considered under the scheme.
4. If any of the erosion affected families has received any allotment of Government land earlier under any other scheme, they shall not be entitled to financial assistance under this scheme.
5. The claim of only the original family that lost land shall be considered.


(P. K. Tiwari, IAS)

Commissioner & Secretary to the Government of Assam,
Revenue & DM Department,
Dispur, Guwahati-6.

Memo No. RGR.785/2014/PT.II/27.A, Dated Dispur, the 28th January, 2016.

Copy to -

1. The Chief Executive Officer, Assam State Disaster Management Authority, Dispur, Guwahati-6.
2. All Commissioners of Divisions.
3. All Deputy Commissioners.
4. The Director of Printing and Stationary, Government Press, Bamunimaidam, Guwahati-21 for publication in the next issue of Assam Gazertte.
5. The S.O. to Chief Secretary, Assam,
6. P.S. to Hon'ble Minister

By Orders etc.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
RELIEF & REHABILITATION BRANCH

No. RR. 86/2005/22,

Dated Dispur the 24th April, 2007

NOTIFICATION

The Governor of Assam is pleased to enhance the quantum of relief in respect of persons who are killed/injured due to Bomb blast/Police firing/Group Clashes extremist activities of anti social elements/Accidental cases etc. and persons whose properties are damaged due to such activities/incidents as shown below. :

This notification shall come into force with immediate effect.

This supersedes the earlier Notification No. RR. 82/90/6 dated 25-04-1991 and No. RR. 32/98/69, dated 22-09-1998.

Kind of incident	Existing quantum of relief.	Enhanced quantum of relief.
1	2	3
a) Innocent persons accidentally killed in Action by security personnel Viz-Army, Para-Military & Police personnel.	Nil	Rs. 3,00,000/-
b) Innocent persons killed in Group Clashes activities of Anti-Social elements.	Rs. 5,000/-	Rs. 1,00,000/-
c) Accidental death	Rs. 10,000/-	Rs. 1,00,000/-
d) Persons injured in Bomb blast/ Group Clashes/Activities of Anti-Social Elements/injured in firing Incidents by such Personnel Accidental Cases etc.		
i) Simple injury	Rs. 3,000/-	Rs. 10,000/-
ii) Grievous Hurt as specified under sec. 320 IPC.	Rs. 10,000/-	Rs. 25,000/-

Grievous Hurt includes First Emasculation.

Secondly : Permanent Privation of the sight of either eye.

Thirdly : Permanent Privation of the Hearing of either ear.

Fourthly : Privation of any member or joint.

1	2	3
<p>Fifthly : Destruction or Permanent Impairing of the powers of any members or joint.</p> <p>Sixthly : Permanent disfiguration of the head or face.</p> <p>Secvently : Fracture or dislocation of a bone or tooth.</p> <p>Eightly : Any hurt which endangers life or which causes the sufferer during the space of twenty days to be in severe bodily pain, or unable to follow his ordinary pursuits.</p>		
e) Innocent persons who are rendered invalid due to Bomb blast/Group Clashes/activities of Anti-social elements/injured in firing incidents by such personnel/accidental cases etc.	Rs. 5,000/-	Rs. 50,000/-
f) Property damage in extremist violence/Rioting/Police-firing/Anti-social elements/Army & Para-Military forces/Firing etc.	Rs. 5,000/-	50% of the estimated loss subject to a maximum of Rs. 50,000/-

Sd/-
(S. Thadou)
Secretary to the Govt. of Assam,
Revenue & Disaster Management Department
Relief & Rehabilitation Branch.

Memo No. RR. 86/2005/22-A

Dated Dispur the 24th April, 2007.

Copy to :-

1. The P.S. to the Commissioner & Secy. to the Chief Minister.
2. The P.P.S. to the Chief Minister.
3. The P.S. to Chief Secretary, Assam, Dispur.
4. The P.S. to the Additional Chief Secretary, Assam, Dispur.
5. The Commissioner & Secretary_____
6. The Commissioner, Upper Assam Division/Lower Assam Division/North Assam Division/Barak Valley Division.
7. The Deputy Commissioner,_____

(426)

8. The Sub-Divisional Officer, _____
9. The Finance (EC-II) Deptt., Dispur.
10. The Accountant General (Audit) Assam, etc., Maidamgaon, Beltola, Ghy-29
11. The Principal Accountant General (Audit) Assam, etc., Maidamgaon, Beltola, Ghy-29
12. The Superintendent of Govt. Press, Bamunimaidam, Ghy-21. He is requested to publish the Notification in the next Gazette and supply 500 copies of the Notification to the Department for circulation.

By order etc.,

Sd/-

Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management Department
Relief & Rehabilitation Branch.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
RELIEF & REHABILITATION BRANCH

No. RR. 25/92/133,

Dated Dispur the 19th June, 2007

OFFICE MEMORANDUM

Sub : Grant of ex-gratia to the next of kin of missing person, abducted/kidnapped by extremists/terrorists in enhance rate from Rs. 1,00,000/- to Rs. 3,00,000/- and payment in 1 (one) instalment instead of 4 (four) equal instalments.

In partial modification of Office Memorandum No. RR. 25/92/126, dtd. 06-06-96 the Governor of Assam is pleased to enhance the quantum of relief to the next of kin of persons missing, abducted/kidnapped by extremist/terrorist from Rs. 1,00,000/- to 3,00,000/- on or after 22-06-2004 and apprehended to be killed by the extremist/terrorist and his/her where abouts is not known for more than 1 (one) year.

The Governor of Assam is further pleased to make the payment of relief in 1 (one) instalment instead of 4 (four) instalments.

The terms, conditions & eligibility criteria as envisaged at para 2 of the Office Memorandum No. RR. 25/92/126, dtd. 06-06-1996 shall remain as it was and shall be scrupulously adhered to in issuing sanction.

Sd/-

16-06-07

Secretary to the Govt. of Assam,
Revenue & Disaster Management Department
Relief & Rehabilitation Branch : Dispur

Memo No. RR. 25/92/133-A,

Dated Dispur the 19th June, 2007

Copy to :-

1. The P.S. to the Commissioner & Secy. to the Chief Minister
2. The P.P.S. to the Chief Minister, Assam
3. The Staff Officer to Chief Secretary, Assam
4. The P.S. to the Additional Chief Secretaries, Assam, Dispur
5. The P.S. to All Principal Secretaries, _____
6. The Commissioner & Secretary _____
7. The Commissioner, Upper Assam Division/Lower Assam Division/North Assam Division/Barak Valley Division.
8. The Deputy Commissioner, _____
9. The Sub-Divisional Officer, _____
10. The Finance (EC-II) Deptt., Dispur

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11. The Accountant General (Audit) Assam, etc., Maidamgaon, Beltola, Ghy-29
12. The Principal Accountant General (Audit) Assam, etc., Maidamgaon, Beltola, Ghy-29
13. The Superintendent of Govt. Press, Bamunimaidam, Ghy-21. He is requested to publish the Notification in the next issue of Gazette and supply 500 printed copies of the Notification to the Department for circulation.

By order etc.,

Sd/-

Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management Department,
Relief & Rehabilitation Branch : Dispur.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
RELIEF & REHABILITATION BRANCH

No. RR. 15/2007/17,

Dated Dispur the 29th June, 2007

NOTIFICATION

The Governor of Assam is pleased to sanction ex-gratia grant of Rs. 2,00,000/- (Rupees Two Lakhs) to the persons who become permanently invalid due to extremist activities and also pleased sanction Rs. 50,000/- (Rupees Fifty thousand) each to the person grievously injured due to extremist activities.

The Governor of Assam is further pleased that for medical treatment of the injured persons Rs. 250/- per day will be paid for attendance in the hospital for the period of hospitalisation on the basis of recommendation of the competent medical authority.

1. The Deputy Commissioner of the concerned District will submit proposal to the Relief & Rehabilitation Branch of Revenue and Disaster Management Department, Assam with his views and recommendation supported with the following document.

A) In case of permanently invalid persons.

- (a) Name and address of the permanenatly invalid persons with nature and extend of injury which rendered the person invalid.
- (b) Superintendent of Police's report on the incident due to which the person become permanently invalid.
- (c) Medical certificate from compentent Medical Authority namely Joint Director of Health Services of the district Supernitendent of Medical College where the incident occurs.

B) In case of injured persons.

- (a) The admission and discharge certificate authenticated by Head of the Hospital shall be furnished.
- (b) Such certificate shall be countersigned by Deputy Commissioner concerned.
- (c) Medical certificate from competent authority indicating the depth of injury.

This partially modifies earlier Notification No. RR 86/2005/22, dtd. 24-04-2007 in case of financial assistance.

This Notification shall come into force with immediate affect.

Sd/-

(K. Kalita)

Secretary to the Govt. of Assam,
Revenue & Disaster Management Department
Relief & Rehabilitation Branch : Dispur

Copy to :-

1. P.S. to the Commissioner & Secy. to the Chief Minister, Assam, Dispur.
2. P.P.S. to Chief Minister, Assam, Dispur.
3. P.S. to Chief Secretary, Assam, Dispur.
4. P.S. to Additional Chief Secretaries, _____
5. P.S. to Principal Secretaries, _____
6. Commissioner & Secretary _____
7. Commissioner of Divisions, _____
8. Deputy Commissioner, _____
9. All Treasury Officer, _____
10. Finance (EC-II) Deptt., Dispur/Finance (Budget) Deptt.
11. Accountant General, Assam, Maidamgaon, Beltola, Guwahati-29
12. Principal Accountant General (Audit) Assam, Maidamgaon, Beltola, Guwahati-29
13. The Superintendent, Assam Government Press, Bamunimaidam, Guwahati-21 with a request to publish the Notification of the next issue of Gazette and supply 500 printed copies of the above Notification to this Department for circulation.

By order etc.,

Sd/-

Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management Department,
Relief & Rehabilitation Branch : Dispur.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
RELIEF & REHABILITATION BRANCH

No. RR. 25/92/140,

Dated Dispur, the 27th August/2009.

OFFICE MEMORANDUM

Subject : Grant of enhance rate of ex-gratia from Rs. 1,00,000/- to Rs. 3,00,000/- to the Next of Kin of persons missing/kidnapped/ abducted by extremists/ terrorists with effect from 22-06-2004 and payment in 1 (one) instalment instead of 4(four) equal installments.

In partial modification of this Department Office Memorandum No. RR. 25/92/133, dtd.19-06-2007, the Governor of Assam is pleased to enhance the quantum of relief / ex-gratia to the next of kins of persons missing due to acts of kidnapping/ abduction by extremists/terrorists and whose whereabouts are not known for more than 1 (one) year and who are apprehended to have been killed by extremist/ terrorist from Rs. 1,00,000/- to Rs. 3,00,000/- with effect from 22-06-2004.

The payment of above mentioned relief/ex-gratia will be made in 1 (one) instalment.

The terms and conditions & eligibility criteria as envisaged at para 2 of the Office Memorandum No. RR. 25/92/126, dtd. 06-06-1996 shall remain as it was and shall be scrupulously adhered to in issuing sanction.

Sd/-

(T. M. SARMAH)
Joint Secretary to the Govt. of Assam,
Revenue & Disaster Management Department
Relief & Rehabilitation Branch.

Memo No. RR. 25/92/140-A

Dated Dispur, the 27th August/2009.

Copy to :-

1. The P.S. to the Principal Secretary to the Chief Minister, Assam, Dispur
2. The P.P.S. to Chief Minister, Assam, Dispur
3. The Staff Officer to Chief Secretary, Assam, Dispur
4. The P.S. to Additional Chief Secretaries, Assam, Dispur
5. The P.S. to all Principal Secretaries _____
6. The Commissioner & Secretaries _____
7. The Commissioner Upper Assam Division/Lower Assam Division/ North Assam Division/ Barak Valley Division.
8. The Deputy Commissioner, _____
9. The Sub-Divisional Officer, _____

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10. The Finance (EC-II) Department, Dispur
11. The Accountant General(Audit) Assam, etc. Maidamgaon, Beltola, Guwahati-29
12. The Principal Accountant General (Audit) Assam etc. Maidamgaon, Beltola, Guwahati-29
13. The Deputy Secretary, Political (A) Department (Cabinet Cell) for information
14. The Superintendent of Assam Govt. Press, Bamunimaidm,Guwahati-21. He is requested to publish the Notification in the next issue of Gazette and supply 500 printed copies of the Notification to the Deptt. for circulation.

By order etc.,

Sd/-

Joint Secretary to the Govt. of Assam,
Revenue & Disaster Management Department
Relief & Rehabilitation Branch.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
RELIEF & REHABILITATION BRANCH

NOTIFICATION

Dated Dispur, the 4th September, 2009.

No. RR. 55/2009/11.— The Governor of Assam is pleased to extend the quantum of Rehabilitation Grant to the families whose dwelling houses were damaged/gutted in arson in the ethnic violence at North Cachar Hills District (which broke out on 19-03-2009 and continued afterwards) at par with the assistance provided to the families similarly affected in the ethnic violence in October, 2008 in Darrang & Udalguri District. Each family will be provided with 3(three) bundles of SAIL manufactured GCI Sheets and cash grant of Rs.10,000/-.

The G.C.I. Sheets and Cash assistance shall be provided to the affected families through the Deputy Commissioner, N.C. Hills, Haflong.

Sd/-
Joint Secretary to the Govt. of Assam,
Revenue & Disaster Management Department
Relief & Rehabilitation Branch :: Dispur.

Memo No. RR. 55/2009/11-A,

Dated Dispur, the 4th September/2009.

Copy to :-

1. P.S. to the Principal Secretary to the Chief Minister, Assam, Dispur
2. P.S. to Minister, Revenue & D.M. Department, Assam, Dispur
3. P.S. to Minister, (All), Assam, Dispur, _____
4. P.S. to Parliamentary Secretary (All), _____
5. Staff Officer to Chief Secretary, Assam.
6. P.S. to Additional Chief Secretary _____
7. P.S. to Principal Secretary, _____
8. Commissioner & Secretary, _____
9. Commissioner of Division, _____
10. Deputy Commissioner, N.C. Hills, Haflong, _____
11. Finance (EC-II) Deptt, Dispur/Finance (Budget) Department, Dispur.

12. Accountant General, Assam, Maidamgaon, Beltola, Guwahati-29
13. Principal Accountant General (Audit) Assam, Maidamgaon, Beltola, Guwahati-29
14. The Superintendent, Assam Government Press, Bamunimaidam, Guwahati-21 with a request to publish the Notification of the issue of Gazette and supply 500 printed copies of the above Notification to this Department for circulation.

By order etc.,

Sd/-

Joint Secretary to the Govt. of Assam,
Revenue & Disaster Management Department
Relief & Rehabilitation Branch :: Dispur.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
RELIEF & REHABILITATION BRANCH

No. RR. 34/94/PT. II/510

Dated Dispur, the 2nd September, 2013.

OFFICE MEMORANDUM

Subject : Submission of ex-gratia proposal to the concerned Deputy Commissioners within 3 (three) years from the date of reported dates of killing/missing in the hands of extremist/terrorist/miscreants.

Relief and Rehabilitation Department observes that this Department sometime receive proposals from the Deputy Commissioners for ex-gratia grant to the Next of kin of persons killed by extremist/terrorists/ miscreants after several years of such incidents. While such delay in submission of proposals creates doubt/confusion regarding the genuineness of the cases, it also creates difficulties on the part of the Govt. to consider the cases after much delay.

Therefore, it is decided that, hencefort, no claim of ex-gratia grant to the Next of kin of persons killed by extremist/ terrorists/ miscreants will be entertained unless the same is submitted to the concerned Deputy Commissioners within 3 (three) years from the reported date of the incident(s). Concerned Deputy Commissioner will also require to submit the proposal to the Govt. within 3 (three) months from receipt of such claim.

The terms and conditions & eligibily criteria as envisaged in the Office Memoranda No. RR.74/94/35 dated 29-07-1995, No. RR. 74/94/36 dated 06-06-1998 and No. RR. 69/2004/16 dated 14-12-2004 and relevant notifications etc., shall remain the same and shall be scrupulously adhered to in issuing sanction.

In addition, the NOK of the deceased shall furnish the death certificate at the time of application for ex-gratia to the concerned D.C.(s)/S.D.O.(C)s.

All financial rules and procedures shall have to be followed before issuing specific sanction .

The above order will take effect from the date of issue of this Office Memorandum.

Sd/- (S. C. DAS, IAS)

Additional Chief Secretary,
Revenue & Disaster Management Department :: Dispur

Memo No. RR. 34/94/PT. II/510

Dated Dispur, the 2nd September, 2013.

Copy to :-

1. P.P.S. to Chief Minister, Assam, Dispur, Guwahati-6.
2. P.S. to Minister/Minister of State, Dispur, Guwahati-6.
3. S.O. to Chief Secretary, Assam, Dispur.
4. All Deputy Commissioner/All Sub-Divisional Officers.
5. Finance (EC-II) Department, Dispur.

By order etc.,

Sd/-
Deputy Secretary to the Govt. of Assam,
Relief & Rehabilitation Department.

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GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
(RELIEF & REHABILITATION BRANCH)

No. RR. 34/94/PT. II/512

Dated Dispur, 4th October, 2013.

CORRIGENDUM

Revenue & Disaster Management Department (Relief & Rehabilitation Branch) observes that the words "Relief & Rehabilitation Department" have appeared in the first line after the subject and in the lastline of this department's Office Memorandum No. RR. 34/94/PT. II/510. Dtd. 2nd Sept/2013 instead of Revenue & Disaster Management Department. This Was due to inadvertence.

Therefore, the words "Relief & Rehabilitation Department" may be read as "Revenue & Disaster Management Department" in the said office memorandum.

Sd/-
Deputy Secretary,
Revenue & Disaster Management Department
Dispur, Guwahati-6.

Memo No. RR. 34/94/PT. II/512

Dated Dispur, 4th October, 2013.

Copy to :-

1. P. P. S. to Chief Minister, Assam, Dispur, Guwahati-6.
2. P. S. to Minister/Minister of State, Dispur, Guwahati-6.
3. S. O. to Chief Secretary, Assam, Dispur.
4. All Deputy Commissioners/All Sub-Divisional Officers.
5. Finance (EC-II) Department, Dispur.

By order etc.,

Sd/-
Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management Department
Dispur, Guwahati-6.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
RELIEF & REHABILITATION BRANCH

No. RR. 106/2004/Pt./80

Dated Dispur, the 29th October, 2013.

OFFICE ORDER

It has been observed that sometimes innocent persons are accidentally killed when police resorts to use of force including firing to maintain the law & order, to control unruly mob. On other occasions, innocent persons are also killed in cross firing between security forces and extremists.

Next of kins of such persons are entitled for Rs. 3.00 lakh as ex-gratia as per the Notification No. RR. 86/2005/22, dtd.24.04.2007.

Before sanction of such ex-gratia, approval of Hon'ble Chief Minister, Assam will be obtained.

This is issued as per the decision of State Cabinet in its meeting held on 26-05-2008 in file No. RR. 106/2004/Pt.

Sd/-

Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management Department
Relief & Rehabilitation Branch, Dispur.

Memo No. RR. 106/2004/Pt./80-A

Dated Dispur, the 29th October, 2013.

Copy for information to :-

1. P.P.S. to the Hon'ble Chief Minister , Assam.
2. Deputy Secretary to the Govt. of Assam, Finance (EC-II) Department, Dispur
3. P.S. to Hon'ble Minister, Revenue & D.M.etc.
4. P .S. to Additional Chief Secretary, Revenue & D.M. Department, Dispur.

By order etc.,

Sd/-

Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management Department
Relief & Rehabilitation Branch, Dispur.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
RELIEF & REHABILITATION BRANCH

No. RR. 95/2007/102

Dated Dispur, the 3rd February 2014.

OFFICE MEMORANDUM

Subject : Submission of ex-gratia proposal to the concerned Deputy Commissioners within 3 (three) years from the date of reported dates of killing/kidnapping missing in the hands of extremist/terrorist/miscreants.

Revenue and Disaster Management Department issued O.M. No. RR. 34/94/Pt. II/510 dtd.02-09-2013 wherein it was stated that no claim of ex-gratia grant to the Next of Kin of persons killed by extremist/terrorist/miscreants will be entertained unless the same is submitted to the concerned Deputy Commissioners from the reported date of incident(s).

Now it is decided that the claims of ex -gratia related to kidnapping/missing will also be covered by the said O.M. The cases of kidnapping/missing will not be entertained unless the same is submitted to the concerned Deputy Commissioners within 3 (three) years from the reported date of kidnapping/missing.

The terms and conditions & eligibility criteria shall remain the same and shall be scrupulously adhered to in issuing sanction.

The above order will take effect from the date of issue of this Office Memorandum.

Sd/-
(S. C. DAS, IAS)

Additional Chief Secretary,
Revenue & Disaster Management Department :: Dispur

Memo No. RR. 95/2007/102-B

Dated Dispur, the 3rd February 2014.

Copy to :-

1. P.P.S. to Chief Minister, Assam, Dispur, Guwahati-6.
2. P.S. to Minister/Minister of State, Dispur, Guwahati-6.
3. S.O. to Chief Secretary, Assam, Dispur.
4. All Deputy Commissioners/All Sub-Divisional Officers.
5. Finance (EC-II) Department, Dispur.

By order etc.,

Deputy Secretary to the Govt. of Assam,
Relief & Rehabilitation Department.

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GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
RELIEF & REHABILITATION BRANCH

No. RR. 93/2013/36

Dated Dispur, the 21st May 2014.

NOTIFICATION

The Governor of Assam is pleased to decide that the NOK of Central/State Govt. employee killed in extremist violence / ethnic violence/activities of anti-social elements etc. will not be paid ex-gratia from the Revenue & D.M. (Relief & Rehabilitation) Department, if he/she has already got the same from the concerned Administrative Department being an employee.

Sd/-
(S. C. DAS, IAS)
Additional Chief Secretary,
Revenue & Disaster Management Department,
Relief & Rehabilitation Branch : Dispur.

Memo No. RR. 93/2013/36-A,

Dated Dispur, the 21st May 2014.

Copy to :-

1. All Deputy Commissioners for information.
2. Staff Officer to Chief Secretary, Dispur for information
3. Sr. Govt. Advocate, Gauhati High Court, Ghy-1 for information.
4. P.S. to the Hon'ble Minister, Revenue & D.M. etc, for information.
5. P.S. to Additional Chief Secretary, Revenue & D.M. Department, Dispur for information.
6. Director, Printing & Stationary, Assam, Bamunimaidam, Ghy-21 for publication of the Notification in the next issue of Assam Gazette.

By order etc.,

Sd/-
Deputy Secretary to the Govt. of Assam,
Revenue & Disaster Management Department,
Relief & Rehabilitation Branch : Dispur.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
ASSAM SECRETARIAT, DISPUR, GUWAHATI-06

OFFICE MEMORANDUM

Subject : Rehabilitation of children whose both the parents are kills in Violence etc.

In the interest of normal upbringing as well as welfare of such children who have lost both the parents during ethnic violence/natural disaster, Govt. after careful consideration has adopted the following guidelines.

1. In case of such children, who have lost both the parents in ethnic violence/natural disaster, concerned Deputy Commissioner will look out for reliable guardian such as paternal/maternal grand parents or immediate paternal/maternal uncle or relation etc. who may be willing to shoulder respollibility of upbringing of such children with education and other welfare etc. DC in consultation with District Social Welfare Officer and Supdt. of Police of the district and being fully satisfied, may entrust responsibility of such children to such a guardian.

The ex-gratia granted to such childern may be kept in the fixed deposit in name of the child in a National Bank or a Scheduled Bank if there is no Nationalized Bank nearby. The account may be opened in any scheduled Commercial Bank with a lock-in period till the child attains majority of age. However; interest accrued out of the fixed deposit may be deposited in a Savings Account to be jointly operated by the Guardian so appointed by DC and the DC himself or a nominee of DC who may be a gazetted government officer from the Revenue or the Social Welfare Deptt., for expenditure in education or other genuine purposes of the child.

2. In case, no suitable guardian could be identified by the Deputy Commissioner to give responsibility of such children, Deputy Commissioner may take up with nearest SOS village, authority in consultation with the Director, Social Welfare, Assam/local District Social Welfare officer to put such children in SOS village for proper up-bringing including education and other welfare measure of such children.

The ex-gratia granted to such children will be kept in a fixed deposit in the name of child with lock-in period till the child/children attain majority. During the lock-in period, the interest accrued on quarterly basis will be deposited in the Saving Account which will be operated jointly by Head of the SOS village and local District Social Welfare Officer/local Revenue Officer and utilized for education and other genuine purposes.

3. Concerned ADC (Revenue & Relief)/SDO(C) of out lying Sub-division will monitor periodically at-least once in six months, status of such Bank Accounts as well as condition of such children either with guardian or in SOS village and the position will be reported to the respective Deputy Commissioner.

Sd/-
(S. C. DAS, IAS)

Additional Chief Secretary,
Revenue & Disaster Management Department :: Dispur

(441)

Memo No. RR. 33/2014/Pt/6-A

Dated Dispur, the 21st May, 2014.

Copy to :-

1. All Deputy Commissioner
2. The Director, Social Welfare Department, Ujanbazar, Guwahati-01
3. S. O. to Chief Secretary, Assam, Dispur
4. P. S. to Addl. Chief Secretary, Revenue & D.M. Deptt., Assam, Dispur
5. P.S. to Commissioner & Secretary, Home & Political Department, Dispur
6. P.S. to Commissioner & Secretary, Social Welfare Department, Dispur.

Sd/-

Deputy Secretary
Revenue & D.M. Department.

GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
RELIEF & REHABILITATION BRANCH

No. RR. 94/2003/288

Dated Dispur, the 15th October, 2014.

NOTIFICATION

In partial modification of Clause- 'C' of this Department's Notification No. RR. 86/2005/22, dtd 24-04-2007, the Governor of Assam is pleased to decide that only Next of Kin of persons killed in public places shall be entitled for ex-gratia grant as per norms.

The word 'Public place' will mean any street, alley, park, public building, any place of business or assembly open to or frequented by the public or any other place, which is open to the public view or to which public has access.

This Notification will come into force with immediate effect.

Sd/-
(S. C. DAS, IAS)

Additional Chief Secretary, to the Govt. of Assam,
Revenue & Disaster Management Department
Relief & Rehabilitation Branch, Dispur.

Memo No. RR. 94/2003/288-A

Dated Dispur, the 15th October, 2014.

Copy for information and necessary action to :-

1. All Deputy Commissioners.
2. Staff Officer to Chief Secretary, Assam, Dispur
3. Sr. Govt. Advocate, Gauhati High Court, Guwahati-01
4. P. S. to the Hon'ble Minister Revenue & D.M. etc.
5. P. S. to Additional Chief Secretary, Revenue & D.M. Department, Dispur.
6. P. S. to Additional Chief Secretary, Finance Department, Dispur.
7. Director, Printing & Stationery, Assam, Bamunimaidam, Guwahati-21 for publication of the Notification in the next issue of Assam Gazette.

By order etc.,

Sd/-
Deputy Secretary, to the Govt. of Assam,
Revenue & Disaster Management Department
Relief & Rehabilitation Branch, Dispur.

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GOVERNMENT OF ASSAM
REVENUE & DISASTER MANAGEMENT DEPARTMENT
RELIEF & REHABILITATION BRANCH

No. RR. 33/2014/66

Dated Dispur, the 15th November, 2014.

NOTIFICATION

The Governor of Assam is pleased to revise the quantum of relief in respect of persons, who were killed / injured due to extremist violence / terrorist violence / acts of miscreant / communal violence / ethnic violence / group clash / firing of security forces / accident etc., who were kidnapped / abducted by extremist/ terrorist / miscreants and whose dwelling houses are fully burnt / damaged whether due to acts of extremist / terrorist / miscreants or during communal violence / ethnic violence / group clash.

This notification shall come into force with immediate effect.

The revised rates shall be applicable in respect of the incidents, which may occur in the State as on or after the date of issue of the notification in super session of the previous notifications in this regard. The incidents prior to 15th November, 2014 will be governed by the O.M./ notifications relevant to the period concerned.

Sl. No.	Nature of Incident	Quantum of Relief
1.	Ex-gratia grant to the NOK of persons killed and whose (the person killed) age is 18 years or above— 1. by extremist/terrorist/ miscreants (when as per the report of Police, the killing is not a result of private dispute) 2. during communal/ethnic/group clashes. 3. due to the firing of security forces (if the person killed is innocent as per report of Deputy Commissioner/superintendent of Police etc.)	Rs. 5,00,000.00
2.	Ex-gratia grant to the NOK of persons killed and whose (the person killed) age is below 18 years— 1. by extremist/terrorist/miscreants (when as per the report of Police, the killing is not a result of private dispute) 2. during communal /ethnic/group clash 3. due to the firing of security forces (if the person killed is innocent as per report of Deputy Commissioner/Superintendent of Police etc.)	Rs. 3,00,000.00
3.	Ex gratia to the NOK of person killed due to accident in public places or in public carriers (other than killed by extremist /terrorist /miscreants and due to the firing of security forces)	Rs. 2,00,000.00
4.	Ex gratia to the NOK of persons kidnapped/abducted by terrorist/extremists/ miscreants and whose age is 18 years or above.	Rs. 5,00,000.00
5.	Ex gratia to the NOK of persons kidnapped/abducted by terrorist/extremists /miscreants and whose age is below 18 years.	Rs. 3,00,000.00
6.	Financial assistance to those who sustain simple injury— 1. due to the act of terrorist / extremists/miscreants (when as per the report of Police, the injury is not a result of private dispute) 2. during communal/ethnic/group clash 3. due to the firing of security forces (if the injured person is innocent)	Rs. 20,000.00

Sl. No.	Nature of Incident	Quantum of Relief
7.	Financial assistance to those who sustain grievous injury– 1. due to the act of terrorist / extremists / miscreants (when as per the report of Police, the injury is not a result of private dispute) 2. during communal/ethnic / group clash 3. due to the firing of security forces (if the injured person is innocent)	Rs. 1,00,000.00
8.	Financial assistance to persons who become permanently invalid– 1. due to the act of terrorist / extremists / miscreants (when as per the report of Police, the injury is not a result of private dispute) 2. during communal/ethnic / group clash 3. due to the firing of security forces (if the permanently invalid person is innocent)	Rs. 3,00,000.00
9.	Rehabilitation grant to all those whose dwelling houses are fully burnt / damaged whether due to acts of extremist / terrorist / miscreants or during communal / ethnic / group clashes irrespective of the nature of rights / title over land.	Rs. 50,000.00

Sd/-
(S. C. Das, IAS)
Additional Chief Secretary,
Revenue & D. M. Department

Memo No. RR. 33/2014/66-A

Dated Dispur, the 15th November / 2014.

Copy to:–

1. All Additional Chief Secretaries to the Govt. of Assam, Dispur.
2. All Principal Secretaries / Commissioner & Secretaries / Commissioner & Special Secretaries / Secretaries to the Govt. of Assam, Dispur.
3. The Chief Electoral Officer, Assam.
4. All Commissioners of Divisions.
5. All Principal Secretaries to the Autonomous Councils.
6. All Deputy Commissioners / Sub-Divisional Officers.
7. The S.O. to Chief Secretary to the Govt. of Assam, Dispur.
8. The P.P.S. to the Chief Minister, Assam, Dispur.
9. The P.S. to Ministers / Ministers of State.
10. The P.S. to the Commissioner & Secretary to the Governor of Assam, Dispur.
11. All Administrative Departments.
12. The Superintendent, Assam Government Press, Guwahati-21 for publication in the next issue of the Assam Gazette and supply of 500 spare copies to this Department by Special messenger.

By order etc.,

Sd/-
Deputy Secretary, to the Govt. of Assam,
Revenue (R & R) & Disaster Management Department
Dispur, Guwahati-6

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