

Minutes of the 9th Meeting of the State Executive Committee held on 4th December 2012 at 10:30 A.M. in the Conference Room of the Chief Secretary's Office.

The list of the Members present is given at **Annexure I**

The Chief Secretary, Assam chaired the meeting. The Chief Secretary welcomed all the Members and took up the agenda for discussion.

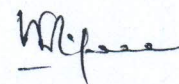
Agenda Item No 1: Confirmation of the Minutes of the 8th Meeting of the State Executive Committee.

Resolution: The State Executive Committee confirmed the minutes of the 8th meeting of the SEC held on 18th August 2012.

Agenda Item No 2: Review of the action taken on the decisions of the 8th Meeting of the State Executive Committee.

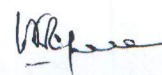
Resolution: The State Executive Committee noted the Action Taken Report placed in the meeting. The Committee further directed to follow up on the following decisions of the previous meeting pending for compliance.

Pending actions on the decisions taken in the 8th meeting of the SEC	Decision of SEC
<p>Home Department</p> <p>A. Development of a Full- fledged State Disaster Response Force Training Centre.</p> <p>SEC in its 7th meeting had directed Home Department to prepare a proposal for developing CTI, Panikhaiti into a full- fledged State Disaster Response Force Training Centre.</p> <p>Addl. DGP & Director Fire Service Organization informed SEC that AFSO has moved a proposal to Home Department for the same.</p> <p>B. Renaming of the Fire Service Department & Amendment to the Assam Fire Service Act</p> <p>Home Department informed SEC that the Cabinet Memo has been prepared and the matter is now awaiting Cabinet approval</p>	<p>A. SEC requested Home Department to follow up on the proposal for further action.</p> <p>B. SEC took note of the matter.</p>



<p>Education Department</p> <p>1. School Safety Plans</p> <p>On direction of SEC in its 8th meeting, Directorate of Secondary Education had sent a copy of draft amendment to the Non-Government Educational Institution Act 2006 to ASDMA. However, these amendments relate to Structural Safety only. While structural safety is essential, provisions have to be made regarding School Safety Plans & Mock drills as an essential feature for obtaining permission / recognition.</p> <p>2. Non-compliance of Safety Norms by Schools</p> <p>Education (Secondary) Department informed SEC that out of the 16 unsafe schools identified by GMC, all schools except three (3) have complied with the safety norms.</p> <p>The Directorate has now requested the Secretary, Secondary Education to issue notice of closure to these 3 defaulting schools.</p>	<p>1. SEC requested Education (Secondary) Deptt to also incorporate a separate clause making School Safety Plans and conduct of Mock drills mandatory for obtaining permission / recognition.</p> <p>Further, Secondary Education Department was also requested to initiate similar amendment to the Assam Venture Educational Institutions (Provincialization of Services) Act 2011</p> <p>2. SEC took note of the matter and requested the Department to keep the exam schedule in mind while giving the closure notice, so that the students do not suffer.</p>
<p>GDD</p> <p>1) Status report on safety audit of High Rise buildings and water Treatment Plants of Guwahati city.</p> <p>a) GMDA had informed SEC in the 8th meeting that the process for safety audit of all high rise buildings of Guwahati city has been started and the whole exercise will be completed within December 2012.</p> <p>However, in the interim report submitted by GMDA, it is seen that that initially buildings under construction are to be examined phase-wise and in course of time completed buildings will be checked randomly. This is contrary to the decision taken in the SEC.</p>	<p>1) SEC requested Principal Secretary, Revenue & Disaster Management to call for a separate meeting with GDD, GMDA and GMC and resolve the pending issues regarding Safety audit of high rise buildings, water treatment plants, Jagabandhu apartments, water hydrants, Occupancy certificate etc.</p>

<p>b) GMC informed SEC that Assam Engineering College has been entrusted with the task of carrying out the safety audit of the identified 22 water reservoirs</p> <p>2) Jagabandhu Apartment</p> <p>GMC informed SEC that measures have been taken by the residents of Jagabandhu Apartment viz. retrofitting of Columns, Removal of Dead Loads by substituting PVC water tanks in place of concrete water tanks and stabilization of the tilt building. However, water tanks for fire hydrants have not yet been replaced due to technical issues. GMC further informed SEC that the matter has been placed to Assam Engineering College for vetting.</p> <p>3) Occupancy certificate for residential and commercial buildings.</p> <p>SEC requested GMC / GMDA to carry out a joint exercise for identification of the Residential & Commercial buildings in the Guwahati city which have been occupied without occupancy certificates and issue notices and impose penalty/seal the building against the erring owners of the buildings.</p>	<p>2. SEC requested GMC to submit a clearance certificate with regard to safety aspect of Jagabandhu Apartment so that the matter can be closed.</p> <p>3) SEC requested Principal Secretary, Revenue & Disaster Management to call for a separate meeting in this regard</p>
<p>UDD</p> <p>Uniform Building Bye-laws and Amendment to the Municipal Act 1956.</p> <p>SEC requested Finance Department to expedite the matter relating to the Uniform Building Bye-laws and Amendment to the Municipal Act 1956.</p>	<p>Since Urban Development Department (UDD) was unrepresented in the meeting the matter will be followed up by ASDMA with UDD</p>



<p>DDMA Kamrup Metro</p> <p>Site for dumping of City Garbage</p> <p>District Administration, Kamrup Metro informed SEC that 3 sites have been identified in Chandrapur area for dumping of the Garbage generated in Guwahati City and the matter will be resolved soon.</p>	<p>SEC took note of the matter</p>
<p>Directorate of Sports</p> <p>Fire safety measures in Stadium</p> <p>The Governing Body (GB) had approved the resolution for Water hydrants in the meeting held on 2nd April 2012 and steps have been taken for the same.</p> <p>The exercise is expected to be completed within 15 days.</p>	<p>SEC took note of the matter</p>
<p>GDD</p> <p>Widening of Roads in Guwahati City</p> <p>SEC directed GDD to complete the exercise of widening of the narrow roads of Guwahati City at the earliest.</p>	<p>SEC requested Principal Secretary, Revenue & DM to take up the issue with Guwahati Development Department (GDD) in a separate meeting</p>
<p>Secretariat Administration Department & ASDMA:</p> <p>1. Conduct of Earthquake Mock drill in the Secretariat Complex</p> <p>SEC directed ASDMA to follow up and coordinate on the matter to ensure early conduct of regular mock drill in the Secretariat complex.</p> <p>ASDMA informed SEC that it will conduct the drill in January 2013.</p> <p>2. Parking of Vehicles within the Secretariat Complex</p> <p>SEC further directed SAD to ensure proper parking of the vehicles in the secretariat complex so that emergency response and rescue vehicles can move smoothly in the complex at the time of emergency.</p>	<p>1. SEC took note of the matter</p> <p>2. SEC requested Secretariat Administration Department (SAD) to submit action taken report in this regard</p>

<p>Finance (budget) Department Plan Funds for Disaster Management in the 12th Five Year Plan & Annual Plan 2012-13</p> <p>P & D department had allotted an amount of Rs. 2.00 crore for Disaster Management Works under Revenue & DM Deptt. However, in the budget the same was not reflected due to an error of Finance (Budget) which the Director Budget has assured would be rectified through an 'Errata'.</p> <p>Finance Department informed SEC that an 'Errata' has been issued to rectify the error and the fund will be provided to ASDMA</p>	<p>SEC took note of the matter</p>
<p>Transport Department & IWT Dhubri ferry accident</p> <p>SEC directed IWT Directorate and Transport Department to submit copy of weather forecast disseminated to the lessee of ferries/ boats to ASDMA on regular basis. However, no such weather bulletin has been received from Transport Department / IWT.</p>	<p>Transport Department informed that the weather forecast bulletins from IMD were not available for all the places except for two ghats.</p> <p>SEC took note of the matter and requested IWT to immediately take steps and resolve the issue in view of the ensuing storm season in March-April.</p>
<p>State Disaster management Plan</p> <p>As per the DM Act Sec 23(3) the SDMP requires to be approved by the SDMA. Hence, Hon'ble Chief Minister has directed ASDMA to convene the meeting of the Authority for approval of the Plan.</p> <p>ASDMA further informed SEC that the File has been moved for seeking a date from the Chief Minister's Office.</p>	<p>SEC took note of the matter</p>
<p>Status on Literature Survey for Earthquake Hazard Assessment Studies related to NE Region</p> <p>ASDMA informed SEC that the Agreement between ASDMA and NEIST has been signed for implementing the project.</p>	<p>SEC took note of the matter.</p>

**Status Critical Analysis of existing Seismic
Micro zonation study for Guwahati City**

ASDMA informed SEC that ISR had requested for some amendments in the Agreement. The same has now been done and sent to them for their consent.

SEC took note of the matter.

Agenda Item No 3:

Flood Mitigation measures for Majuli Sub-division

Resolution: SEC took note of the proposal submitted by SDO(C) Majuli relating to the possible measures that can be initiated for reducing the impact of floods in Majuli sub-division and took the following decisions:-

1. **Food & Civil Supplies Department** will take up with FCI regarding construction of FCI Godown in Majuli Sub-Division in the already identified land.
2. **P & R D Department** will examine and identify funds for the construction of raised platforms that may be used as shelters in times of flood. The level of the raised platforms should be of the same level as that of the embankments.
3. **ASDMA** may sanction the procurement of wooden boats for Majuli with the approval of Chairperson SEC, subject to the vetting of the estimates by IWT who may also execute the work.

Further, SEC approved the sanction of two boats each to Majuli, Sadiya and Salmara subdivisions and asked **ASDMA** to formulate proposals in this regard.

4. **Cooperation Department** will take necessary steps for providing necessary fund to revive the Dairy Cooperatives in Majuli Sub-Division as a livelihood option to the flood affected people of Majuli.

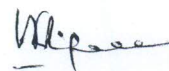
Agenda item No.4

Projects with Earth Institute, Columbia University

Resolution: 1) SEC approved the award of the following two projects by ASDMA to the Earth Institute, Columbia University and its local Project partners:-

- i) " Disaster Risk Reduction Including Climate Change Adaptation of Guwahati in the context of Dynamic Growth" at a total cost of Rs 2,53,29,013/ and
- ii) " Water Resource and Flood & Erosion Risk Mitigation Planning in Assam" at a total cost of Rs 2,36,77,771/.

2) SEC also approved the Terms of Agreement with the Earth Institute, Columbia University, IIT(D), IIT(G) & SIU Bangalore, subject to the vetting of the agreement by Judicial and Finance Departments.



Agenda item No.5

Building Safety Audit

Resolution: 1) SEC approved the placing of an amount of Rs 18,87,270 /- from ASDMA fund to PWD (B) for conduct of NDT in 21 DC's Office Buildings.

2) It also directed PWD (B) to conduct NDT for the DC's office of Chirang, Baksa, Dima Hasao, Karbi Anglong, Kamrup & Tinsukia at the same unit cost of Rs 89,870/ per building. Total amount to be placed in this regard is Rs 5,39,220/.

3) ASDMA will also examine whether funds can be made available from its budget to PWD (B) for conduct of NDT of the Judiciary & Court buildings.

4) SEC directed all concerned Departments to conduct NDT for the listed buildings under their departments from its own resources. ASDMA was directed to forward the list and estimate to the respective departments for their necessary action.

Agenda item No.6

Creation of additional posts for ASDMA

Resolution: SEC approved in principle the creation of the 37 nos of additional posts i.e. i) 31 posts of Project Officers for Civil Sub-divisions and ii) 6 posts of Project Officers for the Sixth Scheduled districts Kokrajhar, Chirang, Baksa, Udalguri, Dima Hasao & Karbi Anglong, subject to concurrence of Finance Department

Agenda item No.7

Revision of remuneration of Outsourced Personnel

Resolution: 1) SEC approved the proposal to hike 20% in the remuneration of the Grade IV personnel of ASDMA, taking the fixed remuneration to Rs 5,400/ per month, excluding EPF contributions, Admin charges & Service tax.

2) SEC approved the proposal for 20% hike in the wages of Information Assistants and 12% EPF contribution. The fixed remuneration will now be Rs 6,600/ excluding EPF contributions Admin charges & Service tax.

Agenda Item No 8.

New pension Scheme for the Contractual Employees of ASDMA

Resolution: SEC approved the introduction of NPS for the employees engaged by ASDMA against sanctioned posts with effect from January 2013, subject to the concurrence of Finance Department.



Agenda Item No 9

1) Post facto approval for imparting training to SDRF personnel & the fuel cost for operating boats handed over to them.

Resolution: Post facto approval was accorded by SEC for an amount of Rs.6,30,000/(Rupees six lakh thirty thousand) provided to Director-cum-ADGP ,State Fire Service Organisation for imparting training to SDRF personnel & fuel cost for operating the boats handed over to them under the 13th Finance Commission grant.

2) Post facto approval for purchase of IT Equipments.


Resolution: Post facto approval was accorded by SEC for an amount of Rs.2,25,750/(Rupees two lakh twenty five thousand seven hundred and fifty) paid to M/S Elite Computers & Communications Pvt. Ltd. for purchase of IT equipments (3 HP Laptop & 1 HP CL J Printer III) for office use of ASDMA under H/A 'Equipments' of ASDMA Fund .

Agenda Item No 10

Post-Facto Approval to the engagement of Shri Kusumbar Choudhury, Project Officer (Response) as Project Officer for Disaster Management (District HQ)

Resolution: Post-facto approval was accorded by SEC to the engagement of Shri Kusumbar Choudhury as Project Officer for Disaster Management (District HQ) and filling up the post of Project Officer (Response H.Q) by advertising for the post.

The meeting ended with a vote of thanks from the Chair.

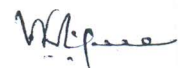

(Shri Naba Kumar Das)
Chief Secretary, Assam & Chairman
State Executive Committee

Memo No. RGR/DM/1/2012/Pt/39

Dated December 2012

Copy to:

1) All Members


(V.K. Pipersenia)
Principal Secretary
Revenue & Disaster Management Department