

Minutes of the 6th Meeting of the State Executive Committee held on 7th January 2012 at 11:00 A.M. in the Conference Room of the Chief Secretary's Office.

The list of Members present is given at Annexure-I

The Chief Secretary, Assam chaired the meeting. The Chief Secretary welcomed all the Members and took up the agenda for discussion.

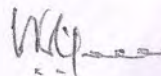
Agenda Item No. 1: Confirmation of the Minutes of the 5th Meeting of the State Executive Committee

Resolution: The State Executive Committee confirmed the minutes of the 5th meeting of the SEC held on 13th September 2011.

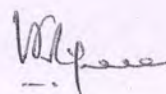
Agenda Item No. 2: Review of the action taken on the decisions of the 5th meeting of the State Executive Committee.

Resolution: The State Executive Committee noted the Action Taken Report placed in the meeting. The Committee further directed to follow up on the following decisions of the previous meeting pending for compliance.

Pending actions on the decisions taken in the 5 th meeting of the SEC	Suggestions of the SEC
<p>Home Department</p> <p>A. Raising of SDRF Battalions</p> <p>Addl. DG & Director Assam Fire Service Organization (AFSO) apprised SEC that the recruitment process of 234 personnel has already been completed. 198 personnel have already joined and the remaining 36 personnel will be joining after police verification process is completed.</p> <p>For the promotional posts, 18 personnel have been promoted to their next rank as per the norms set by the Home Department.</p> <p>B. Capacity Building of existing personnel in Fire Service</p> <p>Addl. DG & Director Assam Fire Service Organization apprised SEC that the Training of Trainers (ToT) programme for 90 Fire Service Personnel is presently underway with the help of the National Disaster Response Force (NDRF). These trained personnel would be the Resource Persons for training the newly recruited SDRF personnel.</p> <p>He further informed that a proposal has also been submitted to the Assam State Disaster Management</p>	<p>A. SEC took note of the matter.</p> <p>B. SEC took note of the matter.</p> <p>SEC also directed Addl. DG & Director Assam Fire Service Organization to liaise with the Civil Defence & Home Guards, Assam for functional integration of the training institute of Civil Defence & Home Guards at the Central Training Institute), Panikhaiti.</p>



<p>Authority (ASDMA) for funding the capacity building activities of the existing personnel in Fire Service.</p> <p>Addl. DG & Director Assam Fire Service Organization stressed on the need to revamp the training institute at Sila which has hampered in the conduct of regular training activities.</p> <p>C. Renaming of the Fire Service Department</p> <p>Addl. DG & Director Assam Fire Service Organization informed SEC that Renaming of the Fire Service Department is pending.</p> <p>D. Amendment to the Assam Fire Service Act</p> <p>Addl. DGP & the Director AFSSO apprised SEC that the proposed amendment is pending.</p>	<p>C & D. SEC directed ASDMA to convene a meeting at the level of the Chief Secretary with the Home Department to sort out the long pending issue of Renaming the Fire Service Department and the Amendment of the Fire Service Act.</p> <p>Action: ASDMA/Home / Fire Services</p>
<p>Health Department</p> <p>1. Health Department informed SEC that the Training module on Emergency Health Management has now been finalized and the Training Action plan will be sent to ASDMA shortly. The training activities would start within two to three months.</p> <p>2. Regarding Integration of Help Line Nos, Health Department informed that 60% line connectivity and 50% training has been completed. BSNL has informed that there are some issues regarding addresses etc which is being sorted out.</p> <p>However, Health Department assured that it is now in a position to operationalize the Integration of Help Line Nos</p>	<p>1. SEC took note of the matter and directed Health Department to initiate the training in the next two months.</p> <p>2. SEC directed the Health Department to make a request to Honorable Chief Minister for a date for inauguration of the Integrated Help Line Nos and to launch the project.</p> <p>Action: Health Department</p>
<p>Crisis Management Plan / SOP</p> <p>1. CEO, ASDMA informed the SEC that as directed in the last meeting of the SEC, ASDMA followed up with all the agencies involved in the State level Coordination Meeting on Response for sharing their SOPs and some of them have been received. They are:</p> <ul style="list-style-type: none"> • Assam Fire Service Organization • Numaligarh Refinery • N.F. Railway • GVK-EMRI • NDRF, Guwahati • Indian Air Force <p>2. The CEO, ASDMA also informed the SEC that steps have</p>	<p>1. SEC took note of the matter and further directed ASDMA to collect the SOPs from the Paramilitary forces like CRPF, CISF etc.</p> <p>Action: ASDMA</p>



<p>been taken for notification of Crisis Management Group and designation of the Conference Room of the State Disaster Response & Information Centre as the meeting point in case of any crisis.</p>	<p>2. SEC directed ASDMA to notify the CMG immediately.</p> <p>Action: ASDMA</p>
<p>Home Department. Regarding purchase of communication equipments, Home Department informed that due to a Court order arising out of the departments tendering procedure the matter is on hold and utilization has been delayed.</p>	<p>SEC took note of the matter</p>
<p>PWD Buildings</p> <p>1. As advised by the SEC in its 5th meeting, PWD Building had submitted the estimate of fund requirement to ASDMA for carrying out ND Test for lifeline buildings.</p> <p>2. Status note on renovation of office building of ASDMA. PWD (B) informed SEC that building renovation would be completed by within one month.</p>	<p>1. The Chief Executive Officer, ASDMA informed SEC that the estimate has been incorporated in the proposal for Plan fund submitted to P & D Department for the 12th five year plan and the Annual Plan 2012-13.</p> <p>2. SEC directed PWD (Building) to complete the renovation at the earliest and handover the same to ASDMA.</p> <p>Action: PWD (Building)</p>
<p>Education Department</p> <p>1. School safety plans: Education (elementary) Department / SSA informed that as advised by SEC the department has already taken steps for School safety plans and a ToT for teachers at State level has already been completed. It was further informed that SSA is proposing to cover 5600 schools under a disaster preparedness programme through Camps across the State.</p> <p>2. Unsafe Schools GMC informed SEC that notices have been issued to all the 22 private unsafe schools which had been identified out of which 21 schools have complied with the suggested measures. It also informed SEC that GMC would seal the non-complying schools either partly or wholly.</p>	<p>1. SEC advised SSA to submit a status report to ASDMA about the progress of School Safety Plans & awareness camps.</p> <p>Action: SSA</p> <p>2. SEC directed ASDMA to have an interaction with the Education Department in this regard at the level of Principal Secretary, Revenue & DM Department.</p> <p>Action: ASDMA</p>

<p>GDD</p> <p>1) Status report on safety audit of High Rise buildings and water Treatment Plants of Guwahati City.</p> <p>GMDA apprised SEC that necessary steps have been taken for conducting the safety audit of high rise buildings and water treatment plants of Guwahati city.</p> <p>2) Jagabandhu Apartment</p> <p>SEC in its earlier meetings directed GDD to ensure compliance of suggestions made for safety of the Jagabandhu Apartment, G.S. Road, Guwahati and submit status report to ASDMA.</p> <p>3) Occupancy certificate</p> <p>It has come to ASDMA's notice that Jagabandhu Apartment has not been issued the occupancy certificate by GMC as the completion certificate has not been submitted by the builder.</p> <p>GMDA clarified that a press notice has been published in the newspapers regarding the need for occupancy certificates by all Apartment Buildings.</p>	<p>1) SEC requested GMDA to expedite action and submit action taken report to ASDMA for appraisal of the SEC.</p> <p>Action: GDD/ GMDA</p> <p>2) SEC directed GDD to submit compliance report to ASDMA for appraisal of Chairperson SEC on the implementation of the suggestions for ensuring the Safety of Jagabandhu Apartment.</p> <p>Action: GDD/ GMDA</p> <p>3) SEC directed GMC to take necessary action with regard to occupancy certificate of Jagabandhu Apartment as it is illegal and residents can not be made to suffer due to the callous attitude of the builder.</p> <p>It also directed GMC / GMDA to list out other high rise apartment buildings of Guwahati which have been occupied without occupancy certificates and to take necessary corrective measures.</p> <p>GMC / GMDA were directed to submit compliance to ASDMA for appraisal of Chairperson SEC.</p> <p>Action: GMC / GMDA</p>
<p>UDD</p> <p>Status on Uniform Building Bye-laws and Amendment to the Municipal Act 1956.</p> <p>UDD informed that amendment to the Municipal Act would be done by end January 2012.</p> <p>Regarding Uniform Building Bye-Laws, UDD informed that it has been prepared and sent to the Chairman of Municipal Boards for their views.</p>	<p>SEC directed UDD to expedite action for enactment of the Uniform Building Bye-Laws within two – three months and submit Action Taken Report to ASDMA for appraisal of the SDMA chaired by the Hon'ble Chief Minister, Assam.</p> <p>Action: UDD</p>

<p>P & D Department</p> <p>Regarding issue of Guidelines addressing DM concerns for all ongoing / future projects, P & D Department has prepared and circulated the guidelines to the concerned departments.</p>	<p>SEC took note of the matter.</p>
<p>Status survey of Hospitals & Schools in Guwahati city</p> <p>ASDMA informed SEC that both Health and Education Department have submitted the list of private schools & hospitals.</p> <p>However, authorization letter has been received only from education department and the same is yet to be received from the health department.</p>	<p>SEC took note of the matter and directed the Health Department to issue the required authorization letter to the Assam Engineering College within one week.</p> <p>Action: Health Department</p>
<p>Land for Assam Institute of Disaster Management</p> <p>Water Resource Department was requested to issue NOC for handing over the identified land for the Assam Institute of Disaster Management of ASDMA to Revenue & DM Department.</p> <p>Additional Chief Secretary, Water Resource Department informed SEC that the Department has worked out a proposal for usage of the said land by multiple agencies/Institutes dealing with related areas.</p>	<p>SEC directed ASDMA, Revenue & DM Department, Deputy Commissioner, Kamrup Metro and Water Resource Department to arrange for a joint visit to the site and have a dialogue to draw up a plan of action for optimal use of the land.</p> <p>Action: ASDMA/ DC Metro/ Water Resource Department.</p>
<p>Working Group on Guwahati Floods</p> <p>The Chief Executive Officer, ASDMA informed SEC that in the last meeting chaired by the Principal Secretary, Revenue & DM Department, DDMA Kamrup Metro was designated as the Nodal Authority for tackling the problem of Guwahati Floods</p> <p>Deputy Commissioner & Chairman, DDMA Kamrup Metro made a presentation to SEC on the list of issues to be addressed and the department /agency responsible for each of the activities along with time line for resolving the issue of artificial floods in Guwahati city.</p> <p>The Deputy Commissioner, Kamrup Metro while</p>	<p>SEC took note of the matter and advised DDMA Kamrup Metro to prepare detailed DPR for each of the interventions proposed on the issue of Urban Floods under the “Integrated Guwahati Flood Management Project”. Once the DPR is prepared and fund requirement is worked out, the funding source will be explored.</p>

<p>presenting various medium term and long term measures also highlighted some immediate measures that needs to be taken up before next flood season:</p> <ul style="list-style-type: none"> • GDD to issue sanction for desilting, cleaning etc. of the drains by end January 2012, so that the work will be completed before the flood season. • State Pollution Control Board and GMC to take immediate steps to impose strict restriction on the use of polythene bags in Guwahati City. • Awareness Generation on the DOs and DONTs for preventing urban floods to be carried out over the next six months. 	<p>The SEC also directed the concerned departments to take action on the immediate measures as highlighted by the Deputy Commissioner & Chairman DDMA in his presentation.</p> <p>Action: DDMA Kamrup(M)/ GDD / GMC/ Pollution Control Board.</p>
<p>Integration of the State Control Room & Home Department</p> <p>Home Department informed that as advised by SEC, the department had visited the State Control Room (SDR & IC) in CM's Block and integration will be completed within January 2012.</p>	<p>SEC took note of the matter and requested Home Department to expedite action on the same.</p> <p>Action: Home Department</p>
<p>Fire provision measures in Stadiums</p> <p>Director, Sports, Assam was requested to take necessary steps for making provision of water Hydrants in the Stadiums at the earliest.</p> <p>Directorate of sports has already prepared the plan and estimates for the same. However, no further action has been taken as the same requires approval of the Governing Body and the Governing Body has not met till date.</p>	<p>SEC directed the Assam Fire Service Organization (AFSO) to examine the functionality of the water hydrants installed in the stadiums and if they are found to be non-functional to prohibit any games / function in the stadiums.</p> <p>Action: AFSO / Directorate of Sports</p>
<p>Water Hydrants in Guwahati City</p> <p>Regarding providing water hydrants in the city no action has been taken by GDD in this regard.</p>	<p>SEC directed ASDMA to convene a meeting at the level of the Principal Secretary, Revenue & DM Department for sorting out all the pending issues relating to GDD.</p> <p>Action: ASDMA / GDD</p>

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<p>State Disaster Management Plan</p> <p>ASDMA apprised SEC about the progress made regarding the State DM Plan:</p> <ul style="list-style-type: none"> • First Draft of SDMP was submitted by the Consultant (TARU Leading Edge Pvt. Ltd, Gurgaon) • ASDMA had given its feedback and TARU is in the process of incorporating the suggestions in the next draft • The second draft will be submitted by 15th January & SDMP should be ready by February, 2012 if there are no further corrections. 	<p>SEC took note of the matter.</p>
<p>Design and implementation of training for different aspects of Disaster Management</p> <p>ASDMA informed SEC that the module selection committee through a weeklong exercise of presentations by the empanelled institutes viz. TISS, AIDMI & LKGI have selected 22 modules of TISS and 3 modules of AIDMI for implementation. ASDMA also informed SEC that it has requested the institutes to submit the Training Calendar and it is expected to roll out the trainings from next month.</p>	<p>SEC took note of the matter</p>
<p>Status of purchase of Equipments for the State & District Head Quarters</p> <p>ASDMA informed SEC that Office Equipments have been procured for State & District Head Quarters.</p> <p>Also work order has been issued for procurement of office equipments for 33 Revenue Circle level Disaster Response & Information Centre for 5 districts.</p>	<p>SEC took note of the matter</p>
<p>Status on Implementation of the 'National School Safety Programme- Demonstration Project' by NDMA</p> <p>SSA & RMSA have submitted the list of 200 schools from Kamrup & Tinsukia but the list of 2 schools from Kamrup & Tinsukia for demonstrative retrofitting is yet to be received from SSA & RMSA.</p>	<p>SEC took note of the matter and requested SSA & RMSA to submit the name of two schools each for demonstrative retrofitting.</p> <p>Action: SSA / RMSA</p>

W. K. Saha

<p>Earthquake Mock drill in 30 schools of each of the 27 districts of Assam</p> <p>ASDMA apprised SEC that as approved by SEC Earthquake Mock Drills have been conducted in 26 districts of Assam and presented a compiled report for perusal of SEC</p>	<p>SEC took note of the matter and requested ASDMA to carry out such mock drills widely and regularly.</p> <p>Action: ASDMA / Education Department</p>
<p>Road Map for Earthquake Risk Mitigation in Assam.</p> <p>1. ASDMA informed SEC that it had requested IIT Mumbai & IIT Kharagpur for their willingness to conduct the study on Seismic Monitoring Facilities in Assam.</p> <p>However, no response has been received and a reminder is again being issued and the same will be placed before the technical committee for suggesting the alternative course of action.</p> <p>2. GDD has submitted copy of the inception report of CEPT, Ahmedabad regarding revision of building bye-laws of Guwahati and the same is being studied by ASDMA for necessary comments.</p> <p>3. ASDMA had requested DG Civil Defence for coordinating the experience sharing workshop on Disaster Scenario and Post Disaster Recovery with the help of Mr. Anup Kumar Singh of Gujarat Police as directed by SEC.</p> <p>4. ASDMA had a meeting with the Department of Mines & Minerals where it was decided that the Department of Mines & Minerals, Assam would be the Nodal Agency for Earthquake & Landslide Hazard.</p>	<p>1. SEC took note of the matter and directed ASDMA to conduct the study on Seismic Monitoring Facilities in Assam at the earliest.</p> <p>2. SEC took note of the matter</p> <p>3. DG Civil Defence & Home Guards stated that he will follow up the matter for coordinating the experience sharing workshop on Disaster Scenario and Post Disaster Recovery with the help of Mr. Anup Kumar Singh of Gujarat Police.</p> <p>4. SEC took note of the matter</p>
<p>Setting up of the Revenue Circle level Disaster Information & Response Centre (RCDI&RC)</p> <p>ASDMA informed SEC that in the video conferencing held with all the districts, the Deputy Commissioners/ADC i/c DM informed that the renovating of the room in the Circle offices will be completed by January end. Work order has also been issued for procuring equipments for the RCDI & RCs</p>	<p>SEC took note of the matter and directed ASDMA to ensure that the RCDR & ICs are made functional before the next flood season.</p> <p>Action: ASDMA</p>

W. K. Saha

Strengthening of 11 District Disaster Response and Information Centre (DDRIC)

ASDMA informed that the required equipments have been placed at the DDR & IC and fund has been provided for procurement of furniture in 10 districts where EOCs have been constructed under the GoI-UNDP DRM Programme. Fund for Installation of Video conferencing facility has also been placed with NIC and the installation would be completed by March end 2012.

ASDMA further informed that the Karimganj DEOC is presently being used for storing of EVMs and cannot be shifted due to some ongoing court case. Hence, Karimganj district EOC has not been taken up for strengthening.

SEC took note of the matter and directed ASDMA to complete the process of strengthening DDR & IC at the earliest.

Action: ASDMA

Widening of Roads in Guwahati City

ASDMA informed SEC that 24 nos of estimates for land acquisition for widening of the roads have been received from Deputy Commissioner, Kamrup Metro.

Principal Secretary, Revenue & DM informed that the amount required for land acquisition will be worked out and placed before the Hon'ble Chief Minister, Assam as the Chairperson, ASDMA.

SEC took note of the matter and requested Principal Secretary, Revenue & DM to expedite the matter. It further directed DC Kamrup Metro to submit the estimates for the balance 30 Nos of roads at the earliest.

Agenda Item No 3: Revision of sanction order for purchase of Bailey Bridges

Resolution: SEC approved the modification of the sanction order for procurement of Bailey Bridges for an amount of Rs. 3,32,50,791/- and not for Rs. 1,54,04,786 as recorded in the 5th SEC minutes.

Agenda Item No 4: Guidelines for outsourcing of personnel for District and Revenue Circle Disaster Response & Information Centre.

Resolution: SEC approved the guidelines (Terms and conditions) for placing of contractual personnel in District / Revenue Circle level Disaster Response & Information Centre as placed below:

A) District Disaster Response & Information Centre

Terms and Condition for Placing Services of Four (4) Contractual Personnel for Running the District Disaster Response & Information Centre

The Agency: The agency providing the manpower should have requisite experience in providing the similar services on the following Terms and Conditions:

- 1) 4 (four) nos of personnel with requisite qualification preferably graduate in any discipline with computer skill in MS Office will be placed at the DDR&IC.
- 2) The Agency will be paid a lump sum remuneration of Rs.6000/- (Rupees Six Thousand) including Service Tax and administrative charge per Person per month from the date of placement of the personnel to DDR&IC.
- 3) The agency shall fill up any vacancy that may arise within 24 hours. However, if the vacancy cannot be filled up within the stipulated time, a penalty @ Rs. 100 per day shall be chargeable which may be deducted from the amount of administrative expenses paid by DDMA to the agency.
- 4) No person shall be withdrawn without intimation to DDMA
- 5) The District Disaster Information and Response Centre shall be in operation 24 X 7 X 365 basis. The Agency shall prepare Duty Roster of the personnel in advance in such a way that at least (one) personnel are available in the DDI&RC at any point of time.
- 6) The duty hours of the personnel placed at the DDRI&C will be for 8 hours.
- 7) The Supervising Officer of the personnel placed at the RCDRI&C will be the ADC cum CEO, DDMA and the Controlling officer will be the Deputy Commissioner as Chairperson, DDMA.
- 8) DDMA concerned shall have the right to revert any personnel without assigning any reason thereof and the agency shall make replacement within 24 hours.
- 9) The Agency shall furnish complete Bio-Data of the 4 (four) personnel to DDMA concerned
- 10) The Agency will also arrange for verification of the character and antecedents of the personnel provided through Police.
- 11) The Agency shall submit the bill on the 1st day of each month for the services rendered during the previous month. DDMA will release the due amount after verification and scrutiny.
- 12) The Agency shall disburse the amount to the actual payee as per procedure fixed by the agency in the contract terms and conditions with the personnel.
- 13) The Agency shall also deposit the Service Tax and furnish a copy of Challan /any other instruments to DDMA for record and placing for audit.

B) Revenue Circle Level Disaster Response & Information centre

Terms and Condition for Placing Services of 2 (Two) Personnel for Running the Revenue Circle Level Disaster Response & Information Centre on contractual basis.

The Agency: The agency providing the manpower should have requisite experience in providing the similar services on the following Terms and Conditions:

- 1) 2 No's of personnel with requisite qualification preferably graduate with computer skill in MS office will be placed at the RCDR&IC.
- 2) The Agency will be paid a lump sum remuneration of Rs.6000/- (Rupees Six Thousand) including Service Tax and administrative charge per Person per month from the date of placement of the personnel to RCDR&IC.
- 3) The agency shall fill up any vacancy that may arise within 24 hours. However, if the vacancy cannot be filled up within the stipulated time, a penalty @ Rs. 100 per day shall be chargeable which may be deducted from the amount of administrative expenses payable by DDMA concerned to the agency.
- 4) No person shall be withdrawn without intimation to DDMA concerned
- 5) DDMA concerned shall have the right to revert any personnel without assigning any reason thereof and the agency shall make replacement within 24 hours.
- 6) The Agency shall furnish complete Bio-Data of the 2 (two) personnel to DDMA concerned
- 7) The Agency will arrange for verification of the character and antecedents of the [personnel placed at RCDR& IC through Police.
- 8) The Agency shall submit a bill on the 1st day of each month for the services rendered during the previous month. DDMA concerned will release the amount due after verification and scrutiny.
- 9) The Agency shall disburse the amount to the actual payees as per procedure.
- 10) The Agency shall also deposit the Service Tax and furnish a copy of Challan /any other instruments to DDMA concerned for record and placing for audit.
- 11) The duty hours of the personnel placed at the RCDR&C will be for 8 hrs and the Agency will prepare the roster of duty with due consultation with the Supervising officer
- 12) The Supervising Officer of the personnel placed at the RCDRI&C will be the respective Circle Officers and the Controlling Officer will be the Deputy Commissioner of the concerned district as Chairperson DDMA.

Agenda Item No 5: RFP for Design, Development and Maintenance of official website of ASDMA

Resolution: SEC approved the (1) engagement of an appropriate agency and (2) to the Request for Proposal document through which the agency is sought to be engaged for Design, Development and Maintenance of the official website of ASDMA.

Agenda Item No 6: RFP for GIS Mapping of utilities and infrastructures for Assam

Resolution: SEC approved in principle the RFP document for GIS mapping of utilities and infrastructures. However, it requested ASDMA to clarify from P&D Department regarding the GIS works undertaken by them in order to ensure that there is no duplicity of efforts. In case P&D Department confirms that there is no duplicity of the GIS works, the RFP will be floated by ASDMA after due approval in File of the Chairman SEC

Agenda Item No 7: State Emergency Operation Centre

Resolution: SEC approved the Plan and Estimate prepared by PWD(B) for construction of the State Emergency Operation Centre amounting to Rs 13,36,58,000/ for approaching the Planning & Development Department for providing the necessary funds under the 12th Five Year Plan in a phased manner

Agenda Item No 8: Conduct of Earthquake Mock drill in the Secretariat Complex.

Resolution: SEC directed ASDMA to coordinate with Civil Defence, Fire Services, Secretariat Administration Department, PWD(B) and draw up the action plan for conduct of the drill at the State Secretariat at the earliest.

Agenda Item No 9: Proposal for Plan Funds for Disaster Management in the 12th Five Year Plan & Annual Plan 2012-13

Resolution: SEC approved the proposal for seeking Plan funds for Disaster Management in principle and directed ASDMA to make a presentation to Principal Secretary, P&D Department regarding the proposal submitted by ASDMA for Plan Funds under the 12th Five year Plan and Annual Plan 2012-13

Agenda Item No 10: Implementation of Training for different aspects of Disaster Management

Resolution: SEC noted the fund requirement by ASDMA amounting to Rs 80,84,34,434/ for implementing all the 2195 trainings as elaborated in the RFP. It therefore advised ASDMA to stagger the training year-wise on priority basis as per a mutually agreed upon training calendar and also to reduce the number of trainees and training as per fund available for Capacity building.

Agenda Item No 11: Renewal of the Agreement between ASDMA and AEDC Ltd. (AMTRON) relating to the outsourcing of the required personnel for the Ministerial and Grade IV posts under ASDMA and incorporation of a new clause relating to Provident Fund under the provisions of the Employees' Provident Fund (EPF) Scheme, 1952.

Resolution: SEC approved the 1) Renewal of the Agreement between ASDMA and AMTRON with effect from 01-12-2012 based on the draft copy of the Agreement to which both the parties are agreeable including the incorporation of the provision for Provident Fund under the Employees' Provident Fund (EPF) Scheme, 1952.

2) The additional financial burden per annum on account of PF contribution to be made by ASDMA amounting to Rs.1,11,600.00 Rupees (one lakh eleven thousand six hundred) only under Head of Account- Professional Fee of the consolidated fund of ASDMA.

Agenda Item No.12:

A) Post-facto approval for imparting training to Police, Fire & Hospital under Integration of Emergency Helpline Programme.

Resolution: SEC approved post facto the sanction of an amount of Rs. 13,49,370.00(Rupees Thirteen Lakh Forty Nine Thousand Three Hundred and Seventy) to Mission Director , NRHM for imparting training to Police, Fire & Hospital under Integration of Emergency Helpline Programme from the 13th Finance Commission Grant.

B) Post facto approval of the SEC to the expenditure incurred from 1st December 2010 to 31st December 2011.

Resolution: SEC approved post facto the Expenditure as shown below for the period 1st December 2010 to 31st December 2011 incurred by ASDMA.

<u>SL. NO.</u>	<u>HEAD</u>	<u>EXPENDITURE</u>
1	Salary	Rs. 83,43,750
2	Travel Expenses	Rs. 1,98,667
3	Response Fund	Rs. 19,51,000
4	Mitigation Fund	Rs. 77,07,479
5	Equipments	Rs. 21,84,538
6	Office Expenses	Rs. 43,03,823
7	Hospitality	Rs. 3,09,324
8	Professional Fees	Rs. 4,59,308
TOTAL		Rs. 2,54,57,889

Agenda Item No.13: Other issues

a) Involvement of Civil Defence Volunteers & Ex- Servicemen in Disaster Management

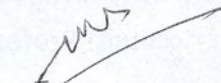
Resolution: SEC decided that all Deputy Commissioners would be directed to reactivate the Civil Defence setup in the districts and also draw up a plan for utilizing the ex- servicemen in the districts for disaster management activities

W.R. S.

b) Building Safety Audit

Resolution: SEC decided that PWD(B) should consider conducting a Safety audit of all government buildings and devise a strategy for the same.

The meeting ended with a vote of thanks from the Chair.



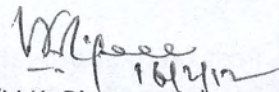
(Shri Naba Kumar Das)
Chief Secretary, Assam & Chairman
State Executive Committee

Memo No. RGR/DM/1/09/Pt/109

Dated ~~22nd~~ January 2012

Copy to:

- 1) All Members



(V.K. Pipersenia)

Principal Secretary
Revenue & Disaster Management Department