

## Minutes of the 16<sup>th</sup> State Executive Committee Meeting held on 11<sup>th</sup> November 2014

List of members present is enclosed as Annexure I

Shri Jitesh Khosla, Chief Secretary to the Government of Assam chaired the meeting. He welcomed the members and took up the agenda for discussion.

**Agenda Item No 1: Confirmation of Minutes of the 15<sup>th</sup> Meeting of the State Executive Committee.**

**Resolution:** The State Executive Committee confirmed the minutes of the 15<sup>th</sup> meeting of the SEC held on 9<sup>h</sup> June 2014.

**Agenda Item No 2: Review of the action taken on the decisions of the 15<sup>th</sup> Meeting of the State Executive Committee.**

**Resolution:** The State Executive Committee noted the Action Taken Report placed in the meeting. The Committee further directed to follow up on the following decisions of the previous meeting pending for compliance.

<b>Pending actions on the decisions taken in the 8th meeting of the SEC</b>	<b>Decision of SEC</b>
<b>Home Department</b> <b>A. Development of a full-fledged State Disaster Response Force Training Centre.</b>  <b>B. Raising of 3<sup>rd</sup> Company of SDRF</b>	A. DG Civil Defence & Home Guards informed that RFP has been floated and the last date for receipt of RFP is 12th November 2014. SEC took note of the matter.  B. Revenue & DM Department informed SEC that the department will send its views to the Home Department the next day.  SEC took note of the matter and directed both Revenue & DM and Home Department to expedite the creation of the 3 <sup>rd</sup> company of SDRF at the earliest.
<b>GDD/GMDA/GMC</b>  <b>A. Safety audit of high rise buildings:</b>  <b>B. Vulnerable block in SBI residential colony, Bhangaghar.</b>  <b>C. Jagabandhu Apartments</b>	A. GMDA informed SEC that RVS for 96 buildings out of 133 have been completed. The Chairperson, SEC directed GMDA to complete the assessment of the rest of the buildings within a week and further carry out the ND Test if required. He also, directed the Fire & Emergency Services to assess the fire hazards of the buildings. Chairperson, SEC directed GMDA to complete the entire exercise within two months.  B. GMC clarified that the building has been examined and found unsafe. SEC directed GMC to issue notices to the concerned authority / agency declaring the building as unsafe and also to take necessary steps to demolish the unsafe building.  C. SEC directed GMC to get views from IITG regarding the safety status of the Jagabandhu Apartment. SEC also directed GMC to take necessary action for closure of the issue.

<p><b>D. Widening of Roads in Guwahati City</b></p> <p><b>E. Occupancy Certificates</b></p>	<p>D. PWD Roads informed SEC that they have surveyed five narrow roads of Guwahati city for widening and submitted details regarding land/ width requirement to the Deputy Commissioner, Kamrup Metro for land acquisition process.</p> <p>SEC directed Deputy Commissioner Kamrup Metro to submit the estimates of Land acquisition. SEC also directed PWD Roads to submit detailed estimates regarding execution of the widening works of the identified and surveyed roads and to submit the detailed cost estimates for land acquisition and Execution of the work to AIFA for funding.</p> <p>E. GMDA informed that in the new building bye laws, this issue has already been incorporated.</p> <p>However, for the already completed buildings, GMDA has inspected 40 buildings and GMC has completed 35 buildings. GMDA also informed that they have limited technical persons for carrying out this massive and regular exercise.</p> <p>SEC directed GMDA to consult the Central Building Research Institute in this regard and get their views regarding the approach to be followed. GMDA was also advised to explore the possibility of outsourcing to carry out the exercise.</p>
<p><b>Secretariat Administration Department</b></p> <p><b>Traffic plan and parking of vehicles inside the Secretariat Complex.</b></p>	<p>SAD informed SEC that they will prepare a traffic plan for Secretariat Complex and parking of vehicle.</p> <p>SEC took note of the matter</p>
<p><b>GAD Building Safety Audit</b></p>	<p>Out of 27 DC's offices, 18 offices were found to require strengthening for which PWD building submitted an estimate of Rs. 853.03 lakh for retrofitting of these buildings. GAD was directed to make provision of the required funds in their budget of 2014-15. However, no fund has been earmarked for the purpose.</p> <p>SEC directed GAD to make provision for the required fund and ensure structural safety of the 18 Deputy Commissioners offices.</p>
<p><b>Assam Institute of Disaster Management</b></p>	<p>ASDMA informed SEC that an EOI has been floated regarding preparation of a DPR regarding Construction and Operationalization of Assam Institute of Disaster Management</p> <p>SEC directed ASDMA to examine the Eois and prepare the detailed Concept and place the same before SEC for approval.</p>

<b>Education Department:</b>  <b>Amendment to the Non-Governmental Education Act 2006 making School DM Plans mandatory.</b>	SEC directed Education department to move for cabinet memo regarding Amendment to the Non-Governmental Education Act 2006 making School DM Plans and conduct of mock drills in schools mandatory.
<b>Multipurpose Raised Flood Shelter</b>	SEC in its earlier meeting agreed in principle to the construction of Multipurpose Raised Flood Shelter but advised ASDMA to explore designs of low cost flood shelter that can be constructed in elevated grounds / raised platforms.  ASDMA informed SEC that the matter is being explored and ASDMA is trying to find fund sources under CSR schemes.  SEC took note of the matter.

### **Agenda Item 3: Strengthening of DDMA**

**A.** SEC did not approve the proposal for creation of post of District Project Officer (Planning & Capacity Building). ASDMA was directed to steer the Capacity building activities from the State Head Quarter by creating multi departmental teams of trainers.

**B.** SEC approved the creation of the posts of Field Officer (Disaster Management) at the Circle level in 50 most flood vulnerable Revenue Circles. SEC also directed ASDMA to draw up a detailed proposal and move Finance Department through the Administrative department for concurrence.

**C.** SEC approved the proposal for Construction of DEOC buildings in remaining 14 districts along with ex post facto approval for construction of DEOC buildings in Baksa & Chirang. It directed ASDMA to ensure that operational framework of the DEOCs was in place before the construction of buildings.

**D.** SEC approved the proposal for reimbursement of POL cost to the District Project Officers within the monthly ceiling of Rs. 1500/- with the observation that expenditure incurred for tours in connection with official duty will be reimbursed as TA and due procedures like approval of the advance tour diary and counter-signing of the field visit report by the CEO, DDMA will be followed.

### **Agenda Item 4: The Assam Disaster Management Manual**

**Resolution:** SEC approved the Assam Disaster Management Manual in principle and directed all departments to submit their views if any on the Assam Disaster Management Manual within one week. SEC also directed ASDMA to move the Cabinet Memo after obtaining the views of the Finance Department.

### **Agenda Item 5: Engagement of Project Officer at ASDMA Head Quarter for Procurement:**

**Resolution:** SEC approved the proposal for engagement of a Project Officer for procurement at ASDMA head quarter on contractual basis and move Finance Department for approval.

### **Agenda Item 6: Creation of Disaster management Cells in all the departments**

**Resolution:** SEC approved the creation of Disaster management Cells in all the departments and directed the departments to make sufficient provision of fund for capacity building of the departmental officials, as prescribed under the State Training Policy.

### **Agenda Item 7: Concept Note on Training on Disaster management**

**Resolution:** SEC approved the concept note of ASDMA on Training and Awareness Generation under ASDMA and proposal to move DARPG for financial assistance.

**Agenda Item 8: Ex-Post facto approval on the EoI for setting up of AIDM**

**Resolution:** SEC accorded ex-post facto approval to the EoI for setting up of AIDM.

**Agenda Item9: Purchase of Pumps**

**Resolution:** SEC approved the proposal of GMC for procurement of pumps as per L1 rate for an amount of Rs. 41,91,500/- and directed ASDMA to move Revenue & DM Department for release of the fund under 5%SDRF to GMC.

**Agenda Item 10: Purchase of Mobile water Treatment Plants**

**Resolution:** SEC accorded approval in principle to the proposal for procurement of four Mobile Water Treatment Plants by PHE and directed the Department to resubmit the proposals after following due procedure.

SEC also directed ASDMA to place the fund required for the four Mobile Water Treatment Plants with PHED after examination of the proposal / rates etc and following due procedures.

**Agenda Item 11: Departmental Disaster Management Plans**

**Resolution:** SEC accorded Ex-Post facto approval to the decision for creation of Budget Head for all Departments for Disaster Management.

SEC further directed ASDMA to move Finance Department in this regard.

**Agenda Item12: Enhancement of remuneration package of Contractual officials / staff of ASDMA**

**Resolution:** SEC approved 10% increase on the present core salary of the Contractual officials of ASDMA w.e.f. January 2015 and asked ASDMA to move Finance Department for concurrence.

**Agenda Item13: Procurement of Boats**

**Resolution:** SEC approved for procurement of only 100 Inflatable Rubber Boats instead of 200 and directed ASDMA to work out arrangements for their maintenance. For the future ASDMA may consider placing funds with a suitable agency such as IWT for procurement of the boats and their maintenance.

**Agenda Item14: Procurement of refreshments, tea, etc. by ASDMA for various meetings, workshops, etc.**

**Resolution:** SEC approved the proposal for following of SAD rates by ASDMA for procurement of refreshments / tea etc.

**Agenda Item15: Re-appropriation of fund of Rs. 20.00 Lakhs in the H/A "Response Fund" for 2013-2014**

**Resolution:** SEC approved the proposal for re-appropriation of fund of Rs. 20.00 lakh in the H/A "Response Fund" for 2013-14.

**Agenda Item16: Ex-post-facto approval towards utilization of Non Plan Salary fund of Rs. 59.35 lakhs and approval for incurring expenditure of Rs. 101.55 lakhs as Non Plan Salary fund by ASDMA for the year 2014-2015.**

**Resolution:** SEC accorded Ex-Post Facto approval for utilization of Non Plan Salary fund of Rs. 59.35 lakhs and approval for incurring expenditure of Rs. 101.55 lakhs as Non Plan Salary fund by ASDMA for the year 2014-2015.

**Agenda Item17:Approval for sanction of Rs. 200.00 lakhs as GIA Plan Fund for the year 2014-2015 by Revenue & DM(G) Deptt.**

**Resolution:** SEC approved the sanction of Rs. 200.00 lakhs as GIA Plan Fund for the year 2014-2015 by Revenue & DM (G) Department for the following activities:

- |       |   |                   |
|-------|---|-------------------|
| (i)   | Capacity Building & Awareness Generation Activities | = Rs. 70.00 lakhs |
| (ii)  | Strengthening 2 No's of DEOCs                       | = Rs 50.00 lakhs  |
| (iii) | Emergency Management Exercises                      | = Rs. 80.00 lakhs |

**Agenda Item18: Approval for sanction of Rs. 500.00 lakhs as GIA Non Plan Fund for Capacity Building for Disaster Response under 13th Finance Commission Award for the year 2014-2015 by Revenue & DM (G) Department.**

**Resolution:** SEC approved the sanction of fund of Rs. 500.00 lakhs under Non Plan GIA 2014-2015 by Revenue & DM (G) Department.

**Agenda Item19: Proposed outlay of ASDMA Non-Plan Non Salary Fund for the year 2014-2015**

**Resolution:** SEC approved the proposed outlay of ASDMA for incurring expenditure amounting to Rs. 8,62,50,000/- as stated below for the year 2014-15.

Sl No.	Head of Account	Proposed Outlay
1	Office Expenditure	60,00,000
2	Professional Fee	25,00,000
3	Response Fund	1,17,00,000
4	Equipment	60,00,000
5	Mitigation Fund	4,30,50,000
6	Travel Expenditure	10,00,000
7	Hospitality	10,00,000
8	Development of ASDMA Land	1,50,00,000
	<b>TOTAL</b>	<b>8,62,50,000</b>

**Agenda Item20: Ex-post facto Ex-gratia grant 2014-15**

**Resolution:** SEC accorded Ex-Post facto approval to the amount of Rs. 64,50,000/- sanctioned by the Revenue and DM Department as Ex-Gratia during 2014-15.

District	File No	Cause of death	No. of deceased	Amount
Kamrup	RGR.640/2014	Flood & land slide	8 Nos	Rs.12,00,000/-
Kamrup	RGR.550/2014	Flood	2 Nos	Rs. 3,00,000/-
Kamrup	RGR.19/2014	Cyclone	3 Nos	Rs. 4,50,000/-
Kamrup	RGR.301/2014	Flood	2 Nos	Rs. 3,00,000/-
Kamrup	RGR.301/2014/Pt.I	Flood	1 No	Rs. 1,50,000/-
Kamrup(M)	RGR.627/2014	Flood	7 Nos	Rs. 10,50,000/-
Goalpara	RGR.632/2014	Flood	20 Nos	Rs. 30,00,000/-

**Agenda Item21: Ex-Post-Facto approval for GR released 2014-15 to the DCs and SDO(C)s.**

**Resolution:** SEC accorded Ex-Post facto approval for an amount of Rs.39,08,93,000/- released to the Deputy Commissioners and SDO (C)s for GR in 2014-15 by Revenue & DM Department as stated below:

Sl. No.	Date	Present amount issue In Rupees	FOC issued against sanction No. and Date	To whom issued
1	16/05/2014 16/09/2014 10/10/2014	Rs. 50,00,000/- Rs. 95,00,000/- Rs. 27,93,000/-	RGR.356/2014/2 RGR.356/2014/151 RGR.356/2014/179	D.C Dhubri
2	16/05/2014	Rs. 30,00,000/-	RGR.356/2014/3	D.C Kokrajhar
3	16/05/2014	Rs. 30,00,000/-	RGR.356/2014/4	D.C Chirang
4	16/05/2014	Rs. 30,00,000/-	RGR.356/2014/5	D.C Bongaigaon
5	16/05/2014 04/09/2014 10/10/2014	Rs. 50,00,000/- Rs. 95,00,000/- Rs. 88,75,000/-	RGR.356/2014/6 RGR.356/2014/132 RGR.356/2014/180	D.C Barpeta
6	16/05/2014	Rs. 50,00,000/-	RGR.356/2014/7	D.C Nalbari
7	16/05/2014	Rs. 30,00,000/-	RGR.356/2014/8	D.C Baksa

8	16/05/2014 25/09/2014 10/10/2014	Rs. 75,00,000/- Rs. 75,00,000/- Rs. 86,00,000/-	RGR.356/2014/9 RGR.356/2014/165 RGR.356/2014/177	D.C Goalpara
9	16/05/2014 25/09/2014	Rs. 50,00,000/- Rs. 75,00,000/-	RGR.356/2014/10 RGR.356/2014/166	D.C Kamrup
10	16/05/2014 04/07/2014 25/09/2014	Rs. 30,00,000/- Rs.50,00,000/- Rs. 75,00,000/-	RGR.356/2014/11 RGR.356/2014/98 RGR.356/2014/167	D.C Kamrup Metropolitan
11	16/05/2014	Rs. 75,00,000/-	RGR.356/2014/12	D.C Darrang
12	16/05/2014	Rs. 30,00,000/-	RGR.356/2014/13	D.C Udalguri
13	16/05/2014	Rs. 50,00,000/-	RGR.356/2014/14	D.C Sonitpur
14	16/05/2014 28/08/2014 04/09/2014 10/10/2014	Rs. 75,00,000/- Rs. 75,00,000/- Rs. 95,00,000 Rs. 63,75,000	RGR.356/2014/15 RGR.356/2014/111 RGR.356/2014/136 RGR.356/2014/181	D.C Lakhimpur
15	16/05/2014 28/08/2014 10/10/2014	Rs. 75,00,000/- Rs. 95,00,000/- Rs. 25,00,000/-	RGR.356/2014/16 RGR.356/2014/112 RGR.356/2014/178	D.C Dhemaji
16	16/05/2014	Rs. 50,00,000/-	RGR.356/2014/17	D.C Tinsukia
17	16/05/2014	Rs. 75,00,000/-	RGR.356/2014/18	D.C Dibrugarh
18	16/05/2014	Rs. 50,00,000/-	RGR.356/2014/19	D.C Sivasagar
19	16/05/2014 25/09/2014	Rs. 50,00,000/- Rs. 50,00,000/-	RGR.356/2014/20 RGR.356/2014/164	D.C Jorhat
20	16/05/2014	Rs. 50,00,000/-	RGR.356/2014/21	D.C Golaghat
21	16/05/2014 16/09/2014 10/10/2014	Rs. 50,00,000/- Rs. 95,00,000/ Rs. 13,75,000-	RGR.356/2014/22 RGR.356/2014/152 RGR.356/2014/182	D.C Nagaon
22	16/05/2014	Rs. 75,00,000/-	RGR.356/2014/23	D.C Morigaon
23	16/05/2014	Rs. 20,00,000/-	RGR.356/2014/24	D.C Karbi Anglong
24	16/05/2014	Rs. 20,00,000/-	RGR.356/2014/25	D.C Dima Hasao
25	16/05/2014	Rs. 50,00,000/-	RGR.356/2014/26	D.C Cachar
26	16/05/2014	Rs. 50,00,000/-	RGR.356/2014/27	D.C Hailakandi
27	16/05/2014	Rs. 75,00,000/-	RGR.356/2014/28	D.C Karimganj
28	16/05/2014 04/09/2014 14/10/2014	Rs. 50,00,000/- Rs. 75,00,000/- Rs. 90,00,000/-	RGR.356/2014/29 RGR.356/2014/134 RGR.356/2014/198	SDO(c), South Salmara.Hatsingimari.
29	16/05/2014	Rs. 30,00,000/-	RGR.356/2014/30	SDO(c), Gossaigaon.
30	16/05/2014 16/09/2014 10/10/2014	Rs. 30,00,000/- Rs. 95,00,000/- Rs. 23,75,000/-	RGR.356/2014/31 RGR.356/2014/153 RGR.356/2014/183	SDO(c), Bilasipara.
31	16/05/2014	Rs. 10,00,000/-	RGR.356/2014/32	SDO(c), Salbari.
32	16/05/2014	Rs. 10,00,000/-	RGR.356/2014/33	SDO(c), Parbatjhora.
33	16/05/2014 16/09/2014	Rs. 30,00,000/- Rs. 75,00,000/-	RGR.356/2014/34 RGR.356/2014/154	SDO(c), Bijni
34	16/05/2014	Rs. 30,00,000/-	RGR.356/2014/35	SDO(c), North Salmara.
35	16/05/2014	Rs. 30,00,000/-	RGR.356/2014/36	SDO(c), Bajali.
36	16/05/2014	Rs. 20,00,000/-	RGR.356/2014/37	SDO(c), Tamulpur.
37	16/05/2014	Rs. 30,00,000/-	RGR.356/2014/38	SDO(c), Rangia.
38	16/05/2014	Rs. 10,00,000/-	RGR.356/2014/39	SDO(c), Bhergaon.
39	16/05/2014	Rs. 30,00,000/-	RGR.356/2014/40	SDO(c), Biswanath.
40	16/05/2014	Rs. 30,00,000/-	RGR.356/2014/41	SDO(c), Gohpur.
41	16/05/2014	Rs. 50,00,000/-	RGR.356/2014/42	SDO(c), Dhakuakhana.

42	16/05/2014 30/08/2014	Rs. 75,00,000/- Rs. 75,00,000/-	RGR.356/2014/43 RGR.356/2014/119	SDO(c), Jonai.
43	16/05/2014	Rs. 75,00,000/-	RGR.356/2014/44	SDO(c), Sadiya.
44	16/05/2014	Rs. 20,00,000/-	RGR.356/2014/45	SDO(c), Msargherita.
45	16/05/2014	Rs. 30,00,000/-	RGR.356/2014/46	SDO(c), Charaideo.
46	16/05/2014	Rs. 30,00,000/-	RGR.356/2014/47	SDO(c), Nazira.
47	16/05/2014	Rs. 20,00,000/-	RGR.356/2014/48	SDO(c), Titabor.
48	16/05/2014 04/09/2014	Rs. 75,00,000/- Rs. 50,00,000/-	RGR.356/2014/49 RGR.356/2014/133	SDO(c), Majuli.
49	16/05/2014	Rs. 30,00,000/-	RGR.356/2014/50	SDO(c), Dhansiri.
50	16/05/2014	Rs. 50,00,000/-	RGR.356/2014/51	SDO(c), Bokakhat.
51	16/05/2014 04/09/2014	Rs. 30,00,000/- Rs. 75,00,000/-	RGR.356/2014/52 RGR.356/2014/135	SDO(c), Kaliabor.
52	16/05/2014	Rs. 30,00,000/-	RGR.356/2014/53	SDO(c), Hojai.
53	16/05/2014	Rs. 20,00,000/-	RGR.356/2014/54	SDO(c), Bokajan.
54	16/05/2014	Rs. 10,00,000/-	RGR.356/2014/55	SDO(c), Hamren.
55	16/05/2014	Rs. 10,00,000/-	RGR.356/2014/56	SDO(c), Maibong.
56	16/05/2014	Rs. 20,00,000/-	RGR.356/2014/57	SDO(c), Lakhipur.

**Grant total Rs.39,08,93,000/-**

**Agenda Item22: Ex-Post-Facto Approval for RG released during 2013-14 and 2014-15**

**Resolution:** SEC accorded Ex-post facto approval for the following amount released by the Revenue & DM Department as RG for the year 2013-14 and 2014-15

**REHABILITATION GRANT (FIRE) FOR THE YEAR,2013-2014**

DISTRICT	FILE NO.	AMOUNT	NATURE OF CALAMITY
1	2	3	4
Dhemaji	RGR.335/2013/Pt.VI	Rs. 30,000/-	Fire

**REHABILITATION GRANT (STORM) FOR THE YEAR,2013-2014**

DISTRICT	FILE NO.	AMOUNT	NATURE OF CALAMITY
1	2	3	4
Sivasagar	RGR.447/2011	Rs.6,25,700/-	Storm
Dhubri	RGR.125/2012/Pt.II	Rs.51,03,000/-	-do-

**REHABILITATION GRANT (FIRE) FOR THE YEAR,2014-2015**

DISTRICT	FILE NO.	AMOUNT	NATURE OF CALAMITY
1	2	3	4
Nalbari	RGR.344/2010/Pt.I	Rs.10,000/-	Fire
Sivasagar	RGR.688/2009/	Rs.15,000/-	-do-
Kamrup(M)	RGR.599/2014	Rs.72,700/-	-do-
Udalguri	RGR.618/2014	Rs.18,300/-	-do-

**REHABILITATION GRANT (CYCLONE) FOR THE YEAR,2014-2015**

DISTRICT	FILE NO.	AMOUNT	NATURE OF CALAMITY
1	2	3	4
Dhubri	RGR.278/2012/	Rs.5,19,700/-	Cyclone
Udalguri	RGR.290/2011	Rs.5,16,500/-	-do-

**Agenda Item 23: SDRF proposals for 2014-15**

**Resolution:** SEC directed ASDMA to disseminate the detailed circular to the Deputy Commissioners and the Departments regarding the procedure for preparation and submission of SDRF proposals to ensure compliance with the SDRF norms.

SEC further directed that SDRF proposals will be placed in a separate meeting of the Sub-Committee of SEC.

**Additional Agenda**

**1. Installation of 60 electronic rain gauges in the Guwahati city**

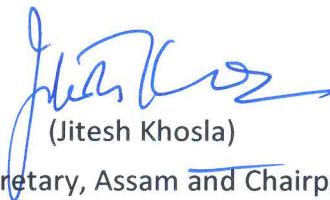
**Resolution:** SEC directed ASDMA to place the fund required for installation of the rain gauges with GMDA after following due procedure.

**2) Proposal for Shake Maps and Earthquake Loss Estimation for different magnitude earthquakes**

**3) Rehabilitation Policy for Erosion Affected Families of Assam**

**Resolution:** SEC directed ASDMA to process the same in File

The meeting ended with a vote of thanks from the chair.



(Jitesh Khosla)

Chief Secretary, Assam and Chairperson  
State Executive Committee

Memo No. RGR/DM/09/2013/192 (A)

Dated. 14/11/2014



(P.K. Tiwari)

Chief Executive Officer  
Assam State Disaster Management Authority